

Bill Summary

OCT. 13 - NOV. 9, 2022

PREVIOUSLY PAID	FIRE	\$11,764.13
	GENERAL	\$11,125.47
PAYROLL	FIRE -	\$74,525.28
	GENERAL	\$15,155.30
OPEN INVOICES	FIRE -	\$4,286.86
	GENERAL	\$13,190.01
TAX DISBURSEMENTS		\$163,928.17
TRUST & AGENCY	Paid	\$3,150.00
	Open	\$75.00
TOTALS		\$297,200.22

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-410.003	CURRENT TAX REVENUE-SAD	831,643.00	31,177.16	0.00	800,465.84	3.75
206-000-528.000	COVID19 OTHER FEDERAL GRANTS - REVENUE	113,651.66	0.00	0.00	113,651.66	0.00
206-000-528.001	HAZARD PAY REIMBURSEMENT	1.00	0.00	0.00	1.00	0.00
206-000-626.006	FIRE CONTRACT - RICHMOND	1.00	0.00	0.00	1.00	0.00
206-000-626.007	DONATIONS	1.00	0.00	0.00	1.00	0.00
206-000-626.008	OTHER REVENUE/COST RECOVERY	2,000.00	3,542.00	0.00	(3,541.00)	354,200.00
206-000-626.009	FAIR/STANDBY FEES	16,000.00	10,033.71	0.00	(8,033.71)	501.69
206-000-626.022	CPR/AED TRAINING REIMBURSEMENT	2,000.00	12,551.00	0.00	3,449.00	78.44
206-000-626.025	INSPECTIONS / SITE PLAN REVIEW	500.00	140.00	0.00	1,860.00	7.00
206-000-664.000	INTEREST & DIVIDEND REVENUE	500.00	150.00	0.00	350.00	30.00
206-000-676.000	15% HEALTH INS REIMB FULL TIME	8,100.00	1,481.54	0.00	(981.54)	296.31
206-000-680.000	REFUNDS	250.00	6,135.38	0.00	1,964.62	75.75
206-000-691.000	ASSET SALES	1.00	682.77	0.00	(432.77)	273.11
206-000-694.005	FY GRANT INCOME	129,047.61	0.00	0.00	1.00	0.00
			15,579.00	0.00	113,468.61	12.07
Total Dept 000		1,103,696.27	81,472.56	150.00	1,022,223.71	7.38
Dept 651 - AMBULANCE-ALS						
206-651-410.005	ALS TAX REVENUE	539,225.00	14,262.47	0.00	524,962.53	2.64
206-651-626.011	ALS TRANSPORT INCOME	240,000.00	168,578.05	0.00	71,421.95	70.24
Total Dept 651 - AMBULANCE-ALS		779,225.00	182,840.52	0.00	596,384.48	23.46
TOTAL REVENUES		1,882,921.27	264,313.08	150.00	1,618,608.19	14.04
Expenditures						
Dept 336 - FIRE OPERATING						
206-336-710.000	FIRE CHIEF SALARY	73,000.00	44,576.90	2,807.69	28,423.10	61.06
206-336-710.001	ASST FIRE CHIEF WAGES	1.00	0.00	0.00	1.00	0.00
206-336-710.002	ADMIN WAGES	3,600.00	2,215.36	138.46	1,384.64	61.54
206-336-710.004	PART TIME WAGES	147,498.00	85,687.50	5,994.75	61,810.50	58.09
206-336-710.005	PAID ON CALL WAGES	25,000.00	7,485.00	815.00	17,515.00	29.94
206-336-710.009	COVID19 EXPENSES/HAZARD PAY	1.00	0.00	0.00	1.00	0.00
206-336-710.010	COVID19 EXPENSES/PERSONNEL OVERTIME	1.00	0.00	0.00	1.00	0.00
206-336-721.000	EMPLOYER'S FICA	16,191.44	8,979.26	623.71	7,212.18	55.46
206-336-722.000	EMPLOYER'S MEDICARE	3,708.00	2,100.05	145.86	1,607.95	56.64
206-336-723.000	HEALTH INSURANCE	102,900.00	54,715.87	1,294.57	48,184.13	53.17
206-336-724.000	RETIREMENT	7,200.00	4,457.67	280.77	2,742.33	61.91
206-336-727.000	OFFICE SUPPLIES	5,300.00	2,362.69	1,264.99	2,937.31	44.58
206-336-733.000	FUEL	18,000.00	11,723.05	1,628.98	6,276.95	65.13
206-336-742.000	STATION SUPPLIES	4,500.00	2,609.17	150.03	1,890.83	57.98
206-336-743.000	VEHICLE SUPPLIES	1,350.00	549.72	44.95	800.28	40.72
