

**BILLS**

## Bill Summary

MAY 11-JUNE 14, 2023

PREVIOUSLY PAID	FIRE	\$16,970.40
	GENERAL	\$33,675.82
PAYROLL	FIRE -	\$84,427.14
	GENERAL	\$17,721.60
OPEN INVOICES	FIRE -	\$15,086.11
	GENERAL	\$21,302.44
TAX DISBURSEMENTS		\$86,011.61
TRUST & AGENCY	Paid	\$5,300.00
	Open	\$1,065.00
TOTALS		\$281,560.12

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR	AVAILABLE	
		AMENDED BUDGET	NORMAL	06/30/2023	06/30/2023	MONTH 06/30/2023	BALANCE	% BUDGT
				(ABNORMAL)	(ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-402.001	TAX REVENUE	274,083.00		77,980.31		0.00	196,102.69	28.45
101-000-448.002	TAX COLLECTION INCOME	5,654.25		0.00		0.00	5,654.25	0.00
101-000-491.000	BUILDING PERMITS	46,000.00		12,801.00		0.00	33,199.00	27.83
101-000-492.000	ELECTRICAL PERMITS	16,000.00		3,052.00		0.00	12,948.00	19.08
101-000-493.000	MECHANICAL PERMITS	20,000.00		1,455.00		0.00	18,545.00	7.28
101-000-494.000	PLUMBING PERMITS	9,000.00		542.00		0.00	8,458.00	6.02
101-000-528.000	FEDERAL GRANTS	22,000.00		0.00		0.00	22,000.00	0.00
101-000-543.005	STATE GRANT PUBLIC SAFETY	1.00		0.00		0.00	1.00	0.00
101-000-573.000	LOCAL COMMUNITY SHARE	8,000.00		0.00		0.00	8,000.00	0.00
101-000-574.001	LIQUOR / STATE SHARED	1,300.00		0.00		0.00	1,300.00	0.00
101-000-574.002	SALES / REVENUE SHARING	396,000.00		0.00		0.00	396,000.00	0.00
101-000-587.001	SMART- MUNICIPAL	2,400.00		0.00		0.00	2,400.00	0.00
101-000-587.002	SMART - COMMUNITY	10,540.00		0.00		0.00	10,540.00	0.00
101-000-607.001	ZONING BOARD OF APPEALS	1,280.00		0.00		0.00	1,280.00	0.00
101-000-607.002	ZONING SPLITS/LAND DIVISION	3,500.00		0.00		0.00	3,500.00	0.00
101-000-607.004	SPECIAL MTGS / REVIEWS-PLANNING	15,000.00		1,266.25		0.00	13,733.75	8.44
101-000-607.005	CEMETERY PLOTS	1.00		0.00		0.00	1.00	0.00
101-000-607.006	XEROX / ZONING BOOKS	1.00		0.00		0.00	1.00	0.00
101-000-626.003	REFUNDS/FOIA/OTHER INCOME	1.00		155.00		0.00	(154.00)	15,500.0
101-000-627.000	REINSPECTIONS	2,000.00		0.00		0.00	2,000.00	0.00
101-000-651.001	SENIOR EVENT TICKETS	10,000.00		500.00		0.00	9,500.00	5.00
101-000-657.004	ORDINANCE FINES & COSTS	2,500.00		118.95		0.00	2,381.05	4.76
101-000-664.000	INTEREST & DIVIDEND REVENUE	7,000.00		4,829.49		0.00	2,170.51	68.99
101-000-671.000	PROPERTY LEASE - FARMING	1,434.00		1,433.70		0.00	0.30	99.98
101-000-676.006	ELECTION REIMBURSEMENT	5,000.00		3,000.00		0.00	2,000.00	60.00
101-000-693.023	SALE OF PROPERTY	1.00		0.00		0.00	1.00	0.00
101-000-698.000	BOND/INSURANCE RECOVERIES	1.00		0.00		0.00	1.00	0.00
Total Dept 000		858,697.25		107,133.70		0.00	751,563.55	12.48
TOTAL REVENUES								
		858,697.25		107,133.70		0.00	751,563.55	12.48
Expenditures								
Dept 101 - GOVERNING BODY								
101-101-704.000	WAGES - TRUSTEES	8,523.70		1,420.60		1,065.45	7,103.10	16.67
101-101-721.000	EMPLOYER'S FICA	500.00		88.08		66.06	411.92	17.62
101-101-722.000	EMPLOYER'S MEDICARE	120.00		20.60		15.45	99.40	17.17
101-101-830.000	EDUCATION/TRAINING - GOVT	1,500.00		0.00		0.00	1,500.00	0.00
Total Dept 101 - GOVERNING BODY		10,643.70		1,529.28		1,146.96	9,114.42	14.37
Dept 171 - SUPERVISOR								
101-171-704.000	WAGES - SUPERVISOR	29,316.09		5,637.70		1,127.54	23,678.39	19.23
101-171-721.000	EMPLOYER'S FICA	2,388.00		399.62		79.93	1,988.38	16.73
101-171-722.000	EMPLOYER'S MEDICARE	559.00		93.46		18.69	465.54	16.72
101-171-723.000	HEALTH INSURANCE	4,200.00		807.65		161.53	3,392.35	19.23
101-171-830.000	EDUCATION/TRAINING	625.00		0.00		0.00	625.00	0.00
101-171-860.000	MEMBERSHIPS/MILEAGE	625.00		0.00		0.00	625.00	0.00
Total Dept 171 - SUPERVISOR		37,713.09		6,938.43		1,387.69	30,774.66	18.40

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BGD
		AMENDED BUDGET	NORMAL	06/30/2023	(ABNORMAL)	MONTH 06/30/2023	BALANCE	
						INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 215 - CLERK								
101-215-704.000	WAGES - CLERK	34,647.85		6,663.05		1,332.61	27,984.80	19.23
101-215-705.000	DEPUTY WAGES - CLERK	20,000.00		4,110.29		589.79	15,889.71	20.55
101-215-721.000	EMPLOYER'S FICA	3,835.00		718.01		129.19	3,116.99	18.72
101-215-722.000	EMPLOYER'S MEDICARE	897.00		167.93		30.22	729.07	18.72
101-215-723.000	HEALTH INSURANCE	4,200.00		807.65		161.53	3,392.35	19.23
101-215-811.000	COMPUTER SUPPORT/MAINT CLERK	23,586.00		0.00		0.00	23,586.00	0.00
101-215-830.000	EDUCATION/TRAINING	600.00		0.00		0.00	600.00	0.00
101-215-860.000	MEMBERSHIPS/MILEAGE	600.00		0.00		0.00	600.00	0.00
Total Dept 215 - CLERK		88,365.85		12,466.93		2,243.34	75,898.92	14.11
Dept 247 - BOARD OF REVIEW								
101-247-704.000	WAGES - BOARD OF REVIEW	1,100.00		0.00		0.00	1,100.00	0.00
101-247-721.000	EMPLOYER'S FICA	68.20		0.00		0.00	68.20	0.00
101-247-722.000	EMPLOYER'S MEDICARE	15.95		0.00		0.00	15.95	0.00
101-247-830.000	EDUCATION/TRAINING	900.00		0.00		0.00	900.00	0.00
101-247-901.000	LEGAL NOTICES/PUBLISHING - B.O.R.	350.00		0.00		0.00	350.00	0.00
101-247-957.000	MEALS	100.00		0.00		0.00	100.00	0.00
Total Dept 247 - BOARD OF REVIEW		2,534.15		0.00		0.00	2,534.15	0.00
Dept 253 - TREASURER								
101-253-704.000	WAGES - TREASURER	32,191.52		6,190.70		1,238.14	26,000.82	19.23
101-253-705.000	DEPUTY WAGES - TREASURER	13,000.00		0.00		0.00	13,000.00	0.00
101-253-721.000	EMPLOYER'S FICA	3,187.00		433.90		86.78	2,753.10	13.61
101-253-722.000	EMPLOYER'S MEDICARE	717.00		101.48		20.30	615.52	14.15
101-253-723.000	HEALTH INSURANCE	4,200.00		807.65		161.53	3,392.35	19.23
101-253-780.000	POSTAGE - TREASURER	5,000.00		2.64		0.00	4,997.36	0.05
101-253-811.000	COMPUTER SUPPORT/MAINT TREAS	1,258.00		1,258.00		0.00	0.00	100.00
101-253-830.000	EDUCATION/TRAINING -TREASURER	200.00		0.00		0.00	200.00	0.00
101-253-860.000	MEMBERSHIPS/MILEAGE	100.00		0.00		0.00	100.00	0.00
Total Dept 253 - TREASURER		59,853.52		8,794.37		1,506.75	51,059.15	14.69
Dept 257 - ASSESSING								
101-257-704.000	WAGES - ASSESSING	43,200.00		7,400.00		0.00	35,800.00	17.13
101-257-727.000	OFFICE SUPPLIES - ASSESSOR	50.00		0.00		0.00	50.00	0.00
101-257-780.000	POSTAGE - ASSESSING	2,400.00		5.40		0.00	2,394.60	0.23
101-257-801.000	LAND DIVISION	1,500.00		100.00		0.00	1,400.00	6.67
101-257-811.000	COMPUTER SUPPORT/MAINT ASSESSING	22,000.00		1,429.00		0.00	20,571.00	6.50
101-257-811.001	APEX SOFTWARE/SUPPORT FEE	300.00		260.00		0.00	40.00	86.67
101-257-830.000	EDUCATION/TRAINING	800.00		0.00		0.00	800.00	0.00
101-257-860.000	MEMBERSHIPS/MILEAGE	250.00		0.00		0.00	250.00	0.00
Total Dept 257 - ASSESSING		70,500.00		9,194.40		0.00	61,305.60	13.04
Dept 261 - GENERAL GOVERNMENTAL								
101-261-710.000	LIABILITY/WORK COMP INSURANCE	12,000.00		4,145.25		0.00	7,854.75	34.54
101-261-719.000	LIFE INSURANCE - GOVERNMENTAL	1,650.00		573.62		0.00	1,076.38	34.76
101-261-727.000	OFFICE SUPPLIES	5,000.00		1,158.69		0.00	3,841.31	23.17
101-261-780.000	POSTAGE	2,500.00		50.88		0.00	2,449.12	2.04

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR	AVAILABLE	
		AMENDED BUDGET	NORMAL	06/30/2023	MONTH 06/30/2023	NORMAL	ABNORMAL
					INCREASE (DECREASE)		USED
Fund 101 - GENERAL FUND							
Expenditures							
101-261-802.001	MASTER PLAN UPDATE	6,250.00		0.00	0.00	6,250.00	0.00
101-261-803.000	AUDIT	9,200.00		5,000.00	0.00	4,200.00	54.35
101-261-811.000	IT SUPPORT-SERVICE CONTRACT	17,600.00		3,041.00	0.00	14,559.00	17.28
101-261-860.000	MTA MEMBERSHIP/MILEAGE	7,700.00			0.00	7,700.00	0.00
101-261-901.000	LEGAL NOTICES/PUBLICATIONS-- GOVT	3,000.00		67.28	0.00	2,932.72	2.24
101-261-920.000	UTILITIES	6,500.00		1,158.05	0.00	5,341.95	17.82
101-261-920.001	INTERNET/PHONE/WEBSITE	6,000.00		832.81	0.00	5,167.19	13.88
101-261-940.000	COPIER - SUPPLIES/MAINT	1,200.00		117.68	0.00	1,082.32	9.81
101-261-960.000	MISCELLANEOUS EXPENSE	500.00		0.00	0.00	500.00	0.00
101-261-961.000	FLAGS, BANNERS, SIGNS	600.00		458.32	0.00	141.68	76.39
101-261-964.000	REFUNDS	200.00		0.00	0.00	200.00	0.00
101-261-965.000	SERVICE CHARGES	100.00		0.00	0.00	100.00	0.00
Total Dept 261 - GENERAL GOVERNMENTAL		80,000.00	16,603.58	0.00		63,396.42	20.75
Dept 262 - ELECTIONS							
101-262-704.000	WAGES - ELECTIONS	12,000.00	1,961.00	0.00	0.00	10,039.00	16.34
101-262-727.000	OFFICE SUPPLIES - ELECTIONS	1,800.00	41.89	0.00	0.00	1,758.11	2.33
101-262-731.000	VOTING MATERIALS/EQUIP	4,650.00	403.60	0.00	0.00	4,246.40	8.68
101-262-780.000	POSTAGE - ELECTIONS	4,200.00	308.16	0.00	0.00	3,891.84	7.34
101-262-830.000	EDUCATION/TRAINING	1,000.00	78.00	0.00	0.00	922.00	7.80
101-262-860.000	MEMBERSHIPS/MILEAGE	700.00	100.94	0.00	0.00	599.06	14.42
101-262-901.000	LEGAL NOTICES/PUBLICATIONS -ELECTIONS	1,600.00	539.10	0.00	0.00	1,060.90	33.69
101-262-957.000	MEALS	750.00	148.82	0.00	0.00	601.18	19.84
Total Dept 262 - ELECTIONS		26,700.00	3,581.51	0.00		23,118.49	13.41
Dept 265 - BUILDING & GROUNDS							
101-265-704.000	WAGES - BLDG/GROUNDS	5,000.00	76.20	76.20		4,923.80	1.52
101-265-721.000	EMPLOYER'S FICA	124.00	4.73	4.73		119.27	3.81
101-265-722.000	EMPLOYER'S MEDICARE	30.00	1.11	1.11		28.89	3.70
101-265-801.000	CONTRACTUAL SERVICES	1.00	0.00	0.00		1.00	0.00
101-265-821.000	SNOW & GRASS SERVICES	5,500.00	675.00	0.00		4,825.00	12.27
101-265-930.000	HALL REPAIR ITEMS & CLEANING	5,000.00	132.00	0.00		4,868.00	2.64
101-265-955.000	PROPERTY EXPENSES/TAXES	1.00	0.00	0.00		1.00	0.00
Total Dept 265 - BUILDING & GROUNDS		15,656.00	889.04	82.04		14,766.96	5.68
Dept 266 - ATTORNEY							
101-266-815.000	MISC MATTERS - ATTORNEY	22,500.00	0.00	0.00		22,500.00	0.00
Total Dept 266 - ATTORNEY		22,500.00	0.00	0.00		22,500.00	0.00
Dept 301 - ORDINANCE ENFORCEMENT							
101-301-704.000	WAGES - CODE OFFICIAL	15,000.00	0.00	0.00		15,000.00	0.00
101-301-711.000	LIQUOR INSPECTIONS	1,300.00	214.84	107.42		1,085.16	16.53
101-301-721.000	EMPLOYER'S FICA	1,011.00	13.32	6.66		997.68	1.32
101-301-722.000	EMPLOYER'S MEDICARE	237.00	3.12	1.56		233.88	1.32
101-301-860.000	MEMBERSHIPS/MILEAGE	750.00	0.00	0.00		750.00	0.00
101-301-920.000	TELEPHONE - CODE OFFICIAL	1,000.00	0.00	0.00		1,000.00	0.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	06/30/2023	NORMAL	(ABNORMAL)	MONTH 06/30/2023	INCREASE (DECREASE)		
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 301 - ORDINANCE ENFORCEMENT		19,298.00	231.28	115.64	19,066.72	1.20			
Dept 371 - INSPECTIONS									
101-371-704.000	WAGES - INSPECTIONS	35,450.00	4,682.00	1,595.00	30,768.00	13.21			
101-371-706.000	ELECTRICAL WAGES	9,000.00	1,133.85	513.97	7,866.15	12.60			
101-371-707.000	MECHANICAL WAGES	11,000.00	329.57	329.57	10,670.43	3.00			
101-371-708.000	PLUMBING WAGES	6,000.00	549.78	172.59	5,450.22	9.16			
101-371-709.000	SECRETARY WAGES	31,096.00	5,980.00	1,196.00	25,116.00	19.23			
101-371-713.001	VACATION- SECY	2,500.00	0.00	0.00	2,500.00	0.00			
101-371-721.000	EMPLOYER'S FICA	5,900.00	785.86	236.03	5,114.14	13.32			
101-371-722.000	EMPLOYER'S MEDICARE	1,400.00	183.79	55.21	1,216.21	13.13			
101-371-723.000	HEALTH INSURANCE	1.00	0.00	0.00	1.00	0.00			
101-371-724.000	RETIREMENT	1.00	0.00	0.00	1.00	0.00			
101-371-727.000	OFFICE SUPPLIES - INSPECTIONS	500.00	0.00	0.00	500.00	0.00			
101-371-780.000	POSTAGE - BUILDING	200.00	7.80	0.00	192.20	3.90			
101-371-811.000	COMPUTER SUPPORT/MAINT BLDG	22,000.00	0.00	0.00	22,000.00	0.00			
101-371-860.000	MEMBERSHIPS/MILEAGE	1,400.00	36.68	0.00	1,363.32	2.62			
101-371-920.001	TELEPHONE - BLDG	1,600.00	149.31	0.00	1,450.69	9.33			
101-371-964.000	REFUNDS	3,000.00	70.00	0.00	2,930.00	2.33			
Total Dept 371 - INSPECTIONS		131,048.00	13,908.64	4,098.37	117,139.36	10.61			
Dept 441 - PUBLIC WORKS									
101-441-801.000	SIRENS/MAINTENANCE	17,160.00	255.81	0.00	16,904.19	1.49			
101-441-922.000	STREET LIGHTING - GOVT	3,500.00	984.78	304.38	2,515.22	28.14			
Total Dept 441 - PUBLIC WORKS		20,660.00	1,240.59	304.38	19,419.41	6.00			
Dept 446 - ROADS									
101-446-801.000	MAINTENANCE/CHLORIDE - ROADS	20,000.00	0.00	0.00	20,000.00	0.00			
101-446-801.001	DRAIN MAINTENANCE	1.00	0.00	0.00	1.00	0.00			
101-446-801.002	LIMESTONE	30,000.00	43,635.00	0.00	(13,635.00)	145.45			
Total Dept 446 - ROADS		50,001.00	43,635.00	0.00	6,366.00	87.27			
Dept 447 - ENGINEERS									
101-447-819.000	SPALDING, DEDECKER & ASSOCIATES	20,000.00	0.00	0.00	20,000.00	0.00			
Total Dept 447 - ENGINEERS		20,000.00	0.00	0.00	20,000.00	0.00			
Dept 528 - TRANSFER SITE									
101-528-704.000	WAGES - TRANSFER SITE	1,510.00	0.00	0.00	1,510.00	0.00			
101-528-721.000	EMPLOYER'S FICA	100.00	0.00	0.00	100.00	0.00			
101-528-722.000	EMPLOYER'S MEDICARE	24.00	0.00	0.00	24.00	0.00			
101-528-809.000	TRANSFER SITE MONTHLY EXP	69,065.00	11,510.76	0.00	57,554.24	16.67			
101-528-930.000	MAINTENANCE -TRANSFER SITE	1,500.00	0.00	0.00	1,500.00	0.00			
Total Dept 528 - TRANSFER SITE		72,199.00	11,510.76	0.00	60,688.24	15.94			
Dept 567 - TOWNSHIP CEMETERY									

