



# Armada Township

Board of Trustees

## Regular Meeting Agenda

(Held in person and electronically via GoToMeeting)

Wednesday, November 8, 2023 - 7 p.m.

23121 East Main Street, Armada, MI 48005

The public may attend the meeting in person as well as GoToMeeting access by way of computer, tablet or smartphone using the following link: <https://global.gotomeeting.com/join/404094317>

Members of the public may also participate in the Board meeting by calling in to the following number:

+1 (872) 240-3311

ACCESS CODE: 404-094-317

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/404094317> The meeting will also be live streamed on YouTube.

In the event a member of the public wishes to submit questions or provide input to Board members prior to the meeting, they should contact the Township Board members by emailing their input to [clerk@armadatwp.org](mailto:clerk@armadatwp.org). All input received from members of the public prior to the meeting will be read into the record during the meeting.

### 1) Call to Order

### 2) Pledge of Allegiance recited

### 3) Roll Call

### 4) Set/Amend Agenda

### 5) Public Comments

### 6) Consent Agenda (All items under the Consent Agenda are considered routine by the Board and will be enacted in one motion. There is no separate discussion of these items. If discussion of any item(s) is required by a Board member, it will be removed from the Consent Agenda and considered separately).

#### a. Approval of Minutes

Regular Minutes October 11, 2023

#### b. Current Bills

#### c. Revenue and Expense Reports

#### d. Department Reports

Fire Department

Code Official

Planning Commission

Building Department

Macomb Agricultural P.D.R.

Parks & Recreation

Water/Sewer

Macomb Orchard Trail

Senior Center

Treasurer

Internet Sub-Committee

Fire station feasibility study committee

### 7) Correspondence/Information

### 8) Unfinished Business



# Armada Township

Board of Trustees

## Regular Meeting Agenda

(Held in person and electronically via GoToMeeting)

Wednesday, November 8, 2023 - 7 p.m.

23121 East Main Street, Armada, MI 48005

### 9) New Business

- a. New Township Hall
- b. Permission to clean cemetery headstones with no charge at Hadley and Rose Hill (Kandie and Brian Mifflin)
- c. Procedures for Ordinance Enforcement "DRAFT"
- d. Administrative Policies and Procedures Manual – Update(s)  
Adding job descriptions to manual
- e. Revised Planning & Zoning Fee Schedule
- f. Fire Dept: Community Safety Division Fee Schedule
- g. Staff Assistant – Job Description/Line item for budget
- h. Blight Ordinance "DRAFT"
- i. Supervisor - MTA Training Courses – Governing your Fire Department & Managing HR in the township.
- j. Code Enforcer Hire – Kyle Kallek
- k. Regulatory Ordinances – Updates:  
2015 Michigan Residential Building Code  
2015 Michigan Building Code (Commercial)  
2017 Electrical Code  
2015 Mechanical Code  
2015 Plumbing Code

### 10) Public Comments: Board Members

- a. Trustee Job
- b. Trustee Goetzinger
- c. Treasurer Murray
- d. Clerk Swiacki
- e. Supervisor Paterek

### 11) Closed Session: None

### 12) Adjournment

Respectfully submitted,

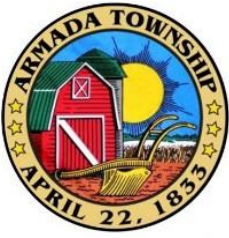
*Mary K. Swiacki*

Mary K. Swiacki, CMMC, MiPMC

Armada Township Clerk

(586) 784-5200

[clerk@armadatwp.org](mailto:clerk@armadatwp.org)



# Armada Township

Board of Trustees

## Regular Meeting Agenda

**(Held in person and electronically via GoToMeeting)**

**Wednesday, November 8, 2023 - 7 p.m.**

23121 East Main Street, Armada, MI 48005

---

*” Those members of the Board wishing to speak shall first be recognized by the Chair to speak, and each person who speaks shall address the Chair. Other persons in attendance at the meeting shall not speak unless recognized by the Chair (Roberts’ Rules). Prior to the discussion by the Board on each item to be considered, the Chair shall first ask for a motion from the Board on the item to be discussed. Once a motion is made and seconded, the Board may discuss the matter at hand. Once the Board has finished its discussion on the matter, the Chair shall open discussion on the matter to the public. Members of the public wishing to speak shall have the opportunity to address the Board for not more than three (3) minutes. When the Chair determines that there are no other public comments on the business item, discussion on the item will be closed to the public and only the Board shall then engage in any final discussion on the matter and act on the business item without interruption from the public.*

*Audience members commenting from the floor shall do so from the podium and will be asked to provide their name and address. If a Board member wishes to ask a question of an individual at the podium, the Board member shall ask permission from the Chair.*

*Armada Township fully embraces the spirit and letter of the law as it pertains to the American Disabilities Act. In accordance with the law, any individual who needs accommodation is asked to contact the Clerk’s office during normal business hours at 586.784.5200. To provide appropriate accommodation, the Clerk’s office needs two (2) business days’ notice prior to the meeting.”*