206-336-751.000	COVID19 EXPENSES/SUPPLIES	113,651.66	15,497.08	0.00	98,154.58	13.64
206-336-780.000	POSTAGE	500.00	246.86	0.00	253.14	49.37
206-336-797.000	EMS EXPENSES	13,000.00	6,067.08	0.00	6,932.92	46.67
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	13,000.00	3,476.27	218.75	11,523.73	11.36
206-336-799.000	PERSONAL PROTECTIVE EQUIPMENT	12,000.00	3,472.34	0.00	8,527.66	28.94
206-336-801.000	CONTRACTUAL SERVICES	28,500.00	13,137.12	0.00	15,362.88	46.10
206-336-803.000	AUDIT	9,380.00	9,380.00	0.00	0.00	100.00
206-336-823.000	REST AND REHAB	500.00	0.00	0.00	500.00	0.00
206-336-824.000	LIAB/WORK COMP	57,000.00	17,968.25	0.00	39,031.75	31.52
206-336-825.000	DISPATCHING/RADIO/FRMS	19,500.00	5,840.38	0.00	13,659.62	29.95

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	11/30/2022	11/30/2022	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL	ABNORMAL
Fund 206 - FIRE FUND									
Expenditures									
206-336-826.000	COMMUNITY OUTREACH	2,000.00		1,383.97		708.03		616.03	69.20
206-336-827.000	FIRE & LIFE SAFETY DIVISION	5,000.00		1,313.77		42.98		3,686.23	26.28
206-336-850.000	INTERNET/PHONE	8,000.00		2,905.94		0.00		5,094.06	36.32
206-336-861.000	EDUCATION/TRAINING	28,000.00		1,485.94		0.00		26,514.06	5.31
206-336-920.000	UTILITIES	14,000.00		7,652.58		0.00		6,347.42	54.66
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	10,950.00		716.17		0.00		10,233.83	6.54
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	18,000.00		6,502.02		0.00		11,497.98	36.12
206-336-930.003	EMS EQUIP/ REPAIR/INSPECTION	7,150.00		972.51		0.00		6,177.49	13.60
206-336-930.013	BUILDING REMODELING/UPDATES	5,000.00		113.93		0.00		4,886.07	2.28
206-336-931.000	VEHICLE MAINT/INSPECTIONS	15,900.00		8,574.29		0.00		7,325.71	53.93
206-336-969.000	GRANT EXPENSES	129,047.61		15,579.90		0.00		113,467.71	12.07
206-336-969.002	ENGINE - BANK LOANS	80,878.00		79,537.69		0.00		1,340.31	98.34
206-336-969.006	RR INTEREST BREAKOUT	13,000.00		9,005.95		0.00		3,994.05	69.28
206-336-970.000	CAPITAL OUTLAY	43,468.56		0.00		0.00		43,468.56	0.00
Total Dept 336 - FIRE OPERATING		1,055,676.27		436,292.28		16,159.52		619,383.99	41.33
Dept 651 - AMBULANCE-ALS									
206-651-710.007	FULL TIME WAGE	523,000.00		314,023.97		19,911.04		208,976.03	60.04
206-651-710.008	OVERTIME	118,025.00		89,538.73		5,359.02		28,486.27	75.86
206-651-710.011	FULL TIME FLSA WAGES O.T.	48,000.00		26,461.89		1,690.56		21,538.11	55.13
206-651-710.301	HOLIDAY	28,800.00		28,800.00		0.00		0.00	100.00
206-651-720.001	UNIFORM ALLOWANCE	10,000.00		8,359.17		0.00		1,640.83	83.59
206-651-721.001	EMPLOYER FICA	41,600.00		28,447.13		1,671.56		13,152.87	68.38
206-651-722.001	EMPLOYER MEDICARE	9,800.00		6,652.87		390.92		3,147.13	67.89
206-651-724.001	RETIREMENT - MERS	48,020.00		26,653.10		1,700.05		21,366.90	55.50
Total Dept 651 - AMBULANCE-ALS		827,245.00		528,936.86		30,723.15		298,308.14	63.94
TOTAL EXPENDITURES		1,882,921.27		965,229.14		46,882.67		917,692.13	51.26