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE
		AMENDED BUDGET	06/30/2023 NORMAL (ABNORMAL)	MONTH 06/30/2023 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)
Fund 101 - GENERAL FUND					
Expenditures					
101-567-930.000	MAINTENANCE - CEMETERY	3,500.00	0.00	0.00	3,500.00 0.00
Total Dept 567 - TOWNSHIP CEMETERY		3,500.00	0.00	0.00	3,500.00 0.00
Dept 694 - CBDG					
101-694-836.000	SENIOR SMART MUNICIPAL CREDITS	6,000.00	0.00	0.00	6,000.00 0.00
Total Dept 694 - CBDG		6,000.00	0.00	0.00	6,000.00 0.00
Dept 695 - SMART					
101-695-836.001	SENIOR SMART COMMUNITY CREDITS	9,000.00	2,090.00	0.00	6,910.00 23.22
101-695-836.002	P.A.L. SMART COMMUNITY CREDITS	4,770.00	0.00	0.00	4,770.00 0.00
101-695-836.003	ACEP SMART COMMUNITY CREDITS	1,000.00	0.00	0.00	1,000.00 0.00
Total Dept 695 - SMART		14,770.00	2,090.00	0.00	12,680.00 14.15
Dept 701 - PLANNING COMMISSION					
101-701-704.000	WAGES - PLANNING	6,228.00	155.54	0.00	6,072.46 2.50
101-701-714.000	SECRETARY PER DEIM	900.00	150.00	0.00	750.00 16.67
101-701-721.000	EMPLOYER'S FICA	442.00	18.94	0.00	423.06 4.29
101-701-722.000	EMPLOYER'S MEDICARE	104.00	4.44	0.00	99.56 4.27
101-701-780.000	POSTAGE - PLANNING	600.00	10.20	0.00	589.80 1.70
101-701-801.005	LAND DIVISON SPLITS	1,000.00	0.00	0.00	1,000.00 0.00
101-701-806.100	PLANNER SITE PLAN REVIEWS/ATTY/ENG/FIRE	10,000.00	0.00	0.00	10,000.00 0.00
101-701-814.000	COMMUNITY PLANNER	9,600.00	0.00	0.00	9,600.00 0.00
101-701-822.000	P.D.R. COMMITTEE	750.00	750.00	0.00	0.00 100.00
101-701-830.000	EDUCATION/TRAINING	1,000.00	181.00	0.00	819.00 18.10
101-701-901.000	PRINTING/PUBLISHING - PLANNING	22,000.00	0.00	0.00	22,000.00 0.00
Total Dept 701 - PLANNING COMMISSION		52,624.00	1,270.12	0.00	51,353.88 2.41
Dept 702 - ZONING BOARD OF APPEALS					
101-702-704.000	WAGES - Z.B.A.	1,060.00	0.00	0.00	1,060.00 0.00
101-702-709.000	SECRETARY WAGES	300.00	0.00	0.00	300.00 0.00
101-702-721.000	EMPLOYER'S FICA	85.00	0.00	0.00	85.00 0.00
101-702-722.000	EMPLOYER'S MEDICARE	20.00	0.00	0.00	20.00 0.00
101-702-780.000	POSTAGE - ZBA	100.00	89.88	0.00	10.12 89.88
101-702-901.000	PRINTING/PUBLISHING - Z.B.A.	200.00	0.00	0.00	200.00 0.00
Total Dept 702 - ZONING BOARD OF APPEALS		1,765.00	89.88	0.00	1,675.12 5.09
Dept 751 - TOWNSHIP PARK					
101-751-704.000	WAGES - PARK	7,200.00	1,200.00	600.00	6,000.00 16.67
101-751-721.000	EMPLOYER'S FICA	447.00	74.40	37.20	372.60 16.64
101-751-722.000	EMPLOYER'S MEDICARE	105.00	17.40	8.70	87.60 16.57
101-751-807.000	MACOMB ORCHARD TRAIL	7,000.00	0.00	0.00	7,000.00 0.00
101-751-860.000	MEMBERSHIPS/MILEAGE	200.00	168.99	0.00	31.01 84.50
101-751-920.000	UTILITIES - PARK	500.00	52.18	0.00	447.82 10.44
101-751-930.000	MAINTENANCE - PARK	12,000.00	2,615.17	0.00	9,384.83 21.79
101-751-971.000	PARK IMPROVEMENTS - NORTH AVE.	298,312.00	0.00	0.00	298,312.00 0.00

PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2023		ACTIVITY FOR MONTH 06/30/2023		AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)	INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 751 - TOWNSHIP PARK		325,764.00	4,128.14		645.90		321,635.86		1.27
Dept 794 - SENIOR CENTER									
101-794-704.000	WAGES - SENIOR CENTER	18,000.00	2,689.20		1,344.60		15,310.80		14.94
101-794-721.000	EMPLOYER'S FICA	1,116.00	166.73		83.36		949.27		14.94
101-794-722.000	EMPLOYER'S MEDICARE	261.00	39.00		19.50		222.00		14.94
101-794-727.000	OFFICE SUPPLIES	1,500.00	12.00		0.00		1,488.00		0.80
101-794-780.000	POSTAGE - SENIORS	1,150.00	80.00		0.00		1,070.00		6.96
101-794-920.000	UTILITIES - SENIORS	3,400.00	661.08		0.00		2,738.92		19.44
101-794-920.001	INTERNET/PHONE/CABLE/ETC.	2,700.00	471.77		0.00		2,228.23		17.47
101-794-930.000	MAINTENANCE - SENIORS	27,500.00	22,873.75		0.00		4,626.25		83.18
101-794-955.000	BINGO/CRAFTS/PICNICS	5,000.00	242.12		0.00		4,757.88		4.84
101-794-958.000	EVENT TICKETS	10,000.00	400.00		0.00		9,600.00		4.00
Total Dept 794 - SENIOR CENTER		70,627.00	27,635.65		1,447.46		42,991.35		39.13
Dept 900 - CAPITAL OUTLAY									
101-900-975.003	OFFICE IMPROVEMENTS	4,000.00	0.00		0.00		4,000.00		0.00
101-900-980.007	CAPITAL OUTLAY	6,000.00	0.00		0.00		6,000.00		0.00
101-900-980.008	COMPUTER - MISC	1,500.00	0.00		0.00		1,500.00		0.00
101-900-980.013	SEWER - ENG/PERMITS	1,000.00	0.00		0.00		1,000.00		0.00
101-900-980.014	ENGINEER - ALT	1,000.00	0.00		0.00		1,000.00		0.00
101-900-980.110	BUILDING FUND	485,111.26	0.00		0.00		485,111.26		0.00
101-900-980.136	LAND PURCHASE	1.00	0.00		0.00		1.00		0.00
Total Dept 900 - CAPITAL OUTLAY		498,612.26	0.00		0.00		498,612.26		0.00
TOTAL EXPENDITURES		1,701,334.57	165,737.60		12,978.53		1,535,596.97		9.74
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		858,697.25	107,133.70		0.00		751,563.55		12.48
TOTAL EXPENDITURES		1,701,334.57	165,737.60		12,978.53		1,535,596.97		9.74
NET OF REVENUES & EXPENDITURES		(842,637.32)	(58,603.90)		(12,978.53)		(784,033.42)		6.95



GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDDT
		AMENDED BUDGET	NORMAL	06/30/2023	(ABNORMAL)	MONTH 06/30/2023	BALANCE	
						INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-403.003	CURRENT TAX REVENUE-SAD	898,549.00		42,695.45		0.00	855,853.55	4.75
206-000-403.005	CURRENT TAX REVENUE - ALS	568,243.00		19,705.28		0.00	548,537.72	3.47
206-000-505.005	FY GRANT INCOME	254,250.00		0.00		0.00	254,250.00	0.00
206-000-528.000	COVID19 OTHER FEDERAL GRANTS - REVENUE	1.00		0.00		0.00	1.00	0.00
206-000-528.001	HAZARD PAY REIMBURSEMENT	1.00		0.00		0.00	1.00	0.00
206-000-626.006	FIRE CONTRACT - RICHMOND	1.00		0.00		0.00	1.00	0.00
206-000-626.008	OTHER REVENUE/COST RECOVERY	2,000.00		55.00		0.00	1,945.00	2.75
206-000-627.025	INSPECTIONS / SITE PLAN REVIEW	100.00		0.00		0.00	100.00	0.00
206-000-638.011	ALS TRANSPORT INCOME	275,000.00		49,784.56		0.00	225,215.44	18.10
206-000-664.000	INTEREST & DIVIDEND REVENUE	500.00		2,897.06		0.00	(2,397.06)	579.41
206-000-674.007	DONATIONS	1.00		0.00		0.00	1.00	0.00
206-000-676.000	15% HEALTH INS REIMB FULL TIME	19,455.00		2,496.20		0.00	16,958.80	12.83
206-000-676.009	FAIR/STANDBY FEES	18,000.00		0.00		0.00	18,000.00	0.00
206-000-676.022	CPR/AED TRAINING REIMBURSEMENT	100.00		1,110.00		0.00	(1,010.00)	1,110.00
206-000-687.000	REFUNDS	250.00		0.00		0.00	250.00	0.00
206-000-693.000	ASSET SALES	20,000.00		0.00		0.00	20,000.00	0.00
Total Dept 000		2,056,451.00		118,743.55		0.00	1,937,707.45	5.77
TOTAL REVENUES								
		2,056,451.00		118,743.55		0.00	1,937,707.45	5.77
Expenditures								
Dept 336 - FIRE OPERATING								
206-336-704.000	FIRE CHIEF SALARY	73,000.00		14,038.45		2,807.69	58,961.55	19.23
206-336-704.001	ASST FIRE CHIEF WAGES	1.00		0.00		0.00	1.00	0.00
206-336-704.002	ADMIN WAGES	3,600.00		692.30		138.46	2,907.70	19.23
206-336-704.003	FULL TIME WAGES	698,483.00		130,051.40		26,170.34	568,431.60	18.62
206-336-704.004	PART TIME WAGES	174,000.00		31,385.25		6,195.00	142,614.75	18.04
206-336-704.005	PAID ON CALL WAGES	20,000.00		1,080.00		300.00	18,920.00	5.40
206-336-704.008	OVERTIME	164,000.00		11,006.92		3,662.80	152,993.08	6.71
206-336-704.009	COVID19 EXPENSES/HAZARD PAY	1.00		0.00		0.00	1.00	0.00
206-336-704.010	COVID19 EXPENSES/PERSONNEL OVERTIME	1.00		0.00		0.00	1.00	0.00
206-336-704.011	FULL TIME FLSA OT WAGES	60,050.00		23,669.85		2,222.01	36,380.15	39.42
206-336-710.000	LIABILITY/WORK COMP INSURANCE	52,000.00		9,547.50		0.00	42,452.50	18.36
206-336-713.301	HOLIDAY PAY	38,400.00		38,400.00		0.00	0.00	100.00
206-336-720.001	UNIFORM ALLOWANCE EMS	13,500.00		9,494.50		0.00	4,005.50	70.33
206-336-720.000	EMPLOYER'S FICA - FIRE	17,025.00		15,660.79		2,600.89	1,364.21	91.99
206-336-721.001	EMPLOYER'S FICA - ALS	57,815.00		0.00		0.00	57,815.00	0.00
206-336-722.000	EMPLOYER'S MEDICARE - FIRE	4,000.00		3,662.62		608.27	337.38	91.57
206-336-722.001	EMPLOYER'S MEDICARE - ALS	13,500.00		0.00		0.00	13,500.00	0.00
206-336-723.000	HEALTH INSURANCE	163,500.00		22,367.97		1,021.72	141,132.03	13.68
206-336-724.000	RETIREMENT - CHIEF	7,300.00		1,403.85		280.77	5,896.15	19.23
206-336-724.001	RETIREMENT-MERS	55,605.00		13,906.42		2,822.23	41,698.58	25.01
206-336-727.000	OFFICE SUPPLIES	5,000.00		370.37		0.00	4,629.63	7.41
206-336-742.000	STATION SUPPLIES	4,000.00		797.02		0.00	3,202.98	19.93
206-336-743.000	VEHICLE SUPPLIES	1,350.00		0.00		0.00	1,350.00	0.00
206-336-751.000	COVID19 EXPENSES/SUPPLIES	1.00		0.00		0.00	1.00	0.00
206-336-780.000	POSTAGE/SHIPPING CHARGES	500.00		0.00		0.00	500.00	0.00
206-336-797.000	FIRE & LIFE SAFETY DIVISION	7,500.00		618.50		0.00	6,881.50	8.25
206-336-797.001	EMS EXPENSES	13,000.00		1,230.01		0.00	11,769.99	9.46
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	10,000.00		142.91		0.00	9,857.09	1.43
206-336-799.000	PERSONAL PROTECTIVE EQUIP	15,000.00		1,079.87		0.00	13,920.13	7.20
206-336-801.000	CONTRACTUAL SERVICES	25,000.00		10,956.78		0.00	14,043.22	43.83

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	06/30/2023	(ABNORMAL)	MONTH 06/30/2023	BALANCE	
						INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND								
Expenditures								
206-336-803.000	AUDIT/ACCOUNTING	10,000.00		5,000.00		0.00	5,000.00	50.00
206-336-825.000	DISPATCHING/RADIO/FRMS	40,000.00		59.44		0.00	39,940.56	0.15
206-336-830.000	EDUCATION/TRAINING	28,000.00		1,148.49		0.00	26,851.51	4.10
206-336-860.000	FUEL FIRE	20,000.00		2,688.15		0.00	17,311.85	13.44
206-336-920.000	UTILITIES	15,225.00		2,440.43		0.00	12,784.57	16.03
206-336-920.002	PHONES/INTERNET/MODEMS	8,000.00		1,682.02		0.00	6,317.98	21.03
206-336-930.001	EQUIP/ REPAIR/INSPECTIONS FTR	10,950.00		537.29		0.00	10,412.71	4.91
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	23,150.00		557.08		0.00	22,592.92	2.41
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS FIRE	18,000.00		18,179.73		0.00	(179.73)	101.00
206-336-931.000	VEHICLE MAINT/INSPECTIONS EMS	23,000.00		6,175.84		0.00	16,824.16	26.85
206-336-955.000	COMMUNITY OUTREACH	2,000.00		0.00		0.00	2,000.00	0.00
206-336-955.001	REST AND REHAB	500.00		4.18		0.00	495.82	0.84
206-336-969.000	GRANT EXPENSES	1.00		0.00		0.00	1.00	0.00
206-336-970.000	CAPITAL OUTLAY	47,608.58		4,728.00		0.00	42,880.58	9.93
206-336-971.013	BUILDING REMODELING/UPDATES FIRE	10,000.00		0.00		0.00	10,000.00	0.00
206-336-991.001	ALPHA 1 - PMT TO TWP - EMS	34,894.39		0.00		0.00	34,894.39	0.00
206-336-991.002	ENGINE - BANK LOANS	47,108.00		0.00		0.00	47,108.00	0.00
206-336-993.006	RR INTEREST BREAKOUT	20,882.03		0.00		0.00	20,882.03	0.00
Total Dept 336 - FIRE OPERATING		2,056,451.00		384,763.93		48,830.18	1,671,687.07	18.71
TOTAL EXPENDITURES		2,056,451.00		384,763.93		48,830.18	1,671,687.07	18.71
Fund 206 - FIRE FUND:								
TOTAL REVENUES		2,056,451.00		118,743.55		0.00	1,937,707.45	5.77
TOTAL EXPENDITURES		2,056,451.00		384,763.93		48,830.18	1,671,687.07	18.71
NET OF REVENUES & EXPENDITURES		0.00		(266,020.38)		(48,830.18)	266,020.38	100.00

