

BILLS

Bill Summary

JULY 13-AUGUST 9, 2023

PREVIOUSLY PAID	FIRE	\$73,422.13
	GENERAL	\$2,818.04
PAYROLL	FIRE -	\$85,125.33
	GENERAL	\$12,256.89
OPEN INVOICES	FIRE -	\$5,450.18
	GENERAL	\$18,987.86
TAX DISBURSEMENTS		\$607,572.91
TRUST & AGENCY	Paid	\$2,020.00
	Open	\$6,257.50
TOTALS		\$813,910.84

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET		08/31/2023		MONTH 08/31/2023		BALANCE	
				NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-402.001	TAX REVENUE	274,083.00		78,321.31		0.00		195,761.69	28.58
101-000-448.002	TAX COLLECTION INCOME	5,654.25		0.00		0.00		5,654.25	0.00
101-000-491.000	BUILDING PERMITS	46,000.00		21,918.50		0.00		24,081.50	47.65
101-000-492.000	ELECTRICAL PERMITS	16,000.00		5,595.00		0.00		10,405.00	34.97
101-000-493.000	MECHANICAL PERMITS	20,000.00		4,090.00		0.00		15,910.00	20.45
101-000-494.000	PLUMBING PERMITS	9,000.00		2,389.00		0.00		6,611.00	26.54
101-000-528.000	FEDERAL GRANTS	22,000.00		0.00		0.00		22,000.00	0.00
101-000-543.005	STATE GRANT PUBLIC SAFETY	1.00		21,812.00		0.00		(21,811.00)	2,181.20
101-000-573.000	LOCAL COMMUNITY SHARE	8,000.00		2,564.61		0.00		5,435.39	32.06
101-000-574.001	LIQUOR / STATE SHARED	1,300.00		0.00		0.00		1,300.00	0.00
101-000-574.002	SALES / REVENUE SHARING	396,000.00		63,430.00		0.00		332,570.00	16.02
101-000-587.001	SMART- MUNICIPAL	2,400.00		0.00		0.00		2,400.00	0.00
101-000-587.002	SMART - COMMUNITY	10,540.00		(1,000.00)		0.00		11,540.00	(9.49)
101-000-607.001	ZONING BOARD OF APPEALS	1,280.00		0.00		0.00		1,280.00	0.00
101-000-607.002	ZONING SPLITS/LAND DIVISION	3,500.00		725.00		0.00		2,775.00	20.71
101-000-607.004	SPECIAL MTGS / REVIEWS-PLANNING	15,000.00		1,266.25		0.00		13,733.75	8.44
101-000-607.005	CEMETERY PLOTS	1.00		0.00		0.00		1.00	0.00
101-000-607.006	XEROX / ZONING BOOKS	1.00		0.00		0.00		1.00	0.00
101-000-626.003	REFUNDS/FOIA/OTHER INCOME	1.00		340.86		0.00		(339.86)	34,086.0
101-000-627.000	REINSPECTIONS	2,000.00		600.00		0.00		1,400.00	30.00
101-000-651.001	SENIOR EVENT TICKETS	10,000.00		500.00		0.00		9,500.00	5.00
101-000-657.004	ORDINANCE FINES & COSTS	2,500.00		196.50		0.00		2,303.50	7.86
101-000-664.000	INTEREST & DIVIDEND REVENUE	7,000.00		9,973.94		0.00		(2,973.94)	142.48
101-000-671.000	PROPERTY LEASE - FARMING	1,434.00		1,433.70		0.00		0.30	99.98
101-000-676.006	ELECTION REIMBURSEMENT	5,000.00		8,121.93		0.00		(3,121.93)	162.44
101-000-693.023	SALE OF PROPERTY	1.00		0.00		0.00		1.00	0.00
101-000-698.000	BOND/INSURANCE RECOVERIES	1.00		718.46		0.00		(717.46)	71,846.0
Total Dept 000		858,697.25		222,997.06		0.00		635,700.19	25.97
TOTAL REVENUES		858,697.25		222,997.06		0.00		635,700.19	25.97
Expenditures									
Dept 101 - GOVERNING BODY									
101-101-704.000	WAGES - TRUSTEES	8,523.70		2,841.20		710.30		5,682.50	33.33
101-101-721.000	EMPLOYER'S FTCA	500.00		176.15		44.03		323.85	35.23
101-101-722.000	EMPLOYER'S MEDICARE	120.00		41.20		10.30		78.80	34.33
101-101-830.000	EDUCATION/TRAINING - GOVT	1,500.00		0.00		0.00		1,500.00	0.00
Total Dept 101 - GOVERNING BODY		10,643.70		3,058.55		764.63		7,585.15	28.74
Dept 171 - SUPERVISOR									
101-171-704.000	WAGES - SUPERVISOR	29,316.09		10,147.86		0.00		19,168.23	34.62
101-171-721.000	EMPLOYER'S FTCA	2,388.00		719.31		0.00		1,668.69	30.12
101-171-722.000	EMPLOYER'S MEDICARE	559.00		168.22		0.00		390.78	30.09
101-171-723.000	HEALTH INSURANCE	4,200.00		1,453.77		0.00		2,746.23	34.61
101-171-830.000	EDUCATION/TRAINING	625.00		0.00		0.00		625.00	0.00
101-171-860.000	MEMBERSHIPS/MILEAGE	625.00		0.00		0.00		625.00	0.00
Total Dept 171 - SUPERVISOR		37,713.09		12,489.16		0.00		25,223.93	33.12

User: CLERK

DB: ARMADA TWP

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET		08/31/2023		MONTH 08/31/2023		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
Dept 215 - CLERK										
101-215-704.000	WAGES - CLERK	34,647.85		11,993.49		0.00		22,654.36		34.62
101-215-705.000	DEPUTY WAGES - CLERK	20,000.00		5,863.55		0.00		14,136.45		29.32
101-215-721.000	EMPLOYER'S FICA	3,835.00		1,197.27		0.00		2,637.73		31.22
101-215-722.000	EMPLOYER'S MEDICARE	897.00		280.02		0.00		616.98		31.22
101-215-723.000	HEALTH INSURANCE	4,200.00		1,453.77		0.00		2,746.23		34.61
101-215-811.000	COMPUTER SUPPORT/MAINT CLERK	23,586.00		0.00		0.00		23,586.00		0.00
101-215-830.000	EDUCATION/TRAINING	600.00		0.00		0.00		600.00		0.00
101-215-860.000	MEMBERSHIPS/MILEAGE	600.00		268.34		0.00		331.66		44.72
Total Dept 215 - CLERK		88,365.85		21,056.44		0.00		67,309.41		23.83
Dept 247 - BOARD OF REVIEW										
101-247-704.000	WAGES - BOARD OF REVIEW	1,100.00		162.03		162.03		937.97		14.73
101-247-721.000	EMPLOYER'S FICA	68.20		10.04		10.04		58.16		14.72
101-247-722.000	EMPLOYER'S MEDICARE	15.95		2.35		2.35		13.60		14.73
101-247-830.000	EDUCATION/TRAINING	900.00		0.00		0.00		900.00		0.00
101-247-901.000	LEGAL NOTICES/PUBLISHING - B.O.R.	350.00		0.00		0.00		350.00		0.00
101-247-957.000	MEALS	100.00		0.00		0.00		100.00		0.00
Total Dept 247 - BOARD OF REVIEW		2,534.15		174.42		174.42		2,359.73		6.88
Dept 253 - TREASURER										
101-253-704.000	WAGES - TREASURER	32,191.52		11,143.26		0.00		21,048.26		34.62
101-253-705.000	DEPUTY WAGES - TREASURER	13,000.00		0.00		0.00		13,000.00		0.00
101-253-721.000	EMPLOYER'S FICA	3,187.00		781.02		0.00		2,405.98		24.51
101-253-722.000	EMPLOYER'S MEDICARE	717.00		182.65		0.00		534.35		25.47
101-253-723.000	HEALTH INSURANCE	4,200.00		1,453.77		0.00		2,746.23		34.61
101-253-780.000	POSTAGE - TREASURER	5,000.00		1,512.18		0.00		3,487.82		30.24
101-253-811.000	COMPUTER SUPPORT/MAINT TREAS	1,258.00		1,258.00		0.00		0.00		100.00
101-253-830.000	EDUCATION/TRAINING -TREASURER	200.00		0.00		0.00		200.00		0.00
101-253-860.000	MEMBERSHIPS/MILEAGE	*100.00		0.00		0.00		100.00		0.00
Total Dept 253 - TREASURER		59,853.52		16,330.88		0.00		43,522.64		27.28
Dept 257 - ASSESSING										
101-257-704.000	WAGES - ASSESSING	43,200.00		14,800.00		0.00		28,400.00		34.26
101-257-727.000	OFFICE SUPPLIES - ASSESSOR	50.00		0.00		0.00		50.00		0.00
101-257-780.000	POSTAGE - ASSESSING	2,400.00		9.81		0.00		2,390.19		0.41
101-257-801.000	LAND DIVISION	1,500.00		325.00		0.00		1,175.00		21.67
101-257-811.000	COMPUTER SUPPORT/MAINT ASSESSING	22,000.00		1,429.00		0.00		20,571.00		6.50
101-257-811.001	APEX SOFTWARE/SUPPORT FEE	300.00		260.00		0.00		40.00		86.67
101-257-830.000	EDUCATION/TRAINING	800.00		0.00		0.00		800.00		0.00
101-257-860.000	MEMBERSHIPS/MILEAGE	250.00		0.00		0.00		250.00		0.00
Total Dept 257 - ASSESSING		70,500.00		16,823.81		0.00		53,676.19		23.86
Dept 261 - GENERAL GOVERNMENTAL										
101-261-710.000	LIABILITY/WORK COMP INSURANCE	12,000.00		4,459.25		0.00		7,540.75		37.16
101-261-719.000	LIFE INSURANCE - GOVERNMENTAL	1,650.00		1,051.82		0.00		598.18		63.75
101-261-727.000	OFFICE SUPPLIES	5,000.00		1,995.38		0.00		3,004.62		39.91
101-261-780.000	POSTAGE	2,500.00		173.22		0.00		2,326.78		6.93

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR		AVAILABLE			
		AMENDED BUDGET	NORMAL	08/31/2023	08/31/2023	MONTH 08/31/2023	NORMAL	BALANCE	% BDTG	USED
Fund 101 - GENERAL FUND										
Expenditures										
101-261-802.001	MASTER PLAN UPDATE	6,250.00		3,125.00		0.00		3,125.00		50.00
101-261-803.000	AUDIT	9,200.00		9,200.00		0.00		0.00		100.00
101-261-811.000	IT SUPPORT-SERVICE CONTRACT	17,600.00		7,068.50		0.00		10,531.50		40.16
101-261-860.000	MTA MEMBERSHIP/MILEAGE	7,700.00		7,537.54		0.00		162.46		97.89
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOVT UTILITIES	3,000.00		126.28		0.00		2,873.72		4.21
101-261-920.000	INTERNET/PHONE/WEBSITE	6,500.00		1,580.40		0.00		4,919.60		24.31
101-261-940.000	COPIER - SUPPLIES/MAINT	6,000.00		1,973.25		0.00		4,026.75		32.89
101-261-960.000	MISCELLANEOUS EXPENSE	1,200.00		287.94		0.00		912.06		24.00
101-261-961.000	FLAGS, BANNERS, SIGNS	600.00		458.32		0.00		141.68		76.39
101-261-964.000	REFUNDS	200.00		0.00		0.00		200.00		0.00
101-261-965.000	SERVICE CHARGES	100.00		0.00		0.00		100.00		0.00
Total Dept 261 - GENERAL GOVERNMENTAL		80,000.00		39,036.90		0.00		40,963.10		48.80
Dept 262 - ELECTIONS										
101-262-704.000	WAGES - ELECTIONS	12,000.00		1,961.00		0.00		10,039.00		16.34
101-262-727.000	OFFICE SUPPLIES - ELECTIONS	1,800.00		41.89		0.00		1,758.11		2.33
101-262-731.000	VOTING MATERIALS/EQUIP	4,650.00		1,413.60		0.00		3,236.40		30.40
101-262-780.000	POSTAGE - ELECTIONS	4,200.00		410.16		0.00		3,789.84		9.77
101-262-830.000	EDUCATION/TRAINING	1,000.00		78.00		0.00		922.00		7.80
101-262-860.000	MEMBERSHIPS/MILEAGE	700.00		242.42		0.00		457.58		34.63
101-262-901.000	LEGAL NOTICES/PUBLICATIONS -ELECTIONS	1,600.00		598.10		0.00		1,001.90		37.38
101-262-957.000	MEALS	750.00		153.61		0.00		596.39		20.48
Total Dept 262 - ELECTIONS		26,700.00		4,898.78		0.00		21,801.22		18.35
Dept 265 - BUILDING & GROUNDS										
101-265-704.000	WAGES - BLDG/GROUNDS	5,000.00		346.20		270.00		4,653.80		6.92
101-265-721.000	EMPLOYER'S FICA	124.00		21.47		16.74		102.53		17.31
101-265-722.000	EMPLOYER'S MEDICARE	30.00		5.03		3.92		24.97		16.77
101-265-801.000	CONTRACTUAL SERVICES	1.00		0.00		0.00		1.00		0.00
101-265-821.000	SNOW & GRASS SERVICES	5,500.00		775.00		0.00		4,725.00		14.09
101-265-930.000	HALL REPAIR ITEMS & CLEANING	5,000.00		396.00		0.00		4,604.00		7.92
101-265-955.000	PROPERTY EXPENSES/TAXES	1.00		0.00		0.00		1.00		0.00
Total Dept 265 - BUILDING & GROUNDS		15,656.00		1,543.70		290.66		14,112.30		9.86
Dept 266 - ATTORNEY										
101-266-815.000	MISC MATTERS - ATTORNEY	22,500.00		1,830.00		0.00		20,670.00		8.13
Total Dept 266 - ATTORNEY		22,500.00		1,830.00		0.00		20,670.00		8.13
Dept 301 - ORDINANCE ENFORCEMENT										
101-301-704.000	WAGES - CODE OFFICIAL	15,000.00		0.00		0.00		15,000.00		0.00
101-301-711.000	LIQUOR INSPECTIONS	1,300.00		429.68		107.42		870.32		33.05
101-301-721.000	EMPLOYER'S FICA	1,011.00		26.64		6.66		984.36		2.64
101-301-722.000	EMPLOYER'S MEDICARE	237.00		6.23		1.55		230.77		2.63
101-301-860.000	MEMBERSHIPS/MILEAGE	750.00		0.00		0.00		750.00		0.00
101-301-920.000	TELEPHONE - CODE OFFICIAL	1,000.00		0.00		0.00		1,000.00		0.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 08/31/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 08/31/2023 INCREASE (DECREASE)	AVAILABLE BALANCE	
		AMENDED BUDGET	NORMAL			NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-567-930.000	MAINTENANCE - CEMETERY	3,500.00		592.00	0.00	2,908.00	16.91
Total Dept 567 - TOWNSHIP CEMETERY		3,500.00		592.00	0.00	2,908.00	16.91
Dept 694 - CBDG							
101-694-836.000	SENIOR SMART MUNICIPAL CREDITS	6,000.00		0.00	0.00	6,000.00	0.00
Total Dept 694 - CBDG		6,000.00		0.00	0.00	6,000.00	0.00
Dept 695 - SMART							
101-695-836.001	SENIOR SMART COMMUNITY CREDITS	9,000.00		3,475.00	0.00	5,525.00	38.61
101-695-836.002	P.A.L. SMART COMMUNITY CREDITS	4,770.00		0.00	0.00	4,770.00	0.00
101-695-836.003	ACEP SMART COMMUNITY CREDITS	1,000.00		0.00	0.00	1,000.00	0.00
Total Dept 695 - SMART		14,770.00		3,475.00	0.00	11,295.00	23.53
Dept 701 - PLANNING COMMISSION							
101-701-704.000	WAGES - PLANNING	6,228.00		1,526.26	0.00	4,701.74	24.51
101-701-714.000	SECRETARY PER DEIM	900.00		225.00	0.00	675.00	25.00
101-701-721.000	EMPLOYER'S FICA	442.00		108.57	0.00	333.43	24.56
101-701-722.000	EMPLOYER'S MEDICARE	104.00		25.42	0.00	78.58	24.44
101-701-780.000	POSTAGE - PLANNING	600.00		26.10	0.00	573.90	4.35
101-701-801.005	LAND DIVISON SPLITS	1,000.00		180.00	0.00	820.00	18.00
101-701-806.100	PLANNER SITE PLAN REVIEWS/ATTY/ENG/FIRE	10,000.00		340.00	0.00	9,660.00	3.40
101-701-814.000	COMMUNITY PLANNER	9,600.00		1,650.00	0.00	7,950.00	17.19
101-701-822.000	P.D.R. COMMITTEE	750.00		750.00	0.00	0.00	100.00
101-701-830.000	EDUCATION/TRAINING	1,000.00		181.00	0.00	819.00	18.10
101-701-901.000	PRINTING/PUBLISHING - PLANNING	22,000.00		274.45	0.00	21,725.55	1.25
Total Dept 701 - PLANNING COMMISSION		52,624.00		5,286.80	0.00	47,337.20	10.05
Dept 702 - ZONING BOARD OF APPEALS							
101-702-704.000	WAGES - Z.B.A.	1,060.00		286.25	54.01	773.75	27.00
101-702-709.000	SECRETARY WAGES	300.00		75.00	0.00	225.00	25.00
101-702-721.000	EMPLOYER'S FICA	85.00		22.40	3.35	62.60	26.35
101-702-722.000	EMPLOYER'S MEDICARE	20.00		5.23	0.78	14.77	26.15
101-702-780.000	POSTAGE - ZBA	100.00		89.88	0.00	10.12	89.88
101-702-901.000	PRINTING/PUBLISHING - Z.B.A.	200.00		0.00	0.00	200.00	0.00
Total Dept 702 - ZONING BOARD OF APPEALS		1,765.00		478.76	58.14	1,286.24	27.13
Dept 751 - TOWNSHIP PARK							
101-751-704.000	WAGES - PARK	7,200.00		2,400.00	600.00	4,800.00	33.33
101-751-721.000	EMPLOYER'S FICA	447.00		148.80	37.20	298.20	33.29
101-751-722.000	EMPLOYER'S MEDICARE	105.00		34.80	8.70	70.20	33.14
101-751-807.000	MACOMB ORCHARD TRAIL	7,000.00		0.00	0.00	7,000.00	0.00
101-751-860.000	MEMBERSHIPS/MILEAGE	200.00		168.99	0.00	31.01	84.50
101-751-920.000	UTILITIES - PARK	500.00		359.93	0.00	140.07	71.99
101-751-930.000	MAINTENANCE - PARK	12,000.00		6,021.03	0.00	5,978.97	50.18
101-751-971.000	PARK IMPROVEMENTS - NORTH AVE.	298,312.00		920.00	0.00	297,392.00	0.31