Fund 206 - FIRE FUND:									
TOTAL REVENUES		1,882,921.27		264,313.08		150.00		1,618,608.19	14.04
TOTAL EXPENDITURES		1,882,921.27		965,229.14		46,882.67		917,692.13	51.26
NET OF REVENUES & EXPENDITURES		0.00		(700,916.06)		(46,732.67)		700,916.06	100.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	11/30/2022	(ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	BALANCE	% BDOGT USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-410.001	TAX REVENUE	260,086.00		7,381.94		0.00		252,704.06	2.84
101-000-410.002	TAX COLLECTION INCOME	7,949.50		0.00		0.00		7,949.50	0.00
101-000-445.000	REINSECTIONS	1,500.00		800.00		0.00		700.00	53.33
101-000-451.000	BUILDING PERMITS	46,000.00		22,386.00		0.00		23,614.00	48.67
101-000-452.000	ELECTRICAL PERMITS	16,000.00		10,335.00		0.00		5,665.00	64.59
101-000-453.000	MECHANICAL PERMITS	15,000.00		11,725.00		160.00		3,275.00	78.17
101-000-454.000	PLUMBING PERMITS	8,000.00		4,632.00		0.00		3,368.00	57.90
101-000-528.000	FEDERAL GRANTS	199,760.00		200,559.54		0.00		(799.54)	100.40
101-000-573.000	LOCAL COMMUNITY SHARE	7,400.00		9,426.82		0.00		(2,026.82)	127.39
101-000-574.001	LIQUOR / STATE SHARED	1,300.00		937.75		0.00		362.25	72.13
101-000-574.002	SALES / REVENUE SHARING	337,782.00		193,251.00		0.00		144,531.00	57.21
101-000-587.001	SMART- MUNICIPAL	2,575.00		975.00		0.00		1,600.00	37.86
101-000-587.002	SMART - COMMUNITY	10,222.00		2,635.00		0.00		7,587.00	25.78
101-000-626.000	PROPERTY LEASE - FARMING	1,434.00		1,433.70		0.00		0.30	99.98
101-000-626.003	REFUNDS/FOIA/OTHER INCOME	1,100.00		93,786.48		0.00		(92,686.48)	8,526.04
101-000-626.004	ORDINANCE FINES & COSTS	2,500.00		1,196.66		0.00		1,303.34	47.87
101-000-626.023	SALE OF PROPERTY	1.00		0.00		0.00		1.00	0.00
101-000-642.001	ZONING BOARD OF APPEALS	550.00		640.00		640.00		(90.00)	116.36
101-000-642.002	ZONING SPLITS/LAND DIVISION	2,500.00		3,021.25		0.00		(521.25)	120.85
101-000-642.004	XEROX / ZONING BOOKS	1.00		0.00		0.00		1.00	0.00
101-000-642.005	STATE GRANT REVENUE	1.00		0.00		0.00		1.00	0.00
101-000-642.006	ELECTION REIMBURSEMENT	5,000.00		0.00		0.00		5,000.00	0.00
101-000-651.001	SENIOR EVENT TICKETS	5,000.00		6,690.00		0.00		(1,690.00)	133.80
101-000-664.000	INTEREST & DIVIDEND REVENUE	550.00		3,732.04		0.00		(3,182.04)	678.55
101-000-665.004	SPECIAL MTGS / REVIEWS-PLANNING	8,000.00		7,043.25		0.00		956.75	88.04
101-000-665.005	CEMETERY PLOTS	1.00		0.00		0.00		1.00	0.00
101-000-698.000	BOND/INSURANCE RECOVERIES	1.00		0.00		0.00		1.00	0.00
Total Dept 000		940,213.50		582,588.43		800.00		357,625.07	61.96
TOTAL REVENUES									
TOTAL REVENUES		940,213.50		582,588.43		800.00		357,625.07	61.96
Expenditures									
Dept 000									
101-000-758.000	SENIOR SMART MUNICIPAL CREDITS	2,572.00		2,780.00		0.00		(208.00)	108.09
101-000-759.001	SENIOR SMART COMMUNITY CREDITS	4,861.00		7,770.00		0.00		(2,909.00)	159.84
101-000-759.002	P.A.L. SMART COMMUNITY CREDITS	4,861.00		0.00		0.00		4,861.00	0.00