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PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-123.000	PREPAID EXPENSES	PITNEY BOWES BANK INC PU	METER REFILL	400.00	27904
		Total For Dept 000		400.00	
Dept 261 GENERAL GOVERNMENTAL					
101-261-727.000	OFFICE SUPPLIES	RUBBER STAMPS UNLIMITED,	ARMADA TOWNSHIP EMBOSSE	44.45	27905
101-261-920.000	UTILITIES	SEMCO ENERGY-TWP. HALL	031423-041323	294.17	872
101-261-920.000	UTILITIES - HALL	DTE ENERGY - TWP HALL 91	040123-050223	122.97	880
101-261-920.001	INTERNET/PHONE/WEBSITE	CITI CARDS	GOTOMEETING	19.00	27902
101-261-920.001	INTERNET/PHONE/WEBSITE	COMCAST - HALL	051523-061423	381.32	879
101-261-940.000	COPIER LEASE	APPLIED INNOVATION	051023-060923	57.61	27899
101-261-961.000	FLAGS, BANNERS, SIGNS	CITI CARDS	CARROT-TOP INDUSTRIES: VETERAN FLAGS	458.32	27902
		Total For Dept 261 GENERAL GOVERNMENTAL		1,377.84	
Dept 262 ELECTIONS					
101-262-731.000	VOTING MATERIALS/EQUIP MAINT	ARMADA AREA SCHOOLS	CUSTODIAN HOURS FOR ELECTION	368.08	27900
101-262-957.000	MEALS	CITI CARDS	ARMADA BAR & GRILLE: MAY 2 ELECTION -	58.58	27902
101-262-957.000	MEALS	CITI CARDS	TIVOLIS; MAY 2 ELECTION - PCTS 1 & 2	81.26	27902
		Total For Dept 262 ELECTIONS		507.92	
Dept 371 INSPECTIONS					
101-371-964.000	REFUNDS	SUPERIOR HEATING & COOLI	OVERPAYMENT 70100 NORTH AVENUE	70.00	27898
		Total For Dept 371 INSPECTIONS		70.00	
Dept 441 PUBLIC WORKS					
101-441-801.000	SIRENS/MAINTENANCE	DTE - 920015567661 -7167	032523-042523	38.18	875
101-441-801.000	SIRENS/MAINTENANCE	DTE - 920015567687 -7511	032523-042523	38.18	876
101-441-801.000	SIRENS/MAINTENANCE	DTE SIREN 80967 NORTH AV	040123-050223	38.18	878
101-441-922.000	STREET LIGHTING - GOVT	MACOMB COUNTY DEPT. OF R	THUR 113022	12.67	27903
101-441-922.000	STREET LIGHTING - GOVT	DTE - STREET LIGHTS 9100	040123-043023	304.38	882
		Total For Dept 441 PUBLIC WORKS		431.59	
Dept 446 ROADS					
101-446-801.002	LIMESTONE	MACOMB COUNTY DEPT. OF R	2023 LIMESTONE SHARE	30,135.00	27903
		Total For Dept 446 ROADS		30,135.00	
Dept 751 TOWNSHIP PARK					
101-751-920.000	UTILITIES - PARK	DTE- PAVILLION 9100 047	032423-042423	52.18	877
101-751-930.000	MAINTENANCE - PARK	PRIORITY WASTE, LLC	MARCH SERVICES	90.93	27901
101-751-930.000	MAINTENANCE - PARK	PRIORITY WASTE, LLC	APRIL SERVICES	90.93	27901
		Total For Dept 751 TOWNSHIP PARK		234.04	
Dept 794 SENIOR CENTER					
101-794-920.000	UTILITIES - SENIORS	SEMCO ENERGY - SENIOR CE	031423-041323	176.90	871
101-794-920.000	UTILITIES - SENIORS	DTE ENERGY - SENIOR 9100	042423-052423	81.72	874
101-794-920.000	UTILITIES - OUTDOOR LIGHTS	DTE - SENIOR OUT 9100	040623-050523	25.05	881
101-794-920.001	INTERNET/PHONE/CABLE/ETC.	COMCAST - SENIOR CENTER	042223-052123	235.76	873
		Total For Dept 794 SENIOR CENTER		519.43	
		Total For Fund 101 GENERAL FUND		33,675.82	
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING		DECKER AGENCY	23-231 2ND INSTALLMENT	3,767.50	17925
206-336-710.000		NYE UNIFORM	23-049 DERRA	143.50	17940
206-336-720.001					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund 206 FIRE FUND						
Dept 336 FIRE OPERATING						
206-336-723.000	HEALTH INSURANCE	ALLIANCE HEALTH & LIFE	23-262	JUNE MEDICAL	7,633.47	694
206-336-727.000	OFFICE SUPPLIES	RICOH USA, INC.	23-232	XTRA COPY FEE	104.41	17927
206-336-727.000	OFFICE SUPPLIES	SOLVIT, INC.	23-230	DESKTOP BACKUP SERVICES	55.50	17929
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	23-241	AMAZON: P-TOUCH LABEL TAPE	18.59	17937
206-336-727.000	OFFICE SUPPLIES	RICOH USA, INC.	23-273	060423-070623	75.94	17941
206-336-742.000	STATION SUPPLIES	VINCKIER FOODS ARMADA	23-248	ELECTRICAL TAPE	5.99	17935
206-336-742.000	STATION SUPPLIES	CARD SERVICE CENTER	23-246	PURIFIED WATER TO GO	98.00	17937
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	VINCKIER FOODS ARMADA	23-205	KIDDIE POOLS FOR HAZMAT TRAIL	89.95	17943
206-336-801.000	CONTRACTUAL SERVICES	CARD SERVICE CENTER	23-238	FEDEX SCAN LARGE PRINTS	74.13	17937
206-336-801.000	CONTRACTUAL SERVICES	CARD SERVICE CENTER	23-239	FEDEX LARGE SCAN PRINTS	52.95	17937
206-336-801.000	CONTRACTUAL SERVICES	CARD SERVICE CENTER	23-233	ALHPA 2: MI DEPT HEALTH/HUMA	25.00	17937
206-336-801.000	CONTRACTUAL SERVICES	CARD SERVICE CENTER	23-242	EMS YEARLY STATE INSPECTION:	200.00	17937
206-336-830.000	EDUCATION/TRAINING	CARD SERVICE CENTER	23-195	AMAZON: WORKOUT ATTACHMENTS F	68.49	17937
206-336-830.000	EDUCATION/TRAINING	TRI HOSPITAL EMS	23-260	CPR CARDS	380.00	17942
206-336-860.000	FUEL	FOSTER BLUE WATER OIL CO	23-253	FUEL	1,150.78	17938
206-336-920.000	UTILITIES	SEMCO ENERGY - FIRE 003	23-220	031423-041323	312.56	690
206-336-920.000	UTILITIES	SEMCO ENERGY FIRE - 0344	23-221	031423-041323	188.57	691
206-336-920.000	UTILITIES	DTE - FIRE 9100 017 03	23-224	032423-042423	488.29	692
206-336-920.002	INTERNET/PHONE	VERIZON	23-240	032323-042223	329.82	17934
206-336-920.002	INTERNET/PHONE	SPRINT	23-252	032923-042823	43.00	17939
206-336-920.002	INTERNET/PHONE	COMCAST - FIRE	23-255	051523-061423	303.25	693
206-336-930.001	EQUIP/ REPAIR/INSPECTIONS FIRE	VINCKIER FOODS ARMADA	23-204	MOTOR TREATMENT	12.99	17943
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	VINCKIER FOODS ARMADA	23-123	GARDEN HOSE NOZZLE	13.99	17935
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	VINCKIER FOODS ARMADA	23-122	SCREWS	3.36	17935
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	VINCKIER FOODS ARMADA	23-124	LIGHT BULB	2.99	17935
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	ALL AMERICAN SEPTIC SER	23-225	PUMPED BOTH BUILDING SEPTIC T	740.00	17924
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	GREAT LAKES SERVICES	23-226	CARPET CLEANING BOTH BUILDING	383.75	17926
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	PRIORITY WASTE, LLC	23-245	040123-043023	90.93	17933
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	PRIORITY WASTE, LLC	23-244	030123-033123	90.93	17933
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	VINCKIER FOODS ARMADA	23-247	PAINT	21.77	17935
Total For Dept 336 FIRE OPERATING					16,970.40	
Total For Fund 206 FIRE FUND					16,970.40	
Fund 701 TRUST & AGENCY FUND						
Dept 000						
701-000-255.000	DEVELOPER ACCOUNTS	SPALDING DeDECKER ASSOCI		HENSHAW; ENGINEERING PLAN REVIEW	1,700.00	3296
701-000-265.000	BFG22019 - PB220023	ARMADA TOWNSHIP		BD Bond Refund	75.00	3290
701-000-265.000	BFG21067 - PB210074	Chauncy Daniels Sr.		BD Bond Refund	100.00	3291
701-000-265.000	BFG22019 - PB220023	Pytleski Bros. Buildng,		BD Bond Refund	925.00	3293
701-000-265.000	BFG23001 - PB230001	COREY, CHADWICK & JENNIF		BD Bond Refund	250.00	3294
701-000-265.000	BFG21045 - PB210050	Sumpter Solar Services		BD Bond Refund	250.00	3295
701-000-265.000	BFG21055 - PB210061	YOUSEF HADDAD		BD Bond Refund	250.00	3297
701-000-265.000	BFG21010 - PB210013	ARMADA TOWNSHIP		BD Bond Refund	525.00	3298
701-000-265.000	BFG21062 - PB210068	ARMADA TOWNSHIP		BD Bond Refund	75.00	3298
701-000-265.000	BFG21060 - PB210066	Brencal Contractors, Inc		BD Bond Refund	250.00	3299
701-000-265.000	BFG21069 - PB210076	DAUBENSPECK, CHRISTOPHER		BD Bond Refund	250.00	3300
701-000-265.000	BFG21062 - PB210068	HANSEN, GARRETT		BD Bond Refund	175.00	3301
701-000-265.000	BFG21010 - PB210013	LOCANO, ANTHONY & SARA		BD Bond Refund	475.00	3302
Total For Dept 000					5,300.00	
Total For Fund 701 TRUST & AGENCY FUND					5,300.00	

JOURNALIZED

PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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INVOICE GL DISTRIBUTION REPORT FOR ARMADA TOWNSHIP  
POST DATES 05/11/2023 - 06/14/2023  
JOURNALIZED

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund Totals:						
	Fund 101 GENERAL FUND				33,675.82	
	Fund 206 FIRE FUND				16,970.40	
	Fund 701 TRUST & AGENC				5,300.00	
	Total For All Funds:				55,946.22	

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
<hr/>						
Fund: 101	GENERAL FUND					
<hr/>						
Department: 101-101	GOVERNING BODY					
<hr/>						
101-101-704.000	137	GEN	JOB, MONICA	355.15	0.00	355.15
Totals For: 101-101				355.15	0.00	355.15
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Department: 101-171	SUPERVISOR					
<hr/>						
101-171-704.000	026	GEN	PATEREK, JOHN W.	2,255.08	0.00	2,255.08
101-171-723.000	026	GEN	PATEREK, JOHN W.	323.06	0.00	323.06
Totals For: 101-171				2,578.14	0.00	2,578.14
<hr/>						
Department: 101-215	CLERK					
<hr/>						
101-215-704.000	031	GEN	SWIACKI, MARY K	2,665.22	0.00	2,665.22
101-215-705.000	061	GEN	BOYD, DAWN M	1,851.83	0.00	1,851.83
101-215-723.000	031	GEN	SWIACKI, MARY K	323.06	0.00	323.06
Totals For: 101-215				4,840.11	0.00	4,840.11
<hr/>						
Department: 101-253	TREASURER					
<hr/>						
101-253-704.000	111	GEN	MURRAY, SARA L.	2,476.28	0.00	2,476.28
101-253-723.000	111	GEN	MURRAY, SARA L.	323.06	0.00	323.06
Totals For: 101-253				2,799.34	0.00	2,799.34
<hr/>						
Department: 101-301	ORDINANCE ENFORCEMENT					
<hr/>						
101-301-711.000	004	GEN	CUBITT, ANDREW E.	107.42	0.00	107.42
Totals For: 101-301				107.42	0.00	107.42
<hr/>						
Department: 101-371	INSPECTIONS					
<hr/>						
101-371-704.000	022	GEN	McNUTT, MEL A	1,555.00	0.00	1,555.00
101-371-706.000	006	GEN	DILLON, TIMOTHY L	469.77	0.00	469.77
101-371-706.000	142	GEN	ROYSTER, TERRY	150.11	0.00	150.11
101-371-708.000	027	GEN	RYAN, KARL G.	377.19	0.00	377.19
101-371-709.000	123	GEN	MARTIN, CHRISTINE	2,392.00	0.00	2,392.00
Totals For: 101-371				4,944.07	0.00	4,944.07
<hr/>						
Department: 101-701	PLANNING COMMISSION					
<hr/>						
101-701-704.000	111	GEN	MURRAY, SARA L.	77.77	0.00	77.77
101-701-714.000	123	GEN	MARTIN, CHRISTINE	75.00	0.00	75.00
Totals For: 101-701				152.77	0.00	152.77
<hr/>						
Department: 101-751	TOWNSHIP PARK					
<hr/>						
101-751-704.000	009	GEN	GOEDTEL, GARY J.	600.00	0.00	600.00
Totals For: 101-751				600.00	0.00	600.00
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Department: 101-794	SENIOR CENTER					
<hr/>						
101-794-704.000	086	GEN	PEITZ, DONNA M.	1,344.60	0.00	1,344.60
Totals For: 101-794				1,344.60	0.00	1,344.60
<hr/>						
Totals For: 101				17,721.60	0.00	17,721.60

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
<hr/>						
Fund: 206	FIRE FUND					
<hr/>						
Department: 206-336	FIRE OPERATING					
<hr/>						
206-336-704.000	100	FIRE	KROTCHER, CHRISTOPHER	5,615.38	0.00	5,615.38
206-336-704.002	058	FIRE	SWIACKI, MARY K.	276.92	0.00	276.92
206-336-704.003	134	FIRE	FELTON, JOSEPH A.	3,597.64	0.00	3,597.64
206-336-704.003	110	FIRE	FRANCESCHI, ERIC M	4,273.92	0.00	4,273.92
206-336-704.003	107	FIRE	HANNA, MATTHEW B	4,723.36	0.00	4,723.36
206-336-704.003	108	FIRE	HEATH, BRANDON E	4,273.92	0.00	4,273.92
206-336-704.003	043	FIRE	KANEHL, KEVIN T.	5,261.84	0.00	5,261.84
206-336-704.003	083	FIRE	KENNEDY, KURTIS M.	3,597.64	0.00	3,597.64
206-336-704.003	045	FIRE	KUHN, THOMAS J.	5,261.84	0.00	5,261.84
206-336-704.003	124	FIRE	LESOSKY, KATIE	3,649.58	0.00	3,649.58
206-336-704.003	072	FIRE	MYNY, COLLIN J.	4,619.48	0.00	4,619.48
206-336-704.003	109	FIRE	PELLERITO, JOSEPH R	4,273.92	0.00	4,273.92
206-336-704.003	055	FIRE	PFEIFLE, ANDREW J.	5,261.84	0.00	5,261.84
206-336-704.003	140	FIRE	WESSEL, JEFFREY	3,597.64	0.00	3,597.64
206-336-704.004	103	FIRE	BOLING, JUSTIN W	2,537.50	0.00	2,537.50
206-336-704.004	139	FIRE	DERRA, NATALIE R.	140.00	0.00	140.00
206-336-704.004	138	FIRE	LINKIEWITZ, JOSHUA	2,397.50	0.00	2,397.50
206-336-704.004	121	FIRE	MCCOLLOM, DONNA	360.00	0.00	360.00
206-336-704.004	126	FIRE	MOSS, BENJAMIN	857.50	0.00	857.50
206-336-704.004	052	FIRE	MSAL, JOHN H.	210.00	0.00	210.00
206-336-704.004	128	FIRE	NAGY, JOSHUA	630.00	0.00	630.00
206-336-704.004	106	FIRE	OFFNER, MATTHEW	1,680.00	0.00	1,680.00
206-336-704.004	144	FIRE	SKRIP, JON	1,260.00	0.00	1,260.00
206-336-704.004	132	FIRE	TOTH, RYAN	1,916.25	630.00	2,546.25
206-336-704.005	074	FIRE	FINKBEINER, CHAD R.	40.00	0.00	40.00
206-336-704.005	138	FIRE	LINKIEWITZ, JOSHUA	40.00	0.00	40.00
206-336-704.005	047	FIRE	MALBURG, JACOB	40.00	0.00	40.00
206-336-704.005	052	FIRE	MSAL, JOHN H.	20.00	0.00	20.00
206-336-704.005	144	FIRE	SKRIP, JON	40.00	0.00	40.00
206-336-704.005	132	FIRE	TOTH, RYAN	40.00	0.00	40.00
206-336-704.008	110	FIRE	FRANCESCHI, ERIC M	0.00	272.16	272.16
206-336-704.008	107	FIRE	HANNA, MATTHEW B	0.00	735.24	735.24
206-336-704.008	043	FIRE	KANEHL, KEVIN T.	0.00	1,675.35	1,675.35
206-336-704.008	083	FIRE	KENNEDY, KURTIS M.	0.00	967.29	967.29
206-336-704.008	045	FIRE	KUHN, THOMAS J.	0.00	967.98	967.98
206-336-704.008	124	FIRE	LESOSKY, KATIE	0.00	483.65	483.65
206-336-704.008	072	FIRE	MYNY, COLLIN J.	0.00	915.19	915.19
206-336-704.008	109	FIRE	PELLERITO, JOSEPH R	0.00	120.96	120.96
206-336-704.008	055	FIRE	PFEIFLE, ANDREW J.	0.00	1,656.74	1,656.74
206-336-704.008	140	FIRE	WESSEL, JEFFREY	0.00	152.73	152.73
206-336-704.011	134	FIRE	FELTON, JOSEPH A.	0.00	305.46	305.46
206-336-704.011	110	FIRE	FRANCESCHI, ERIC M	0.00	362.88	362.88
206-336-704.011	107	FIRE	HANNA, MATTHEW B	0.00	401.04	401.04
206-336-704.011	108	FIRE	HEATH, BRANDON E	0.00	362.88	362.88
206-336-704.011	043	FIRE	KANEHL, KEVIN T.	0.00	446.76	446.76
206-336-704.011	083	FIRE	KENNEDY, KURTIS M.	0.00	305.46	305.46
206-336-704.011	045	FIRE	KUHN, THOMAS J.	0.00	446.76	446.76
206-336-704.011	124	FIRE	LESOSKY, KATIE	0.00	309.90	309.90
206-336-704.011	072	FIRE	MYNY, COLLIN J.	0.00	392.22	392.22
206-336-704.011	109	FIRE	PELLERITO, JOSEPH R	0.00	362.88	362.88
206-336-704.011	055	FIRE	PFEIFLE, ANDREW J.	0.00	446.76	446.76
206-336-704.011	140	FIRE	WESSEL, JEFFREY	0.00	305.46	305.46
206-336-723.000	134	FIRE	FELTON, JOSEPH A.	300.00	0.00	300.00



Salaries By GL Fund-Dept Report  
For Check Dates 05/01/2023 TO 05/31/2023

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
206-336-723.000	107	FIRE	HANNA, MATTHEW B	300.00	0.00	300.00
206-336-723.000	100	FIRE	KROTCHER, CHRISTOPHER	307.72	0.00	307.72
Totals For: 206-336				71,401.39	13,025.75	84,427.14
Totals For: 206				71,401.39	13,025.75	84,427.14
Grand Totals				89,122.99	13,025.75	102,148.74