PERIOD ENDING 08/31/2023

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		AMENDED BUDGET	NORMAL	08/31/2023	08/31/2023	MONTH 08/31/2023	INCREASE (DECREASE)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 751 - TOWNSHIP PARK		325,764.00		10,053.55		645.90		315,710.45	3.09
Dept 794 - SENIOR CENTER									
101-794-704.000	WAGES - SENIOR CENTER	18,000.00		5,475.60		1,360.80		12,524.40	30.42
101-794-721.000	EMPLOYER'S FICA	1,116.00		339.49		84.37		776.51	30.42
101-794-722.000	EMPLOYER'S MEDICARE	261.00		79.40		19.73		181.60	30.42
101-794-727.000	OFFICE SUPPLIES	1,500.00		122.58		0.00		1,377.42	8.17
101-794-780.000	POSTAGE - SENIORS	1,150.00		80.00		0.00		1,070.00	6.96
101-794-920.000	UTILITIES - SENIORS	3,400.00		932.32		0.00		2,467.68	27.42
101-794-920.001	INTERNET/PHONE/CABLE/ETC.	2,700.00		939.87		0.00		1,760.13	34.81
101-794-930.000	MAINTENANCE - SENIORS	27,500.00		23,617.00		0.00		3,883.00	85.88
101-794-955.000	BINGO/CRAFTS/PICNICS	5,000.00		428.37		0.00		4,571.63	8.57
101-794-958.000	EVENT TICKETS	10,000.00		400.00		0.00		9,600.00	4.00
Total Dept 794 - SENIOR CENTER		70,627.00		32,414.63		1,464.90		38,212.37	45.90
Dept 900 - CAPITAL OUTLAY									
101-900-975.003	OFFICE IMPROVEMENTS	4,000.00		0.00		0.00		4,000.00	0.00
101-900-980.007	CAPITAL OUTLAY	6,000.00		0.00		0.00		6,000.00	0.00
101-900-980.008	COMPUTER - MISC	1,500.00		0.00		0.00		1,500.00	0.00
101-900-980.013	SEWER - ENG/PERMITS	1,000.00		0.00		0.00		1,000.00	0.00
101-900-980.014	ENGINEER - ALT	1,000.00		0.00		0.00		1,000.00	0.00
101-900-980.110	BUILDING FUND	485,111.26		0.00		0.00		485,111.26	0.00
101-900-980.136	LAND PURCHASE	1.00		0.00		0.00		1.00	0.00
Total Dept 900 - CAPITAL OUTLAY		498,612.26		0.00		0.00		498,612.26	0.00
TOTAL EXPENDITURES		1,701,334.57		273,280.96		6,639.36		1,428,053.61	16.06
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		858,697.25		222,997.06		0.00		635,700.19	25.97
TOTAL EXPENDITURES		1,701,334.57		273,280.96		6,639.36		1,428,053.61	16.06
NET OF REVENUES & EXPENDITURES		(842,637.32)		(50,283.90)		(6,639.36)		(792,353.42)	5.97

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL	08/31/2023	08/31/2023	MONTH 08/31/2023	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND										
Revenues										
Dept 000										
206-000-403.003	CURRENT TAX REVENUE-SAD	898,549.00		42,695.45		0.00		855,853.55		4.75
206-000-403.005	CURRENT TAX REVENUE - ALS	568,243.00		19,705.28		0.00		548,537.72		3.47
206-000-505.005	FY GRANT INCOME	254,250.00		0.00		0.00		254,250.00		0.00
206-000-528.000	COVID19 OTHER FEDERAL GRANTS - REVENUE	1.00		0.00		0.00		1.00		0.00
206-000-528.001	HAZARD PAY REIMBURSEMENT	1.00		0.00		0.00		1.00		0.00
206-000-626.006	FIRE CONTRACT - RICHMOND	1.00		0.00		0.00		1.00		0.00
206-000-626.008	OTHER REVENUE/COST RECOVERY	2,000.00		135.00		0.00		1,865.00		6.75
206-000-627.025	INSPECTIONS / SITE PLAN REVIEW	100.00		0.00		0.00		100.00		0.00
206-000-638.011	ALS TRANSPORT INCOME	275,000.00		90,444.61		0.00		184,555.39		32.89
206-000-664.000	INTEREST & DIVIDEND REVENUE	500.00		5,654.28		0.00		(5,154.28)		1,130.86
206-000-674.007	DONATIONS	1.00		0.00		0.00		1.00		0.00
206-000-676.000	15% HEALTH INS REIMB FULL TIME	19,455.00		4,243.17		0.00		15,211.83		21.81
206-000-676.009	FAIR/STANDBY FEES	18,000.00		0.00		0.00		18,000.00		0.00
206-000-676.022	CPR/AED TRAINING REIMBURSEMENT	100.00		2,930.00		0.00		(2,830.00)		2,930.00
206-000-687.000	REFUNDS	250.00		0.00		0.00		250.00		0.00
206-000-693.000	ASSET SALES	20,000.00		24,500.00		0.00		(4,500.00)		122.50
Total Dept 000		2,056,451.00		190,307.79		0.00		1,866,143.21		9.25
TOTAL REVENUES										
		2,056,451.00		190,307.79		0.00		1,866,143.21		9.25
Expenditures										
Dept 336 - FIRE OPERATING										
206-336-704.000	FIRE CHIEF SALARY	73,000.00		25,269.21		0.00		47,730.79		34.62
206-336-704.001	ASST FIRE CHIEF WAGES	1.00		0.00		0.00		1.00		0.00
206-336-704.002	ADMIN WAGES	3,600.00		1,246.14		0.00		2,353.86		34.62
206-336-704.003	FULL TIME WAGES	698,483.00		234,732.76		0.00		463,750.24		33.61
206-336-704.004	PART TIME WAGES	174,000.00		57,591.50		0.00		116,408.50		33.10
206-336-704.005	PAID ON CALL WAGES	20,000.00		2,220.00		0.00		17,780.00		11.10
206-336-704.008	OVERTIME	164,000.00		28,606.39		0.00		135,393.61		17.44
206-336-704.009	COVID19 EXPENSES/HAZARD PAY	1.00		0.00		0.00		1.00		0.00
206-336-704.010	COVID19 EXPENSES/PERSONNEL OVERTIME	1.00		0.00		0.00		1.00		0.00
206-336-704.011	FULL TIME FLSA OT WAGES	60,050.00		32,557.89		0.00		27,492.11		54.22
206-336-710.000	LIABILITY/WORK COMP INSURANCE	52,000.00		11,044.50		0.00		40,955.50		21.24
206-336-713.301	HOLIDAY PAY	38,400.00		38,400.00		0.00		0.00		100.00
206-336-720.001	UNIFORM ALLOWANCE EMS	13,500.00		9,494.50		0.00		4,005.50		70.33
206-336-721.000	EMPLOYER'S FICA - FIRE	17,025.00		26,350.54		0.00		(9,325.54)		154.78
206-336-721.001	EMPLOYER'S FICA - ALS	57,815.00		0.00		0.00		57,815.00		0.00
206-336-722.000	EMPLOYER'S MEDICARE - FIRE	4,000.00		6,162.67		0.00		(2,162.67)		154.07
206-336-722.001	EMPLOYER'S MEDICARE - ALS	13,500.00		0.00		0.00		13,500.00		0.00
206-336-723.000	HEALTH INSURANCE	163,500.00		36,388.22		0.00		127,111.78		22.26
206-336-724.000	RETIREMENT - CHIEF	7,300.00		2,526.93		0.00		4,773.07		34.62
206-336-724.001	RETIREMENT-MERS	55,605.00		25,195.34		0.00		30,409.66		45.31
206-336-727.000	OFFICE SUPPLIES	5,000.00		839.09		206.34		4,160.91		16.78
206-336-742.000	STATION SUPPLIES	4,000.00		1,512.51		282.15		2,487.49		37.81
206-336-743.000	VEHICLE SUPPLIES	1,350.00		574.95		0.00		775.05		42.59
206-336-751.000	COVID19 EXPENSES/SUPPLIES	1.00		0.00		0.00		1.00		0.00
206-336-780.000	POSTAGE/SHIPPING CHARGES	500.00		23.20		0.00		476.80		4.64
206-336-797.000	FIRE & LIFE SAFETY DIVISION	7,500.00		1,038.51		53.98		6,461.49		13.85
206-336-797.001	EMS EXPENSES	13,000.00		5,155.87		0.00		7,844.13		39.66
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	10,000.00		2,133.68		160.77		7,866.32		21.34
206-336-799.000	PERSONAL PROTECTIVE EQUIP	15,000.00		6,061.19		32.99		8,938.81		40.41
206-336-801.000	CONTRACTUAL SERVICES	25,000.00		13,197.08		0.00		11,802.92		52.79

PERIOD ENDING 08/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	08/31/2023	08/31/2023	MONTH 08/31/2023	INCREASE (DECREASE)	NORMAL	% BDT
				(ABNORMAL)	(ABNORMAL)			(ABNORMAL)	USED
Fund 206 - FIRE FUND									
Expenditures									
206-336-803.000	AUDIT/ACCOUNTING	10,000.00		10,225.00		0.00		(225.00)	102.25
206-336-825.000	DISPATCHING/RADIO/FRMS	40,000.00		15,561.55		0.00		24,438.45	38.90
206-336-830.000	EDUCATION/TRAINING	28,000.00		3,039.50		661.01		24,960.50	10.86
206-336-860.000	FUEL FIRE	20,000.00		5,441.57		0.00		14,558.43	27.21
206-336-920.000	UTILITIES	15,225.00		4,355.25		0.00		10,869.75	28.61
206-336-920.002	PHONES/INTERNET/MODEMS	8,000.00		3,074.06		0.00		4,925.94	38.43
206-336-930.001	EQUIP/ REPAIR/INSPECTIONS FIRE	10,950.00		724.06		0.00		10,225.94	6.61
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	23,150.00		19,140.96		91.16		4,009.04	82.68
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS FIRE	18,000.00		2,781.81		181.86		15,218.19	15.45
206-336-931.000	VEHICLE MAINT/INSPECTIONS EMS	23,000.00		16,533.16		0.00		6,466.84	71.88
206-336-955.000	COMMUNITY OUTREACH	2,000.00		0.00		0.00		2,000.00	0.00
206-336-955.001	REST AND REHAB	500.00		4.18		0.00		495.82	0.84
206-336-969.000	GRANT EXPENSES	1.00		0.00		0.00		1.00	0.00
206-336-970.000	CAPITAL OUTLAY	47,608.58		4,728.00		0.00		42,880.58	9.93
206-336-970.002	ASSET SALE EXPENSES	0.00		20.00		0.00		(20.00)	100.00
206-336-971.013	BUILDING REMODELING/UPDATES FIRE	10,000.00		0.00		0.00		10,000.00	0.00
206-336-991.001	ALPHA 1 - PMT TO TWP - EMS	34,894.39		0.00		0.00		34,894.39	0.00
206-336-991.002	ENGINE - BANK LOANS	47,108.00		47,107.48		0.00		0.52	100.00
206-336-993.006	RR INTEREST BREAKOUT	20,882.03		5,372.88		0.00		15,509.15	25.73
Total Dept 336 - FIRE OPERATING		2,056,451.00		706,432.13		1,670.26		1,350,018.87	34.35
TOTAL EXPENDITURES		2,056,451.00		706,432.13		1,670.26		1,350,018.87	34.35
Fund 206 - FIRE FUND:									
TOTAL REVENUES		2,056,451.00		190,307.79		0.00		1,866,143.21	9.25
TOTAL EXPENDITURES		2,056,451.00		706,432.13		1,670.26		1,350,018.87	34.35
NET OF REVENUES & EXPENDITURES		0.00		(516,124.34)		(1,670.26)		516,124.34	100.00

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 261 GENERAL GOVERNMENTAL					
101-261-802.001	MASTER PLAN	MCKENNA ASSOCIATES INC.	JUNE 1-30 - MASTER PLAN	1,562.50	27960
101-261-920.000	UTILITIES	SEMCO ENERGY-TWP. HALL	051223-061323	54.07	897
101-261-920.000	UTILITIES - HALL	DTE ENERGY - TWP HALL 91	060223-070323	124.37	905
101-261-920.001	INTERNET/PHONE/WEBSITE	CITI CARDS	GOTOMEETING FEE	19.00	27967
101-261-920.001	INTERNET/PHONE/WEBSITE	COMCAST - HALL	071523-081423	461.38	903
101-261-940.000	COPIER - SUPPLIES/MAINT	APPLIED INNOVATION	071023-080923	45.36	27969
		Total For Dept 261 GENERAL GOVERNMENTAL		2,266.68	
Dept 262 ELECTIONS					
101-262-780.000	POSTAGE - ELECTIONS	POSTMASTER-US POSTAL SER	POST CARD STAMPS	6.00	27966
		Total For Dept 262 ELECTIONS		6.00	
Dept 371 INSPECTIONS					
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	062823-071123	19.65	27961
		Total For Dept 371 INSPECTIONS		19.65	
Dept 441 PUBLIC WORKS					
101-441-801.000	SIRENS/MAINTENANCE	DTE - 920015567687 -7511	052523-062623	38.65	901
101-441-801.000	SIRENS/MAINTENANCE	DTE - 920015567661 -7167	052523-062623	38.65	902
101-441-801.000	SIRENS/MAINTENANCE	DTE SIREN 80967 NORTH AV	060223-070323	38.65	904
		Total For Dept 441 PUBLIC WORKS		115.95	
Dept 751 TOWNSHIP PARK					
101-751-920.000	UTILITIES - PARK	DTE- PAVILLION 9100 047	052423-062323	128.73	900
101-751-930.000	MAINTENANCE - PARK	PRIORITY WASTE, LLC	MAY SERVICES	90.93	27968
101-751-930.000	MAINTENANCE - PARK	PRIORITY WASTE, LLC	JUNE SERVICES	90.93	27968
		Total For Dept 751 TOWNSHIP PARK		310.59	
Dept 794 SENIOR CENTER					
101-794-920.000	UTILITIES - SENIORS	SEMCO ENERGY - SENIOR CE	051223-061323	33.23	898
101-794-920.000	UTILITIES - SENIORS	DTE ENERGY - SENIOR 9100	052423-062323	65.94	899
		Total For Dept 794 SENIOR CENTER		99.17	
		Total For Fund 101 GENERAL FUND		2,818.04	
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-727.000	OFFICE SUPPLIES	SOLVIT, INC.	DESKTOP BACKUP SERVICES	55.50	18000
206-336-727.000	OFFICE SUPPLIES	RICOH USA, INC.	23-383 080723-090623	75.94	18012
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	23-312 AMAZON: 3V LITHIUM BATTERY/CA	12.39	18013
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	23-329 AMAZON: PRINTER PAPER	149.97	18013
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	23-328 AMAZON: PRINTER PAPER	43.98	18013
206-336-742.000	STATION SUPPLIES	CARD SERVICE CENTER	23-301 PURIFIED WATER TO GO	98.00	18013
206-336-742.000	STATION SUPPLIES	CARD SERVICE CENTER	23-355 AMAZON: PAPER TOWELS	141.75	18013
206-336-742.000	STATION SUPPLIES	CARD SERVICE CENTER	23-349 RAZORS EDGE - KITCHEN KNIFE S	42.40	18013
206-336-743.000	VEHICLE SUPPLIES	RON'S AUTO PARTS	23-364 FUEL CAP	21.19	18006
206-336-743.000	VEHICLE SUPPLIES	RON'S AUTO PARTS	23-365 DIESEL EXHAUST FLUID	28.99	18006
206-336-797.000	FIRE & LIFE SAFETY DIVISION	CARD SERVICE CENTER	23-291 AMAZON: DONATION PLAQUES FOR	53.98	18013
206-336-797.001	EMS EXPENSES	LINDE GAS & EQUIPMENT IN	23-353	44.31	18005
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	CARD SERVICE CENTER	23-395 TAYLORS TINS - LABELS FOR GAS	28.00	18013
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	CARD SERVICE CENTER	23-313 SAV-A-JAKE INTL: FIRE HOSE STR	132.77	18013
206-336-799.000	PERSONAL PROTECTIVE EQUIP	CARD SERVICE CENTER	23-333 AMAZON: ZEP MODEL 50 POLYPROPY	32.99	18013
206-336-825.000	DISPATCHING/RADIO/FRMS	ESO SOLUTIONS, INC.	23-342 STREETWISE CAD	2,906.05	17998