101-000-759.003	ACEP SMART COMMUNITY CREDITS	500.00		0.00		0.00		500.00	0.00
101-000-975.003	OFFICE IMPROVEMENTS	4,000.00		0.00		0.00		4,000.00	0.00
101-000-980.007	CAPITAL OUTLAY	400,324.10		0.00		0.00		400,324.10	0.00
101-000-980.008	COMPUTER - MISC	1,500.00		124.96		0.00		1,375.04	8.33
101-000-980.013	SEWER - ENG/PERMITS	1,000.00		280.00		0.00		720.00	28.00
101-000-980.014	ENGINEER - ALT	1,000.00		0.00		0.00		1,000.00	0.00
101-000-980.136	LAND PURCHASE	1.00		0.00		0.00		1.00	0.00
Total Dept 000		420,619.10		10,954.96		0.00		409,664.14	2.60
Dept 101 - GOVERNING BODY									
101-101-704.000	WAGES - TRUSTEES	8,523.70		4,972.10		710.30		3,551.60	58.33
101-101-719.000	LIFE INSURANCE - GOVERNMENTAL	1,500.00		1,196.78		0.00		303.22	79.79
101-101-721.000	EMPLOYER'S FICA	500.00		308.26		44.04		191.74	61.65
101-101-722.000	EMPLOYER'S MEDICARE	120.00		72.10		10.30		47.90	60.08
101-101-727.000	OFFICE SUPPLIES - GOVT	4,500.00		2,374.17		0.00		2,125.83	52.76

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDG USED
		AMENDED BUDGET		NORMAL	(ABNORMAL)	MONTH 11/30/2022	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND										
Expenditures										
101-101-780.000	POSTAGE - GOVT	2,000.00		288.73		0.00		1,711.27		14.44
101-101-803.000	AUDIT	8,875.00		8,875.00		0.00		0.00		100.00
101-101-835.000	LIABILITY/WORK COMP INSURANCE	10,000.00		5,590.25		0.00		4,409.75		55.90
101-101-850.000	INTERNET/PHONE/WEBSITE	5,500.00		2,812.66		0.00		2,687.34		51.14
101-101-860.000	MTA MEMBERSHIP/MILEAGE	7,000.00		6,864.61		0.00		135.39		98.07
101-101-861.000	EDUCATION/TRAINING - GOVT	1,500.00		80.00		0.00		1,420.00		5.33
101-101-864.000	SIRENS/MAINTENANCE	17,160.00		1,607.57		0.00		15,552.43		9.37
101-101-901.000	LEGAL NOTICES/PUBLICATIONS- GOVT	2,500.00		1,837.78		0.00		662.22		73.51
101-101-922.000	STREET LIGHTING - GOVT	3,000.00		2,159.99		254.09		840.01		72.00
101-101-923.000	IT SUPPORT-SERVICE CONTRACT	25,000.00		3,805.02		0.00		21,194.98		15.22
101-101-930.000	HALL REPAIR ITEMS & CLEANING	5,000.00		1,455.33		0.00		3,544.67		29.11
101-101-940.000	COPIER LEASE	1,000.00		438.04		0.00		561.96		43.80
101-101-955.000	PROPERTY EXPENSES/TAXES	1.00		0.00		0.00		1.00		0.00
101-101-960.000	MISCELLANEOUS EXPENSE	500.00		50.00		0.00		450.00		10.00
101-101-961.000	FLAGS, BANNERS, SIGNS	550.00		501.12		0.00		48.88		91.11
101-101-964.000	REFUNDS	200.00		196.00		0.00		4.00		98.00
101-101-965.000	SERVICE CHARGES	100.00		35.00		0.00		65.00		35.00
Total Dept 101 - GOVERNING BODY		105,029.70		45,520.51		1,018.73		59,509.19		43.34
Dept 171 - SUPERVISOR										
101-171-704.000	WAGES - SUPERVISOR	29,316.09		16,913.10		0.00		12,402.99		57.69
101-171-705.000	DEPUTY WAGES - SUPERVISOR	5,000.00		1,445.66		0.00		3,554.34		28.91
101-171-721.000	EMPLOYER'S FICA	2,388.00		1,288.47		0.00		1,099.53		53.96
101-171-722.000	EMPLOYER'S MEDICARE	559.00		301.33		0.00		257.67		53.91
101-171-723.000	HEALTH INSURANCE	4,200.00		2,422.95		0.00		1,777.05		57.69