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-123.000	PREPAID EXPENSES	POSTMASTER-US POSTAL SER	ANNUAL PO BOX 921 FEE	114.00	
101-000-123.000	PREPAID EXPENSES	POSTMASTER-US POSTAL SER	ANNUAL PO BOX 578 FEE	114.00	
		Total For Dept 000		228.00	
Dept 215 CLERK					
101-215-860.000	MEMBERSHIPS/MILEAGE	MACOMB COUNTY CLERKS ASS	2023-24 MEMBERSHIP CLERK AND DEPUTY	250.00	
101-215-860.000	MEMBERSHIPS/MILEAGE	MARY SWIACKI	MAY 18 CLERK MEETING	18.34	
		Total For Dept 215 CLERK		268.34	
Dept 261 GENERAL GOVERNMENTAL					
101-261-727.000	OFFICE SUPPLIES	JOHN PATEREK	FLOWERS FOR HALL	194.97	
101-261-727.000	OFFICE SUPPLIES - GOVT	PITNEY BOWES - SUPPLIES	MAILSTATION INK	63.90	
101-261-802.001	MASTER PLAN	MCKENNA ASSOCIATES INC.	MASTER PLAN	1,562.50	
101-261-811.000	IT SUPPORT-SERVICE CONTRACT	SOLVIT, INC.	RECONFIGURE SERVER CLOSET	595.00	
101-261-811.000	IT SUPPORT-SERVICE CONTRACT	SOLVIT, INC.	JUNE SERVICES	1,716.50	
101-261-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	THE RECORD	5.10.23 MTG SYNOPSIS	59.00	
		Total For Dept 261 GENERAL GOVERNMENTAL		4,191.87	
Dept 262 ELECTIONS					
101-262-731.000	VOTING MATERIALS/EQUIP	ES & S	EXTENDED WARRANTY AND BIENNIAL MAINTENANCE	1,010.00	
101-262-860.000	MEMBERSHIPS/MILEAGE	MARY SWIACKI	LEGISLATIVE MTG IN LANSING	141.48	
101-262-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	ELEC COMM 4.20.23 SYNOPSIS - MAY 2 EL	59.00	
		Total For Dept 262 ELECTIONS		1,210.48	
Dept 265 BUILDING & GROUNDS					
101-265-821.000	SNOW & GRASS SERVICES	DALIA'S, INC.	050523-052023 - POCKET PARK	40.00	
101-265-930.000	HALL REPAIR ITEMS & CLEANING	GOOD & CLEAN JANITORIAL	MAY SERVICES	132.00	
		Total For Dept 265 BUILDING & GROUNDS		172.00	
Dept 266 ATTORNEY					
101-266-815.000	MISC MATTERS - ATTORNEY	SEIBERT AND DLOSKI, PLLC	050123-053023	780.00	
		Total For Dept 266 ATTORNEY		780.00	
Dept 371 INSPECTIONS					
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	042723-051123	27.51	
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	73 MILES @ .655	47.82	
101-371-920.001	TELEPHONE - BLDG	VERIZON	042323-052223	49.75	
		Total For Dept 371 INSPECTIONS		125.08	
Dept 441 PUBLIC WORKS					
101-441-922.000	STREET LIGHTING - GOVT	MACOMB COUNTY DEPT. OF R	THRU 043023	14.56	
		Total For Dept 441 PUBLIC WORKS		14.56	
Dept 447 ENGINEERS					
101-447-819.000	SPALDING, DEDECKER & ASSOCIATES	SPALDING DEDECKER ASSOCI	SENIOR CENTER ENTRANCE	3,120.00	
		Total For Dept 447 ENGINEERS		3,120.00	
Dept 528 TRANSFER SITE					
101-528-809.000	TRANSFER SITE MONTHLY EXP	GFL ENVIRONMENTAL USA IN	JUNE SERVICES	5,755.38	
		Total For Dept 528 TRANSFER SITE		5,755.38	
Dept 567 TOWNSHIP CEMETERY					
101-567-930.000	MAINTENANCE - CEMETERY	DALIA'S, INC.	042523-053023 - HADLEY	185.00	
101-567-930.000	MAINTENANCE - CEMETERY	DALIA'S, INC.	042523-053123 - ROSE HILL	185.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 567 TOWNSHIP CEMETERY					
Dept 695 SMART	SENIOR SMART COMMUNITY CREDITS				
101-695-836.001		CARR'S MOTORCOACH, LLC	JULY 27, 2023 - SENIOR TRIP TO SOARIN	1,385.00	
		Total For Dept 695 SMART		1,385.00	
Dept 701 PLANNING COMMISSION					
101-701-806.100	PLANNER SITE PLAN REVIEWS/ATTY/	MCKENNA ASSOCIATES INC.	HIDDEN RIVER - SITE PLAN REVIEW #2	340.00	
101-701-814.000	COMMUNITY PLANNER	MCKENNA ASSOCIATES INC.	APRIL SERVICES	550.00	
101-701-901.000	PRINTING/PUBLISHING - PLANNING	THE RECORD	P.H. NOTICE - BOO BOO'S BONEYARD	175.00	
101-701-901.000	PRINTING/PUBLISHING - PLANNING	THE RECORD	ZONING AMENDMENTS	99.45	
		Total For Dept 701 PLANNING COMMISSION		1,164.45	
Dept 751 TOWNSHIP PARK					
101-751-930.000	MAINTENANCE - PARK	PALAZZOLA, TIM	HINGE REPAIR SET	84.27	
101-751-930.000	MAINTENANCE - PARK	L.S. WALKER CO.	PARK RESTROOM FIX URINAL	189.70	
101-751-930.000	MAINTENANCE - PARK	GOOD & CLEAN JANITORIAL	MAY SERVICES - PARK	100.00	
101-751-930.000	MAINTENANCE - PARK	ODP BUSINESS SOLUTIONS,	6 CASES TOILET PAPER - PARK	331.74	
101-751-930.000	MAINTENANCE - PARK	DALIA'S, INC.	042523-053023	1,035.00	
101-751-971.000	PARK IMPROVEMENTS - NORTH AVE.	BSN SPORTS LLC	BENCH LEGS	320.00	
		Total For Dept 751 TOWNSHIP PARK		2,060.71	
Dept 794 SENIOR CENTER					
101-794-727.000	OFFICE SUPPLIES	ODP BUSINESS SOLUTIONS,	2 CASES TOILET PAPER - SENIORS	110.58	
101-794-930.000	MAINTENANCE - SENIORS	GOOD & CLEAN JANITORIAL	MAY SERVICES	77.00	
101-794-930.000	MAINTENANCE - SENIORS	DALIA'S, INC.	042523-053023	225.00	
101-794-955.000	BINGO/CRAFTS/PICNICS	DONNA PEITZ	BINGO CARDS	43.99	
		Total For Dept 794 SENIOR CENTER		456.57	
		Total For Fund 101 GENERAL FUND		21,302.44	
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-727.000	OFFICE SUPPLIES	SOLVIT, INC.	23-286 DESKTOP BACKUP SERVICES - FIR	55.00	
206-336-797.001	EMS EXPENSES	BOUND TREE MEDICAL, LLC	23-234	265.12	
206-336-797.001	EMS EXPENSES	BOUND TREE MEDICAL, LLC	23-257	459.95	
206-336-797.001	EMS EXPENSES	BOUND TREE MEDICAL, LLC	23-250	14.58	
206-336-797.001	EMS EXPENSES	LINDE GAS & EQUIPMENT IN	23-249	177.60	
206-336-797.001	EMS EXPENSES	BOUND TREE MEDICAL, LLC	23-274	24.78	
206-336-797.001	EMS EXPENSES	BOUND TREE MEDICAL, LLC	23-283	367.15	
206-336-799.000	PERSONAL PROTECTIVE EQUIPMENT	PHOENIX SAFETY OUTFITTER	23-280 FIRE GEAR: WESSEL	3,649.00	
206-336-799.000	PERSONAL PROTECTIVE EQUIPMENT	WITMER PUBLIC SAFETY GRO	23-272 TURNOUT GEAR CLEANER	124.98	
206-336-801.000	CONTRACTUAL SERVICES	HENRY FORD HEALTH SYSTEM	23-279 PHYSICAL: SHAFER	449.00	
206-336-801.000	CONTRACTUAL SERVICES	ACCUMED GROUP	23-280 MAY SERVICES	948.96	
206-336-825.000	DISPATCHING/RADIO/FRMS	SPECTRUM WIRELESS (USA),	23-227 NEW ALPHA 2 RADIO INSTALL	710.10	
206-336-825.000	DISPATCHING/RADIO/FRMS	TARGETSOLUTIONS LEARNING	23-228 ANNUAL	1,125.51	
206-336-825.000	DISPATCHING/RADIO/FRMS	MACOMB COUNTY TECHNICAL	23-259 DISPATCH	408.11	
206-336-830.000	EDUCATION/TRAINING	TRI HOSPITAL EMS	23-237 CPR CARDS	380.00	
206-336-920.002	INTERNET/PHONE	VERIZON	23-284 042323-052223	329.82	
206-336-930.001	EQUIP/ REPAIR/INSPECTIONS FIRE	APOLLO FIRE APPARATUS SA	23-236 REPAIRED HOSE BED COVER	123.82	
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	NORTH CENTER FARM SUPPLY	23-257 LAWN MOWER PARTS	58.25	
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	NORTH CENTER FARM SUPPLY	23-258 MOWER REPAIR	35.00	
206-336-930.002	EQUIP/ REPAIR/INSPECTIONS EMS	DeHONDT ELECTRIC, INC.	23-275 INSTALL ELEC TO SHUT OFF GARA	225.00	

INVOICE GL DISTRIBUTION REPORT FOR ARMADA TOWNSHIP  
POST DATES 05/11/2023 - 06/14/2023  
UNJOURNALIZED  
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-930.003	STATION & GROUNDS MAINT/REPAIRS	STRYKER SALES CORPORATIO	23-254 BACKREST/LABOR	429.00	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	23-261 ENGINE 2: DOT INSPEC/PREV MAIN	3,351.97	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	23-256 ENGINE 1: PUMP TEST/DOT INSPE	1,313.41	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	23-281 GRASS 1 DOT INSPECTION	60.00	
		Total For Dept 336 FIRE OPERATING		15,086.11	
Fund 701 TRUST & AGENCY FUND					
Dept 000					
701-000-255.000	DEVELOPER ACCOUNTS	SEIBERT AND DLOSKI, PLLC	CARWASH	285.00	
701-000-255.000	DEVELOPER ACCOUNTS	SEIBERT AND DLOSKI, PLLC	DEHONDT	90.00	
701-000-255.000	DEVELOPER ACCOUNTS	ARMADA TOWNSHIP	TO GENERAL FUND FROM HIDDEN RIVER ACC	240.00	
701-000-255.000	DEVELOPER ACCOUNTS	SEIBERT AND DLOSKI, PLLC	HIDDEN RIVER	450.00	
		Total For Dept 000		1,065.00	
		Total For Fund 701 TRUST & AGENCY FUND		1,065.00	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	21,302.44	
			Fund 206 FIRE FUND	15,086.11	
			Fund 701 TRUST & AGENC	1,065.00	
			Total For All Funds:	37,453.55	

06/07/2023 12:16 PM  
User: CLERK  
DB: Armada Twp

CHECK REGISTER FOR ARMADA TOWNSHIP  
CHECK DATE FROM 05/11/2023 - 06/14/2023

Page: 1/1

Check Date	Bank	Check	Vendor Name	Amount
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Bank TAX TAX FUND CHECKING

05/23/2023	TAX	3322	ARMADA TOWNSHIP	9,716.27
05/23/2023	TAX	3323	ARMADA FREE LIBRARY	13,894.61
05/23/2023	TAX	3324	ARMADA FIRE DEPARTMENT	62,400.73

TAX TOTALS:

Total of 3 Checks:	86,011.61
Less 0 Void Checks:	0.00
Total of 3 Disbursements:	86,011.61

# **DEPARTMENT REPORTS**

# Armada Township Fire Department

Armada, MI

This report was generated on 6/5/2023 10:42:28 AM



d.

## Incident Statistics

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		68	
FIRE		17	
TOTAL		85	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		3	
Aid Received		3	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
14		16.47	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:29	0:09:46	
AVERAGE FOR ALL CALLS		0:05:45	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:20	0:02:55	
AVERAGE FOR ALL CALLS		0:01:21	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Armada Township Fire Department		27:49	

**Approved**

**Armada Twp Fire Chief**

**Date** 6-5-23

**Signature** [Signature]

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Doc Id: 1645

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# Armada Township Fire Department

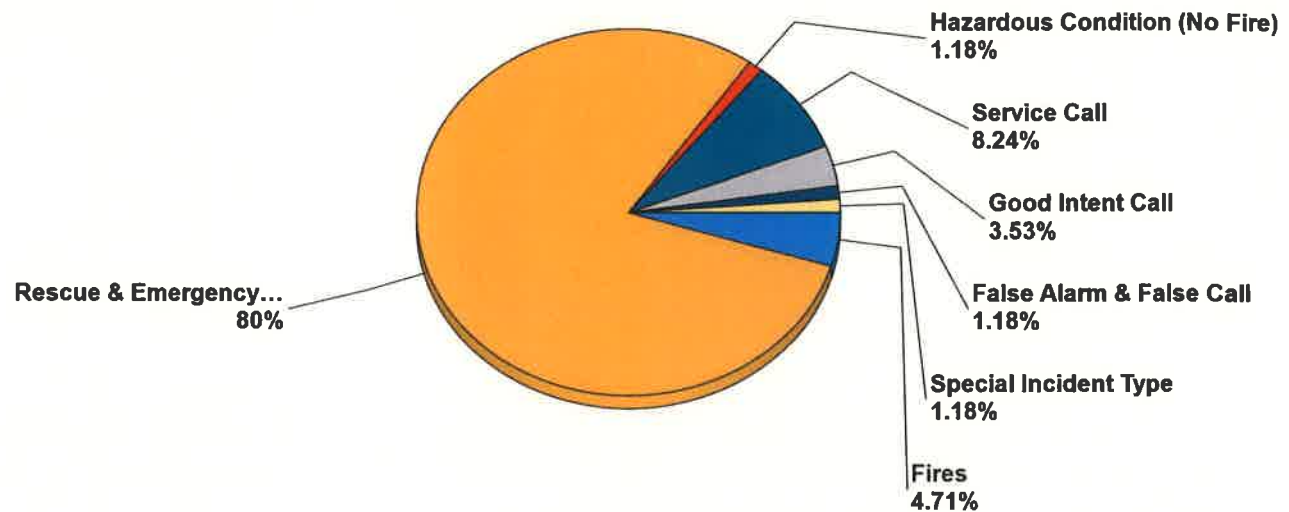
Armada, MI

This report was generated on 6/5/2023 10:42:53 AM



## Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	4.71%
Rescue & Emergency Medical Service	68	80%
Hazardous Condition (No Fire)	1	1.18%
Service Call	7	8.24%
Good Intent Call	3	3.53%
False Alarm & False Call	1	1.18%
Special Incident Type	1	1.18%
<b>TOTAL</b>	<b>85</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553  
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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	3.53%
142 - Brush or brush-and-grass mixture fire	1	1.18%
321 - EMS call, excluding vehicle accident with injury	66	77.65%
322 - Motor vehicle accident with injuries	1	1.18%
381 - Rescue or EMS standby	1	1.18%
412 - Gas leak (natural gas or LPG)	1	1.18%
500 - Service Call, other	4	4.71%
550 - Public service assistance, other	1	1.18%
553 - Public service	1	1.18%
561 - Unauthorized burning	1	1.18%
600 - Good intent call, other	2	2.35%
611 - Dispatched & cancelled en route	1	1.18%
700 - False alarm or false call, other	1	1.18%
900 - Special type of incident, other	1	1.18%
<b>TOTAL INCIDENTS:</b>	<b>85</b>	<b>100%</b>

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



# Armada Township Fire Department

Armada, MI

This report was generated on 6/5/2023 10:43:17 AM



## Average Response Time for Zone for Date Range

Zone: All Zones | Start Date: 05/01/2023 | End Date: 05/31/2023

ZONE TITLE	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
MA - Mutual/Auto Aid	15.00
SW - Southwest	10.19
SE - Southeast	9.64
NW - Northwest	8.68
NE - Northeast	4.03
AV - Village of Armada	3.50

Only REVIEWED incidents included This report shows the time in decimal format. Excludes "Cancelled" apparatus.



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Page # 1 of 1

Planning Commission  
June 7, 2023  
Report

Members Present: All, Joe Kutchey arrived 7:04, Maureen Finn arrived 7:18

Also Present: Laura Haw & Brigitte Smith, McKenna, and Cris Martin Planning Secretary

Meeting was called to order at 7:00 pm.

All Reports and Correspondence were read into the record and accepted.

It was noted that commission members were very happy to be receiving the Status Reports.

In Unfinished Business: The Hidden River Estates Site Plan Review was accepted, and motion made & seconded to approve the Site Plan as presented.

Under New Business: The request by Dehondt Storage was discussed, motion made, seconded & carried to approve the Site Plan Extension. The Armada Center Car Wash Site Plan Review was discussed, and motion made, seconded & carried to approve the Site Plan with the caveat that all engineering recommendations are addressed.

We then moved into PC Projects, which include the Master Plan. All notices of intent have been mailed out as required, we discussed briefly the Master Plan Survey that was due back by May 31, 2023. As the commission felt that we'd like to have more feedback (since it was a short time span for the initial survey), it was decided to re-issue the survey and extend the due date to June 30, 2023.

Since the survey results that were received were not complete (the "other" comments were not included in the original results, there wasn't much discussion as the commission members just received this at the table in time for the meeting.

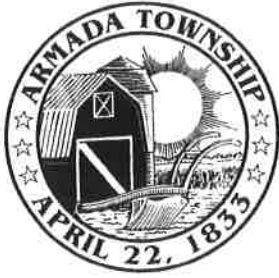
The next project that falls in line with the Master Plan, was the 32 Mile Rd. corridor study that was conducted in 1998. This will be discussed at greater length at the next meeting, and Cris will email this 1998 study to McKenna for their information.

Joe Jabara met with Ross Boelke this past month, as well as attended the Village meeting, but he & Ross would like to meet some more and have more discussion before anything is brought back to the commission.

Something else to consider when looking at Master Plan is the possibility of renewable energy, how it could affect the township, both positively and negatively, but should bring some good discussion.

At this point, the July meeting will be up in the air, as there may not be anything on the agenda for it. Stay tuned for that.

Meeting adjourned at 8:40 pm.



# Armada Township

Planning Commission

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586) 784-5211

## Project Status Report for May 2023

### COMMUNITY PROJECTS

#### **Blake's Traffic Study / Landscaping - 17985 Armada Center Rd**

**Emails sent to Blakes and John Paul Rea, Macomb County Deputy County Executive for update, no responses at this time.**

Traffic study was reviewed at April 2022 Meeting. Chair Kehrig reported on a Macomb County meeting regarding road funding options at the June 2022 meeting.

#### **Armada Center Car Wash – 22920 Armada Center Rd**

**Site plan update to add lighting was submitted for review at June 7 meeting.**

A building permit has been issued. Township attorney is working with applicant attorney on Rezoning paperwork. Engineering plans approved by Spalding DeDecker. The applicant is working on a building permit application. Requested purchase paperwork to start Rezoning process. Engineering escrow was deposited 2/8/23 and developer is working with our engineer. First engineering review provided by Spalding DeDecker on 2/14/23.

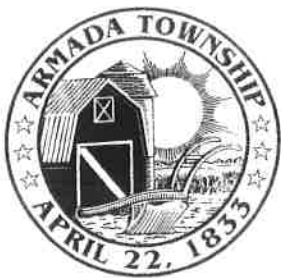
Required updates were submitted to planning with estimated total improvement cost. Sent to Engineer on 1/23/23. Planning commission approved site plan contingent on minor updates at the January 2023 meeting. Special Land Use was granted contingent on site plan approval at the September 2022 meeting. Conditional rezoning was approved at the July 2022 meeting.

#### **Larry's Parking Lot – (72727) North Ave**

**No Update: The applicant is still working with Macomb County to get Soil/Erosion permit then will complete purchase and we can finalize rezoning.** Planner reviewed the updated site plan and approved with on additional minor update on 2/27/23. Planning commission approved site plan contingent on minor updates at the December 2022 meeting. Planner's finding and recommendations on the site plan were reviewed at the November 2022 meeting, and the commission discussed. Rezoning was approved at the September 2022 meeting. Site plan was submitted for review on September 22, 2022.

#### **Henshaw Inc – 70710 Powell Rd**

**Engineering review completed; Inspection escrow has been submitted.** Engineering review is in progress. Building permit has been issued. Updated site plan sent to engineering for review with development cost of construction for Escrow amount on 3/23/23. Planning commission approved site plan contingent on minor updates at the January 2023 meeting. Henshaw submitted a request for a setback variance hearing with the ZBA, which was held on November 18, 2022, and the variance was granted. Pre-planning meeting was held with the planner on Monday, September 19, 2022.



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## **Trillium Farm Wedding Barn – 16191 32 Mile Rd**

**No Update: Architect met with Building Inspector and Fire Marshal on April 12 and is now working on updates to the site plan before presentation to the Planning Commission.**

Architect representing Trillium Farm reached out on 3/29/23 requesting to speak with the building inspector to confirm understanding of building codes prior to completion of a site plan for review. Owner had a discussion with the Fire Marshal. As of November 17, 2022, she is working through the steps he recommended before submitting her site plan. Pre-planning meeting was held in November 2021. Owner reached out to planning in October 2022 to restart project. Owner attended November 2022 meeting and was provided with guidance on next steps.

## **BooBoo's Boneyard, LLC Dog Daycare and Boarding – 21500 Bordman Rd**

**Applicant has submitted payment and paperwork for ZBA meeting to be held on June 20, 2023.** Waiting for the updated site plan and ZBA application. Applicant has hired an engineer to complete the final site plan. Planning commission approved site plan contingent on minor updates and ZBA approval at the January 2023 meeting. Application for Special Land Use and Site Plan Approval was submitted on November 3, for review at the December 2022 meeting. Due to township error, public hearing was published, but notification was not, so it was opened for Dec and left open for continuation on January 4.

## **Hidden River Estates – North-east Corner 33 Mile & Powell Rd**

**Updated site plan and master deed on agenda for June 7 meeting.** Master Deed reviewed by Township Attorney and is ready for approval. Second planner review completed 4/17, applicant sent response to the action items identified on 4/25. Updated site plan and Draft Master Deed submitted 3/19 and 3/23 and sent to professionals for review. Site plan was reviewed at February meeting, table for additional information on a revised site plan. Site plan submitted for Planner and Engineering review on 1/12/23. Included in packets for February 2023 meeting.

## **Laethem Development – Laethem St at Powell Rd**

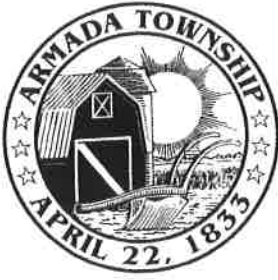
**No Update.** Site plan reviewed at the 3/1/23 meeting, tabled for updates; applicant provided guidance on County/state permitting as requested at the meeting. Site plan submitted for Planner and Engineering review on February 9, 2023. Included in packets for March 2023.

## **COMMISSION PROJECTS**

### **Zoning Ordinance Amendments**

**Small Scale Entertainment** – Township board approved at February 8, 2023 meeting.

**Zoning District Table of Permitted Uses** – Table approved by township board. Final copy in PC packets. Updated table presented at April 2023 meeting. Will be on May 10 Township Board meeting agenda.



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**Second Home on a Property/Seasonal Workers Clause – No Update.** Attorney and planner to discuss.

## **Master Plan**

**Members of the Village Council and Village Planning Commission attended the May meeting to informally discuss things that the Township and Village may be able to partner on. The Master Plan Survey was approved for release by the Township Board, and distributed on May 11<sup>th</sup>. 151 responses received as of 5/30/23.** Joint workshop was held with the Township board to discuss the policies and reviewed the draft survey. Discussion on the Policies section, creating an internally tracked survey. Chapter #2 provided by the planner: community snapshot and demographic profile including Population change and forecasts to 2045. Proposed schedule and community demographics pages were presented at January 2023 meeting. The Zoning map was updated for the annexation and other recent changes, but still needs update. Master plan is being reviewed by township planner.