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund 206 FIRE FUND						
Dept 336 FIRE OPERATING						
206-336-825.000	DISPATCHING/RADIO/FRMS	MACOMB COUNTY FINANCE DE	23-362	FY22/23 REMAINDER DUE FOR CO	10,352.34	17999
206-336-830.000	EDUCATION/TRAINING	CARD SERVICE CENTER	23-332	FIRE INVESTIGATOR SUPPLY	108.20	18013
206-336-830.000	EDUCATION/TRAINING	CARD SERVICE CENTER	23-331	FIRE INVESTIGATOR SUPPLY: EQU	415.16	18013
206-336-830.000	EDUCATION/TRAINING	CARD SERVICE CENTER	23-330	CRIMETECH: INVESTIGATIVE EQUI	137.65	18013
206-336-860.000	FUEL	FOSTER BLUE WATER OIL CO	23-389		771.76	18010
206-336-920.000	UTILITIES	SEMCO ENERGY FIRE - 0344	23-310	051223-061323	65.15	705
206-336-920.000	UTILITIES	SEMCO ENERGY - FIRE 003	23-309	051223-061323	81.33	706
206-336-920.000	UTILITIES	DTE - FIRE 9100 017 03	23-326	052423-062323	486.13	707
206-336-920.000	UTILITIES	DTE - FIRE 910001701762	23-327	052423-062223	569.84	708
206-336-920.002	INTERNET/PHONE	COMCAST - FIRE	23-350	071523-081423	343.15	709
206-336-920.002	INTERNET/PHONE	SPRINT	23-351	052923-062823	43.00	18007
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	DEHONDT ELECTRIC, INC.	23-344	REPLACED GAS LINE FOR GENERAT	985.00	18003
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	CARD SERVICE CENTER	23-319	AMAZON: MATTRESS PAD COVER	71.97	18013
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	CARD SERVICE CENTER	23-390	AMAZON: CAULK FOR KITCHEN SIN	19.19	18013
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	PRIORITY WASTE, LLC	23-387	MAY SERVICES	90.93	18011
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	PRIORITY WASTE, LLC	23-388	JUNE SERVICES	90.93	18011
206-336-931.000	VEHICLE MAINT/INSPECTIONS EMS	J.B. DLCO & MULTISTATE T	23-347	ENGING 2 TRANS REPAIR	2,441.83	18004
206-336-991.002	ENGINE - BANK LOANS	CHOICEONE BANK	23-386	LOAN PAYMENT	47,107.48	18009
206-336-993.006	RR INTEREST BREAKOUT	CHOICEONE BANK	23-386	LOAN PAYMENT	5,372.88	18009
Total For Dept 336 FIRE OPERATING					73,422.13	
Total For Fund 206 FIRE FUND					73,422.13	
Fund 701 TRUST & AGENCY FUND						
Dept 000						
701-000-255.000	BP23-0002	BASCO COMPANY	BD Bond Refund		70.00	3315
701-000-265.000	BFG23006 - PB230005	ARMADA TOWNSHIP	BD Bond Refund		85.00	3314
701-000-265.000	BFG23006 - PB230005	BASCO COMPANY	BD Bond Refund		1,415.00	3316
701-000-265.000	BFG23016 - PB230015	BASCO COMPANY	BD Bond Refund		100.00	3316
701-000-265.000	BFG23017 - PB230016	BASCO COMPANY	BD Bond Refund		100.00	3316
701-000-265.000	BFG23029 - PB230027	KAHL, HAROLD	BD Bond Refund		250.00	3317
Total For Dept 000					2,020.00	
Total For Fund 701 TRUST & AGENCY FUND					2,020.00	

Fund Totals:

Fund 101 GENERAL FUND	2,818.04
Fund 206 FIRE FUND	73,422.13
Fund 701 TRUST & AGENC	2,020.00
Total For All Funds:	78,260.17

08/02/2023 02:59 PM
User: CLERK
DB: Armada Twp

CHECK REGISTER FOR ARMADA TOWNSHIP
CHECK DATE FROM 07/13/2023 - 08/09/2023

Page: 1/1

Check Date	Bank	Check	Vendor Name	Amount
Bank TAX TAX FUND CHECKING				
07/17/2023	TAX	3325	ARMADA AREA SCHOOLS	61,806.40 v
07/17/2023	TAX	3326	ARMADA AREA SCHOOLS	61,806.40
07/17/2023	TAX	3327	ROMEO COMMUNITY SCHOOLS	17,274.46
07/17/2023	TAX	3328	MACOMB COUNTY TREASURER	83,384.82
07/17/2023	TAX	3329	MACOMB INTERMEDIATE SCHOOL DISTRICT	64,345.04
07/17/2023	TAX	3330	MACOMB COMMUNITY COLLEGE	19,359.57
07/17/2023	TAX	3331	MACOMB COUNTY TREASURER	59,412.81
08/01/2023	TAX	3332	ARMADA AREA SCHOOLS	65,759.40
08/01/2023	TAX	3333	ROMEO COMMUNITY SCHOOLS	16,318.34
08/01/2023	TAX	3334	MACOMB COUNTY TREASURER	80,816.19
08/01/2023	TAX	3335	MACOMB INTERMEDIATE SCHOOL DISTRICT	62,362.84
08/01/2023	TAX	3336	MACOMB COMMUNITY COLLEGE	18,858.39
08/01/2023	TAX	3337	MACOMB COUNTY TREASURER	57,874.65

TAX TOTALS:

Total of 13 Checks:	669,379.31
Less 1 Void Checks:	61,806.40
Total of 12 Disbursements:	607,572.91

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
<hr/>						
Fund: 101	GENERAL FUND					
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Department: 101-171	SUPERVISOR					
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101-171-704.000	026	GEN	PATEREK, JOHN W.	2,255.08	0.00	2,255.08
101-171-723.000	026	GEN	PATEREK, JOHN W.	323.06	0.00	323.06
Totals For: 101-171				2,578.14	0.00	2,578.14
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Department: 101-215	CLERK					
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101-215-704.000	031	GEN	SWIACKI, MARY K	2,665.22	0.00	2,665.22
101-215-705.000	061	GEN	BOYD, DAWN M	914.13	0.00	914.13
101-215-723.000	031	GEN	SWIACKI, MARY K	323.06	0.00	323.06
Totals For: 101-215				3,902.41	0.00	3,902.41
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Department: 101-253	TREASURER					
<hr/>						
101-253-704.000	111	GEN	MURRAY, SARA L.	2,476.28	0.00	2,476.28
101-253-723.000	111	GEN	MURRAY, SARA L.	323.06	0.00	323.06
Totals For: 101-253				2,799.34	0.00	2,799.34
<hr/>						
Department: 101-371	INSPECTIONS					
<hr/>						
101-371-704.000	022	GEN	McNUTT, MEL A	585.00	0.00	585.00
101-371-709.000	123	GEN	MARTIN, CHRISTINE	2,392.00	0.00	2,392.00
Totals For: 101-371				2,977.00	0.00	2,977.00
<hr/>						
Totals For: 101				12,256.89	0.00	12,256.89
<hr/>						
Fund: 206	FIRE FUND					
<hr/>						
Department: 206-336	FIRE OPERATING					
<hr/>						
206-336-704.000	100	FIRE	KROTCHER, CHRISTOPHER	5,615.38	0.00	5,615.38
206-336-704.002	058	FIRE	SWIACKI, MARY K.	276.92	0.00	276.92
206-336-704.003	134	FIRE	FELTON, JOSEPH A.	3,597.64	0.00	3,597.64
206-336-704.003	110	FIRE	FRANCESCHI, ERIC M	4,273.92	0.00	4,273.92
206-336-704.003	107	FIRE	HANNA, MATTHEW B	4,723.36	0.00	4,723.36
206-336-704.003	108	FIRE	HEATH, BRANDON E	4,273.92	0.00	4,273.92
206-336-704.003	043	FIRE	KANEHL, KEVIN T.	5,261.84	0.00	5,261.84
206-336-704.003	083	FIRE	KENNEDY, KURTIS M.	3,597.64	0.00	3,597.64
206-336-704.003	045	FIRE	KUHN, THOMAS J.	5,261.84	0.00	5,261.84
206-336-704.003	124	FIRE	LESOSKY, KATIE	3,597.64	0.00	3,597.64
206-336-704.003	072	FIRE	MYNY, COLLIN J.	4,619.48	0.00	4,619.48
206-336-704.003	109	FIRE	PELLERITO, JOSEPH R	4,273.92	0.00	4,273.92
206-336-704.003	055	FIRE	PFEIFLE, ANDREW J.	5,261.84	0.00	5,261.84
206-336-704.003	140	FIRE	WESSEL, JEFFREY	3,597.64	0.00	3,597.64
206-336-704.004	103	FIRE	BOLING, JUSTIN W	2,800.00	1,470.00	4,270.00
206-336-704.004	138	FIRE	LINKIEWITZ, JOSHUA	2,660.00	1,417.50	4,077.50
206-336-704.004	121	FIRE	MCCOLLOM, DONNA	210.00	0.00	210.00
206-336-704.004	116	FIRE	MELTZER, BRETT	210.00	0.00	210.00
206-336-704.004	126	FIRE	MOSS, BENJAMIN	210.00	0.00	210.00
206-336-704.004	052	FIRE	MSAL, JOHN H.	210.00	0.00	210.00
206-336-704.004	106	FIRE	OFFNER, MATTHEW	1,400.00	105.00	1,505.00
206-336-704.004	145	FIRE	SHAFER, DOUGLAS	420.00	0.00	420.00
206-336-704.004	132	FIRE	TOTH, RYAN	2,240.00	131.25	2,371.25
206-336-704.005	103	FIRE	BOLING, JUSTIN W	20.00	0.00	20.00

Salaries By GL Fund-Dept Report
For Check Dates 07/01/2023 TO 07/31/2023

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
206-336-704.005	074	FIRE	FINKBEINER, CHAD R.	60.00	0.00	60.00
206-336-704.005	138	FIRE	LINKEWITZ, JOSHUA	70.00	0.00	70.00
206-336-704.005	047	FIRE	MALBURG, JACOB	30.00	0.00	30.00
206-336-704.005	126	FIRE	MOSS, BENJAMIN	120.00	0.00	120.00
206-336-704.005	106	FIRE	OFFNER, MATTHEW	60.00	0.00	60.00
206-336-704.005	145	FIRE	SHAFER, DOUGLAS	70.00	0.00	70.00
206-336-704.005	132	FIRE	TOTH, RYAN	20.00	0.00	20.00
206-336-704.008	134	FIRE	FELTON, JOSEPH A.	0.00	50.91	50.91
206-336-704.008	107	FIRE	HANNA, MATTHEW B	0.00	66.84	66.84
206-336-704.008	043	FIRE	KANEHL, KEVIN T.	0.00	1,414.74	1,414.74
206-336-704.008	083	FIRE	KENNEDY, KURTIS M.	0.00	1,247.30	1,247.30
206-336-704.008	045	FIRE	KUHN, THOMAS J.	0.00	167.54	167.54
206-336-704.008	072	FIRE	MYNY, COLLIN J.	0.00	784.44	784.44
206-336-704.008	109	FIRE	PELLERITO, JOSEPH R	0.00	1,088.64	1,088.64
206-336-704.008	055	FIRE	PFEIFLE, ANDREW J.	0.00	2,308.26	2,308.26
206-336-704.008	140	FIRE	WESSEL, JEFFREY	0.00	178.19	178.19
206-336-704.011	134	FIRE	FELTON, JOSEPH A.	0.00	305.46	305.46
206-336-704.011	110	FIRE	FRANCESCHI, ERIC M	0.00	362.88	362.88
206-336-704.011	107	FIRE	HANNA, MATTHEW B	0.00	401.04	401.04
206-336-704.011	108	FIRE	HEATH, BRANDON E	0.00	362.88	362.88
206-336-704.011	043	FIRE	KANEHL, KEVIN T.	0.00	446.76	446.76
206-336-704.011	083	FIRE	KENNEDY, KURTIS M.	0.00	305.46	305.46
206-336-704.011	045	FIRE	KUHN, THOMAS J.	0.00	446.76	446.76
206-336-704.011	124	FIRE	LESOSKY, KATIE	0.00	305.46	305.46
206-336-704.011	072	FIRE	MYNY, COLLIN J.	0.00	392.22	392.22
206-336-704.011	109	FIRE	PELLERITO, JOSEPH R	0.00	362.88	362.88
206-336-704.011	055	FIRE	PFEIFLE, ANDREW J.	0.00	446.76	446.76
206-336-704.011	140	FIRE	WESSEL, JEFFREY	0.00	305.46	305.46
206-336-723.000	134	FIRE	FELTON, JOSEPH A.	300.00	0.00	300.00
206-336-723.000	107	FIRE	HANNA, MATTHEW B	300.00	0.00	300.00
206-336-723.000	108	FIRE	HEATH, BRANDON E	300.00	0.00	300.00
206-336-723.000	100	FIRE	KROTCHER, CHRISTOPHER	307.72	0.00	307.72
Totals For: 206-336				70,250.70	14,874.63	85,125.33
Totals For: 206				70,250.70	14,874.63	85,125.33
Grand Totals				82,507.59	14,874.63	97,382.22

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 257 ASSESSING					
101-257-704.000	WAGES - ASSESSING	SANILAC APPRAISERS, INC.	CONTRACT ASSESSING JULY 15-AUGUST 14	3,600.00	
101-257-704.000	WAGES - ASSESSING	SANILAC APPRAISERS, INC.	BASIC MONTHLY AUGUST	100.00	
		Total For Dept 257 ASSESSING		3,700.00	
Dept 261 GENERAL GOVERNMENTAL					
101-261-710.000	LIABILITY/WORK COMP INSURANCE	DECKER AGENCY	3RD QTRLY PMT	2,400.25	
101-261-727.000	OFFICE SUPPLIES	SUPERIOR LOCK & KEY, LLC	KEY FOR ASSESSING OFFICE	12.00	
101-261-811.000	IT SUPPORT-SERVICE CONTRACT	SOLVIT, INC.	JULY SERVICES	1,716.00	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	6.14.23 MTG SYNOPSIS	59.00	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	2023 SUMMER TAX DEFERMENT NOTICE	58.50	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	2023 SUMMER TAX DEFERMENT NOTICE	58.50	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	6.28.23 MTG SYNOPSIS	59.00	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	7.12.23 MTG SYNOPSIS	59.00	
101-261-920.000	UTILITIES	VILLAGE OF ARMADA GENERA	1/2 QTRLY BILL FOR SPRINKLERS	248.18	
101-261-920.000	UTILITIES	VILLAGE OF ARMADA WATER	033123-063023	151.32	
		Total For Dept 261 GENERAL GOVERNMENTAL		4,821.75	
Dept 262 ELECTIONS					
101-262-727.000	OFFICE SUPPLIES - ELECTIONS	PRINTING SYSTEMS, INC.	VOTER ID CARDS/MASTER CARDS	119.05	
101-262-731.000	VOTING MATERIALS/EQUIP	ES & S	SERVICE CONTRACT; 1 DS200/FIRMWARE	220.00	
		Total For Dept 262 ELECTIONS		339.05	
Dept 265 BUILDING & GROUNDS					
101-265-821.000	SNOW & GRASS SERVICES	DALIA'S, INC.	070823-073123	40.00	
		Total For Dept 265 BUILDING & GROUNDS		40.00	
Dept 266 ATTORNEY					
101-266-815.000	MISC MATTERS - ATTORNEY	SEIBERT AND DLOSKI, PLLC	072523-072823 TRAFFIC/ORDINANCE ENFOR	180.00	
101-266-815.000	MISC MATTERS - ATTORNEY	SEIBERT AND DLOSKI, PLLC	063023-072823	1,410.00	
		Total For Dept 266 ATTORNEY		1,590.00	
Dept 371 INSPECTIONS					
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	071723-072723	57.64	
101-371-964.000	REFUNDS	LATONA PLUMBING LLC	PERMIT REFUND	319.00	
		Total For Dept 371 INSPECTIONS		376.64	
Dept 441 PUBLIC WORKS					
101-441-922.000	STREET LIGHTING - GOVLT	MACOMB COUNTY DEPT. OF R	THRU 6/30/23	14.80	
		Total For Dept 441 PUBLIC WORKS		14.80	
Dept 567 TOWNSHIP CEMETERY					
101-567-930.000	MAINTENANCE - CEMETERY	DALIA'S, INC.	071123-072523 - HADLEY - TREE REMOVAL	774.00	
101-567-930.000	MAINTENANCE - CEMETERY	DALIA'S, INC.	071123-072523 - ROSE HILL	74.00	
		Total For Dept 567 TOWNSHIP CEMETERY		848.00	
Dept 751 TOWNSHIP PARK					
101-751-930.000	MAINTENANCE - PARK	DALIA'S, INC.	070523-072523	828.00	
		Total For Dept 751 TOWNSHIP PARK		828.00	
Dept 794 SENIOR CENTER					
101-794-930.000	MAINTENANCE - SENIORS	JOHN PATEREK	AIR CONDITIONER BASE MATERIALS	38.63	
101-794-930.000	MAINTENANCE - SENIORS	DALIA'S, INC.	070523-072523	180.00	
101-794-930.000	MAINTENANCE - SENIORS	DeHONDT ELECTRIC, INC.	ELECTRICAL A/C UNIT REPAIR	685.00	
101-794-955.000	BINGO/CRAFTS/PICNICS	DONNA PEITZ	BINGO/CRAFTS	35.33	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND Dept 794 SENIOR CENTER				938.96	
Dept 900 CAPITAL OUTLAY 101-900-980.007	CAPITAL OUTLAY		Total For Dept 794 SENIOR CENTER		
			STRYKER SALES CORPORATIO LIFEPAK DEFIBRILLATORS	5,490.66	
			Total For Dept 900 CAPITAL OUTLAY	5,490.66	
			Total For Fund 101 GENERAL FUND	18,987.86	
Fund 206 FIRE FUND Dept 336 FIRE OPERATING					
206-336-727.000	OFFICE SUPPLIES	SOLVIT, INC.	DESKTOP BACKUP SERVICES - FIRE	55.50	
206-336-797.001	EMS EXPENSES	LINDE GAS & EQUIPMENT IN	23-393	113.73	
206-336-799.000	PERSONAL PROTECTIVE EQUIPMENT	PHOENIX SAFETY OUTFITTER	23-378 REPAIR FIRE GEAR	408.50	
206-336-825.000	DISPATCHING/RADIO/FRMS	SPECTRUM WIRELESS (USA),	23-382 LABOR - MOVE SPEAKER/ADJ KEYP	130.00	
206-336-830.000	EDUCATION/TRAINING	JOSEPH FELTON	23-391 CONFERENCE FEE - 74TH ANNUAL	436.12	
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	MACQUEEN EMERGENCY	23-376 HURST JAWS OF LIFE INSPECTION	1,799.00	
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	MACQUEEN EMERGENCY	23-377 SCBA MASK/DETERGENT	150.00	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	23-348 ENGINE 1 REPAIR WORK - REPLAC	1,582.33	
206-336-931.000	VEHICLE MAINT/INSPECTIONS EMS	JOE BALLOR TOWING INC.	23-346 TOW FOR ENGINE 2 TO TRANS SHO	775.00	
			Total For Dept 336 FIRE OPERATING	5,450.18	
Fund 701 TRUST & AGENCY FUND Dept 000				5,450.18	
701-000-255.000	BP23-0004		Total For Fund 206 FIRE FUND		
		SPALDING DeDECKER ASSOCI	BD Bond Refund	6,257.50	
			Total For Dept 000	6,257.50	
			Total For Fund 701 TRUST & AGENCY FUND	6,257.50	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	18,987.86	
			Fund 206 FIRE FUND	5,450.18	
			Fund 701 TRUST & AGENC	6,257.50	
			Total For All Funds:	30,695.54	

DEPARTMENT REPORTS



Armada Township Fire Department

23175 Armada Center Road
Armada Township, MI 48005

www.armadatwp.org/fire-department

Phone: (586) 784-9464
Fax: (586) 784-8586

Date: 08/03/2023

To: Chair and Members of the Board

Subject: Correspondence Regarding Monthly Report

Please see attached records management report providing fire, rescue and emergency medical response data for the month of July. Our fire department had an eventful month with emergency incidents related to severe weather. All incidents were handled professionally and in a timely manner. It should be noted that our overlapping call volume was at 34% for the month of July. The added personnel from our recent SAFER grant have been a significant benefit to our ability to handle these overlapping calls.