101-171-860.000	MEMBERSHIPS/MILEAGE	625.00		61.07		0.00		563.93		9.77
101-171-861.000	EDUCATION/TRAINING	625.00		0.00		0.00		625.00		0.00
Total Dept 171 - SUPERVISOR		42,713.09		22,432.58		0.00		20,280.51		52.52
Dept 191 - ELECTIONS										
101-191-704.000	WAGES - ELECTIONS	7,000.00		2,042.50		0.00		4,957.50		29.18
101-191-727.000	OFFICE SUPPLIES - ELECTIONS	500.00		106.86		0.00		393.14		21.37
101-191-731.000	VOTING MATERIALS/EQUIP MAINT	4,250.00		4,242.95		0.00		7.05		99.83
101-191-780.000	POSTAGE - ELECTIONS	3,600.00		3,021.20		0.00		578.80		83.92
101-191-860.000	MEMBERSHIPS/MILEAGE	500.00		390.23		0.00		109.77		78.05
101-191-861.000	EDUCATION/TRAINING	600.00		367.50		0.00		232.50		61.25
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELECTIONS	1,200.00		487.05		0.00		712.95		40.59
101-191-957.000	MEALS	500.00		328.98		0.00		171.02		65.80
Total Dept 191 - ELECTIONS		18,150.00		10,987.27		0.00		7,162.73		60.54
Dept 209 - ASSESSING										
101-209-704.000	WAGES - ASSESSING	41,892.00		24,437.00		0.00		17,455.00		58.33
101-209-715.000	LAND DIVISION	1,500.00		714.58		0.00		785.42		47.64
101-209-727.000	OFFICE SUPPLIES - ASSESSOR	50.00		50.00		0.00		0.00		100.00
101-209-780.000	POSTAGE - ASSESSING	2,000.00		25.82		0.00		1,974.18		1.29
101-209-811.000	COMPUTER SUPPORT/MAINT ASSESSING	1,324.00		1,324.00		0.00		0.00		100.00
101-209-811.001	APEX SOFTWARE/SUPPORT FEE	235.00		235.00		0.00		0.00		100.00
101-209-860.000	MEMBERSHIPS/MILEAGE	250.00		0.00		0.00		250.00		0.00
101-209-861.000	EDUCATION/TRAINING	800.00		190.00		0.00		610.00		23.75

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 209 - ASSESSING		48,051.00	26,976.40	0.00	21,074.60	56.14
Dept 210 - ATTORNEY						
101-210-815.000	MISC MATTERS - ATTORNEY	22,500.00	11,240.00	0.00	11,260.00	49.96
Total Dept 210 - ATTORNEY		22,500.00	11,240.00	0.00	11,260.00	49.96
Dept 215 - CLERK						
101-215-704.000	WAGES - CLERK	34,647.85	19,989.15	0.00	14,658.70	57.69
101-215-705.000	DEPUTY WAGES - CLERK	15,000.00	10,478.93	0.00	4,521.07	69.86
101-215-721.000	EMPLOYER'S FICA	3,339.00	2,039.25	0.00	1,299.75	61.07
101-215-722.000	EMPLOYER'S MEDICARE	781.00	476.92	0.00	304.08	61.07
101-215-723.000	HEALTH INSURANCE	4,200.00	2,422.95	0.00	1,777.05	57.69
101-215-811.000	COMPUTER SUPPORT/MAINT CLERK	3,238.00	0.00	0.00	3,238.00	0.00
101-215-860.000	MEMBERSHIPS/MILEAGE	600.00	439.54	0.00	160.46	73.26
101-215-861.000	EDUCATION/TRAINING	600.00	0.00	0.00	600.00	0.00
Total Dept 215 - CLERK		62,405.85	35,846.74	0.00	26,559.11	57.44
Dept 247 - BOARD OF REVIEW						
101-247-704.000	WAGES - BOARD OF REVIEW	1,100.00	408.02	0.00	691.98	37.09
101-247-721.000	EMPLOYER'S FICA	68.20	25.30	0.00	42.90	37.10
101-247-722.000	EMPLOYER'S MEDICARE	15.95	5.91	0.00	10.04	37.05
101-247-861.000	EDUCATION/TRAINING	600.00	0.00	0.00	600.00	0.00
101-247-901.000	LEGAL NOTICES/PUBLISHING - B.O.R.	350.00	0.00	0.00	350.00	0.00
101-247-957.000	MEALS	100.00	57.03	0.00	42.97	57.03