## **Closed Projects**

### **Miller Farm – 71800 Romeo Plank Rd**

#### **Closed: Owner has withdrawn application for building permit.**

Applicant is reviewing options regarding barn addition. Miller Farm submitted and received approval on a new site plan for a Farm Market at the September 2022 meeting. On 12/15/22 Mr. Miller submitted application for a building permit to add onto his barn. This addition was not on the approved site plan so he will need to come back before the commission. He was advised to update his site plan with any further updates he anticipates over the next year with a revised letter of intent before requesting an additional review.

## ***Monthly Building Report***

***Month:***        May  
***Year:***        2023

***Permits Issued:***

<u>1</u>	<b><i>Decks</i></b>
<u></u>	<b><i>Demolitions</i></b>
<u></u>	<b><i>Ponds</i></b>
<u>1</u>	<b><i>Pole Barns</i></b>
<u>2</u>	<b><i>Garages</i></b>
<u>1</u>	<b><i>Additions/Misc.</i></b>
<u>4</u>	<b><i>Homes</i></b>
<u></u>	<b><i>Zoning</i></b>
<u>2</u>	<b><i>Commercial Sign</i></b>
<u>1</u>	<b><i>Pools</i></b>
<u></u>	<b><i>Porch</i></b>
<u></u>	<b><i>Sunrooms</i></b>
<u>8</u>	<b><i>Electrical</i></b>
<u>6</u>	<b><i>Mechanical</i></b>
<u>1</u>	<b><i>Plumbing</i></b>

***Total Permits Issued:***        27

***Building Inspections:***        34

***Electrical Inspections:***        9

***Mechanical Inspections:***        4

***Plumbing Inspections:***        4

***Total Inspections:***        51



# Permit Category Detail Report

06/01/2023

## ABOVE GROUND POOL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230017	HOPPER, NIKO & DANIEL	21057 ARMADA CENTER RD	13-02-15-300-016	05/17/2023	\$215.00	\$11,000.00

Total Permits For Type: 1 Total Fees For Type: \$215.00 \$11,000.00

## DECK

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230021	NOCH, BRIAN & MARIKA	20605 32 MILE RD	13-02-33-400-024	05/25/2023	\$365.00	\$10,000.00

Total Permits For Type: 1 Total Fees For Type: \$365.00 \$10,000.00

## ELECTRICAL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PE230021	MILLER, JEFFREY & STACEY	71800 ROMEO PLANK RD	13-02-29-300-022	05/03/2023	\$198.00	\$0.00
PE230022	SCHULDT, SCOTT & DANIEL	70100 NORTH AVE	13-02-36-100-003	05/10/2023	\$192.00	\$0.00
PE230023	NIKPRLAJ, KATRINA	76930 MCFADDEN RD	13-02-18-200-006	05/15/2023	\$210.00	\$0.00
PE230024	FOSTER, CARL & CHRISTINE	22599 W MAIN ST	13-02-23-251-024	05/16/2023	\$115.00	\$0.00
PE230025	GINGILOSKI, ALEX & ROBE	78070 CAPAC RD	13-02-09-100-008	05/16/2023	\$115.00	\$0.00
PE230026	BASCO COMPANY	22920 ARMADA CENTER RD	13-02-23-226-017	05/16/2023	\$210.00	\$0.00
PE230028	COREY, CHADWICK & JENN	22345 PRATT RD	13-02-02-100-014	05/22/2023	\$208.00	\$0.00
PE230027	HOPPER, NIKO & DANIEL	21057 ARMADA CENTER RD	13-02-15-300-016	05/23/2023	\$145.00	\$0.00

Total Permits For Type: 8 Total Fees For Type: \$1,393.00 \$0.00

## MECHANICAL

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PM230016	MILLER, JEFFREY & STACEY	71800 ROMEO PLANK RD	13-02-29-300-022	05/03/2023	\$225.00	\$0.00
PP230003	MILLER, JEFFREY & STACEY	71800 ROMEO PLANK RD	13-02-29-300-022	05/03/2023	\$223.00	\$0.00
PM230015	KAVANAUGH, JOLENE & WI	73917 COON CREEK RD	13-02-21-400-008	05/04/2023	\$160.00	\$0.00
PM230017	FOSTER, CARL & CHRISTINE	22599 W MAIN ST	13-02-23-251-024	05/16/2023	\$135.00	\$0.00
PM230018	SCHULDt, SCOTT & DANIEL	70100 NORTH AVE	13-02-36-100-003	05/16/2023	\$165.00	\$0.00
PM230019	BERRY, RONALD	78395 ROMEO PLANK RD	13-02-07-200-006	05/22/2023	\$135.00	\$0.00

**Total Permits For Type: 6      Total Fees For Type: \$1,043.00      \$0.00**

## PLUMBING

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PP230004	LAFAYE, DAVID & JULIEJO	15400 BORDMAN RD	13-02-06-100-005	05/08/2023	\$269.00	\$0.00

**Total Permits For Type: 1      Total Fees For Type: \$269.00      \$0.00**

## POLE BARN

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230009	GAJ, DAVID & RACHEL	24480 PRATT RD	13-02-01-400-024	05/11/2023	\$465.00	\$10,000.00

**Total Permits For Type: 1      Total Fees For Type: \$465.00      \$10,000.00**

## RES, GARAGE

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230011	PIRKOVIC, ALEKSANDAR	69226 ROMEO PLANK RD	13-02-32-300-014	05/01/2023	\$390.00	\$35,000.00
PB230013	MORK, NEIL & SANDRA	72000 ROMEO PLANK RD	13-02-29-100-004	05/11/2023	\$390.00	\$14,000.00

**Total Permits For Type: 2      Total Fees For Type: \$780.00      \$49,000.00**

## RES, MISCELLANEOUS

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230020	GINGILOSKI, ALEX & ROBE	78070 C.A.P.AC RD	13-02-09-100-008	05/25/2023	\$470.00	\$59,580.00

Total Permits For Type:		1	Total Fees For Type:		\$470.00	\$59,580.00
RES, NEW HOME						

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230010	NAUMOVSKI, LJUPCO	16960 OAKVIEW CIR	13-02-17-300-040	05/01/2023	\$1,195.00	\$650,000.00
PB230012	PHILLIPS, ANNE & AARON	16220 34 MILE RD	13-02-30-200-027	05/08/2023	\$1,165.00	\$350,000.00
PB230014	MEHADZIC, AMIR	76732 TRUE RD	13-02-14-100-020	05/15/2023	\$1,270.00	\$400,000.00
PB230018	NANNI, KAREN	21924 ARMADA CENTER RD	13-02-23-100-007	05/24/2023	\$970.00	\$400,000.00

Total Permits For Type:		4	Total Fees For Type:		\$4,600.00	\$1,800,000.00
SIGN						

Permit #	Owner	Address	Parcel Number	Date Issued	Fee Total	Construction Value
PB230015	BASCO COMPANY	22920 ARMADA CENTER RD	13-02-23-226-017	05/24/2023	\$320.00	\$5,270.00
PB230016	BASCO COMPANY	22920 ARMADA CENTER RD	13-02-23-226-017	05/24/2023	\$235.00	\$3,600.00

Total Permits For Type:		2	Total Fees For Type:		\$555.00	\$8,870.00
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# Report Summary

Total Permits:		27	Grand Total Fees:		\$10,155.00
Population: All Records		Permit Date Issued Between 5/1/2023 12:00:00 AM AND 5/31/2023 11:59:59 PM	Total Construction Value:		\$1,948,450.00

# Inspection Totals

06/01/2023

Record #	Type	Address	Scheduled	Completed	Result
<b>George Ryan</b>					
PP230001	Underground pole barn	23800 DAYTON RD	05/02/23	05/02/23	Approved
PP230003	Underground	71800 ROMEO PLANK RD	05/09/23	05/09/23	Approved
PP230003	Rough	71800 ROMEO PLANK RD	05/16/23	05/16/23	Approved
PP210028	Final	20605 32 MILE RD	05/25/23	05/25/23	Approved
<b>Total Inspections:</b>					<b>4</b>

## GEORGE RYAN (MECH. & PLMB.)

PM220064	Final	76280 ROMEO PLANK RD	05/18/23	05/18/23	Approved
PM230004	Final	76280 ROMEO PLANK RD	05/18/23	05/18/23	Approved
PM220001	Final	20605 32 MILE RD	05/25/23	05/25/23	Approved
PM220081	Final	73404 CASTLE CT	05/25/23	05/25/23	Approved
<b>Total Inspections:</b>					<b>4</b>

## MEL MCNUTT

PB230005	ROUGH	22920 ARMADA CENTER RD	05/11/23	05/11/23	Approved
PB220023	FINAL	19660 IRWIN RD	05/09/23	05/09/23	Approved
PB210074	FINAL	19577 ARMADA RIDGE RD	05/09/23	05/09/23	Approved
PB210061	FINAL	21450 BORDMAN RD	05/09/23	05/09/23	Approved
PB220046	INSULATION	73153 CASTLE CT	04/27/23	05/01/23	Approved
PB230013	PLAN REVIEW	72000 ROMEO PLANK RD	05/11/23	05/11/23	Approved
PB230014	PLAN REVIEW	76732 TRUE RD	05/11/23	05/11/23	Approved
PB230001	FINAL	22345 PRATT RD	05/02/23	05/02/23	Approved
PB220032	GARAGE GRADE	22620 PRATT RD	05/02/23	05/02/23	Approved
PB210050	FINAL	77900 COON CREEK RD	05/09/23	05/09/23	Approved
PB230012	PLAN REVIEW	16220 34 MILE RD	05/05/23	05/08/23	Approved
PB210013	FINAL	77601 CAPAC RD	05/18/23	05/18/23	Approved
PB230004	FOOTING	16838 34 MILE RD	05/15/23	05/15/23	Approved
PB210076	FINAL	22542 ARMADA CENTER RD	05/30/23	05/30/23	Approved
PB230011	FOOTING	69226 ROMEO PLANK RD	05/24/23	05/24/23	Approved
PB230011	GARAGE GRADE	69226 ROMEO PLANK RD	05/24/23	05/24/23	Approved
PB210066	ROUGH	72025 NORTH AVE	05/16/23	05/16/23	Approved
PB210066	FINAL	72025 NORTH AVE	05/16/23	05/16/23	Approved
PB230012	FOOTING	16220 34 MILE RD	05/25/23	05/25/23	Approved
PB230012	BASEMENT PANEL RE-	16220 34 MILE RD	05/30/23	05/30/23	Approved
PB230015	PLAN REVIEW	22920 ARMADA CENTER RD	05/16/23	05/16/23	Approved
PB230015	FOOTING	22920 ARMADA CENTER RD	05/25/23	05/25/23	Approved
PB230016	PLAN REVIEW	22920 ARMADA CENTER RD	05/16/23	05/16/23	Approved

Record #	Type	Address	Scheduled	Completed	Result
PB230018	PLAN REVIEW	21924 ARMADA CENTER RD	05/23/23	05/23/23	Approved
PB230018	FOOTING	21924 ARMADA CENTER RD	05/25/23	05/25/23	Approved
PB230005	GARAGE GRADE	22920 ARMADA CENTER RD	05/18/23	05/18/23	Approved
PB230008	FOOTING	78070 CAPAC RD	05/18/23	05/18/23	Approved
PB230010	FOOTING BASEMENT	16960 OAKVIEW CIR	05/18/23	05/18/23	Approved
PB230010	FOOTING GARAGE	16960 OAKVIEW CIR	05/18/23	05/18/23	Approved
PB220049	ROUGH BEFORE MET	73600 ROMEO PLANK RD	05/25/23	05/25/23	Approved
PB230017	PLAN REVIEW	21057 ARMADA CENTER RD	05/16/23	05/16/23	Approved
PB230020	PLAN REVIEW	78070 CAPAC RD	05/23/23	05/23/23	Approved
PB230004	BASEMENT PANEL RE-	16838 34 MILE RD	05/18/23	05/18/23	Approved
PB230021	PLAN REVIEW	20605 32 MILE RD	05/24/23	05/24/23	Approved
Total Inspections:					34

## TIM DILLON (ELEC.)

PE230020	FINAL	75400 NORTH AVE	04/27/23	05/01/23	Approved
PE230013	TRENCH	22920 ARMADA CENTER RD	04/27/23	05/01/23	Approved
PE230013	SERVICE	22920 ARMADA CENTER RD	05/11/23	05/11/23	Approved
PE230016	SERVICE	15655 33 MILE RD	05/02/23	05/02/23	Approved
PE220067	FINAL	80601 CAPAC RD	05/09/23	05/09/23	Approved
PE230023	TRENCH	76930 MCFADDEN RD	05/16/23	05/16/23	Approved
PE220057	FINAL	76280 ROMEO PLANK RD	05/18/23	05/18/23	Approved
PE230021	ROUGH	71800 ROMEO PLANK RD	05/18/23	05/18/23	Approved
PE230025	SERVICE	78070 CAPAC RD	05/18/23	05/18/23	Approved
Total Inspections:					9

## Report Summary

Population: All Records

Inspection.DateTimeCompleted Between  
5/1/2023 12:00:00 AM AND 5/30/2023  
11:59:59 PM

**Grand Total Inspections: 51**

May 2023 Park Report

6/7/22

ABA, AFP, and AGS ball teams are all in play

ABA Opening Day

ABA Tournament

Scheduled ACEP summer T-Ball

Family Memorial at Pavilion 80 people

2<sup>nd</sup> grade end of year picnic

Lloyd Walker replaced failed water system pressure tank and replaced water valve on Men's restroom urinal.

Tim repaired Men's room stall door, will need further attention in future

Quotes for Playscape mulch

Ordered Dugout bench portable legs to replace raised bench posts from winter freeze.

Red Clay purchase for use on ET and ST fields, ABA will move product to fields and grade as necessary.

Thanks,

Gary Goedtel,

Armada Township Park Director

# May Report

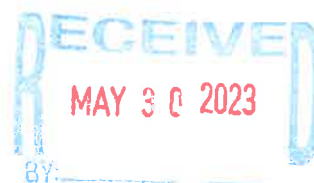
- May 4 Local Lunch 18 attended
- May 11 - Pot Luck - breakfast 30 attended
- May 16 Mothers Day Tea 20 attended
- May 18 - Knitters & Crocheters 8 attended
- May 23 - Bingo - 24 attended
- May 25 - Memorial Picnic 30 attended
- May 30 - Allenton Potluck 12 attended

Every Monday for Exercise and  
Wednesday for Tai Chi we are  
average between 10-12 people

We have enjoyed the month of  
May and are looking forward  
to June. Different trips  
different food! We started  
cockhole and as soon as we get good  
enough we are going to challenge some  
other Senior Centers!

P.S. Thank You. I Love my job!

Donna



TREASURER'S REPORT SUMMARY				Through May 31, 2023			Updated: 6/6/2023	
Fund	Bank	Account	Terms	Start Balance	Interest	End Balance	Interest Rate	Purpose
General Fund	Choice One	8080	Liquid	\$446,990.58	\$346.03	\$392,817.09	1.000%	General Fund
	Choice One	8072	Liquid	\$11,401.91	\$3.47	\$13,281.49	0.500%	Payroll
	Choice One		CD	\$244,514.85	\$1,015.33	\$245,530.18	4.879%	Building Fund
Opened 4/20/23	Robinson Capital	271	Liquid	\$93,424.05	\$372.42	\$93,796.47	4.850%	General Fund Investment
	Robinson Capital	273	Liquid	\$251,345.29	\$1,001.94	\$252,347.23	4.850%	Building Fund
	Flagstar Savings	912	Liquid	\$143,091.10	\$466.32	\$143,557.42	3.850%	General Fund Investment
	Flagstar Savings	4869	Liquid	\$79,356.40	\$258.61	\$79,615.01	3.850%	Water & Sewer
Account closed 4/17/2023	MSGCU Money Market		Liquid	\$236,191.80	\$475.27	\$0.00	2.374%	Building Fund
Account closed 4/17/2023	MSGCU Savings		Liquid	\$5,963.79	\$2.94	\$0.00	1.150%	General Fund Investment
				\$1,512,279.77	\$3,942.33	\$1,220,944.89		
Fire Fund								
	Choice One	8098		\$651,224.46	\$493.15	\$567,060.57	1.000%	ALS & SAD
	Choice One	2366	Liquid	\$8,186.41	\$0.07	\$8,186.48	0.010%	Accumed
	Choice One	9098	Liquid	\$365,164.99	\$143.73	\$233,692.07	0.750%	Accumed New
Opened 5/1/23	Choice One		CD	\$0.00	\$622.97	\$150,622.97	4.150%	Fire Fund CD
	Robinson Capital	272	Liquid	\$204,420.55	\$814.88	\$205,235.43	4.850%	Fire Fund Investment
				\$1,228,996.41	\$2,074.80	\$1,164,797.52		
Tax Fund	Choice One	8106		\$1,483.39		\$15,378.00		
Trust & Agency	Choice One	8064		\$41,073.44		\$39,666.44		



06/06/2023 10:45 AM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank GEN (GENERAL FUND)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 680

Page 1/1

GL Number	Description	Beginning Balance
101-000-001.080	GENERAL FUND	428,679.85
101-000-007.072	PAYROLL ACCOUNT	1,681.88
Beginning GL Balance:		430,361.73
Add: Cash Receipts		24,332.52
Less: Cash Disbursements		(62,964.03)
Less: Payroll Disbursements		(18,795.57)
Add: Journal Entries/Other		499.50
Ending GL Balance:		373,434.15

GL Number	Description	Ending Balance
101-000-001.080	GENERAL FUND	371,467.04
101-000-007.072	PAYROLL ACCOUNT	1,967.11
Ending GL Balance:		373,434.15
Ending Bank Balance:		406,098.58
Add: Deposits in Transit		0.00
Less: Outstanding Checks		

AP Checks			
Check Date	Check Number	Name	Amount
03/31/2023	27825	WHITE CEDAR CONSTRUCTION	150.00
04/27/2023	27854	PHOENIX STONE CO.	1,250.00
05/11/2023	27886	NOREEN CEFALI	108.00
05/11/2023	27897	VINCKIER FOODS ARMADA	231.31
05/17/2023	27857	DONNA PEITZ	9.37
05/22/2023	27900	ARMADA AREA SCHOOLS	368.08
05/25/2023	27903	MACOMB COUNTY DEPT. OF ROADS	30,147.67
05/25/2023	27904	PITNEY BOWES BANK INC PURCHASE POWE	400.00
Total - 8 Outstanding Checks:			32,664.43
Adjusted Bank Balance			373,434.15
Unreconciled Difference:			0.00

REVIEWED BY: CW MS DATE: 6-6-23

06/05/2023 11:41 AM  
User: DEPUTY TREASURER  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank FIRE (FIRE FUND)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 681

Page 1/1

GL Number	Description	Beginning Balance
206-000-001.072	FIRE FUND	639,499.85
206-000-003.000	CERTIFICATES OF DEPOSIT	

Beginning GL Balance:	639,499.85
Add: Cash Receipts	63,848.83
Less: Cash Disbursements	(39,631.83)
Less: Payroll Disbursements	(100,040.75)
Add: Journal Entries/Other	493.15
Ending GL Balance:	564,169.25

GL Number	Description	Ending Balance
206-000-001.072	FIRE FUND	564,169.25
206-000-003.000	CERTIFICATES OF DEPOSIT	

Ending GL Balance: 564,169.25

Ending Bank Balance:	567,060.57
Add: Deposits in Transit	0.00
Less: 7 AP Outstanding Checks	2,643.12
Less: 1 PR Outstanding Checks	248.20