As you probably know, the Armada Fair is taking place from August 14th-20th. We have held an emergency pre planning meeting involving the Armada Police Department and Armada Fair Board to discuss our emergency plan for the 2023 Fair. All required emergency stand-by shifts are scheduled and have been filled by our personnel. It should be noted that reimbursement of costs are passed onto the Armada Agricultural Society as part of required emergency services for public gathering of such impact.

I would like to recognize the hard work that Captain Kuhn, Supervisor Paterek and Trustee Job have put into the fire station remodel subcommittee to ensure that our facility will meet the needs of our community both now and in the future.

I am not aware of any pressing fire department agenda items for the August Board of Trustees meeting. If there are any questions regarding response data or the general state of the department, please feel free to contact Captain Pfeifle, Captain Kuhn or myself.

Respectfully,

Kevin Kanehl
Fire Marshal

Armada Township Fire Department

Armada, MI

This report was generated on 8/3/2023 10:29:32 AM



Incident Statistics

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		63	
FIRE		31	
TOTAL		94	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
TOTAL		1	
MUTUAL AID			
Aid Type		Total	
Aid Given		5	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
32		34.04	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:06:21	0:08:24	
AVERAGE FOR ALL CALLS		0:06:40	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:20	0:00:48	
AVERAGE FOR ALL CALLS		0:01:16	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Armada Township Fire Department		18:34	

Approved

Armada Twp Fire Chief

Date 8/3/2023

Signature

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Armada Township Fire Department

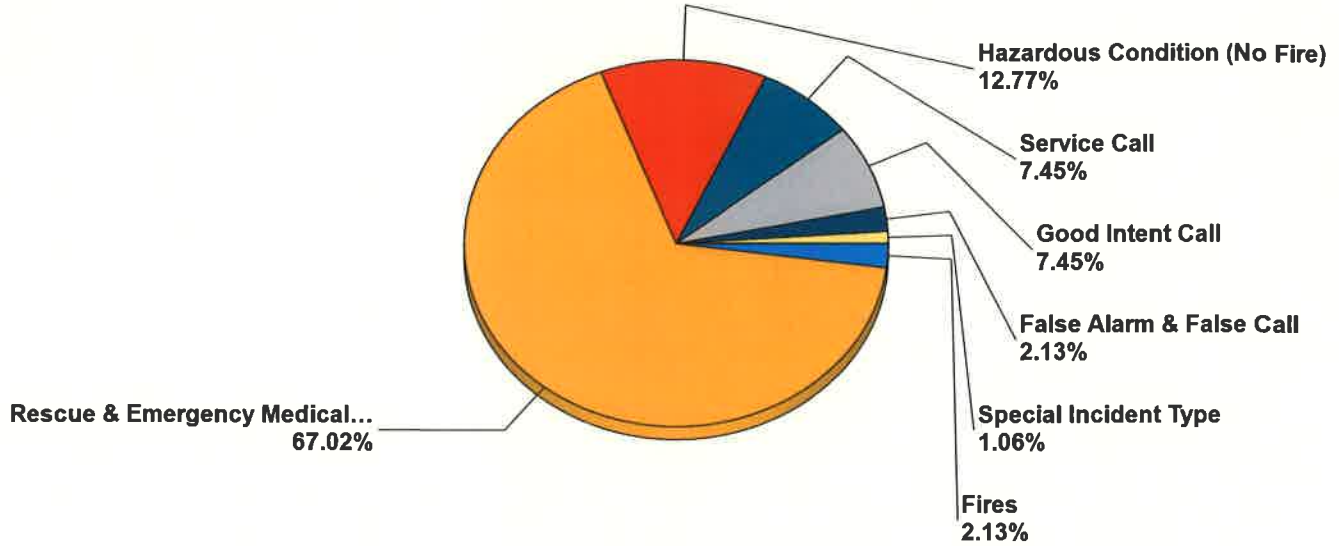
Armada, MI

This report was generated on 8/3/2023 10:32:29 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	2	2.13%
Rescue & Emergency Medical Service	63	67.02%
Hazardous Condition (No Fire)	12	12.77%
Service Call	7	7.45%
Good Intent Call	7	7.45%
False Alarm & False Call	2	2.13%
Special Incident Type	1	1.06%
TOTAL	94	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	2.13%
321 - EMS call, excluding vehicle accident with injury	55	58.51%
322 - Motor vehicle accident with injuries	6	6.38%
324 - Motor vehicle accident with no injuries.	2	2.13%
400 - Hazardous condition, other	4	4.26%
424 - Carbon monoxide incident	1	1.06%
440 - Electrical wiring/equipment problem, other	1	1.06%
444 - Power line down	4	4.26%
445 - Arcing, shorted electrical equipment	2	2.13%
500 - Service Call, other	6	6.38%
550 - Public service assistance, other	1	1.06%
600 - Good intent call, other	3	3.19%
611 - Dispatched & cancelled en route	3	3.19%
622 - No incident found on arrival at dispatch address	1	1.06%
745 - Alarm system activation, no fire - unintentional	2	2.13%
900 - Special type of incident, other	1	1.06%
TOTAL INCIDENTS:	94	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Armada Township Fire Department

Armada, MI

This report was generated on 8/3/2023 10:33:06 AM



Average Response Time for Zone for Date Range

Zone: All Zones | Start Date: 07/01/2023 | End Date: 07/31/2023

ZONE TITLE	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
NW - Northwest	12.11
MA - Mutual/Auto Aid	9.00
SW - Southwest	8.76
SE - Southeast	8.31
NE - Northeast	4.21
AV - Village of Armada	3.99

Only REVIEWED incidents included This report shows the time in decimal format. Excludes "Cancelled" apparatus.



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Doc Id: 38
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Armada Township

Monthly Code Enforcement Report
Board Meeting August 9, 2023
23121 East Main Street, Armada, MI 48005

PROPERTY ADDRESS	COMPLAINT	7-6-23	8-2-23
21500 Bordman Rd Date of Complaint: 9-25-22	Possible Dog Day Care Center	Property owner presented to ZBA three variances they would need to be in compliance with township ordinances. The request was denied due to significance of variances necessary. Chairman of Planning Commission encouraged owners to come to planning meeting to review how the outdated ordinances may be changed or updated to better serve the community and their type of business.	ZBA denied variances. Property owners have filed a lawsuit against the ZBA. This matter will remain open until this process is complete.
76727 North Ave Date of Complaint 3-29-23	Occupant possibly living in travel trailer on property. Occupant may have multiple cats, possible hoarding issue. Property has posted Do Not Trespass signs.	Treasurer is checking with county to verify where property status is with foreclosure..	No update
22424 Irwin Road Date of Complaint 5-2-23	-Construction Debris dumping & burying -Electrical Permit pulled with no other permit requests since 10-22	Sent letter what the intention of the property is. No buildings on the property but does have electrical permit.	Need to meet with owner to get an update on what the intention of the property is. Owner does not live in Armada. He is a business owner in another vicinity



Armada Township

Monthly Code Enforcement Report
Board Meeting August 9, 2023
23121 East Main Street, Armada, MI 48005

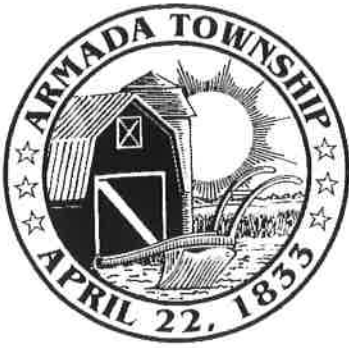
			Concrete and what appears building debris piled up.	
20641 Armada Ridge Rd Date of Complaint 6-26-23	Questioning Dog Grooming Salon operating within Township ordinances at a residence		Visited property owner and hand delivered copy of home based business requirements. Reviewed the ordinance. Owner will verify and follow up visit will be scheduled.	Meeting with property owner next week to review. Does not appear to have any violations at this time.
21510 Bordman Rd Date of Complaint 6-24-23	Accessory building may not meet required set back from property line that neighbor confirmed using their own surveyor		Visited the property. Owner is on vacation. Spoke with neighbor who is watching house in owners absence. Sent a letter to the property owner to contact the township on his return.	CLOSED Accessory building does comply with zoning requirements for set backs of the township
17477 33 Mile Rd Date of Complaint 7-6-23	Possible outside storage issue-abandoned vehicles		In review. Obtaining pictures today. Complaint received today.	Sent 30 day letter to clean up outside storage and unlicensed vehicles. Will otherwise turn over to attorney to pursue.
17010 34 Mile Rd Date of complaint 7-13-23	Pool -No locked gate -No deck			This property has been verified as a vacant farm parcel. Waiting on verification of correct address from complainant.
76989 Coon Creek Date of Complaint 2-9-23 Needed verification of address	Original complaint "Blight" Twp does not have blight ordinance		Noted previous report to keep for review	Multiple outside storage issues. Mailed letter to address allowing 30 days to clean up outside storage issues. Will schedule time to go out and review progress.
76975 North Ave Date of Complaint 2-9-23	Original complaint "Blight"		Noted previous report to keep for review	Second visit to property, there are multiple outside items stored outside which seem to be increasing. Issued 30 day letter to clean up outside and will schedule a visit to review progress.



Armada Township

Monthly Code Enforcement Report
Board Meeting August 9, 2023
23121 East Main Street, Armada, MI 48005

Report submitted by John W. Paterek
Armada Township Supervisor
8-2-23



Armada Township

PLANNING COMMISSION

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

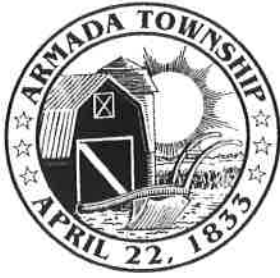
AGENDA

WEDNESDAY, AUGUST 2, 2023

7:00 P.M.

MEETING CANCELED

Next Scheduled Regular Meeting: Wednesday, September 6, 2023



Armada Township

Planning Commission

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586) 784-5211

Project Status Report for July 2023

COMMUNITY PROJECTS

Blake's Traffic Study / Landscaping - 17985 Armada Center Rd

John Paul Rea, Macomb County Deputy County Executive responded that engineering design and cost considerations were provided to Blake's, but no further progress has been made. Blake's pulled together a meeting on July 12 to discuss options to present back to the county. Synopsis in August packet.

Emails sent to Blakes and John Paul Rea, Macomb County Deputy County Executive for update, no responses at this time. Traffic study was reviewed at April 2022 Meeting. Chair Kehrig reported on a Macomb County meeting regarding road funding options at the June 2022 meeting.

Armada Center Car Wash – 22920 Armada Center Rd

Final inspections requested. Project should be closed by July month end. Site plan updates were approved at June 7 meeting including the roofing material change, light pole, a wall sign and a ground sign (with adjustment to height). Building plan updated to include light pole. Site plan update to add lighting was submitted for review at June 7 meeting.

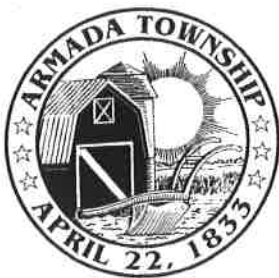
A building permit has been issued. Township attorney is working with applicant attorney on Rezoning paperwork. Engineering plans approved by Spalding DeDecker. The applicant is working on a building permit application. Requested purchase paperwork to start Rezoning process. Engineering escrow was deposited 2/8/23 and developer is working with our engineer. First engineering review provided by Spalding DeDecker on 2/14/23.

Required updates were submitted to planning with estimated total improvement cost. Sent to Engineer on 1/23/23. Planning commission approved site plan contingent on minor updates at the January 2023 meeting. Special Land Use was granted contingent on site plan approval at the September 2022 meeting. Conditional rezoning was approved at the July 2022 meeting.

Larry's Parking Lot – (72727) North Ave

No Update: The applicant is still working with Macomb County to get Soil/Erosion permit then will complete purchase and we can finalize rezoning. Planner reviewed the updated site plan and approved with on additional minor update on 2/27/23. Planning commission approved site plan contingent on minor updates at the December 2022 meeting. Planner's findings and recommendations on the site plan were reviewed at the November 2022 meeting, and the commission discussed. Rezoning was approved at the September 2022 meeting. Site plan was submitted for review on September 22, 2022.

Henshaw Inc – 70710 Powell Rd



Armada Township

Planning Commission

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

Building work is ongoing. Engineering review completed; Inspection escrow has been submitted. Engineering review is in progress. Building permit has been issued. Updated site plan sent to engineering for review with development cost of construction for Escrow amount on 3/23/23. Planning commission approved site plan contingent on minor updates at the January 2023 meeting. Henshaw submitted a request for a setback variance hearing with the ZBA, which was held on November 18, 2022, and the variance was granted. Pre-planning meeting was held with the planner on Monday, September 19, 2022.

Trillium Farm Wedding Barn – 16191 32 Mile Rd

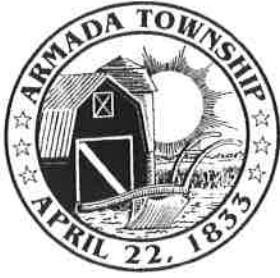
No Update: Architect met with Building Inspector and Fire Marshal on April 12 and is now working on updates to the site plan before presentation to the Planning Commission. Architect representing Trillium Farm reached out on 3/29/23 requesting to speak with the building inspector to confirm understanding of building codes prior to completion of a site plan for review. Owner had a discussion with the Fire Marshal. As of November 17, 2022, she is working through the steps he recommended before submitting her site plan. Pre-planning meeting was held in November 2021. Owner reached out to planning in October 2022 to restart project. Owner attended November 2022 meeting and was provided with guidance on next steps.

BooBoo's Boneyard, LLC Dog Daycare and Boarding – 21500 Bordman Rd

The ZBA denied variances requested at the June 20, 2023, meeting. The applicant requested to be added to the August Planning Commission agenda to discuss possible changes to the Zoning Ordinance for kennels, but notified on July 21 that they will not be ready for the August meeting. Applicant has submitted payment and paperwork for ZBA meeting to be held on June 20, 2023. Waiting for the updated site plan and ZBA application. Applicant has hired an engineer to complete the final site plan. Planning commission approved site plan contingent on minor updates and ZBA approval at the January 2023 meeting. Application for Special Land Use and Site Plan Approval was submitted on November 3, for review at the December 2022 meeting. Due to township error, public hearing was published, but notification was not, so it was opened for Dec and left open for continuation on January 4.

Hidden River Estates – North-east Corner 33 Mile & Powell Rd

Site Plan was approved at June 7 meeting. Waiting for estimated construction cost to begin engineering phase. Updated site plan and master deed on agenda for June 7 meeting. Master Deed reviewed by Township Attorney and is ready for approval. Second planner review completed 4/17, applicant sent response to the action items identified on 4/25. Updated site plan and Draft Master Deed submitted 3/19 and 3/23 and sent to professionals for review. Site plan was reviewed at February meeting, table for additional information on a revised site plan. Site plan submitted for Planner and Engineering review on 1/12/23. Included in packets for February 2023 meeting.



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Laethem Development – Laethem St at Powell Rd

No Update. Site plan reviewed at the 3/1/23 meeting, tabled for updates; applicant provided guidance on County/state permitting as requested at the meeting. Site plan submitted for Planner and Engineering review on February 9, 2023. Included in packets for March 2023.

Dehondt Storage – 15450 33 Mile Rd

Site plan extended at the June 7, 2023, meeting through June 7, 2024. Waiting for engineering escrow to be paid.

COMMISSION PROJECTS

Zoning Ordinance Amendments

Second Home on a Property/Seasonal Workers Clause – No Update. Attorney and planner to discuss.

Master Plan

Discussion of the Master Plan Survey, decision to extend thru 6/30. Final survey results in August packet. Discussion on tiny homes, barn-dominiums, solar and wind, microgrids.