Total Dept 247 - BOARD OF REVIEW		2,234.15	496.26	0.00	1,737.89	22.21
Dept 253 - TREASURER						
101-253-704.000	WAGES - TREASURER	32,191.52	18,572.10	0.00	13,619.42	57.69
101-253-705.000	DEPUTY WAGES - TREASURER	15,000.00	4,259.55	0.00	10,740.45	28.40
101-253-721.000	EMPLOYER'S FICA	3,187.00	1,565.79	0.00	1,621.21	49.13
101-253-722.000	EMPLOYER'S MEDICARE	746.00	366.19	0.00	379.81	49.09
101-253-723.000	HEALTH INSURANCE	4,200.00	2,422.95	0.00	1,777.05	57.69
101-253-780.000	POSTAGE - TREASURER	3,000.00	1,442.52	0.00	1,557.48	48.08
101-253-811.000	COMPUTER SUPPORT/MAINT TREAS	1,166.00	1,166.00	0.00	0.00	100.00
101-253-860.000	MEMBERSHIPS/MILEAGE	100.00	67.00	0.00	33.00	67.00
101-253-861.000	EDUCATION/TRAINING -TREASURER	200.00	200.00	0.00	0.00	100.00
Total Dept 253 - TREASURER		59,790.52	30,062.10	0.00	29,728.42	50.28
Dept 265 - BUILDING & GROUNDS						
101-265-704.000	WAGES - BLDG/GROUNDS	5,000.00	1,359.02	30.48	3,640.98	27.18
101-265-721.000	EMPLOYER'S FICA	124.00	9.92	1.89	114.08	8.00
101-265-722.000	EMPLOYER'S MEDICARE	30.00	2.32	0.44	27.68	7.73
101-265-741.000	SNOW & GRASS SERVICES	5,500.00	260.00	0.00	5,240.00	4.73
101-265-801.000	CONTRACTUAL SERVICES	1.00	1.00	0.00	0.00	100.00
101-265-920.000	UTILITIES	6,500.00	2,705.88	0.00	3,794.12	41.63

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 265 - BUILDING & GROUNDS		17,155.00	4,338.14	32.81	12,816.86	25.29
Dept 276 - TOWNSHIP CEMETERY						
101-276-930.000	MAINTENANCE - CEMETERY	3,500.00	1,184.00	0.00	2,316.00	33.83
Total Dept 276 - TOWNSHIP CEMETERY		3,500.00	1,184.00	0.00	2,316.00	33.83
Dept 301 - ORDINANCE ENFORCEMENT						
101-301-704.000	WAGES - CODE OFFICIAL	12,600.00	0.00	0.00	12,600.00	0.00
101-301-711.000	LIQUOR INSPECTIONS	1,300.00	751.94	107.42	548.06	57.84
101-301-721.000	EMPLOYER'S FICA	1,011.00	46.62	6.66	964.38	4.61
101-301-722.000	EMPLOYER'S MEDICARE	237.00	10.91	1.56	226.09	4.60
101-301-860.000	MEMBERSHIPS/MILEAGE	750.00	0.00	0.00	750.00	0.00
101-301-960.000	TELEPHONE - CODE OFFICIAL	1,000.00	397.49	0.00	602.51	39.75
Total Dept 301 - ORDINANCE ENFORCEMENT		16,898.00	1,206.96	115.64	15,691.04	7.14
Dept 371 - INSPECTIONS						
101-371-704.000	WAGES - INSPECTIONS	35,450.00	20,669.00	1,465.00	14,781.00	58.30
101-371-706.000	ELECTRICAL WAGES	7,500.00	5,725.02	1,099.70	1,774.98	76.33
101-371-707.000	MECHANICAL WAGES	6,000.00	6,281.94	1,569.72	(281.94)	104.70
101-371-708.000	PLUMBING WAGES	5,000.00	2,339.69	256.42	2,660.31	46.79
101-371-709.000	SECRETARY WAGES	32,085.93	19,360.54	0.00	12,725.39	60.34
101-371-709.001	VACATION- SECY	2,500.00	1,815.12	0.00	684.88	72.60
101-371-721.000	EMPLOYER'S FICA	6,028.00	3,558.98	272.23	2,469.02	59.04
101-371-722.000	EMPLOYER'S MEDICARE	1,345.00	832.32	63.67	512.68	61.88
101-371-723.000	HEALTH INSURANCE	4,200.00	1,393.48	0.00	2,806.52	33.18
101-371-724.000	RETIREMENT	2,558.00	728.40	0.00	1,829.60	28.48
101-371-727.000	OFFICE SUPPLIES - INSPECTIONS	250.00	250.00	0.00	0.00	100.00