Adjusted Bank Balance	564,169.25
Unreconciled Difference:	0.00

REVIEWED BY:

*CM*

*ms*

DATE:

*6-6-23*

06/05/2023 11:51 AM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank ACCUM (ACCUMED)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 682

Page 1/1

GL Number	Description	Beginning Balance
206-000-002.366	ACCUMED = 366	8,186.41
Beginning GL Balance:		8,186.41
Add: Journal Entries/Other		0.07
Ending GL Balance:		8,186.48

GL Number	Description	Ending Balance
206-000-002.366	ACCUMED = 366	8,186.48
Ending GL Balance:		8,186.48
Ending Bank Balance:		8,186.48
Add: Deposits in Transit		0.00
Less: Outstanding Checks		

Total - 0 Outstanding Checks:  
Adjusted Bank Balance 8,186.48  
Unreconciled Difference: 0.00

REVIEWED BY: CM ms

DATE: 6-6-23

06/06/2023 10:06 AM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank AC998 (ACCUMED NEW)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 683

Page 1/1

Beginning GL Balance:	367,016.12
Add: Cash Receipts	16,807.22
Less: Journal Entries/Other	(149,856.27)

Ending GL Balance:	233,967.07
--------------------	------------

Ending Bank Balance:	233,692.07
----------------------	------------

Add: Deposits in Transit	
ITEM ON ACCUMED SUMMARY, NOT ON BANK STMT	275.00
	275.00

Less: Outstanding Checks

Total - 0 Outstanding Checks:	
Adjusted Bank Balance	233,967.07
Unreconciled Difference:	0.00

REVIEWED BY:

CM

MS

DATE:

6-6-23

06/05/2023 10:41 AM  
User: DEPUTY TREASURER  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank T&A (T&A FUND)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 679

Page 1/1

GL Number	Description	Beginning Balance
701-000-016.701	T&A CASH	38,723.44

Beginning GL Balance:	38,723.44
Add: Cash Receipts	17,318.00
Less: Cash Disbursements	(19,950.00)
Add: Journal Entries/Other	14,180.00
Ending GL Balance:	50,271.44

GL Number	Description	Ending Balance
701-000-016.701	T&A CASH	50,271.44

Ending GL Balance:	50,271.44
Ending Bank Balance:	39,666.44
Add: Miscellaneous Transactions	14,180.00
Add: Deposits in Transit	0.00
Less: 9 AP Outstanding Checks	3,575.00
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance	50,271.44
Unreconciled Difference:	0.00

REVIEWED BY: CM ms DATE: 6-6-23

GL Number	Description	Beginning Balance
703-000-001.703	TAX CHECKING - 106	198.56
703-000-002.703	TAX SAVINGS - 610	

Beginning GL Balance:	198.56
Add: Cash Receipts	86,011.61
Less: Cash Disbursements	(86,011.61)
Ending GL Balance:	198.56

GL Number	Description	Ending Balance
703-000-001.703	TAX CHECKING - 106	198.56
703-000-002.703	TAX SAVINGS - 610	

Ending GL Balance:	198.56
Ending Bank Balance:	15,378.00
Add: Deposits in Transit	0.00
Less: 2 AP Outstanding Checks	15,179.44
Less: 0 PR Outstanding Checks	
Adjusted Bank Balance	198.56
Unreconciled Difference:	0.00

REVIEWED BY: CW MS DATE: 6-6-23

06/05/2023 03:28 PM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank COCD (CHOICE ONE CDARS)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 686

Page 1/1

Beginning GL Balance:	244,514.85
Add: Journal Entries/Other	1,015.33
<hr/>	
Ending GL Balance:	245,530.18
Ending Bank Balance:	245,530.18
Add: Deposits in Transit	0.00
Less: Outstanding Checks	
Total - 0 Outstanding Checks:	
Adjusted Bank Balance	245,530.18
Unreconciled Difference:	0.00

REVIEWED BY:

*CMS*

*ms*

DATE:

*6-6-23*

06/05/2023 03:24 PM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP

Page 1/1

Bank F0912 (FLAGSTAR #0912)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 684

GL Number	Description	Beginning Balance
101-000-002.912	FLAGSTAR #0912	143,091.10
Beginning GL Balance:		143,091.10
Add: Journal Entries/Other		466.32
Ending GL Balance:		143,557.42
Ending Bank Balance:		143,557.42
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		143,557.42
Unreconciled Difference:		0.00

REVIEWED BY:

*CM*

*MS*

DATE:

*6-6-23*



06/05/2023 03:26 PM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank F4869 (FLAGSTAR #4869 - WATER/SEWER)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 685

Page 1/1

GL Number	Description	Beginning Balance
101-000-002.910	FLAGSTAR #4869 - WATER /SEWER	79,356.40
Beginning GL Balance:		79,356.40
Add: Journal Entries/Other		258.61
Ending GL Balance:		79,615.01
Ending Bank Balance:		79,615.01
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		79,615.01
Unreconciled Difference:		0.00

REVIEWED BY:

*CW*

*MS*

DATE:

*6-6-23*

06/06/2023 01:22 PM  
User: DEPUTY TREASU  
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP  
Bank CDACC (ACCUMED CD)  
FROM 05/01/2023 TO 05/31/2023  
Reconciliation Record ID: 687

Page 1/1

Beginning GL Balance:	0.00
Add: Journal Entries/Other	150,622.97
<hr/>	
Ending GL Balance:	150,622.97
Ending Bank Balance:	150,622.97
Add: Deposits in Transit	0.00
Less: Outstanding Checks	
Total - 0 Outstanding Checks:	
Adjusted Bank Balance	150,622.97
Unreconciled Difference:	0.00

REVIEWED BY:

CM

MS

DATE:

6-6-23

# **UNFINISHED BUSINESS**



# Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

## AGENDA ITEM #: 8-a

**SUBMITTED BY:** Clerk Swiacki

**MEETING DATE:** June 7, 2023

**RE:** Website Revamp

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SolvIT came back with a cost of \$25,000 to \$30,000 to restructure the website. They suggested using companies that specifically focus on municipalities.

In the meantime, Shumaker group will link a **public records bar** for BS&A to view Tax, Assessing and Building.

8-6

## Clerk - Armada Twp

---

**From:** Treasurer - Armada Twp  
**Sent:** Thursday, May 11, 2023 3:41 PM  
**To:** John W Paterek, Armada Supervisor; Clerk - Armada Twp  
**Cc:** Trustee Goetzinger - Armada Twp; Trustee Job - Armada Twp  
**Subject:** Comcast

Good afternoon everyone,

I just wanted to give you a quick update on the conversation that Cris & I had with a representative from Comcast this morning.

Our main question to him was to get a ballpark figure of what it "might" cost to get the remaining approximately 12 miles or the township covered with broadband access.

These are not linear miles, but a compilation of the "dead" zones that exist within the township at this time.

He wasn't able to shed any light on that yet; although he is going to dig into it a bit with others within Comcast that are more familiar with the township and the results of the CMIC grant.

He did tell us that the average cost for a homeowner to connect once the access is there, is roughly anywhere from \$6000-\$12000. Of course depending on how remote those homeowners are would play a part in the cost to hook up. That \$6-12K is NOT the cost for Comcast to run the lines, it's strictly the cost to the homeowner to hook up.

We reiterated that we are looking for total cost to complete the township, including running all the necessary lines, etc., just so we have an idea of how much we actually need to ask for in the grant (providing that we have the necessary match funds, and whether the board chooses to go this route).

He did have another meeting this afternoon with some people who worked on our CMIC grant, so was going to get together with them, as well as the building department to see if he could come up with some numbers for us.

I sent him a follow up email after our meeting thanking him for meeting with us this morning, and suggesting it would be great to work with them again on another grant for the township.

I will continue to update all of you when I have more information.

Sara Murray  
Armada Township  
Treasurer

**NEW BUSINESS**



**Mark A. Hackel**  
County Executive

## MACOMB COUNTY PLANNING AND ECONOMIC DEVELOPMENT

**Vicky Rowinski**  
Director

**Jeffrey W. Schroeder, AICP**  
Deputy Director

May 3, 2023 – Via Email

**TO:** Local Communities in the Macomb Urban County CDBG Program

**FROM:** Stephanie Burgess, Program Manager  
Macomb Community Action – Community Development

**RE:** 2024-2026 Urban County Qualification – Notification of Opportunity to be Excluded

Our Urban County status expires with the 2023 Program Year, and we must renew it for the coming three-year period (2024, 2025, and 2026). This memorandum, which follows HUD Notice CPD-23-02, outlines your options so that you can make an informed decision.

### **Option 1: Continued Urban County Participation**

The existing arrangement between your community and the Urban County of Macomb will automatically renew unless you elect not to participate. If you choose to remain with the Urban County, you will:

- Be eligible to receive Community Development Block Grant (CDBG) funds through the County. However, you will be ineligible to apply for grants under the State CDBG program while you are part of the Urban County;
- Automatically participate in the County's HOME program which provides funding for the housing rehabilitation program. However, this does not preclude you from applying to the State for HOME funds, if allowed by the State; and
- Automatically participate in the Emergency Shelter Grant (ESG). The purpose of ESG is to support essential services for the homeless. However, this does not preclude you from applying to the State for ESG funds, if allowed by the State.

Your decision to renew Urban County membership would be irrevocable through the 2026 program year which ends June 30, 2027.

### **Option 2: Non-Continuation (Exclusion) from the Urban County**

You may elect, at this time only, to be excluded from the Urban County. This would end your Urban County participation with the 2023 program year. You would be eligible to apply to the State for funding or simply have no further connection to the program. If you select this option, you must notify the County and the Detroit HUD Field Office (email to: [stephanie.burgess@macombgov.org](mailto:stephanie.burgess@macombgov.org), [DetroitCPD@hud.gov](mailto:DetroitCPD@hud.gov) and [Charlotte.A.Carrillo@hud.gov](mailto:Charlotte.A.Carrillo@hud.gov)) of your decision by **July 7, 2023**.

Office of Community Planning and Development  
U.S. Dept. of Housing and Urban Development  
Attn: Keith Hernandez, Director  
Patrick V. McNamara Federal Building  
477 Michigan Ave., Ste. 1600  
Detroit, MI 48226

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### **Macomb County Administration Building**

1 S Main St 7th Floor, Mt Clemens, MI 48043 • (586) 469-5285 • Fax: 586-469-6787  
[ped.macombgov.org](http://ped.macombgov.org)

If your community elects **not** to continue to participate with the County during the FY 2024-2026 program years, such election will be effective for the entire three-year period (2024, 2025, and 2026), unless the excluded unit specifically elects to be included in a subsequent year for the remainder of the urban County's three-year qualification period.

**Special Conditions:**

**Townships of Macomb and Shelby:** The Townships of Macomb and Shelby each have populations in excess of 50,000 and can therefore receive CDBG funding directly from HUD, remain with the Urban County, or not participate at all.

By **July 7, 2023**, the Townships of Macomb and Shelby must notify the County and the Detroit HUD Field office in writing (email to: [stephanie.burgess@macombgov.org](mailto:stephanie.burgess@macombgov.org), [DetroitCPD@hud.gov](mailto:DetroitCPD@hud.gov) and [Charlotte.A.Carrillo@hud.gov](mailto:Charlotte.A.Carrillo@hud.gov)): 1) If it wishes to maintain the same relationship with the County for the next qualification period; or 2) If it will be electing to discontinue participation in the Urban County Program.

**The City of Memphis:** May include its entire jurisdiction in the Urban County or not participate at all.

**The Village of Grosse Pointe Shores** (located in two Urban Counties): May elect one of the following: 1) To be excluded from all Urban Counties; 2) To be entirely included in one Urban County and excluded from all other such counties; or 3) to participate as part of more than one of the Urban Counties in which it is partially located provided that a single portion of the split place cannot be included in more than one entitled Urban County at a time, and all parts of the split places are included in one of the Urban Counties.

It is important that you carefully consider your options. Please communicate your wishes to this office, in writing, no later **July 7, 2023**. This process, as mentioned follows a format and timelines established by the U.S. Department of Housing and Urban Development. Should you require additional time to make your decision, please immediately contact me so that I can request an extension. Failure to do so could jeopardize your status in the Urban County.



**TOWNSHIP OF ARMADA  
RESOLUTION NO. 2023-02  
2024-2026 Macomb County Urban County Renewal**

Minutes of a regular meeting of the Township Board, Township of Armada, County of Macomb, Michigan held in the Armada Township Hall on the 14<sup>th</sup> day of June 2023 at 7:00 p.m. eastern standard time.

Present: Members:

Absent: Members:

The following preamble and resolution were offered by Member  
And supported by Member

**WHEREAS**, the United States Department of housing and Urban Development (HUD) has been delegated the responsibility of administering the Community Development Block Grant (CDBG) Program, which provides Federal funds to assist community development activities in urban areas; and

**WHEREAS**, the County of Macomb, as an eligible Urban County, applies and receives CDBG funds to administer within the County's unincorporated areas and local governments that participate in Macomb County's Urban County CDBG Program; and

**WHEREAS**, the Township of Armada does not qualify to receive CDBG funds directly. As a non-entitlement jurisdiction, the Township of Armada must partner with the County of Macomb in order to receive CDBG funds; and

**WHEREAS**, the Township of Armada must renew the Cooperation Agreement (Exhibit 1) to participate in the Macomb County's Urban County CDBG Program during the next three years from July 1, 2024 through June 30, 2027 in order to be eligible to receive CDBG funds as well as be eligible to participate in the HOME Investment Partnership Program (Home); and

**NOW, THEREFORE, BE IT RESOLVED** that the Township of Armada Board of Trustees of the Township of Armada, Michigan, hereby:

1. Approves Armada Township's participation in the Macomb County Urban County CDBG Program for the Fiscal Years 2024 – 2026 and the Cooperative Agreement including automatic renewal provisions; and
2. Authorizes the Armada Township Clerk to sign the Cooperative Agreement.

AYES: Members:

NAYES: Members:

**RESOLUTION DECLARED ADOPTED.**

---

Mary K. Swiacki, CMMC, MiPMC  
Armada Township Clerk

**CERTIFICATION OF TOWNSHIP CLERK**

I hereby certify the above constitutes a true and complete copy of a Resolution duly adopted by the Township Board of Armada Township, Macomb County, Michigan at a meeting held on the 14<sup>h</sup> day of June, 2023 and that public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, including in the case of a special or rescheduled meeting notice by publication or posting at least 18 hours prior to the time set for the meeting.

---

Mary K. Swiacki, CMMC, MiPMC  
Armada Township Clerk

# EXHIBIT 1

## COOPERATIVE AGREEMENT

“Urban County”

### Community Development Block Grant Program

Amended for the FYs 2024-2026 Urban County Qualification

THIS AGREEMENT made and entered into this 14 day of June, 2023 by and between the Township of Armada, State of Michigan hereinafter referred to as the “COMMUNITY”, and the County of Macomb, a Michigan Constitutional Corporation, State of Michigan, hereinafter referred to as the “COUNTY”:

WHEREAS, the Housing and Community Development Act of 1974 as amended provides an entitlement of funds for Community Development purposes for urban counties; and

WHEREAS, COUNTY has been designated as an Urban County provided that it secures Cooperation Agreements with various communities in Macomb County; and

WHEREAS, this agreement covers both the Community Development Block Grant (CDBG) Entitlement Program and, where applicable, the HOME Investment Partnership program, and the Emergency Solutions Grant Program (ESG).

NOW THEREFORE, the COMMUNITY and COUNTY do hereby promise and agree:

THAT the COMMUNITY may not apply for grants under Small Cities or State CDBG Programs from appropriations for fiscal years during the period in which it is participating in the COUNTY's CDBG program; and

THAT the COMMUNITY may not participate in a HOME consortium except through the COUNTY, regardless of whether the COUNTY receives a HOME formula allocation; and

THAT the COMMUNITY may participate in the Emergency Solutions Grant (ESG) Program through the Urban County; and

THAT the COUNTY has the final responsibility for determining the method of allocating funds covered under this agreement.

THAT the COUNTY shall have final responsibility for selecting CDBG (and where applicable, HOME and ESG) activities and submitting the Consolidated Plan to HUD.

THAT the COUNTY will, on behalf of the COMMUNITY, execute essential Community Development and Housing Assistance applications, plans, programs and projects eligible under the Housing and Development Act of 1974 as amended; and

THAT the COMMUNITY and the COUNTY will cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities; and

THAT the COMMUNITY and the COUNTY will take all actions necessary to assure compliance with the COUNTY's certification required by Section 104 (b) of Title I of the Housing and Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, and affirmatively furthering fair housing. The COMMUNITY and the COUNTY are also obligated to comply with Section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 and the Age Discrimination Act of 1975 and other applicable laws; and that funding by the COUNTY is contingent upon the COMMUNITY's Compliance with the above: and

THAT the COUNTY is prohibited from funding activities in, or in support of, any COMMUNITY that does not affirmatively further fair housing within its own jurisdiction, or that impedes the COUNTY's action to comply with its fair housing certification; and that funding by the COUNTY is contingent upon the COMMUNITY's compliance with the above; and

THAT the COMMUNITY has adopted and is enforcing a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights remonstrance within its jurisdiction; and

THAT the period of time of this agreement (Federal FY 2024-2026) shall be automatically renewed in successive three-year qualification periods, unless the COUNTY or the COMMUNITY provides written notice it elects not to participate in a new qualification period. A copy of this notice must be sent to the HUD Field Office; by the date specified in HUD's urban county qualification notice for the next qualification period, the urban COUNTY will notify the participating unit of general local government in writing of its right not to participate; and

THAT failure by either party to adopt an amendment to the agreement incorporating all changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice applicable for a subsequent three-year urban county qualification period, and to submit the amendment to HUD as provided in the urban county qualification notice, will void the automatic renewal of such qualification period; and

THAT the agreement remains in effect until the CDBG (and where applicable, HOME and ESG) funds and program income received (with respect to activities carried out during the three year qualification period and any successive qualification periods under this automatic renewal provision) are expended and the funded activities completed, and that the COUNTY and participating unit of general local government (COMMUNITY) may not terminate or withdraw from the agreement while the agreement remains in effect; and

THAT the COMMUNITY shall inform the COUNTY of any income generated by the expenditure of CDBG funds received by the COMMUNITY; and

THAT any such program income generated by the COMMUNITY must be paid to the COUNTY, unless at the COUNTY's discretion, the COMMUNITY may retain the program income as set forth in 24 CFR 570.503; and

THAT any program income the COMMUNITY is authorized by the COUNTY to retain may only be used for eligible activities approved by the COUNTY in accordance with all CDBG requirements as may then apply; and

THAT the COUNTY has the responsibility for monitoring and reporting to HUD on the use of any such program income, thereby requiring appropriate record keeping and reporting by the COMMUNITY as may be needed for this purpose; and

THAT in the event of closeout or change in status of the COMMUNITY, any program income that is on-hand or received subsequent to the closeout or change in status shall be paid to the COUNTY; and

THAT the COMMUNITY shall provide timely notification to the COUNTY of any modification or change in the use of the real property from that planned at the time of acquisition or improvement including disposition; and

THAT the COMMUNITY shall reimburse the COUNTY in the amount equal to the current fair market value (less any portion of the value attributable to expenditures of non-CDBG funds) of real property acquired or improved with Community Development Block Grant funds that is sold or transferred for the use which does not qualify under the CDBG regulations; and

THAT the COMMUNITY shall return to the COUNTY program income generated from the disposition or transfer of real property prior to or subsequent to the closeout, change of status or termination of the cooperation agreement between the COUNTY and the COMMUNITY; and

THAT the terms and provisions of this agreement are fully authorized under State and local law, and that the agreement provides full legal authority for the COUNTY to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

THAT pursuant to 24 CFR 570.501 (b), the COMMUNITY is subject to the same requirements applicable to subrecipients, including the requirement for a written agreement set forth in 24 CFR 570.503; and

THAT the COMMUNITY may not sell, trade, or otherwise transfer all or any portion of such funds to another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

THAT the COMMUNITY shall designate a staff person as the primary contact to whom all notices and communication from COUNTY shall be directed. The COUNTY's duty to notify COMMUNITY shall be complete when the communication is sent to the designated staff person. It is the exclusive duty of that person to notify the correct individuals or departments within the COMMUNITY; and

THAT the COMMUNITY, to the furthest extent permitted by law, shall defend, indemnify and hold harmless the COUNTY, its officers, employees and agents from liability for any fines, penalties (including repayment of funds), or damage of any type accruing to COUNTY by virtue of COMMUNITY's failure to comply with any requirement of the program and the regulations issued pursuant thereto, or failure to comply in any respect with the program described herein. Further, the COMMUNITY shall defend, indemnify and hold harmless COUNTY, its officers, employees, and agents against any and all liability for injury or damage caused by any act or omission of the COMMUNITY or any of the COMMUNITY's employees or volunteers in the performance of the contract or program and the COMMUNITY shall hold the COUNTY harmless from any and all loss occasioned in the performance of, or otherwise arising out of, this Agreement.