Members of the Village Council and Village Planning Commission attended the May meeting to informally discuss things that the Township and Village may be able to partner on. The Master Plan Survey was approved for release by the Township Board, and distributed on May 11th. 151 responses received as of 5/30/23. Joint workshop was held with the Township board to discuss the policies and reviewed the draft survey. Discussion on the Policies section, creating an internally tracked survey. Chapter #2 provided by the planner: community snapshot and demographic profile including Population change and forecasts to 2045. Proposed schedule and community demographics pages were presented at January 2023 meeting. The Zoning map was updated for the annexation and other recent changes, but still needs update. Master plan is being reviewed by township planner.

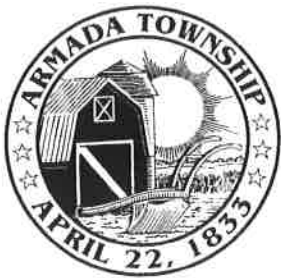
Closed Projects

Miller Farm – 71800 Romeo Plank Rd

Closed: Owner has withdrawn application for building permit.

Applicant is reviewing options regarding barn addition. Miller Farm submitted and received approval on a new site plan for a Farm Market at the September 2022 meeting. On 12/15/22 Mr. Miller submitted application for a building permit to add onto his barn. This addition was not on the approved site plan so he will need to come back before the commission. He was advised to update his site plan with any further updates he anticipates over the next year with a revised letter of intent before requesting an additional review.

Zoning Ordinance Amendments



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Small Scale Entertainment – Township board approved at February 8, 2023 meeting.

Zoning District Table of Permitted Uses – Table approved by township board. Final copy in PC

Monthly Building Report

Month: July
Year: 2023

<i>Permits Issued:</i>	<u>1</u>	<i>Decks</i>
	<u></u>	<i>Demolitions</i>
	<u></u>	<i>Ponds</i>
	<u>1</u>	<i>Pole Barns</i>
	<u>1</u>	<i>Garages</i>
	<u></u>	<i>Additions/Misc.</i>
	<u>1</u>	<i>Homes</i>
	<u></u>	<i>Zoning</i>
	<u></u>	<i>Commercial Sign</i>
	<u>1</u>	<i>Pools</i>
	<u></u>	<i>Porch</i>
	<u></u>	<i>Sunrooms</i>
	<u>5</u>	<i>Electrical</i>
	<u>7</u>	<i>Mechanical</i>
	<u>4</u>	<i>Plumbing</i>

Total Permits Issued: 21

Building Inspections: 23

Plan Reviews: 5

Electrical Inspections: 14

Mechanical Inspections: 3

Plumbing Inspections: 5

Total Inspections: 50

Permit Category Detail Report

07/31/2023

DECK

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230034	DOBSON, JASON & PATRICI	17260 34 MILE RD	13-02-29-100-027	07/13/2023	\$365.00	\$2,500.00

Total Permits For Type: 1 Total Fees For Type: \$365.00 \$2,500.00

ELECTRICAL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PE230037	RUSSO, MICHAEL & CAROLI	16960 OAKVIEW CIR	13-02-17-300-040	07/11/2023	\$142.00	\$0.00
PE230038	TOWNSHIP OF ARMADA	75400 NORTH AVE	13-02-13-300-005	07/19/2023	\$110.00	\$0.00
PE230039	JUNG, CYNTHIA	18314 GILMORE RD	13-02-32-476-004	07/24/2023	\$258.00	\$0.00
PE230040	TIBBENHAM, JEFFREY & PA	23800 DAYTON RD	13-02-13-300-027	07/25/2023	\$294.00	\$0.00
PE230041	CONSUMERS ENERGY COM	69333 OMO RD	13-02-36-200-003	07/25/2023	\$110.00	\$0.00

Total Permits For Type: 5 Total Fees For Type: \$914.00 \$0.00

IN GROUND POOL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230036	BROWN, TERRENCE/LEMBK	78777 COON CREEK RD	13-02-09-200-003	07/19/2023	\$290.00	\$96,070.00

Total Permits For Type: 1 Total Fees For Type: \$290.00 \$96,070.00

MECHANICAL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PM230023	KINGMAN, BRYAN & ANDR	17320 IRWIN RD	13-02-17-100-013	07/05/2023	\$305.00	\$0.00
PM230024	KINGMAN, BRYAN & ANDR	17320 IRWIN RD	13-02-17-100-013	07/05/2023	\$0.00	\$0.00

CANCELLED
WRONG ADDRESS

PAI230025	RUSSO, MICHAEL & CAROLI	16960 OAKVIEW CIR	13-02-17-300-040	07/05/2023	\$290.00	\$0.00
PAI230026	NANNI, KAREN	21924 ARMADA CENTER RD	13-02-23-100-007	07/11/2023	\$350.00	\$0.00
PAI230027	PAGANO, GIUSEPPE & MARI	16838 34 MILE RD	13-02-29-100-033	07/19/2023	\$345.00	\$0.00
PAI230028	TOWNSHIP OF ARMADA	75400 NORTH AVE	13-02-13-300-005	07/19/2023	\$160.00	\$0.00
PAI230029	DC & SON PROPERTIES LLC	70710 POWELL RD	13-02-31-100-018	07/26/2023	\$175.00	\$0.00

Total Permits For Type: 7			Total Fees For Type: \$1,625.00			\$0.00
PLUMBING						

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PP230009	NANNI, KAREN	21924 ARMADA CENTER RD	13-02-23-100-007	07/05/2023	\$291.00	\$0.00
PP230010	DC & SON PROPERTIES LLC	70710 POWELL RD	13-02-31-100-018	07/26/2023	\$288.00	\$0.00
PP230011	PAGANO, GIUSEPPE & MARI	16838 34 MILE RD	13-02-29-100-033	07/26/2023	\$370.00	\$0.00
PP230012	TIBBENHAM, JEFFREY & PA	23800 DAYTON RD	13-02-13-300-027	07/27/2023	\$248.00	\$0.00

Total Permits For Type:			4	Total Fees For Type:		\$1,197.00	\$0.00
POLE BARN							

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230035	WEISS, GUY	22014 IRWIN RD	13-02-14-100-015	07/18/2023	\$640.00	\$25,000.00

Total Permits For Type: 1			Total Fees For Type: \$640.00			\$25,000.00
RES, GARAGE						

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230030	REINHARDT, JENNIFER	69341 WOLCOTT RD	13-02-32-476-008	07/05/2023	\$390.00	\$35,000.00

Total Permits For Type: 1			Total Fees For Type: \$390.00			\$35,000.00
RES, NEW HOME						

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230037	APLEY, EDWARD & LORA	80630 MCFADDEN RD	13-02-06-200-024	07/20/2023	\$1,070.00	\$400,000.00

Total Permits For Type:	1	Total Fees For Type:	\$1,070.00	\$400,000.00
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Report Summary

Total Permits:	21	Grand Total Fees:	\$6,491.00
Population: . All Records	Permit.DateIssued Between 7/1/2023 12:00:00 AM AND 7/31/2023 11:59:59 PM	Total Construction Value:	\$558,570.00

Inspection Totals

07/31/2023

Record #	Type	Address	Scheduled	Completed	Result
George Ryan					
PP230009	Underground	21924 ARMADA CENTER RD	07/12/23	07/11/23	Approved
PP200010	Shower Pan & Test	76200 TRUE RD	07/19/23	07/18/23	Approved
PP230009	Rough	21924 ARMADA CENTER RD	07/19/23	07/19/23	Approved
PP230006	Final	71566 COON CREEK RD	07/27/23	07/27/23	
PP230010	Underground	70710 POWELL RD	07/27/23	07/27/23	Approved
Total Inspections:					5

GEORGE RYAN (MECH. & PLMB.)

PM230026	Rough	21924 ARMADA CENTER RD	07/20/23	07/12/23	Approved
PM230028	Final	75400 NORTH AVE	07/26/23	07/25/23	Approved
PM230019	Final	78395 ROMEO PLANK RD	07/26/23	07/26/23	Approved
Total Inspections:					3

MEL MCNUTT

PB230033	PLAN REVIEW	80150 COON CREEK RD	07/10/23	07/10/23	Approved
PB230034	PLAN REVIEW	17260 34 MILE RD	07/11/23	07/10/23	Approved
EN23-0001	WORK WITHOUT PER	22014 IRWIN RD	07/12/23	07/12/23	
PB230035	PLAN REVIEW	22014 IRWIN RD	07/12/23	07/12/23	Approved
PB230029	SAND COMP (GAR)	18314 GILMORE RD	07/12/23	07/10/23	Approved
PB230013	SAND COMP (GAR)	72000 ROMEO PLANK RD	07/12/23	07/11/23	Approved
PB230006	OTHER - PROGRESS IN	70710 POWELL RD	07/12/23	07/11/23	Approved
PB230036	PLAN REVIEW	78777 COON CREEK RD	07/19/23	07/18/23	Approved
PB230037	PLAN REVIEW	80630 MCFADDEN RD	07/19/23	07/18/23	Approved
PB230024	BASEMENT REPAIR	71566 COON CREEK RD	07/26/23	07/24/23	Not Ready
PB230031	FOOTING GARAGE	17320 IRWIN RD	07/26/23	07/24/23	Approved
PB230031	FOOTING BASEMENT	17320 IRWIN RD	07/26/23	07/24/23	Approved
PB230004	SHEATHING	16838 34 MILE RD	07/26/23	07/18/23	Approved
PB230010	BASEMENT GRADE	16960 OAKVIEW CIR	07/26/23	07/17/23	Approved
PB230010	GARAGE GRADE	16960 OAKVIEW CIR	07/26/23	07/18/23	Approved
PB220053	GARAGE GRADE	16977 OAKVIEW CIR	07/26/23	07/18/23	Approved
PB230005	FINAL	22920 ARMADA CENTER RD	07/26/23	07/19/23	Approved
PB230015	FINAL	22920 ARMADA CENTER RD	07/26/23	07/19/23	Approved
PB230016	FINAL	22920 ARMADA CENTER RD	07/26/23	07/19/23	Approved
PB230018	BASEMENT GRADE	21924 ARMADA CENTER RD	07/26/23	07/17/23	Approved
PB230018	GARAGE GRADE	21924 ARMADA CENTER RD	07/26/23	07/17/23	Approved
PB230018	ROUGH	21924 ARMADA CENTER RD	07/26/23	07/27/23	
PB230026	ROUGH BEFORE DEC	24333 FLORENCE DR	07/26/23	07/21/23	Approved

Record #	Type	Address	Scheduled	Completed	Result
PB230034	ROUGH BEFORE DEC	17260 34 MILE RD	07/26/23	07/25/23	Approved
PB230034	POST HOLE	17260 34 MILE RD	07/27/23	07/17/23	Approved
PB230020	POST HOLE	78070 CAPAC RD	07/27/23	07/26/23	Approved
PB230024	ROUGH	71566 COON CREEK RD	07/27/23	07/27/23	Approved
PB230027	FINAL	18222 34 MILE RD	07/27/23	07/27/23	Approved
Total Inspections:					28

TIM DILLON (ELEC.)

PE230029	FINAL	71371 ROMEO PLANK RD	07/06/23	07/06/23	Approved
PE230028	TRENCH	22345 PRATT RD	07/13/23	07/06/23	Approved
PE230028	FINAL	22345 PRATT RD	07/13/23	07/06/23	Approved
PE230037	SERVICE	16960 OAKVIEW CIR	07/18/23	07/13/23	Approved
PE230031	TRENCH	70710 POWELL RD	07/19/23	07/13/23	Approved
PE230013	FINAL	22920 ARMADA CENTER RD	07/19/23	07/18/23	Approved
PE230026	FINAL	22920 ARMADA CENTER RD	07/19/23	07/18/23	Approved
PE230038	FINAL	75400 NORTH AVE	07/27/23	07/25/23	Approved
PE230035	TRENCH	78070 CAPAC RD	07/27/23	07/20/23	Approved
PE230035	FINAL	78070 CAPAC RD	07/27/23	07/20/23	Approved
PE230009	FINAL	23800 DAYTON RD	07/27/23	07/27/23	Approved
PE230041	SERVICE	69333 OMO RD	07/27/23	07/27/23	Approved
PE230033	ROUGH	21924 ARMADA CENTER RD	07/27/23	07/27/23	Approved
PE230031	TRENCH #2	70710 POWELL RD	07/27/23	07/27/23	Approved
Total Inspections:					14

Report Summary

Population: All Records

Inspection.DateTimeCompleted Between
7/1/2023 12:00:00 AM AND 7/31/2023
11:59:59 PM

Grand Total Inspections: 50

July 2023 Park Report

8/2/22

ACEP T-Ball finishing up the season

Tryouts for ABA, AGS, and AFP throughout the month

Armada Junior Tigers football practices

Armada Junior Tigers cheerleaders practices

4 Birthday parties at Pavilion

Peace Festival by Armade in Michigan at Pavilion

Playscape mulch delivered by Cross Excavating, 20 yards. Gary spread the mulch.

Thanks,

Gary Goedtel,

Armada Township Park Director



July Report

July was a good month. We had our fourth of July picnic on the fifth. 28 attended
Spit & Crochet bring in at least 8 ladies.
twice a month on Thursdays.

Exercise and Tai Chi are going strong. 10-13 attend. Every Mon. + Wed.
Cornhole once a month; we have 8-12.
interest is growing, we may have it twice a month.

Bingo every other Tuesday averages at least 22 to 24 people. Big fun!

We went to Culvers in Romeo for our local lunch only 8 attended. Good food & service.

We had a lunch at Louie's in Capac. 18 attended. Then we went to the museum.
Allerton Pot Luck & cards only 10 attended from group.
Crafts was a lot of fun. 11 ladies attended.
We made Potted Plants/flowers.
We are making bags for the homeless. We are

filling them with unopened toiletries
and gently used clothing, socks, shoes, jackets
etc. We will be bringing them to a couple
shelters in Macomb. Any donations are
appreciated. Bring them to the Senior Center.

Euchre Game was fun! 20 attended

Looking forward to August with a
few unusual trips planned for my
Seniors!

Thank You, I Love my job!

Nonna

CORRESPONDENCE & INFORMATION

7-a

**Certificate
of Recognition**

Presented August 9, 2023

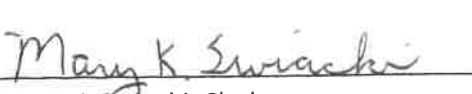
Chris Krotche

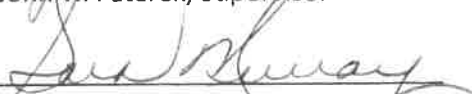
There are many personal and professional attributes needed to be a fire chief, which you have. Excellence, dedication and service come to mind. You are very well respected by your department, and your leadership of the Armada Township Fire Department for the last four years is commendable. Just to name a few of your accomplishments, you led the community through the tornado of 2021, did the research to secure 12 new warning sirens. We now have an Intergovernmental Agreement for Regional Emergency Dispatch Services with Macomb County – COMTEC and the 1.4 million dollars and grants secured over the years helped move our fire department even further.

Thank you for your years of dedicated service to protecting our hometown and our residents. We have one of the best fire departments and our firefighters and you have a reputation for stepping up when called to serve. You ensured that our firefighters received the best training and equipment possible to ensure their safety and the safety of our residents. You have opened your heart to the citizens of Armada Township and Village of Armada, we are grateful for your service and leadership, you will be deeply missed.


We, the Armada Township Board of Trustees, and staff are humbled to have worked with you! Good luck in well-deserved retirement.


John W. Paterek, Supervisor


Mary K. Swiacki, Clerk


Sara Murray, Treasurer


James Goetzinger, Trustee


Monica Job, Trustee



7-6

MACOMB COUNTY For inquiries, please call: GEN AP DIV 586-469-52

REMITTANCE ADVICE

PO NUMBER	INVOICE DATE	INVOICE NUMBER	DESCRIPTION	INVOICE AMOUNT
	04/25/23	20175	Armada Backup Generator Senior 35038069 95141	21,812.00

Chief Krotche applied for and received grant funding for a generator in 2021 for the Armada Township Senior Center as a designated warming center on behalf of the Township of Armada. The grant was approved, and we received reimbursement on July 26, 2023 in the amount of \$21,812. The generator was installed at the Armada Senior Center in July.

VENDOR #	V04990	CHECK #	01929622	DATE	07/24/23	TOTAL	****21,812.00
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DETACH STUB BEFORE DEPOSITING
REMOVE DOCUMENT ALONG THIS PERFORATION

THIS DOCUMENT IS PRINTED IN TWO COLORS. DO NOT ACCEPT UNLESS BLUE AND BURGUNDY ARE PRESENT.



COUNTY OF MACOMB

Finance Department
120 N. Main St. - 2nd Floor
Mount Clemens, MI 48043

PAY TWENTY ONE Thousand EIGHT Hundred TWELVE Dollars
and ZERO Cents

TO THE ORDER OF
TOWNSHIP OF ARMADA
FIRE DEPARTMENT
23175 ARMADA CENTER ROAD
ARMADA, MI 48005

JPMorgan Chase Bank, N.A.
Columbus, OH

56-1544/441

APACCOUNT

DATE	CHECK NO.	AMOUNT
07/24/23	01929622	****21,812.00

VOID IF NOT CASHED WITHIN 90 DAYS

Lawrence Rocca
Anthony Tolini

⑈01929622⑈ ⑆044115443⑆ 293520885⑈

PAID
JUL 26 2023
BY

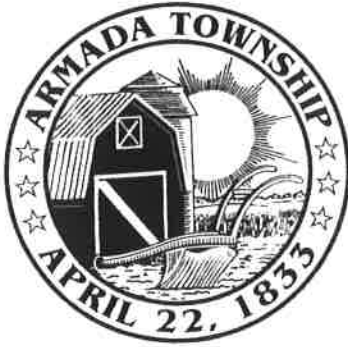
Copies to:

☒ Paterek
☒ Goetzinger
☒ Swiacki
☒ Job
☒ Murray

☒ File

☐ _____
☐ _____
☐ _____
☐ _____

7-c



Armada Township PLANNING COMMISSION

23121 E. Main Street

P.O. Box 578

Armada, MI 48005

Telephone: (586) 784-5200

Facsimile: (586) 784-5211

planning@armadatwp.org

Date: July 12, 2023

From: Cris Martin
Planning & Zoning Administrator

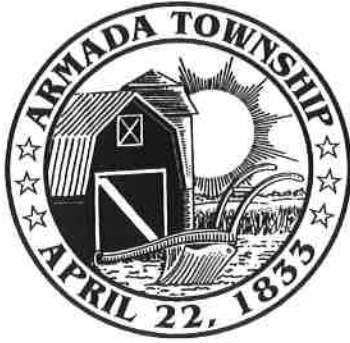
To: Armada Township Board of Trustees
Armada Township Planning Commission

Supervisor Paterek and I were invited to attend a meeting with the Blakes, grant writer Linda Davis-Kirksey, and Jeremy Schrot and Sean from Spalding Dedecker, to discuss next steps with the traffic issues on Armada Center and Romeo Plank. There are grants available at several levels, awarded based on impact on communities and public access.