101-371-780.000	POSTAGE - BUILDING	200.00	41.62	0.00	158.38	20.81
101-371-811.000	COMPUTER SUPPORT/MAINT BLDG	1,239.00	0.00	0.00	1,239.00	0.00
101-371-850.000	TELEPHONE - BLDG	1,300.00	1,303.45	0.00	(3.45)	100.27
101-371-860.000	MEMBERSHIPS/MILEAGE	1,200.00	800.51	0.00	399.49	66.71
101-371-964.000	REFUNDS	1,400.00	2,460.00	0.00	(1,060.00)	175.71
Total Dept 371 - INSPECTIONS		108,255.93	67,560.07	4,726.74	40,695.86	62.41
Dept 400 - PLANNING COMMISSION						
101-400-704.000	WAGES - PLANNING	6,228.00	1,983.32	52.00	4,244.68	31.85
101-400-714.000	SECRETARY PER DEIM	900.00	355.00	0.00	545.00	39.44
101-400-721.000	EMPLOYER'S FICA	442.00	138.35	0.00	303.65	31.30
101-400-722.000	EMPLOYER'S MEDICARE	104.00	32.37	0.00	71.63	31.13
101-400-780.000	POSTAGE - PLANNING	150.00	109.70	(52.00)	40.30	73.13
101-400-806.100	PLANNER SITE PLAN REVIEWS/ATTY/ENG/FIRE	8,000.00	5,032.50	0.00	2,967.50	62.91
101-400-814.000	COMMUNITY PLANNER	6,600.00	3,300.00	0.00	3,300.00	50.00
101-400-822.000	P.D.R. COMMITTEE	750.00	750.00	0.00	0.00	100.00
101-400-861.000	EDUCATION/TRAINING	1,000.00	132.00	0.00	868.00	13.20
101-400-901.000	PRINTING/PUBLISHING - PLANNING	750.00	432.90	0.00	317.10	57.72
101-400-960.000	LAND DIVISION SPLITS	1,200.00	351.12	0.00	848.88	29.26
Total Dept 400 - PLANNING COMMISSION		26,124.00	12,617.26	0.00	13,506.74	48.30

PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDDT
		AMENDED BUDGET	NORMAL	11/30/2022	11/30/2022	MONTH 11/30/2022	BALANCE	
						INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 412 - ZONING BOARD OF APPEAL								
101-412-704.000	WAGES - Z.B.A.	1,060.00		0.00		0.00	1,060.00	0.00
101-412-709.000	SECRETARY WAGES	300.00		0.00		0.00	300.00	0.00
101-412-721.000	EMPLOYER'S FICA	85.00		0.00		0.00	85.00	0.00
101-412-722.000	EMPLOYER'S MEDICARE	20.00		0.00		0.00	20.00	0.00
101-412-780.000	POSTAGE - ZBA	100.00		81.35		0.00	18.65	81.35
101-412-901.000	PRINTING/PUBLISHING - Z.B.A.	200.00		0.00		0.00	200.00	0.00
Total Dept 412 - ZONING BOARD OF APPEAL		1,765.00		81.35		0.00	1,683.65	4.61
Dept 446 - ROADS								
MAINTENANCE/CHLORIDE - ROADS								
101-446-930.001	POWELL RD RECONSTRUCTION & ENGINEERING	26,410.00		18,454.86		0.00	7,955.14	69.88
101-446-930.010	DRAIN MAINTENANCE	4,000.00		0.00		0.00	0.00	100.00
101-446-930.011	LIMESTONE	26,595.00		26,595.00		0.00	0.00	0.00
101-446-930.012						0.00	0.00	100.00
Total Dept 446 - ROADS		148,005.00		136,049.86		0.00	11,955.14	91.92
Dept 447 - ENGINEERS								
101-447-819.000	SPALDING, DEDECKER & ASSOCIATES	9,700.00		0.00		0.00	9,700.00	0.00
Total Dept 447 - ENGINEERS		9,700.00		0.00		0.00	9,700.00	0.00
Dept 528 - TRANSFER SITE								
WAGES - TRANSFER SITE								
101-528-704.000	EMPLOYER'S FICA	1,510.00		268.00		268.00	1,242.00	17.75
101-528-721.000	EMPLOYER'S MEDICARE	100.00		16.61		16.61	83.39	16.61
101-528-722.000	TRANSFER SITE MONTHLY EXP	24.00		3.89		3.89	20.11	16.21
101-528-809.000	MAINTENANCE -TRANSFER SITE	67,380.00		39,305.00		0.00	28,075.00	58.33