THAT If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected, and all other parts of this Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the COMMUNITY and the COUNTY have by resolutions authorized this agreement to be executed by their respective officers thereunto as of the day and year first above written.

County of Macomb

Township of Armada

By: \_\_\_\_\_  
Name: John Paul Rea  
Title: Deputy County Executive  
Date:

by: \_\_\_\_\_  
Name:  
Title:  
Date:

Approved as to Form:  
County of Macomb Corporation Counsel

Approved as to Form:  
City Attorney

\_\_\_\_\_  
Name:  
Date:

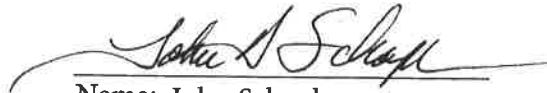
\_\_\_\_\_  
Name:  
Date:



CERTIFICATION BY COUNTY CORPORATION COUNSEL

The undersigned, Corporation Counsel for the County of Macomb, certifies that the terms and provisions of the foregoing Cooperative Agreement are fully authorized under existing State and local law and that this agreement provides full legal authority for the County to undertake, or assist in undertaking, essential community renewal and lower income housing assistance activities in cooperation with local units of government.

Dated: May 5, 2023

A handwritten signature in black ink, appearing to read "John Schapka", written over a horizontal line.

Name: John Schapka

Title: Director, Corporation Council

Macomb County

Corporation Counsel

**Armada Township**

**Request for Proposal**

**Township Planning Services**

Issue Date:

Proposal Deadline:

Contact:

Return to:  
Armada Township  
Clerk Mary Swiacki  
clerk@armadatwp.org  
Armada Township  
23121 E. Main St.  
Armada, MI 48005

**DESCRIPTION:** Proposals are being solicited for the purpose of contracting for township planning services.

Copies of this solicitation document and any issued Addenda may be obtained from the Armada Township Clerk at 23121 E. Main St, Armada, MI 48005 (586) 784-5200. Please note it is then the responsibility of the Respondent to contact the Township Clerk to find out if any additional addenda or attachments have been issued.

Proposals must be time stamped by the Township Clerk by the exact date and time indicated above.

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## RFP GENERAL INSTRUCTIONS

- 1) **PRE-PROPOSAL INFORMATION AND QUESTIONS:** Each proposal that is received by the deadline will be evaluated on its merit and completeness of all requested information. In preparing proposals, Respondents are advised to rely only upon the contents of this RFP and accompanying documents and any written clarifications or addenda issued by Armada Township. If a Respondent finds a discrepancy, error, or omission in the RFP package, or requires any written addendum thereto, the Respondent is requested to notify the contact noted on the cover of this RFP, so that written clarification may be sent to all prospective Respondents. **THE TOWNSHIP IS NOT RESPONSIBLE FOR ANY ORAL INSTRUCTIONS.** All questions must be submitted in writing to the RFP contact before the Pre-Proposal Question Deadline indicated on the front of this document. No contact regarding this document with other Township employees is permitted. If general questions are raised regarding this RFP answers will be issued in the form of an addendum.
- 2) **RFP MODIFICATIONS/ADDENDA:** Clarifications, modifications, or amendments may be made to this solicitation at the discretion of the Township. Any and all Addenda issued by the Township will be posted as noted on the Cover Page of this document. Copies of any issued Addenda may be obtained by visiting the Township Clerk, 23121 E. Main St, Armada, MI 48005 from 9:00 AM to 4:00 PM, Monday through Thursday. It is the responsibility of the Respondent to obtain the available Addenda and acknowledge any issued Addenda on the Proposal Form for this solicitation, and further submit the Form as part of the required submittal documents for this solicitation. If any changes are made to this solicitation document by any party other than the Township, the original document in the Township's files takes precedence.
- 3) **PROPOSAL SUBMISSION:** To be considered, the indicated number of copies of the proposal must be prepared in the manner and detail specified in this RFP.
  - a) Proposals must be submitted to the Township of Armada Clerk, 23121 E. Main St, Armada, MI 48005 by the date and time indicated as the deadline. The Township Clerk's time stamp will determine the official receipt time. It is each Respondent's responsibility to ensure that its proposal is time stamped by the Township Clerk by the deadline. This responsibility rests entirely with the Respondent, regardless of delays resulting from postal handling or for any other reasons. Proposals will be accepted at any time during the normal course of business only, said hours being 9:00 a.m. to 4:00 pm. Local Time, Monday through Thursday, legal holidays excepted.
  - b) Responses received after the deadline will not be accepted and will be returned to the Respondent unopened.

- c) The opening and reading of a proposal does not constitute the Township's acceptance of the Respondent as a responsive and responsible Respondent.
  - d) Proposals must be enclosed in a sealed envelope, box or package, and clearly marked on the outside with the following: RFP Title, Deadline and Respondent's name, address, phone, fax and contact name.
  - e) Submission of a proposal establishes a conclusive presumption that the Respondent is thoroughly familiar with the Request for Proposals (RFP) and specifications and terms of the Agreement, and that the Respondent understands and agrees to abide by each and all of the stipulations and requirements contained therein.
  - f) All prices and notations must be typed or printed in ink. No erasures are permitted. Mistakes may be crossed out and corrections must be initialed in ink by the person(s) signing the proposal.
  - g) Proposals sent by facsimile or other electronic means will not be considered.
  - h) All costs incurred in the preparation and presentation of the proposal are the Respondent's sole responsibility; no pre-proposal costs will be reimbursed to any Respondent. All documentation submitted with the proposal will become the property of the Township.
- 4) **DUPLICATE PROPOSALS:** In the event multiple proposals are allowed and submitted, the Township will have the right to determine which proposal will be considered, or at its sole option, reject all such multiple proposals.
- 5) **WITHDRAWAL:** Proposals may only be withdrawn by written notice prior to the date and time set for the opening of proposals. No Proposal may be withdrawn after the deadline for submission.
- 6) **REJECTION:** The Township reserves the right to reject any or all proposals, or to accept or reject any proposal in part, and to waive any minor informality or irregularity in proposals received if it is determined by the Township that the best interest of the Township will be served by doing so. No Proposal will be considered from any person, firm or corporation in arrears or in default to the Township on any contract, debt, or other obligation.
- 7) **PROCUREMENT POLICY:** Procurement for the Township will be handled in a manner providing fair opportunity to all organizations. This will be accomplished without abrogation or sacrifice of quality and as determined to be in the best interest of the Township and consistent with the General Law Township Ordinances.

- 8) **PROPOSAL SIGNATURES:** Proposals must be signed by an authorized official of the Respondent. Each signature represents binding commitment upon the Respondent to provide the goods and/or services offered to the Township if the Respondent is determined to be the most responsive and responsible Respondent.
- 9) **CONTRACT AWARD:** The Township reserves the right to award by item, group of items, no award at all, or award of the total proposal. The Respondent to whom the award is made will be notified at the earliest possible date. Tentative acceptance of the proposal, intent to recommend award of a contract and actual award of the contract will be provided by written notice sent to the Respondent at the address designated in the proposal. All proposals must be firm for at least 180 days from the due date of the proposal. After a final award of the Agreement by Armada Township, the Contractor must execute and perform said Agreement. The date on which the Agreement is signed by Armada Township marks the beginning of the Agreement.
- 10) **NO RFP RESPONSE:** Respondents who receive this RFP by invitation but who do not submit a proposal are requested to return a notice stating the reason(s) for not responding.
- 11) **FOIA REQUIREMENTS:** Proposals are subject to public disclosure after the deadline for submission in accordance with state law.

## RFP SPECIAL REQUIREMENTS

**MINIMUM QUALIFICATIONS:** Respondents, specifically the organization that will be contractually bound under the contract with Armada Township, will be deemed non-responsive and rejected without any further evaluation if they do not meet the following qualifications:

- a) No conflicts of Interest between the Township and those of its existing clients, as determined by the Township (as applicable).
- b) Significant experience, competence and reputation of the firm to provide the service described in the Scope of Work.
- c) Significant experience, competence and reputation of the persons assigned to provide the service described in the Scope of Work.
- d) Satisfactory client references (as applicable).
- e) Pricing acceptable to the Township.
- f) Availability to service the needs of the Township in a convenient and timely manner.

## SCOPE OF SERVICES

1) **DESCRIPTION:** Through this Request for Proposals (RFP), Armada Township hereby invites firms that meet the qualifications set forth herein to submit proposals to provide on-call and in office services for conducting plan reviews, provide guidance to applicants to meet Code requirements, provide guidance in Code refinement, address general planning needs of the Township, provide the necessary field verification of information provided or to be generated, and prepare summary reports that details acceptance of the proposed plan and/or suggested actions to correct the determined Code deficiencies as presented by the applicant. The successful firm will work under the direction of the Township Supervisor and will be an integral team member for all aspects of project review and approval.

### 2) SCOPE OF SERVICES

- A. The Township is interested in Retainer Services which include, at a minimum:
- i. Four (4) hours per month of in-person service at the Township office during general business hours;
  - ii. Availability by telephone or electronic communication during general business hours to respond to requests from Township officials, employees, businesses and residents;
  - iii. Provide professional planning advice relating to planning procedures, zoning, development proposals, downtown development, signage and other related planning matters;
  - iv. Attend regularly scheduled meetings of the Planning Commission to review items on the Commission agenda and respond to questions raised by the Commission and the public regarding planning matters.
- B. As requested, prepare written reports that included findings of fact and recommendations on planning related matters. These reports may include, but not limited to, site plan review, rezoning, sign review, variances, review of planning related fees and zoning ordinance interpretation/amendment.
- C. Special projects assignments on an as-needed basis. This may include, but is not limited to, updating of the Township Master Plan. *Fees for Special project assignments will be agreed to by the Township and the consultant at the time of the project.*
- D. **TERM:** The Township intends to award this scope of service for a term of one (1) year. The Township may renew the Agreement for one (1) year terms after the expiration of the first term. Pricing may be renegotiated by the Township and the service provider at the beginning of each of the renewal terms.



### **3) SERVICE SPECIFICATIONS**

The following is a general outline of the type of work to be performed by the successful firm:

- a. The firm shall perform professional services including basic plan review for various projects submitted to the Township for approval. The basic services require that the proposed projects be evaluated to determine compliance with the minimum (or maximum) land development standards and requirements of the Township's various Codes, Ordinances, Guidelines, and Policies.
- b. The professional services required include knowledge of county, state, local, and legal requirements.
- c. The professional conducting such review shall prepare a report in a timely manner that identifies those areas or sections of the proposal that meets the Township's criteria and those areas or sections that are deficient. When deficiencies are identified it is the Township's policy that a course of action to correct the deficiency is recommended.
- d. The timely manner for conducting the review and preparing the summary report will be determined with each project and any subsequent submittals for the same project. The allotted review time will be mutually determined by the Township and the firm based on the complexity of the project submitted along with the number of corrections/ revisions that were identified on previous submittals.
- e. The firm shall represent that all tasks will be performed in accordance with generally acceptable professional standards and further shall represent that the advice and consultation provided shall be within its authority and capacity as a professional. The firm will comply with the regulations, laws, ordinances and requirements of all levels of government applicable to any assigned project.

### **4) TOWNSHIP NOT LIMITED**

The Township reserves the right to hire any firm, other than the selected Planning Services firm, to do specific or general work.

### **5) EVALUATION**

As a result of this RFP, Armada Township expects to receive and evaluate proposals and select a qualified service provider. The following factors, listed in relative order of importance, will be considered in making the selection:

- a) Service provider and staffing; experience, competence and reputation of the service provider and the proposed assigned personnel.
- b) The quality of the Solution proposed.
- c) Client references, if applicable.
- d) Price.
- e) Reasonable response time by phone, email, any communication

Each proposal submitted in response to this RFP shall focus on these criteria. In addition, the Township also may consider the past performance of the Respondent on other contracts with the Township or other entities. The Township reserves the right to make such additional investigations as it deems necessary and may require the submission of additional information.

Service providers responding to this RFP shall disclose all existing client relationships which may impact the Township's selection of a service provider. The Township shall be the sole decision-maker about whether a conflict exists between its interests and those of a service provider's other clients.

## 6) GENERAL SUBMITTAL REQUIREMENTS:

- a) NUMBER OF COPIES: One original of the entire proposal must be submitted.
- b) PROPOSAL FORMAT: Each proposal should be prepared simply and economically. It is recommended respondents provide the following information:
  - 1. Executive Summary — Each Respondent shall submit a brief overview of the service provider and the personnel to be assigned to the proposed contract.
  - 2. Respondent Qualifications — This section must contain all pertinent information relating to the Respondent's service provider and experience that would substantiate its qualifications and capabilities to perform the services requested. To include:
    - a) Statement relating to existing clients and whether current work presents a conflict of interest with potential contract with the Township. Provide sufficient, non-confidential details for independent verification by the Township. The Township shall be the sole decision-maker about whether a conflict exists between its interests and those of a service provider's other clients.
    - b) A narrative description documenting the service provider's and personnel's experience.
    - c) Address all items specified in the Scope of Service section of this Request for Proposal.

3. Client References — each respondent must provide no less than two (2) municipal or governmental client references for similar service performed within the last three years or as noted in the Scope of Services section of this Request for Proposal. The list of clients must include the following:

- a) Name and address of client
- b) Name and phone number of client contact
- c) Contract start date and duration
- d) Type and size of contract
- e) Role of the respondent

These references may be contacted and used in conjunction with the evaluation of proposals.

4. Client Manager — Respondents shall specifically identify the individual who will be responsible for providing services. **The individual identified shall not be reassigned unless consented by the Township.** Provide a detailed resume for this person. Include the number of years of experience of the professional providing similar services as that to be delivered to the Village.

5. Compensation — Complete the attached Price Sheet.

- 7) **EXCEPTIONS:** Respondent shall clearly identify any and *all* proposed deviations from the language in the Request for Proposals and/or sample Services Agreement. Each exception must be clearly defined and referenced to the proper paragraph in this RFP. The exception shall include, at a minimum, the Respondent's proposed substitute language and opinion as to why the suggested substitution will provide equivalent or better service and performance. Proposals taking exception to material terms/conditions in the Services Agreement (i.e., indemnification, subrogation, insurance, ownership of documents, governmental requirements) may not be considered. The Township reserves the right to accept or to allow the Respondent to withdraw any or all exceptions.

### SAMPLE SERVICES AGREEMENT

**THIS SERVICES AGREEMENT** ("Agreement"), made this \_\_\_\_ day of \_\_\_\_\_(month), 20\_\_ by and between **ARMADA TOWNSHIP**, having its principal office at 121 W. St Clair, Romeo, MI 48065 ("TOWNSHIP"), and \_\_\_\_\_ ("SERVICE PROVIDER"), provides as follows:

#### **WITNESSETH:**

**WHEREAS**, the TOWNSHIP desires to have certain services provided, which shall be of the type, nature and extent as set forth on Attachment A (the Request for Proposal for Professional Services); and

**WHEREAS**, SERVICE PROVIDER desires to provide said services for the TOWNSHIP, which it shall do in accordance with the experience it has attained from providing similar services of this nature, under the terms and conditions hereinafter stated.

**NOW, THEREFORE**, for and in consideration of the respective agreements and undertakings herein contained, the parties agree as follows:

1. SERVICE PROVIDER shall perform the services as set forth on Attachment A. The type, nature and scope may be changed if mutually agreed upon in writing by SERVICE PROVIDER and the TOWNSHIP.

2. The TOWNSHIP shall pay as outlined in Attachment A to SERVICE PROVIDER for the performance of this Agreement, which amount shall compensate SERVICE PROVIDER for all aspects of the services to be performed including, but not limited to, all preparation, coordination, management, staffing and all other services incidental thereto. Payment shall be made to SERVICE PROVIDER pursuant to the schedule contained in Attachment A.

3. All services performed shall be of the highest quality and standards that meet or exceed that which is required and expected in that service industry.

4. The term of Appointment is at the pleasure of the TOWNSHIP. Years noted in Attachment A are for pricing and planning purpose but shall not be taken to mean a guarantee of appointment or service period for the SERVICE PROVIDER.

5. SERVICE PROVIDER shall provide and designate one supervisor responsible for the coordination of services provided, who shall handle problem solving and be the contact person for the TOWNSHIP.

6. This Agreement shall commence immediately after both parties have signed in the place and manner indicated below and shall terminate in accordance with the provisions as set forth in Attachment A.

7. This Agreement shall be governed by and performed, interpreted and enforced in accordance with the laws of the State of Michigan. SERVICE PROVIDER agrees to perform all services provided for in this Agreement in accordance with and in full compliance with all local, state and federal laws and regulations.

8. If any provision of this Agreement is declared invalid, illegal or unenforceable, such provision shall be severed from this Agreement and all other provisions shall remain in full force and effect.

9. This Agreement shall be binding upon the successors and assigns of the parties hereto, but no such assignment shall be made by SERVICE PROVIDER without the prior written consent of the TOWNSHIP. Any attempt at assignment without prior written consent shall be void and of no effect.

10. SERVICE PROVIDER agrees that neither it nor its employees will discriminate against any employee, independent contractor, or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment, or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight or marital status. SERVICE PROVIDER shall inform the TOWNSHIP of all claims or suits asserted against it by SERVICE PROVIDER's employees or contractors who work pursuant to this Agreement. SERVICE PROVIDER shall provide the TOWNSHIP with periodic status reports concerning all such claims or suits, at intervals established by the TOWNSHIP.

11. To the fullest extent permitted by law, SERVICE PROVIDER and any entity or person for whom SERVICE PROVIDER is legally liable, agrees to be responsible for any liability, defend, pay on behalf of, indemnify, and hold harmless the TOWNSHIP, its elected and appointed officials, employees and volunteers and others working on behalf of the TOWNSHIP against any and all claims, demands, suits, or loss, including all costs connected therewith, including reasonable attorney fees, and for any damages which may be asserted, claimed or recovered against or from the TOWNSHIP, its elected and appointed officials, employees, volunteers or others working on behalf of the TOWNSHIP, which arises out of or is in any way connected or associated with this Agreement. Such responsibility shall not be construed as liability for damage caused by or resulting solely from the act or omission of the TOWNSHIP, its elected or appointed officials, employees, volunteers or others working on behalf of the TOWNSHIP.