The discussion began with a review of the cost estimates for installing a tunnel under Armada Center or a Bridge over Armada Center to redirect pedestrian traffic off the street. Both options present multiple issues, ongoing maintenance, ADA accessibility and potential flooding in the case of the tunnel. The cost estimate of a raised median option was also presented. These proposals address the safety of pedestrian traffic, but do not address the larger issue of traffic flow. The consensus was that there is not one fix that will address all the issues, and that a multi-tiered approach will be needed.

It was suggested that the county be asked to address the failing corners of Armada Center at Romeo Plank, and Armada Center at Capac Rd by adding round-a-bouts keep traffic flowing. In addition, present to the county a proposal to do a Proof-of-concept (POC) demonstration project that would utilize temporary barriers and cement to widen the pavement and add a median at the traffic light on Armada Center to provide pedestrians and the Blake's wagon with a safer path across the road. In addition, the traffic light timing needs to be modified. Additional recommendations included reducing the speed limit between Romeo Plank and Capac Rd, adding pavement markers and "DO NOT BLOCK INTERSECTION" signage at the Romeo Plank exit, and have Blake's pave the entries and exits to aid in acceleration/decelerations.

Jeremy will document the discussion at this meeting, the group will meet once more to verify the proposed path forward and Linda will present it to the County.



Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

AGENDA ITEM #: 7-d

SUBMITTED BY: Clerk Swiacki

MEETING DATE: August 9, 2023

RE: Township of Armada Computer/Internet-E-Mail Policy

I forwarded our policy from 2012 to SolvIT for review. Their technical team will review and make any changes as necessary based on today's security standards.

I will update the board as soon as I receive those necessary updates from SolvIT.

**TOWNSHIP OF ARMADA
COMPUTER / INTERNET / E-MAIL POLICY
(Adopted: 10/10/12)**

The purpose of Internet and e-mail services for the Township of Armada is to extend the worldwide reach of the Township's network to include employees, contractors, vendors or suppliers. Users will be able to access the vast resources available on the Internet to aid them in their work. The uses of resources available via the Internet introduce new opportunities and risks. Therefore, all authorized users are expected to be familiar with and comply with this Policy. Violation of the Policy can lead to system privileges being revoked and/or disciplinary action including, but not limited to, termination of employment.

The Township of Armada's computer system (including all hardware and software) are the exclusive property of the Township and are provided for creating and transmitting business related information. The Township treats all computer files, including electronic mail (e-mail) sent or received as business information belonging to the Township. In that regard, the Township has the capability and reserves the right, with or without notice, to access, monitor, review, copy and /or delete any computer files, including e-mail sent or received, and all website communications and/or transactions.

Security

All passwords shall be established by the Information Technology Coordinator only. Security passwords do not imply confidentiality.

Employees must exercise extreme caution when creating or transmitting Township information. Information should not be transmitted to individuals who are not authorized to receive it. Only authorized Armada Township representatives are permitted to speak on behalf of the Township via the computer system.

Unless specifically authorized, Township employees shall refrain from engaging in dialogue about confidential, proprietary, or non-public information involving the Township or any employee, citizen or vendor. The Township computer systems shall not be used to solicit or promote commercial ventures, religious or political causes, or outside organizations, unless authorized by a Township official.

Personal Use

Employees should not expect personal files or e-mail to be protected from review by other employees. As a result, employees should not use the Township computer systems to create or transmit any information they wish or intend keep private. Further, personal use shall not interfere with work responsibilities or work time.

E-mail

When transmitting messages via e-mail, employees must consider that e-mail messages can be read by persons other than the addressee and that the message may be later disclosed to outside parties or a court in connection with litigation. Because of these concerns, employees are required to maintain the highest standards of courtesy and professionalism when transmitting e-mail. The e-mail system shall not be used to create or circulate any harassing or offensive messages. Offensive messages include, but are not limited to, any messages that contain sexual implications, racial slurs, gender-specific derogatory or demeaning comments, or other comments that offensively address race, age, sexual orientation, religious or political beliefs, national origin, height, weight, marital status or disability. Any unprofessional or harassing comments, regardless of whether they are covered by legally protected classifications are prohibited.

Internet

Some employees may have access to the Internet for business-related purposes. The Township has the capability to review web site access. Employees do not have any expectation of privacy regarding the web sites accessed through the computer system. Computer systems may "leave tracks" at web sites visited. Because of the nature of our business, any incidental use of the Internet for personal use must be conducted with the highest levels of professionalism. Personal use shall not interfere with work responsibilities or work time. Visiting pornographic sites is prohibited.

Software

Armada Township prohibits the unauthorized use of Township software. The Township expects its employees to conduct themselves responsibly in this regard. Making or using unauthorized copies of software programs is prohibited. Employees shall not install or run outside software unless approved by the Information Technology Coordinator. All outside software or documents must be virus scanned before being installed or run on Township equipment.

Publishing to the Internet

Only assigned Township personnel shall publish to the Internet. This ensures that the information being released about Armada Township is appropriate and projects a positive image of the community.

The Township will generally have the following types of information available on the Internet:

- Printed informational materials, such as Township newsletters, brochures, news releases, calendar of events, etc.
- News bulletins and/or informational advisories.
- Information from various Township databases as needed.
- Township related items that may not be available in printed form.
- Other Township information determined useful for public disclosure.

The Township will not publish personal information, such as, but not limited to:

- Political preference or support
- Personal opinions on any topic
- Information that has not been reviewed and approved by the Township Board

Procedure for Reporting Abuse of Computer Privileges or Violation of this Policy

Use of the computer system to engage in any communications that are in violation of any Township policy, including but not limited to the acquisition, possession or transmission of defamatory, obscene, offensive, or harassing materials, is strictly prohibited. If you are harassed or discriminated against through the use to the Township computer system, you must immediately report this to the Information Technology Coordinator who will forward this information to the Township Supervisor. Any employee who violates this policy may be subject to disciplinary action up to and including termination.

Information Technology Coordinator

The Township Clerk is designated as the Township Information Technology Coordinator.

If you have any questions about this Policy or its implementation, you should contact the Clerk.

Adopted by the Armada Township Board: October 10, 2012

(TOWNSHIP COPY TO EMPLOYEE FILE)

EMPLOYEE AGREEMENT ON USE OF E-MAIL AND THE INTERNET

I have read, understand and agree to comply with the foregoing policies, rules, and conditions governing the use of the Township's computer and telecommunications equipment and services. I understand that I have no expectation of privacy when I use any of the telecommunication equipment or services. I am aware that violations of this guideline on appropriate use of the e-mail and Internet systems may subject me to disciplinary action, including termination from employment, legal action and criminal liability. I further understand that my use of the e-mail and Internet may reflect on the image of Armada Township to our customers, competitors, suppliers, and that I have responsibility to maintain a positive representation of the company. Furthermore, I understand that this policy may be amended at any time.

The following are passwords for my computer system:

PROGRAM

PASSWORD

My e-mail address is: _____

I will notify the Township Clerk of any change in passwords as soon as the change occurs.

Signature

Date

Information Technology Coordinator (Clerk)

NEW BUSINESS

9-a

SEMCOG Intergovernmental Agreement

Send to:
SEMCOG
ATTN: Membership
1001 Woodward Avenue, Ste. 1400
Detroit, MI 48226
communications@semcog.org

(Please return within two weeks of voting to join SEMCOG)

WHEREAS, SEMCOG, the Southeast Michigan Council of Governments, has organized and has adopted Bylaws; and

WHEREAS, the _____ recognizes the benefits it may
(Governmental body)
receive and the benefits that it may confer in voluntarily consulting with other units of local government in Southeast Michigan as to policies, problems, and plans that are of mutual interest and concern.

The _____ has voted to join SEMCOG on _____.
(Governmental body) **(Date)**

Pursuant to this action, the following official representatives have been designated to the SEMCOG General Assembly which meets three times per year:

DELEGATE: (the delegate must be an elected official)

Name: _____ Title: _____

Preferred E-mail: _____

(Please note: E-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

SEMCOG Intergovernmental Agreement
(continued)

ALTERNATE: (the alternate may be an elected official, staff, or individual selected by the member)

Name: _____ Title: _____

Preferred E-mail: _____
(Please note e-mail is our primary form of communication)

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Note regarding membership fees

Membership fees shall be due and payable annually. A SEMCOG member may pay its membership fees either on the first day of the month following the anniversary date of its membership or on a date corresponding to the beginning of its fiscal year. Should you choose to pay dues on a date other than the first day of the month following your date of membership, an appropriate proration shall be made of the membership fees.

Please indicate who should receive the dues invoice:

Name: _____ Title: _____

Preferred E-mail: _____

Preferred Mailing Address: _____

Phone: (include as many as you like)

Business/Office: _____

Home: _____

Mobile/Text: _____

Completed by: _____ Date: _____
(Name and Title)

STATE OF MICHIGAN

IN THE CIRCUIT COURT FOR THE COUNTY OF MACOMB

BOO BOO'S BONEYARD, LLC

Case No. 2023-067305 -AA

Appellant,

HONORABLE

v

JOSEPH TOIA

ARMADA TOWNSHIP,

Appellee.

RECEIVED

CINDY RHODES VICTOR (P33613)
The Victor Firm, PLLC
29777 Telegraph Road, Suite 2410
Southfield, Michigan 48034
(248) 905-3990
cvictor@victorfirm.com

JUL 17 2023
ANTHONY G. FORLINI
Macomb County Clerk

Attorneys for Appellants

There is no other pending or resolved civil action
in this Court arising out of the transaction
or occurrence alleged in the appeal.


CINDY RHODES VICTOR (P33613)

CLAIM OF APPEAL

Appellant Boo Boo's Boneyard, LLC, by and through its attorneys, The Victor Firm, PLLC, hereby claims an appeal from the decision of the Zoning Board of Appeals of Armada Township, Macomb County, Michigan, dated June 20, 2023, denying Appellant's requests for variances from the Armada Township Zoning Ordinance (a

copy of the draft minutes of the June 20, 2023 Zoning Board of Appeals meeting is attached as Exhibit 1).

Appellant seeks this appeal on the grounds that the decision of the Zoning Board of Appeal in denying appellant's request for variances was arbitrary and capricious, was not supported by competent, material and substantial evidence, caused Appellant to be deprived of its rights to due process, and was contrary to law. Additionally, the section of the Armada Township Zoning Ordinance which applies to appellant's property contains impossible conditions, and is therefore invalid and unconstitutional.

Respectfully submitted,



Cindy Rhodes Victor (P33613)
The Victor Firm, PLLC
29777 Telegraph Road, Suite 2410
Southfield, Michigan 48034
(248) 905-3990
cvictor@victorfirm.com
Counsel for Appellant

Dated: July 17, 2023

9-C

**ARMADA TOWNSHIP
MACOMB COUNTY, MICHIGAN**

**NOTICE OF ADOPTION OF ORDINANCE NO. 114-43
SUMMARY OF MAP AMENDMENTS TO
THE ARMADA TOWNSHIP ZONING MAP**

NOTICE IS HEARBY GIVEN that the Armada Township Zoning Map is amended to reflect the following map amendments:

- 22920 Armada Center Road (Armada Car Wash). Conditional rezoning from the B-1, Business District to the B-2, General Business District.
- 72727 North Avenue (Larry's Automotive). Rezoning from the R-1, Residential District to the B-1, Business District.

NOTICE IS FURTHER GIVEN that these Zoning Map amendments shall take full force and effect upon seven days after publication as required by law.

Mary K. Swiacki, CMMC
Armada Township Clerk

Adopted: August 9, 2023
Published: August 16, 2023
Effective: August 22, 2023

9-d

Clerk - Armada Twp

From: John W Paterek, Armada Supervisor
Sent: Wednesday, August 2, 2023 8:19 AM
To: Clerk - Armada Twp; Treasurer - Armada Twp; Trustee Goetzinger - Armada Twp; Trustee Job - Armada Twp
Subject: Zoning ordinance book updated
Attachments: 20230731_Paterek_Zoning Ordinance-Ltr.pdf

Mary,

please add this to our agenda.

I have received a price from Caitlyn Habben to add the ordinance changes and audit our zoning ordinance book for clarity. attached is her proposal for the work. She was recommended by Kylie in assessing. Cris and I have met with her and I have spoken with DJ about the work being done

John W. Paterek
Supervisor, Armada Township
23121 East Main St.
Armada, MI 48005
Hall 586-784-8030
Fax 585-784-5211
Cell 313-920-7808
supervisor@armadatwp.org

7-d



Wade Trim Associates, Inc.
555 S. Saginaw Street, Suite 201 • Flint, MI 48502
810.235.2555 • www.wadetrिम.com

July 31, 2023

Armada Township
23121 E. Main Street
Armada, MI 48005

Attention: John Paterek
Township Supervisor

Re: Proposal to Update Zoning Ordinance

Dear John:

As requested, we are pleased to submit this proposal letter detailing the Scope of Work, Project Schedule, and Cost Estimate to assist Armada Township in updating their zoning ordinance. We are happy to establish a relationship with Armada Township to serve as a trusted advisor for planning and zoning. Our team has broad experience working for rural communities and townships to develop updates to zoning ordinances that are easier to understand and effective at implementing the right level of regulation. Caitlyn Habben AICP, who is based in our Flint office, will be your project manager. Her resume is attached to this letter.

Wade Trim is a Michigan-based firm with more than 600 professionals and support staff. Our Michigan offices include Bay City, Detroit, Flint, Gaylord, Grand Rapids, Taylor, and Traverse City. Since 1972, Wade Trim's planning team has been developing creative and thoughtful solutions to strengthen communities and improve quality of life. Drawing from our broad technical expertise and national project experience, we apply a holistic approach to solving local challenges.

As part of this zoning ordinance update, we will develop some new tools, along with reformatting and reorganization, which will make the ordinance easier to read, use, and understand. Attached to this letter proposal is an example Table of Uses, which provides a more user-friendly way to show which uses are allowed and where. We will also develop a master Table of Dimensional Requirements to clearly show all setbacks for all zoning districts in one location. Our zoning ordinance product will also feature a quick reference sheet where we will put links to specific sections that residents or business owners are more likely to use. For example, our standard resident quick access buttons include fences, accessory buildings, keeping of livestock, and zoning districts. We will customize this to meet your community's needs.

Scope of Work

Wade Trim proposes to provide the following Scope of Work for the zoning ordinance update, which will comply with the procedural requirements of the Michigan Zoning Enabling Act (Public Act 110 of 2006). Wade Trim will draft required notices. The Township will be responsible for publishing the public hearing notice and adoption notices.

Task 1: Incorporate Amendments

Wade Trim will incorporate the 20 known text amendments over the last few years into an updated zoning ordinance. This will be a more functional working document the Township can use, while we review the entire zoning ordinance over the next ten months.

Task 2: Zoning Ordinance Audit

Wade Trim will conduct a thorough audit of the existing zoning ordinance. In this audit, we will outline recommendations based on sound land use principles, statutory requirements, and the future land use, zoning plan, and implementation plan chapters of the Township's Master Plan. The scope provided may be impacted by the results of the Master Plan Update. The audit will be reviewed with Township staff at a Planning Commission meeting.

Task 3: Draft Development

Upon review and confirmation of the audit concerns, drafts will be developed highlighting proposed changes based on the audit recommendations. The addition of graphics, wherever feasible, will also be developed and presented. Additional drafts may be developed to reflect changes after the initial draft is presented. This material will be presented at Planning Commission meetings.

Task 4: Meetings

After the audit is reviewed by the Planning Commission, Wade Trim will develop drafts of the proposed language to present at the following meeting. The pacing of the project will have a few audits to review and a few drafts at the meeting until the entire document is reviewed. We will consolidate the drafts into one document. At the public hearing, a comprehensive review of changes will be presented.

Final Deliverables

After the public hearing, the Planning Commission may forward the recommended changes to the Township Board of Trustees, who can then adopt the amendments. After adoption of the amendments, Wade Trim will provide one copy of the final amended Zoning Ordinance in Adobe PDF format, which the Township can post to the Township website and utilize for printing (this task does not include the printing of hard copies of the report). One 36" by 24" print of the zoning map on mounted laminated board will be provided.

Project Schedule

We can begin working on the project upon receiving written authorization to proceed from the Township. We anticipate the zoning ordinance update will take approximately ten months to complete.

To be discussed at the kick-off meeting, we will review intentional holiday breaks and update the schedule, as needed, during the course of the project. There is a 30-day public review period required to be provided to Macomb County, which may impact the date of the completed product.

