

REGULAR MEETING

CALL TO ORDER: Supervisor Paterek called the meeting to order at 7 p.m.

MEMBERS PRESENT: Murray, Goetzinger, Job, Paterek, Swiacki

MEMBERS ABSENT: None

SET/AMEND AGENDA: Motion by Swiacki seconded by Goetzinger to approve the agenda as amended.

Motion CARRIED

PUBLIC COMMENTS: Randy Poole, James Kramer and Marcia Hollins.

CONSENT AGENDA ITEMS:

(a) Approval of Minutes:

- Regular Minutes August 9, 2023
- Special Meeting Minutes August 24, 2023
- Election Commission Minutes September 6, 2023

(b) Current Bills totaling \$ 2,387,952.04

(c) Revenue and Expenditure Report

(d) Department Reports

Motion by Swiacki seconded by Job to approve consent agenda items as presented.

All Ayes

Motion CARRIED

CORRESPONDENCE/INFORMATION:

Rehman/Robison - FY23 Audit Report: Auditor Daniel Clark stated that the financials of the Township of Armada are extremely healthy. The township has 12 months in fund balance to operate. The fire department has a healthy pension system. Mr. Clark had no issues with management in conducting the audit.

Transfer Site Large Item Day will be Saturday, October 21 from 9 am to 1 pm.

Armada Township Fire Department 170th Anniversary Open House: Sunday, October 8, 2023 from 11 am to 3pm.

UNFINISHED BUSINESS:

SEMCOG Membership: Motin by Swiacki seconded by Paterek to join SEMCOG, and to pay current annual due of \$852.

Ayes: Murray, Paterek, Swiacki, Goetzinger **Nays:** Job

Motion CARRIED

Motin by Paterek seconded by Goetzinger to appoint Clerk Swiacki as a delegate and appoint Supervisor Paterek as an alternate to SEMCOG'S General Assembly to vote on behalf of the township.

All Ayes

Motion CARRIED

NEW BUSINESS:

Feasibility Study Proposals: Motion by Swiacki seconded by Goetzinger to award contract to Partner's in Architecture PLC at a cost of \$21,750 for the feasibility study only.

All Ayes

Motion CARRIED

Heaven’s Touch Grave Care Service: Motion by Paterek seconded by Swiacki to put together a package honoring Armada Fire Fighter Joseph Thimm who died while on duty to have his gravesite and headstone cleaned up and to have flowers placed on his grave on the anniversary of his death in perpetuity if it is under \$1,000.
Ayes: Murray, Swiacki, Paterek **Nays:** Job, Goetzinger **Motion CARRIED**

Resolution No. 2023-03 Establishing Early Voting Precinct: Motion by Swiacki seconded by Paterek to adopt Resolution No. 2023-03 Resolution Establishing Early Voting Precinct as presented.
All Ayes **Motion CARRIED**

Allocate FY24 Smart Municipal & Community Credits:
 The new contract is for \$3,401 in Municipal Credit funds and \$10,542 in Community Credit funds totaling \$13,943 available for FY24. Municipal and Community Credits are public transportation funds and the services is open to the general public.

FY24 SMART Allocations.

Municipal Credits	2024
Transfer direct to Richmond/Lenox EMS	\$ 1,000.00
Armada Township Seniors	\$ 2,401.00
Total Municipal Credits	\$ 3,401.00
Community Credits	2024
P.A.L.	\$5,271.00
Armada Township Seniors	\$5,271.00
Total Community Credits	\$10,542

Motion by Swiacki seconded by Goetzinger to approve FY24 SMART funds as presented.
All Ayes **Motion CARRIED**

Resolution No. 2023-04 Authorization to Purchase Community Transit services from the Richmond Lenox EMS with SMART Municipal Credits and Community Credits. Motion by Swiacki seconded by Job to approve Resolution No. 2023-04 as presented.
All Ayes **Motion CARRIED**

Procedures for Ordinance Enforcement: Motion by Swiacki seconded by Paterek to postpone.
All Ayes **Motion CARRIED**

Township of Armada Computer/Internet/E-Mail Policy: No action.

Empco Inc. – Testing and consulting services for public safety and municipal government agencies:
 Motion by Murray seconded by Job to approve up to four candidates for testing.
All Ayes **Motion CARRIED**

Separation of Building and Planning & Zoning Departments/Updated: Responsibilities and Duties for Building Administrator and Planning & Zoning Administrator:
 Motion by Paterek seconded by Swiacki to table.
All Ayes **Motion CARRIED**

ARMADA TOWNSHIP BOARD

23121 East Main
Armada, MI 48005

Regular Meeting Minutes
Held Electronically & In Person
September 13, 2023 7:00 p.m.

McKenna: Release of services: Motin by Murray seconded by Job to release McKenna of Planning Services and to have supervisor write a letter.

All Ayes

Motion CARRIED

Wade Trim Professional Services Agreement Retainer: Motion by Swiacki seconded by Paterek to approve \$560 monthly retainer fee for planning services.

All Ayes

Motion CARRIED

FY23/24 General Fund Amendment(s): Motion by Swiacki seconded by Paterek to approve batch amendments as presented:

101.261.960.000 Misc Expense previous balance \$500 increase to \$8,176.78

101.251.940.000 Copier-Supplies Maintenance previous balance \$1,200 increase to \$2,817.66

All Ayes

Motion CARRIED

PUBLIC COMMENT: BOARD MEMBERS: Trustee Job, Trustee Goetzinger, Treasurer Murray, Clerk Swiacki and Supervisor Paterek.

CLOSED SESSION: None

ADJOURNMENT: Motion by Paterek seconded by Job to adjourn the meeting at 9:44 p.m.

Motion CARRIED

Mary K. Swiacki, CMMC, MiPMC
Armada Township Clerk

John W. Paterek
Supervisor

Published: 9.20.23