12. SERVICE PROVIDER shall not commence work under this Agreement until it has, at its sole expense, obtained the insurance required by this paragraph. All certificates of insurance shall be with insurance carriers licensed and admitted to do business in the State of Michigan. All certificates of insurance shall be with insurance carriers acceptable to the TOWNSHIP. SERVICE PROVIDER shall maintain during the life of this Agreement the types of insurance coverage and minimum limits as set forth below:

A. *Commercial General Liability Coverage:* Commercial General Liability Coverage including products/completed operations, contractual liability, and personal injury. This insurance shall be on a commercial insurance, occurrence form. The certificate must contain, as an endorsement, the following language: "Armada Township, Armada, Michigan, its elected officials, officers, employees, boards, commissions, authorities, voluntary associations, and any other units operating under the jurisdiction of the Township and within appointment of its operating budget including the Township are named as additional insured and said coverage shall be considered to be the primary coverage rather than any policies and insurance or self-insurance retention owned or maintained by the Township." The limit amount for this insurance shall be not less than \$1,000,000 per occurrence and \$2,000,000 aggregate.

B. *Workers Compensation Coverage:* At a minimum, Workers Compensation Insurance as required by State of Michigan law, Michigan statutory coverage,

or evidence of an exemption for sole proprietors or a State issued exemption for corporations, partnerships or LLCs who have three or less employees. Employers Liability limits of \$500,000 each accident, \$500,000 disease policy limit and \$500,000 disease each.

- C. *Automobile Liability Coverage:* The Automobile Liability Coverage shall cover all owned, non-owned, and hired automobiles with a limit of not less than \$1,000,000 combined single limit each accident, if the SERVICE PROVIDER will be using such vehicles in the performance of the service.
- D. *Professional Liability Insurance:* A policy in an amount not less than \$1,000,000 per claim.
- E. *Cancellation:* Cancellation clause of insurance not less than thirty (30) days.
- F. *Proof of Insurance:* The TOWNSHIP reserves the right to require complete, certified copies of all required insurance policies at any time.
- G. *Coverage Expiration:* If any of the above coverages expire during the term of this Agreement, SERVICE PROVIDER shall deliver renewal certificates and/or policies to the TOWNSHIP at least (10) days prior to the expiration date.

13. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled either by commencement of a suit in Macomb County Circuit Court, the 42nd District Court or by arbitration. If both parties elect to have the dispute resolved by arbitration, it shall be settled pursuant to Chapter 50 of the Revised Judicature Act for the State of Michigan and administered by the American Arbitration Association with one arbitrator being used or three arbitrators in the event any party's claim exceeds \$1,000,000. Each party shall bear its own costs and expenses and an equal share of the arbitrator's and administrative fees of arbitration. Such arbitration shall qualify as statutory arbitration pursuant to MCL §600.5001 et. seq., and any court having jurisdiction shall render judgment upon the award of the arbitrator made pursuant to this Agreement. This Agreement shall be governed by the laws of the State of Michigan and the arbitration shall take place in Macomb County, Michigan. In the event that the parties elect not to have the matter in dispute arbitrated, any dispute between the parties may be resolved by the filing of a suit in the Macomb County Circuit Court or the 42nd District Court, depending on the amount in controversy.

14. This Agreement constitutes the entire agreement between the parties hereto pertaining to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties, except as specifically set forth herein. No supplement, modification, addition, deletion or waiver of this Agreement or any provision of this Agreement shall be binding unless executed in writing by both parties to be bound thereby.

15. SERVICE PROVIDER and the TOWNSHIP agree that SERVICE PROVIDER shall be liable for its own actions and neither SERVICE PROVIDER nor its employees or contractors shall be construed as employees of the TOWNSHIP. Neither party, by virtue of this Agreement, shall have any right, power or authority to act or create any obligation, express or implied, on behalf of the other party, except as specifically outlined herein. SERVICE PROVIDER, including its employees and contractors, shall not be considered entitled or eligible to

participate in any benefits or privileges given or extended by the VILLAGE, or be deemed an employee of the TOWNSHIP for purposes of federal or state withholding taxes, FICA taxes, unemployment, workers' compensation and other employer contributions on behalf of SERVICE PROVIDER or SERVICE PROVIDER's employees or contractors.

16. SERVICE PROVIDER acknowledges that in performing services pursuant to this Agreement, certain confidential and/or proprietary information (including, but not limited to, internal organization, methodology, personnel and financial information, etc.) may become involved. SERVICE PROVIDER recognizes that unauthorized exposure of such confidential or proprietary information could irreparably damage the TOWNSHIP. Therefore, the SERVICE PROVIDER agrees to use reasonable care to safeguard the confidential and proprietary information and to prevent the unauthorized use or disclosure thereof. SERVICE PROVIDER shall inform its employees and contractors of the confidential or proprietary nature of such information and shall limit access thereto to employees rendering services pursuant to this Agreement. SERVICE PROVIDER further agrees to use such confidential or proprietary information only for the purpose of performing services pursuant to this Agreement.

The said parties have caused this Agreement to be executed as of the date and year above written.

ARMADA TOWNSHIP

\_\_\_\_\_  
Township Supervisor

**[SERVICE PROVIDER]**

By: \_\_\_\_\_

Its: \_\_\_\_\_

## REQUIRED FORMS TO BE SUBMITTED

PROPOSAL FORM

PRICE SHEET

BUSINESS INFORMATION QUESTIONNAIRE



## PROPOSAL FORM

Failure to complete this form will result in your Proposal being deemed non-responsive and rejected without further evaluation.

**TO: ARMADA TOWNSHIP**

The Undersigned hereby offer and agrees to furnish the service in compliance with all terms, scope of work, conditions, specifications, and addenda in the RFP.

### **ADDENDA:**

The Undersigned has read and understands the RFP with all exhibits thereto, together with any written addendum issued in connection with any of the above. The Undersigned hereby acknowledges receipt of the following addenda:

---

(Write "None" if none.)

In addition, the Undersigned has fully and accurately completed all required forms.

### **OBLIGATION:**

The Undersigned, by submission of this Offer, hereby agrees to be obligated, if selected to provide the stated services to the Township, for the term stated herein, and to enter into an Agreement with the Township, in accordance with the Conditions, Scope, and Terms, together with any written addenda as specified above.

### **COMPLIANCE:**

The Undersigned hereby accepts all administrative requirements of the RFP and will be in compliance with these requirements. By submitting this Proposal Form, the Respondent represents that: 1) the Respondent is in compliance with any applicable provisions of the Township's Code of Ordinances, General Law Township Act, Michigan Law and Federal Law; and 2) if awarded a contract to provide the Services required in the RFP.

### **NONCOLLUSION:**

The Undersigned, by submission of this Proposal Form, hereby declares that this Proposal is made without collusion with any other person or entity, or which otherwise make a Proposal.

### **SUBMITTAL REQUIREMENTS:**

The Undersigned certifies it has attached a complete response to each of the submittal requirements listed in the Evaluation Criteria and Submittal Requirements section of this RFP.

No proposal shall be accepted which has not been manually signed in ink in the appropriate space below:

**I certify, under penalty of perjury, that I have the legal authorization to bind the firm hereunder:**

\_\_\_\_\_  
Company Name

For clarification of this offer, contact:

\_\_\_\_\_  
Address

Name: \_\_\_\_\_

\_\_\_\_\_  
Township                  State                  Zip

Phone: \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Authorized to Sign

FAX: \_\_\_\_\_

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

## PRICE SHEET

Failure to complete this form shall result in your Bid or Proposal being deemed nonresponsive and rejected without any further evaluation. Respondents must submit a detailed cost proposal for completing the SCOPE OF SERVICES.

### **Retainer Pricing:**

Rates should include all personnel, travel time and reimbursable expenses for the following services:

Four (4) hours per month of in-person service at the Township office during general business hours;

Availability by telephone or electronic communication during general business hours to respond to requests from Township officials, employees, businesses and residents; to not hold up the daily business of the Township

Provide professional planning advice relating to planning procedures, zoning, development proposals, downtown development, signage and other related planning matters;

Attend regularly scheduled meetings of the Planning Commission to review items on the Commission agenda and respond to questions raised by the Commission and the public regarding planning matters.

TOTAL PER MONTH RETAINER PRICE:
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### **Development Review Pricing:**

Fees for these services would be the price set by the Township for applicants to pay for performance of the service.

<u>Service</u>	<u>Price</u>
Rezoning	
Site Plan Review	
Board of Appeals Variance Review	
Sign Review	
Other	
Other	

General Hourly Pricing:

<u>Position</u>	<u>Name of Staff Planner</u>	<u>Per hour rate</u>
Planner Assigned to the Township		
Other		
Other		
Other		
Other		

Additional Pricing Information:

Provide a list of reimbursable items and an all inclusive list of other charges.

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Does your firm charge administrative overhead on subcontracted and/or reimbursable costs or any other fees not listed above? If so, please describe

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Please use additional pages if necessary.

## BUSINESS INFORMATION QUESTIONNAIRE

Failure to complete this form may result in your Proposal being deemed nonresponsive and rejected without any further evaluation.

NAME OF COMPANY \_\_\_\_\_

PRINCIPAL OFFICE ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FORM OF OWNERSHIP (Check One)

☐ Corporation      ☐ LLC      ☐ Joint Venture      ☐ Government

State of Incorporation/Registration \_\_\_\_\_

Date of Incorporation/Registration \_\_\_\_\_

☐ Partnership

If Partnership, select one of the following:

Limited ☐ or General ☐ or Individual ☐ \_\_\_\_\_

FINANCIAL DISCLOSURE /CONFLICTS OF INTEREST: Identify any contract(s) including any contract involving an employment or consulting relationship, which the firm, or its partners, principals, corporate officers or owners currently has with Armada Township, or with any of its Council members or officers.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I hereby certify that the foregoing information is true, correct and complete to the best of (my/our) knowledge and belief:

\_\_\_\_\_  
(Name of Service provider)

By: \_\_\_\_\_  
(Signature) (Date)

By: \_\_\_\_\_  
(Signature) (Date)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

Copies to:	<input checked="" type="checkbox"/> File
<input checked="" type="checkbox"/> Paterek	<input type="checkbox"/>
<input checked="" type="checkbox"/> Goetzinger	<input type="checkbox"/>
<input checked="" type="checkbox"/> Swiacki	<input type="checkbox"/>
<input checked="" type="checkbox"/> Job	<input type="checkbox"/>
<input checked="" type="checkbox"/> Murray	<input type="checkbox"/>

Job Title: Township Attorney

Job Summary:

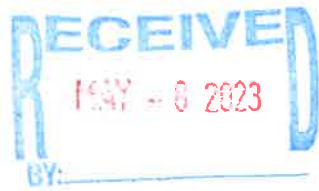
We are seeking a highly skilled and motivated Township Attorney to provide legal advice and representation to our local government. The Township Attorney will be responsible for advising the Township Board, and the various Township Departments on legal issues, drafting legal documents, and representing the Township in various legal proceedings. The ideal candidate will have experience in municipal law and possess excellent analytical, communication and interpersonal skills.

Key responsibilities:

- Provide legal advice to the Township Board and Township departments on a wide range of legal issues related to municipal law, including land use and zoning, environmental law, contracts and employment law.
- Draft and review legal documents, including contracts, ordinances, resolutions and policies to ensure compliance with applicable laws and regulations.
- Attend Township Board meetings and provide legal advice on agenda items and other matters as needed.
- Work closely with Township staff to provide guidance on legal issues and help develop policies and procedures that comply with legal requirements.
- Conduct legal research and stay up-to-date on developments in municipal law and related areas of the law.

Qualifications:

- Juris Doctorate degree from an accredited law school and admission to the State Bar of Michigan
- Strong analytical communication and interpersonal skills, with the ability to explain legal issues to non-lawyers in a clear and concise manner.
- Excellent and timely legal research and writing skills.
- Experience drafting and reviewing legal documents including contracts, ordinances, resolutions and policies.
- Ability to work independently and as part of a team



**ARMADA TOWNSHIP  
MACOMB COUNTY, MICHIGAN**

**NOTICE OF ADOPTION OF ORDINANCE NO. 114-43  
SUMMARY OF MAP AMENDMENTS TO  
THE ARMADA TOWNSHIP ZONING MAP**

**NOTICE IS HEARBY GIVEN** that the Armada Township Zoning Map is amended to reflect the following map amendments:

- 22920 Armada Center Road (Armada Car Wash). Conditional rezoning from the B-1, Business District to the B-2, General Business District.
- 72727 North Avenue (Larry's Automotive). Rezoning from the R-1, Residential District to the B-1, Business District.

**NOTICE IS FURTHER GIVEN** that these Zoning Map amendments shall take full force and effect upon seven days after publication as required by law.

Mary K. Swiacki, CMMC  
Armada Township Clerk

Adopted: June 14, 2023  
Published: June 21, 2023  
Effective: June 28, 2023



PO Box 80078  
Lansing, MI 48908-0078  
www.michigantownships.org

**Due Date:** 7/1/2023  
**Township ID:** 46022  
**ATTN:** Mary Swiacki  
**County:** Macomb Co.

9-f

**Bill To:**

Armada Twp.  
PO Box 578  
Armada, MI 48005-0578

**IMPORTANT**

*Please make a photocopy of this page  
and send it with your check.*

**Annual Dues** 1. Your annual dues payment for 07/01/2023 to 06/30/2024 is:

\$7,318.00

2. Your Legal Defense Fund contribution for the year is (optional):

\$219.54

**Your dues and LDF total:**

\$7,537.54

**Choose Your MTA Online Learning Subscription (optional)**

*All members of your township team, including volunteers, will have access to the courses included in the package you choose. See the enclosed flyer and the back of this page for more details.*

Select one	<input type="checkbox"/>	Premium Pass (all courses included)	\$ 1,900	Enter the selected package price here:	<input type="text"/>
	<input type="checkbox"/>	Plus	\$ 1,000		
	<input type="checkbox"/>	Essentials	\$ 750		

**Total the green and gold boxes above and enter the amount enclosed:**

\$

**Notes:**

1. Make a photocopy of this page and send it with your check.
2. Your dues were calculated using method 3 as described on the reverse side of this sheet.
3. MTA's EIN number is: 38-1536994. IRS Disclosure: MTA dues payments are not deductible as a charitable contribution for federal income tax purposes.
4. Questions regarding this invoice can be sent to service@michigantownships.org or call us at (517) 321-6467.

Thank you very much for supporting strong township government!



9-h

Comcast Account Review

Company Name:

Armada Township

Meeting Date:	Date	Face to Face or Phone
First Meeting	2/15/2023	
Follow up Meeting Date:	5/23/2023	

Business Ethernet (Fiber services)					
Services	Location	Monthly Cost	Contract Term	Install Date	Contract Expiration Date
		\$			Account Number
		\$			
Total Data Spend		\$			

Comcast Advance Voice Services (PRI, SIP or Hosted Voice Solution)					
Services	Location	Monthly Cost	Contract Term	Install Date	Contract Expiration Date
		\$			Account Number
		\$			
Total Advanced Voice		\$			

Comcast Business Class Service					
Services	Location	Monthly Cost	Contract Term	Install Date	Contract Expiration Date
Business Internet 300 with 1 Static IP	23121 E Main St, Armada, MI 48005	\$ 224.95	24	6/16/2020	8529101180007610
4 Mobility Lines	23121 E Main St, Armada, MI 48005	\$ 123.40	24	6/16/2020	8529101180007610
Select TV	23121 E Main St, Armada, MI 48005	\$ 20.45	24	6/16/2020	8529101180007610
Starter Business Internet	75400 North Ave, Armada, MI 48005	\$ 76.90			85291011800015167
Basic TV	75400 North Ave, Armada, MI 48005	\$ 52.90			85291011800015167
1 Business Phone Line	75400 North Ave, Armada, MI 48005	\$ 64.40			85291011800015167
Business Internet 200 & 1 Mobility Line	23175 Armada Center Rd, Armada, MI	\$ 120.00	24	12/18/2020	85291011800010143
2 Additional Mobility Lines	23175 Armada Center Rd, Armada, MI	\$ 79.95	24	12/18/2020	85291011800010143
Standard TV for 3 TVs	23175 Armada Center Rd, Armada, MI	\$ 104.80	24	12/18/2020	85291011800010143
Total Business Class		\$ 867.75			
Total Comcast Spend		\$ 867.75			

Township Hall

Senior Center

Fire Dept

**Armada Township**  
**23121 E Main St**  
**Armada, MI 48005**

## BUDGETARY PROPOSAL FOR SERVICES

### 2 Year Term

Product	Proposed
9 Seat Business Voice Edge - Hosted Voice for two locations - Township Hall & Fire Station*	\$ 419.10
Business Internet Advanced (500Mb/30Mb) with SecurityEdge & 1 Mobility Line plus Modem Fee & 1 Static IP- Township Hall	\$ 209.90
Business Internet Performance (250Mb/25Mb) with SecurityEdge & 1 Mobility Line plus Modem Fee Fire Station	\$ 154.95
Standard TV - 3 TVs - Fire Station	\$ 104.80
Business Internet Essentials (50Mb/15Mb) with SecurityEdge & 1 Mobility Line plus Modem Fee - Senior Center	\$ 114.95
Basic TV - Senior Center	\$ 52.90
<b>TOTAL MONTHLY COST*</b>	<b>\$ 1,056.60</b>
<b>INSTALL FEES</b>	<b>\$ 398.00</b>

\*Monthly Cost does not include Taxes & Surcharges on Business Voice Services.

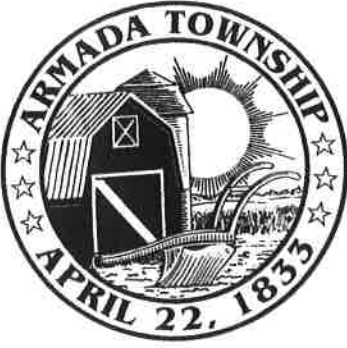
### Business Voice Edge Price Breakdown

Qty	Product	Unit Cost	Extended Cost
16	Unified Communications Seat - includes mobility features, unlimited local and domestic long distance calling, Auto Attendant, Softphone App & Smart Phone App	\$ 24.95	\$ 399.20
9	Polycom VVX 250 IP Phone - standard user phone	\$ -	\$ -
2	EdgeMark Device	\$ 9.95	\$ 19.90
<b>TOTAL MONTHLY COST*</b>		<b>\$</b>	<b>419.10</b>

### Business Voice Edge Training Options

Product	One Time Cost
First Onsite Training - Training comes on site for the day for training	\$ 999.00
Private Virtual Readiness Training Package	\$ 199.00
Online Training - general weekly virtual trainings that anyone can join; access to YouTube training videos	\$ -

The rates on this sheet are only valid for Ninety (90) days from 6/6/2023



# Armada Township

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

## AGENDA ITEM #: 9- i

**SUBMITTED BY:** Clerk Swiacki

**MEETING DATE:** June 7, 2023

**RE:** Playground Mulch

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I contacted Dossin's and they do not handle playground mulch.

I did not receive anything from Dalia's as of yet.

Received quote from Cross Building & Excavating for \$600/20 yards (mulch only). Gary said he would spread the mulch.

*Mary*

9-i



C.B.X, INC.  
13018 Gilbert Rd  
Riley, MI 48041  
+1 8103923635  
cbxoffice@yahoo.com

ADDRESS

MR John Paterek  
ARMADA TOWNSHIP  
ATTN: John Paterek  
23121 E MAIN  
ARMADA, MI 48005

Estimate 1305

DATE 05/19/2023

EXPIRATION DATE 05/19/2023

DATE	ACTIVITY	QTY	RATE	AMOUNT
	20 yards of certified natural playground mulch	1	600.00	600.00

TOTAL \$600.00

Accepted By

Accepted Date