Task	Month									
	1	2	3	4	5	6	7	8	9	10
Audit	X	X	X	X	x	X	X	X		
Drafts		X	X	X	X	X	X	X		
Public Hearing									X	
Adoption										X

Cost Estimate

Wade Trim proposes to complete the above-described Scope of Work for the zoning ordinance update for a Lump Sum Fee of **\$21,000**, to be invoiced on a monthly basis for work completed. This fee is broken down by task, below:

<u>Zoning Ordinance Update Task</u>	<u>Cost</u>
Task 1: Incorporate Amendments	\$ 600
Task 2: Zoning Ordinance Audit	\$ 4,500
Task 3: Draft Development.....	\$ 10,500
Task 4: Meetings.....	\$ 400
Total Lump Sum Fee of	\$ 21,000

Included in the above zoning ordinance update tasks is Wade Trim's attendance at eight Planning Commission Meetings, and the public hearing. We suggest the public hearing is a joint meeting between the Planning Commission and Township Board to make any final changes before adoption. Additional meetings requested by the Township would be billed at a flat rate of \$600 per meeting.

We look forward to working with the Township on this important project. If you have any questions or need additional information, please contact our office.

Very truly yours,

Wade Trim Associates, Inc.


Caitlyn Habben, AICP
Professional Planner


Jason T. Smith, AICP
Vice President/Planning Area Lead

CH:JTS:lkf
AAA 8140-23
20230731_Paterek_Zoning Ordinance-Ltr.docx

Enclosed: Resume: Caitlyn Habben AICP
Example Table of Uses



Caitlyn Habben, AICP



EDUCATION

- BS, Urban and Regional Planning, Eastern Michigan University

REGISTRATION

- License # 33597

QUALIFICATIONS

- 7 years of experience with long range plans, downtown plans, as-needed planning services, and comprehensive zoning ordinance updates
- Current Co-Chair of the Planners in Private Practice of the Michigan Planning Association
- Certified Project Manager
- Focus on local public engagement to provide meaningful information to decision makers based on surveys, public meetings, open houses, etc.

REPRESENTATIVE PROJECT EXPERIENCE

As-Needed Planning and Zoning Services, Attica Township, MI.

Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, rezonings, text amendments, variances, and miscellaneous zoning questions, and regularly attending planning commission meetings and occasional zoning board of appeals meetings as requested.

Master Plan Update, Village of Almont, MI. | Project Manager to assist the Village in a major update to their master plan. Public engagement as part of this master plan update include community survey and open house. Additional items as part of the master plan update include a housing study, non-motorized transportation inventory and recommendation, and utility (water and sewer) expansion review.

As-Needed Planning and Zoning Services, Imlay Township, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, rezoning, text amendments, and miscellaneous zoning questions, and regularly attending the planning commission meetings and as requested pre-development meetings and zoning board of appeals meetings.

As-Needed Planning and Zoning Services, Village of Almont, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, rezonings, text amendments, variances, and miscellaneous zoning questions, and regularly attending planning commission meetings and occasional zoning board of appeals meetings as requested.

PREVIOUS FIRM WORK EXPERIENCE

Almont Township As-Needed Planning and Zoning Services, Almont Township, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, rezonings, text amendments, and miscellaneous zoning questions, and regularly attending planning commission meetings.

Master Plan Amendment, Attica Township, MI. | Project Manager for assisting Attica Township with a master plan amendment as part of the five-year review.

City of Lapeer As-Needed Office Hours, City of Lapeer, MI. | Project Manager in the role of the zoning administrator on behalf of the City of Lapeer. These services included onsite office hours on Tuesdays and Thursdays, regularly attending and facilitating the planning commission and zoning board of appeals meetings, and the city commission meetings.

Dryden Township As-Needed Planning and Zoning Services, Dryden Township, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, rezonings, text amendments, variances, miscellaneous zoning questions, conducting site plan inspections, and regularly attending planning commission meetings.

Master Plan, Elba Township, MI. | Project Manager for assisting Elba Township in conducting a comprehensive update of the master plan, including a community survey to get public input.

As-Needed Services, Elba Township, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of text amendments and miscellaneous zoning questions and attending planning commission meetings.

Hadley Township As-Needed Planning and Zoning Services, Hadley Township, MI. | Project Manager for as-needed planning and zoning services, including regular review of site plans, text amendments, and miscellaneous zoning questions, and attending planning commission meetings and pre-application meetings as requested.

Master Plan Update, Hadley Township, MI. | Project Manager for assisting Hadley Township in conducting a comprehensive update of the master plan, including a community survey to get public input and facilitating a town hall meeting.

Village of Holly As-Needed Planning and Zoning Services, Village of Holly, MI. | Project Manager for providing as-needed planning and zoning services, including regular review of site plans, special land uses, text amendments, rezoning, variances, and miscellaneous zoning questions, and attending the planning commission, zoning board of appeals, and pre-application meetings.

Master Plan Update, Village of Holly, MI. | Project Manager for assisting the Village of Holly in preparing a comprehensive update of the Master Plan. This update included a review of the built-out analysis of the village, a community survey, a visioning meeting, and an open house as part of the public engagement.

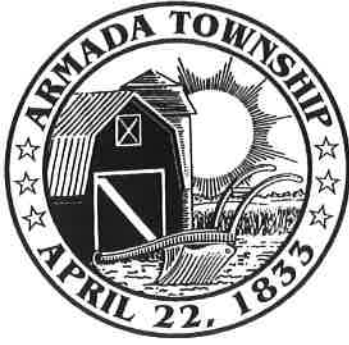
As-Needed Planning and Zoning Services, Kenockee Township, MI. | Project Manager for as-needed planning and zoning services, including regular review of site plans, special land uses, text amendments, miscellaneous zoning questions, and attending planning commission meetings as requested.

Master Plan Update, Kenockee Township, MI. | Project Contributor for assisting the project manager in preparing a comprehensive update to the Kenockee Township Master Plan. This update included a review of the water quality based on the review of the well logs, a community survey, and a public hearing.

Example Table of Uses

Key: P = Permitted Use by Right SLU = Special Land Use

Uses	AG	R-1	R-2	MF	MH	C-1	C-2	I	Req.
Agricultural									
Agri-business	SLU								Sec. 4.03
Commercial/ Private Ridding Stable	P								Sec. 4.04
Farms	P	P							
Keeping of Livestock (Small)	P	P							Sec. 4.05
Keeping of Livestock (Large)	P	P							Sec. 4.06
Residential									
Accessory Dwelling Unit		SLU	SLU						Sec. 4.07
Duplex (2 Dwelling Unit)			P						Sec. 4.08
Single Family Residential	P	P	P	P	P				Sec. 4.09
Home Occupation	SLU	SLU	SLU						Sec. 4.10
Multiple Family Development				P	P		SLU		Sec. 4.11
Institutional									
Public Utility Station (without storage yard)	P						P	P	Sec. 4.12
Private or Public School	P	P					P		
Religious Establishment	SLU	SLU				P	P		Sec. 4.13
Recreational									
Commercial Campground	SLU								Sec. 4.14
Golf Course	SLU								Sec. 4.15
Public Park	P	P	P			P	P		
Commercial									
Motor Vehicle Heavy Repair							SLU	P	Sec 4.16
Personal Service Establishment						P	P		
Retail Establishment						P	P		
Industrial									
Manufacturing								P	
Yard Composting Facility	SLU							SLU	Sec. 4.17
Misc.									
Accessory Ponds	P	P	SLU	SLU	SLU				Sec. 4.18



Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

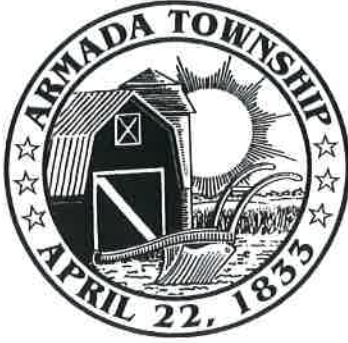
Telephone: (586) 784-5200 Facsimile: (586)784-5211

AGENDA ITEM #: 9-e

MEETING DATE: August 9, 2023

RE: Separation of offices: Building and Planning

Trustee Job requested that this item be on the August agenda.



Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

AGENDA ITEM #: 9- f

SUBMITTED BY: Clerk Swiacki

MEETING DATE: August 9, 2023

RE: Generator for township hall

Staff at the hall has discussed the many outages we have experienced here within the last few months and years interrupting everyday business. I would like to propose that the township acquire a generator for the township hall. Also, with 9-day early voting coming in February 2023 we cannot have a power failure in an early voting precinct at the hall. It is very important that an election runs without any interruptions.

We should contact Cummins's which is a Source Well Consortium pricing that we utilized for the purchases at the fire hall and senior center. DeHondt Electrical did the hook up for all of these. I would like to get the cost for the generator and electrical hook up and bring back to the board for a decision.

Mary

ARMADA TOWNSHIP FIRE CHIEF

JOB SUMMARY

The Fire Chief is responsible for planning, organizing, directing and implementing fire prevention, fire suppression and emergency medical service activities of the Armada Township Fire Department. The Fire Chief shall create short - and long-term strategic goals that comply with all federal, state, county and local laws, codes and ordinances. The Fire Chief shall ensure that personnel, equipment and apparatus are trained and prepared to save lives and preserve property in a safe and efficient manner. The Armada Township Fire Department currently has 12 full-time firefighters/Paramedics, supplemented by part-time and paid-on-call firefighters with an annual budget of approximately \$2 million.

DUTIES AND RESPONSIBILITIES

- Direct and supervise the activities of division heads and other supervisors.
- Direct the planning of in-service training programs and maintain training records.
- Have the capability to develop Strategic plans, Capital improvement plan, long range goals and funding for them based on current revenues that benefit the Fire department and Community.
- Determine the assignment and use of personnel and equipment.
- Assume command during natural and man-made emergencies as required.
- Oversee the hiring, supervision, training, evaluation, and discipline of all department employees.
- Formulate and revise department policy, procedures, rules, and regulations.
- Ensure reporting systems are in place to evaluate all department activities.
- Resolve grievances, maintain departmental discipline and the conduct and general behavior of assigned personnel; determine commendatory action.
- Direct investigations into cases of misconduct involving department personnel.
- Complete all required local, county, state, and federal reports.
- Formulate programs or policies to alleviate deficiencies.
- Control the expenditure of departmental appropriations.
- Recommend and control annual budget of over 2 million, including wages, facilities, equipment training and other expenses.
- Direct the purchase and replacement of all fire department equipment.
- Prepare annual budget requests including capital projects and oversee the expenditures approved in same.
- Coordinate the activities of the fire department with other departments.
- Compile yearly department information and formulate a yearly report.

- Prepare forecasts of the fire department developments and needs.
- Research and administer grants that are associated with the fire department.
- Keep abreast of developments in the fire service field and new administrative techniques through continued education and professional growth. Attend conferences, workshops, and seminars as needed.
- Promote the fire department to various community organizations and the public including the use of social media.
- Serve as a spokesperson for the fire department, establish and maintain effective relationships with citizens, news media, community groups, and township officials.
- Perform related work as required.
- Reports to the Township Supervisor and Township Board of Trustees.
- Is an at will employee.

SPECIAL REQUIREMENTS

- Must possess the ability to lead and motivate on-call and career personnel, recognizing their differences and the management styles required.
- Be able to administer initial emergency care or service when necessary and direct activities at the scene of emergencies as required.
- Must attend departmental training sessions and meetings.
- Expected to be available and/or reachable twenty-four hours per day, 365 days per year, except for scheduled leaves of absence and/or scheduled vacation time.
- At the Township's discretion, applicant may be subject to physical, drug test, psychological evaluation, and/or background check.
- Must attend all regularly scheduled Township Board meetings and budget workshops.
- Basic accounting skills.

QUALIFICATIONS

- Must be a U.S. citizen.
- Must possess a valid Michigan Driver's License
- Must possess an bachelor's degree in fire administration, public administration or a related field from an accredited college within the United States.
- We prefer you to have at least 10 years of supervisory experience in a Fire Department with full-time and paid-on-call staff.
- Must possess a current State of Michigan Paramedic's license.
- Must have MFFTC Fire Fighter I and II certification or equivalent.
- Must be Fire Officer I, II and III state certified or equivalent.
- Must be certified in Hazardous Material Operations.
- Must reside within 20 minutes of the Armada Townships boundaries before

successfully completing the one-year probationary period.

SALARY AND BENEFITS

- Salary: \$70,000 to \$80,000 or as requested by applicant annually, depending upon skills, abilities, and experience.
- 10% defined contribution on base wages.
- Call back paid at an hourly rate based on annual salary.
- Full healthcare coverage including medical and dental. (Single, married, family) based on the negotiated contract with IAFF Local 5053 union employees.
- Buyout if waiving healthcare coverage \$4,500 annually available
- Life Insurance policy \$20,000.00

Fire Chief

Canby Fire District #62



Job Type

Full Time Fire Chief
Exempt/Non-Union

Civil Service

Non-Civil Service

Salary

Per employment agreement

JOB DESCRIPTION AND QUALIFICATIONS

Position Summary

The Fire Chief is the Executive Administrative Officer for the Fire District and is responsible for directing and coordinating the effective management and efficient functioning of all aspects of a modern fire district and operating a combination volunteer / career fire service model. Within limits established by the State of Oregon; the Fire Chief shall have complete authority over the organization, its government and discipline, and shall be the final authority in the assignment of personnel.

Position Purpose

Provide leadership and vision to the members of the ~~Canby~~ Fire District and be a good steward of the district's resources; and ensure that excellent service is provided to the residents as well as visitors of the Canby Fire District

Supervision Received

The Fire Chief works under the general guidance of the Board of Directors. The Fire Chief receives general administrative direction from the Board of Directors, within established Strategic Plan goals, budget, and boundaries set by District Policy, and all applicable laws.

Supervision Exercised

The Fire Chief supervises the District's Staff, including all full and part-time employees and volunteers in all aspects of District Operations. The Fire Chief will delegate supervision of volunteers through the Fire District structure.

The Fire Chief is expected to exercise independent judgment in carrying out District Policy, programs, orders and in the best interest of the Fire District, hire, promote, evaluate, counsel, assign, recall, transfer, reward, discipline, suspend, and discharge any District Personnel, as needed.

Core Values

- Provides excellent leadership through character and communication.
- Strong ability to collaborate with Fire District Personnel and Community Officials.
- Motivates others with innovation and problem solving.
- Resides and invests in the Canby Community.
- Represents Canby Fire District and the Canby Community with honor.

Minimum Qualifications

1. Ten (10) years of progressively responsible administrative and supervisory experience with at least five (5) years at Battalion Chief or higher level in a career or combination (career/volunteer) organization.
2. Bachelor's Degree in Fire Science, Public Administration, Management, or related field.
3. Shall reside within the Canby Fire District boundaries, within six (6) months from time of appointment.
4. Must demonstrate the ability to continue to foster positive working relationships within the Canby Fire District Community.
5. Canby Fire District is a tobacco and drug free workplace, both on and off duty.
6. Must possess NFPA Certification for Firefighter 1, Instructor 1, Fire Officer 1, and Haz-Mat Incident Commander, or equivalent.
7. Must be certified at the Oregon EMT-B level or higher within six (6) months of appointment.
8. Must meet NIMS Training Requirements – including: IS700A, IS800A, and ICS100-200-300-400.
9. Must pass a NFPA 1582 Physical and demonstrate physical fitness for responding to fire and medical emergencies.
10. Must have a current Oregon Driver's License or obtain such within six (6) months of employment. Must be insurable by the Fire District's insurance company.
11. Shall be required to complete an extensive Fire District background check and pass a psychological evaluation.
12. Must have the ability to read and write the English language.
13. Shall respond on and off duty.
14. The Fire Chief position is an exempt / at will position and is a non-civil service position. The Fire Chief will agree to an employment contract with the Fire District Board of Directors.

Preferred Qualifications

1. Executive Fire Officer graduate NFA. *part*
2. Experience in a combination Fire District with at least *12* ~~10~~ career/union firefighters.
3. Knowledge of, and ability to, interpret Oregon Revised Statutes (ORS) and Oregon Administrative Rules (OAR) through a history of administrative work within Oregon.
4. Experience with disaster management.
5. Fire Prevention and/or Public Education experience.
6. Knowledge and experience in fiscal fund management and account procedures.

7. Experience with Fire Code Enforcement.
8. Comprehensive understanding of applicable Labor Law.
9. Experience in Risk Management and other safety-related programs.
10. Demonstrate an ability to work with volunteer personnel, and routinely deal with the public, public employees, public officials, and the media, in a courteous and cooperative manner, while building and maintaining exemplary interpersonal relationships with each, through a history of administrative work.

Necessary Knowledge, Skills, and Abilities

1. Must be in good physical condition as per NFPA 1582 and good mental health acuity as determined by an independent medical and psychological evaluation.
2. Ability to continue and to foster positive relationships with the Canby Fire District community, and all regional partners.
3. Have a thorough knowledge of all aspects of Firefighting, Haz Mat, EMS, and emergency scene tactics, policies, procedures, and operating guidelines.
4. Possess proven skills to supervise employees and volunteers.
5. Possess the ability to interpret codes, ordinances, and applicable laws.
6. Can exercise independent judgment in the supervision of personnel, fleet management, training programs, and public relations.
7. Possess the ability to actively mentor subordinates as part of the Fire District's career development program.
8. Can function effectively in an Emergency Operations Center or within an Incident Management Team during major emergencies.
9. An equivalent combination of education, training, and experience sufficient to successfully perform the essential duties of the job.

Tools and Equipment Used

Ambulances, emergency medical equipment, fire apparatus, fire pumps, hoses, and other firefighting equipment; radios, pagers, GPS, personal computers, phones, and other general office equipment.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit, talk, hear, walk, and use hands to finger, handle, or operate objects, tools, or controls, and to reach with hands and arms. The employee is occasionally required to climb, balance, stoop, kneel, crawl, and smell.

The employee frequently must lift and move up to 40 pounds and occasionally move up to 150 pounds. Vision abilities required are close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work is primarily performed in offices, vehicles, and outdoor settings in all weather conditions, including temperature extremes during day and night. Work is often performed in emergency and stressful situations. During firefighting activities, an employee is exposed to restricted environment with temperature variance and periods of extreme physical exertion.

Compensation

Annual wage and compensation as stated in employment agreement

Employment contract negotiated with the Board of Directors

Oregon Public Employees Retirement System (PERS)

Emergency vehicle provided

Full medical, vision, and dental plan for family

Up to twenty (20) vacation days per year

Five (5) personal days per year

2 Duty Chief days off per month

Twelve (12) paid holidays and one (1) floating holiday per year

District paid 5% 401A plan

District paid \$100,000 life insurance policy

Appendix

Essential Functions

The following examples do not include all tasks the Fire Chief may be expected to perform.

1. Involved in the Community and lives within the Fire District.
2. Demonstrates excellent communications skills, both verbal and written.
3. Stays current with the most up-to-date, and innovative emergency delivery services.
4. Enhances public relations and collaboration with the Fire District's residents, labor union, volunteers, businesses, civic groups, city administration, neighboring agencies, elected officials, and county, state, and federal administrators.
5. Provides supervision of the overall operation and planning of the Fire District, including fire prevention, fire suppression, training program, station maintenance, equipment maintenance, purchasing, and administration. Will ensure maximum service to the community.
6. Knowledge of the most up-to-date safety standards. Will ensure a safe work environment for all employees.
7. Prepares and presents to the Board of Directors annual goals. Will receive approval by the Board of Directors of the Fire District Strategic Plan/Goals and Objectives.

8. Prepares and presents the Annual Budget to the Board of Directors and tracks all budget expenditures and revenues for compliance with applicable federal, state, and local laws.
9. Determines the overall organization of the Fire District and prescribes the necessary duties, qualifications, and functions of various Firefighting and EMS positions to maintain that organization properly.
10. Identifies problems, levels, and types of services to be rendered by the Fire District. Analyzes and develops plans to ensure adequate fire protection for the Fire District.
11. Demonstrates command and control at emergency calls, and disasters. Ability to respond and provide Emergency Medical care.
12. Demonstrates knowledge of administration and operations necessary for being an EMS transportation provider.
13. Maintains the Fire District Disciplinary Policy, handles grievances, and oversees conduct and general behavior of all personnel and volunteers. Shall be responsible for all personnel functions of the Fire District, including hiring, evaluating, training, disciplining, and terminating subordinate employees.

Secondary Functions

1. Attend administrative level conferences, educational opportunities, and seminars related to the enhancement of the position and on behalf of the Fire District, to deliver effective fire and life safety services to the public.
2. Represent the Fire District by active participation and membership in city, state, national, and international organizations, and as authorized by the Board of Directors.
3. Maintain active membership with the Canby Chamber of Commerce, the Canby Adult Center, Canby Rotary, and the Canby Kiwanis.



Durango Fire Protection District

Fire Chief Recruitment



Welcome to Durango, Colorado!



The City of Durango is the county seat of La Plata County. With 300 miles of trails and more than 300 days of sunshine a year, Durango enjoys the reputation as the gem of Southwest Colorado. This colorful community of 18,500 people rests along the free-flowing Animas River. Our county-wide population of approximately 56,250 residents enjoy living and playing in all that Southwest Colorado has to offer. Not only is Durango an outdoor enthusiast's dream come true, it is also a hub for an extremely active expanding center for culture and arts, retail therapy, and culinary experiences.

Durango may seem to be only a small mountain town; however, it boasts of amazing resources. Durango offers numerous academic opportunities for growing families, including a strong public school system, charter schools, and Fort Lewis College. Durango is home to two ski mountains, the historic Durango & Silverton Narrow Gauge Railroad, epic whitewater boating, a regional airport, and first-rate medical and health facilities including a Level IV trauma hospital.

While people come for the mountain-town lifestyle of "work hard, play hard," they stay for the community, the culture, and the opportunity to put down roots and make their mark on this unique region. Our location and landscape create a wonderfully mild climate allowing residents and visitors alike to participate in outdoor adventures during all four beautiful seasons.



Durango Fire Protection District is a combination Fire and EMS department covering approximately 325 square miles in Southwest Colorado. The organization is a Colorado Special District, guided by a seven member elected board of directors to whom the Fire Chief reports as a contract employee. The district operates out of 16 fire stations strategically located throughout the response area. Four of the stations are fully staffed, while the other 12 are volunteer stations in the more rural areas of the District.



The 2023 annual budget for the district is just over \$19 million primarily funded through a combination of property tax (8.2 mills), a service contract with the City of Durango (equivalent to 8.2 mills), impact fees designated for capital improvement and revenues collected from the ALS transport ambulance service. The district supports about 110 full-time employees including response personnel and support staff. There are annually about 40 part-time personnel including seasonal wildfire positions, reserve members, and contract personnel providing specific overhead services for wildfire teams. Although significantly impacted by the COVID era, the volunteer program is rebuilding, and supports about 40 volunteers from throughout the community to bolster the response capabilities of the paid staff.



The District has committed to an aggressive capital improvement plan, having received an increase in tax dollars authorized by voters in 2016. The District has successfully accomplished a significant addition and remodel to Station 3 which is the newest of the stations, taking it from a 3000 sq. ft. volunteer station to an 11,000 sq. ft. staffed station with a strong volunteer component.



That project was followed by the construction of a multi-story training facility on property adjacent to Station 1. The new facility incorporates state-of-the-art fire props with room for hose and ladder operations, a compact driving course, multiple capabilities for rope rescue operations, vertical ventilation, and a multitude of exterior operations.

Durango Fire is anticipating delivery of three ambulances, two Type 1 engines, and a tanker as part of the capital improvement plan for the current budget year.

At present, the district is embarking on its latest project, which is the replacement of the downtown fire station. The department recently finalized acquisition of the property and anticipates beginning demolition of the existing building and starting the construction project in fall of this year. It is anticipated that this will be a \$14 million project with an 8-bay fire station housing the downtown operations staff as well as fire administration, fire prevention and investigations, finance, and human resources functions.





The Fire Chief of Durango Fire Protection District is appointed by the Board of Directors and is responsible for the overall management of the Fire District. With the assistance of an executive team, responsibilities include assuring the success of administration, human resources, finance, fleet and facilities maintenance, operations, training, fire prevention, and community risk reduction.

While not typically a response position, the Fire Chief is expected to serve as a senior advisor and manage political and public relations functions during major incidents impacting the community.

The Fire Chief is accountable to the Board of Directors and the direction it gives when developing programs and actions based on the Strategic Plan, the Capital Improvement Plan, and long-range goals that benefit the Fire District and community.

The Fire Chief is a member of the Executive Management Committee of the Durango/La Plata Emergency Communication Center and holds similar responsibilities on other advisory boards and councils in the community.

Education & Experience

The Fire Chief should benefit from a combination of education and experience which provides the applicant with the knowledge, skills, and abilities required to perform the job, typically represented by:

- Bachelor or higher degree in Fire Service, Public Administration or related field;
- Minimum of 15 years of fire service experience; (combination fire department preferred)
- Minimum of 5 years' experience in a leadership position;
- CFO or EFO certification is desired, but not required.

Salary Range: \$160,000—\$200,000 (based on experience & qualifications)

- Durango Fire Protection District offers a generous benefit package with affordable health, dental and vision coverage for the employee and family.
- Employer provided life insurance, FPPA Pension, Optional 457 Retirement Plan (employee funded)
- Paid Vacation Time, Paid Sick Leave, 11 Paid Holidays
- Residency in La Plata County, Colorado required within 3 months of appointment to the position.



The Ideal Candidate

Durango Fire Protection District is seeking a qualified individual to lead DFPD into the future. Our very competent and committed members provide a strong foundation on which to build. The incoming Chief will be expected to build and maintain relationships, both within and outside of, the fire department and to strengthen the DFPD position in the community.

The ideal candidate will have experience in the volunteer/combination fire department field with excellent administrative and operational skills. DFPD works alongside a wide variety of response agencies and the Fire Chief will need to be a strong collaborator with those agencies.

It is essential for the Fire Chief to have strong communication skills and tact to lead a wide variety of individuals of all cultures and backgrounds. DFPD has a diverse membership that is reflected in strong support from the community in which we serve. We strive to be diverse and inclusive in our operations and administration and to mirror the population of our community.

The Recruitment Process

To apply for this career opportunity, complete the online job application, send a cover letter, resume, three professional references, and three current department references electronically to:

Human Resources Director: Megan Kunch

megan.kunch@durangofire.org

Schedule:

Position Closes at End of Business Day:

August 18, 2023

Tentative Date for Interviews:

Round 1—Zoom : Week of September 4, 2023

Round 2 – In person in Durango : Week of September 25, 2023

Anticipated Start Date:

Beginning of December 2023

Durango Fire Protection District

142 Sheppard Drive, Durango, CO 81303 - durangofire.org





Position Profile

FIRE CHIEF, Asheville Fire Department

Asheville, NC

ABOUT THE OPPORTUNITY

The City of Asheville is seeking qualified applicants for the position of Fire Chief. The Fire Chief hired by and reports to the City Manager, will lead the dedicated staff of the City's Fire Department as they continue to provide high quality service to the community.

Our ideal candidate will not only have the technical aptitude required for this position, but will also:

- Be forward thinking, welcoming of challenges and hard work,
- Be collaborative, empathetic, and approachable;
- Bring a passion for excellence in service delivery;
- Prioritize organizational culture and accountability;
- Serve as an advocate for Fire Department staff in decision making and prioritization;
- Have a demonstrated ability to enhance diversity, equity and inclusion in a fire agency.

COMMUNITY

Nestled between the Blue Ridge and Great Smoky Mountains at the confluence of the Swannanoa River and the French Broad River, the City of Asheville is a vibrant community and regional hub for western North Carolina. It is the tenth most populous city in the state, with 95,000 residents in 45.5 square miles. Asheville's estimated daily population grows to over 150,000, including people who come to the city for work, services and leisure. Over the next five years, growth is projected to increase by 16,000.

Asheville also serves as the county seat for Buncombe County. The city is accessible by Interstates 40, 240, and 26. Air travel is available through the Asheville Regional Airport in nearby Fletcher, NC.

The city's natural and architectural beauty, moderate climate, strong job market and outstanding education and health care facilities have consistently led to its ranking as one of the best places to live, work, visit and retire in the United States.

Asheville's lively arts scene and plentiful recreation opportunities make the city a popular venue for tourists. Major attractions include the dome-topped Basilica of Saint Lawrence and the vast 19th-century Biltmore Estate displaying artwork by renowned masters. The Downtown Art District is filled with galleries and museums, and in the nearby River Arts District, former factory buildings house artists' studios.

The City's economy is diverse with strong representation in health care, education, retail trade and tourism. The largest employers are Mission Hospital, the Buncombe County Schools System, Ingles Market, and various federal, state, and local government agencies. Tourism generates over 10.9 million visitors annually.

GOVERNMENT

The City of Asheville recognizes that complex local government operations require strong political leadership, policy development, a relentless focus on execution of strategies and results, a commitment to transparent and ethical government, and a strategy for representing and engaging every segment of the community.

Operating under the council-manager form of local government, the Asheville City Council consists of a mayor and six council members who serve as the policy-making and legislative authority for the city. The City Council is elected on a nonpartisan basis. Council members serve four-year staggered terms. The Mayor is elected to serve a four-year team. The Council is responsible for establishing a vision for the city, adopting the budget, and levying a property tax on both real and personal properties located within its boundaries. The Council also appoints the city manager, city attorney, and city clerk.





The City provides a full range of services, including police and fire protection, the construction and maintenance of streets and other infrastructure, solid waste and water services, recreational activities and cultural events. For Fiscal Year 2022-2023, the City has an operating budget of \$218 million and a staff of approximately 1,342 employees. The City of Asheville has a strong financial position as indicated by AAA and Aaa ratings assigned to the City's general obligation debt. Voter approval of a five-year, \$74 million bond issuance in 2016 is providing financing for a variety of capital improvement projects, over and above the City's \$112 Million five-year capital improvement program. Additionally, the City recently received over \$26 Million through the American Rescue Plan Act.

FIRE DEPARTMENT

The City of Asheville Fire Department has an operating budget of \$38 million, has 292 FTEs and operates under a mission to protect the lives, property and environment of all people within Asheville by preventing the occurrence and minimizing the adverse effects of fires, accidents, and all other emergencies. This mission will be accomplished with firefighter pride, preparedness and professionalism, with a focus on quality customer service and continuous improvement.

The Asheville Fire Department is an accredited agency, receiving its first accreditation status in 2005. AFD members continuously spend countless staff hours examining past, current, and future service levels and internal performances to compare them to current research and industry best practices in order to maintain its accreditation status. This designation, along with an ISO rating of 1, affirms that our firefighters are providing the highest service levels and professionalism while protecting the lives and property of all people in the city of Asheville.

Our firefighters also work collaboratively and cooperatively with the other 16 departments inside the City of Asheville as well as with our partners in other municipalities and Buncombe County. The department recently launched and serves as the lead department on a Community Responder program to help address broad behavioral, drug and mental health issues in the community.

REQUIRED EDUCATION AND EXPERIENCE

Bachelor's Degree in Fire Science, Emergency Services, Public Administration, or a related field required, with a Master's degree and/or NFA certification preferred; supplemented by ten years of progressively responsible experience in fire suppression, prevention, EMS, and administrative work at the rank of Battalion Chief, Assistant Chief, Deputy Chief or Fire Chief; or any equivalent combination of education, training, and experience which provides the requisite knowledge, skills, and abilities for this job.

Must possess and maintain a valid driver's license. May be required to obtain and maintain additional certifications and licensures, as deemed necessary.

Graduation from the Executive Fire Officer Program is preferred, as well as designation of Chief Fire Officer through the Center of Public Safety.

Department Directors also work under an organizational Code of Conduct to be:

Inclusive - We invite diverse perspectives and life experiences.

Accountable - We take responsibility for our actions and decisions.

Collaborative - We work together to complete tasks and achieve our goals.

Trustworthy - We are honest, sincere, and reliable.



Clifton Fire Protection District Fire Chief



The Community

Clifton, Colorado is a rich diverse community located on the western slope of the Rocky Mountains. Clifton is located 283 miles west of Denver, Colorado and 215 miles southeast of Salt Lake City, Utah.

The Clifton area is home to beautiful plateaus, mesas, mountains, rivers and has abundant outdoor activities. The community is a rich mix of small town atmosphere and big city amenities located a short distance away from Grand Junction, Colorado.

Clifton is a hub for outdoor enthusiasts with nearby mountain biking, rafting, skiing, and mountain climbing.

The area has regional transportation to include an airport that is located in the City of Grand Junction, Amtrak rail service, and a major interstate that runs through the district.



The Department

The Clifton Fire Protection District (CFPD) was formed in 1943 and is an all hazards department. CFPD is governed by an elected five-member Board of Directors who oversee the Fire Chief.

The District has a staff of 1 Fire Chief, 1 Administrative Assistant, 3 Captains, 15 full-time Firefighters, and 6 part-time Firefighters.

The CFPD provides fire, emergency medical, and fire prevention services to a total population of around 40,000 located within 15 square miles. The CFPD is an Advanced Life Support response and transport agency and is staffed with paramedics on each shift.

The CFPD district responds to calls for service from one fire station with the following apparatus:

- 2 - Type 1 Engines
- 2 - Ambulances
- 1 - 75 ft Ladder Truck
- 1 - Type 6 Brush Truck

Ideal Candidate

Education and Experience

The following requirements have been established for the Fire Chief position:

- Completion of a bachelors degree program in Public Administration, Fire Science, or related field.
- Completion of ICS 300 and 400.
- Colorado State certification as an emergency medical technician or equivalent (NREMT certification) at time of hire.
- Colorado State certification as Firefighter I and II or equivalent (IFSAC or Pro Board) at time of hire.
- Colorado State certification as Fire Officer I and II or equivalent (IFSAC or Pro Board) at time of hire.
- Minimum of 10 years of experience in a career fire department.
- Minimum of 5 years in a leadership position in a career fire department at Battalion Chief level or equivalent.

The following are preferred qualifications:

- Masters degree in Public Administration, Fire Science, or related field.
- Graduate of the National Fire Academy's Executive Fire Officer program.
- Chief Fire Officer designation from the Commission on Professional Credentialing.



Demonstrated Knowledge, Skills, and Abilities

The Fire Chief will be capable of providing sound professional guidance to the district's leadership. Additionally, the Fire Chief should have:

- Comprehensive knowledge of modern firefighting principles, practices, methods, techniques and equipment.
- Comprehensive knowledge of hazards, community risk reduction and the use of data to guide community risk reduction and fire administration.
- Comprehensive knowledge of laws and regulations relating to the control and prevention of fire.
- Knowledge of good training techniques and practices and of personnel management and fire department administration.
- Ability to observe and make a critical analysis, organize and command personnel and equipment in emergency situations.
- Ability to supervise tactfully and to maintain discipline effectively.
- Ability to present ideas clearly and concisely both orally and in writing.

Compensation and Benefits

The hiring range for this position will be between \$140,000 to \$160,000. Starting offer is dependent on education and experience.

The District provides the following benefits:

- 100% coverage of premiums for health insurance (3 plans to choose from), dental and vision insurance for employee and their family.
- \$20,000 life insurance policy.
- State of Colorado Firefighter and Police Pension Association (FPPA) Retirement Plan.
- Colorado Cancer and Heart Trust program.
- Vacation and sick days provided.
- Paid holidays.
- Take home vehicle

Application & Selection Process

This recruitment will close at midnight on Sunday, August 13, 2023. To be considered for this opportunity, email a cover letter, resume, and a list of five professional references (who will not be contacted until a mutually agreed upon time) to the Hiring Manager listed below.

Those that meet the minimum qualifications will be invited to participate in a phone interview on August 21, 2023 with the Hiring Manager and Board President. Finalist will be selected after the phone interviews and will be invited to participate in an on-site interview session that will occur on September 11, 2023.

The anticipated start date for the candidate that is selected is November 1, 2023.

Please direct any questions to the Hiring Manager:

Interim Fire Chief Chris Angermuller
cangermuller@cliftonfire.com

970-434-5448