101-528-930.000		1,500.00		0.00		0.00	1,500.00	0.00
Total Dept 528 - TRANSFER SITE		70,514.00		39,593.50		288.50	30,920.50	56.15
Dept 756 - TOWNSHIP PARK								
WAGES - PARK								
101-756-704.000	EMPLOYER'S FICA	3,888.65		2,268.35		324.05	1,620.30	58.33
101-756-721.000	EMPLOYER'S MEDICARE	242.00		140.63		20.09	101.37	58.11
101-756-807.000	MACOMB ORCHARD TRAIL	57.00		32.89		4.70	24.11	57.70
101-756-821.000	PARK IMPROVEMENTS - NORTH AVE.	7,000.00		0.00		0.00	7,000.00	0.00
101-756-860.000	MEMBERSHIPS/MILEAGE	80,000.00		3,945.00		0.00	76,055.00	4.93
101-756-920.000	UTILITIES - PARK	150.00		150.00		0.00	0.00	100.00
101-756-930.000	MAINTENANCE - PARK	500.00		194.96		0.00	305.04	38.99
Total Dept 756 - TOWNSHIP PARK		13,200.00		13,093.42		0.00	106.58	99.19
Total Dept 756 - TOWNSHIP PARK		105,037.65		19,825.25		348.84	85,212.40	18.87
Dept 794 - SENIOR CENTER								
WAGES - SENIOR CENTER								
101-794-704.000	EMPLOYER'S FICA	15,000.00		9,875.84		1,587.60	5,124.16	65.84
101-794-721.000	EMPLOYER'S MEDICARE	930.00		612.30		98.43	317.70	65.84
101-794-722.000	OFFICE SUPPLIES	218.00		143.20		23.03	74.80	65.69
101-794-727.000	BINGO/CRAFTS/EVENT TICKETS	1,500.00		953.11		0.00	546.89	63.54
101-794-771.000	POSTAGE - SENIORS	8,000.00		8,473.14		0.00	(473.14)	105.91
101-794-780.000		1,150.00		594.00		0.00	556.00	51.65

REVENUE AND EXPENDITURE REPORT FOR ARMADA TOWNSHIP
PERIOD ENDING 11/30/2022

GL NUMBER	DESCRIPTION	2022-23 AMENDED BUDGET	YTD BALANCE 11/30/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-794-850.000	INTERNET/PHONE/CABLE/ETC.	2,400.00	1,537.34	0.00	862.66	64.06
101-794-920.000	UTILITIES - SENIORS	3,200.00	1,722.17	0.00	1,477.83	53.82
101-794-930.000	MAINTENANCE - SENIORS	5,500.00	1,529.50	0.00	3,970.50	27.81
Total Dept 794 - SENIOR CENTER		37,898.00	25,440.60	1,709.06	12,457.40	67.13
TOTAL EXPENDITURES		1,326,345.99	502,413.81	8,240.32	823,932.18	37.88
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		940,213.50	582,588.43	800.00	357,625.07	61.96
TOTAL EXPENDITURES		1,326,345.99	502,413.81	8,240.32	823,932.18	37.88
NET OF REVENUES & EXPENDITURES		(386,132.49)	80,174.62	(7,440.32)	(466,307.11)	20.76

INVOICE GL DISTRIBUTION REPORT FOR ARMADA TOWNSHIP
POST DATES 10/13/2022 - 11/09/2022
UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 GOVERNING BODY					
101-101-727.000	OFFICE SUPPLIES - GOVT	MARY SWIACKI	PRINTER FOR BLDG DEPT - AMAZON PURCHA	275.59	
101-101-727.000	OFFICE SUPPLIES - GOVT	JOHN PATEREK	LANYARDS FOR TRANSFER SITE	8.99	
101-101-727.000	OFFICE SUPPLIES - GOVT	STAPLES ADVANTAGE	ENVELOPES/POSTAGE METER LABELS/COFFEE	251.76	
101-101-727.000	OFFICE SUPPLIES - GOVT	PITNEY BOWES - SUPPLIES	SENDPRO PRINTER INK REFILL	59.49	
101-101-850.000	INTERNET/PHONE/WEBSITE	JOHN PATEREK	5 GOTOMEETING ONLINE ACCESS @\$19 EACH	95.00	
101-101-901.000	LEGAL NOTICES/PUBLICATIONS-GOV	THE RECORD	9.26.22 MTG SYNOPSIS	59.00	
101-101-901.000	LEGAL NOTICES/PUBLICATIONS-GOV	THE RECORD	PUBLIC HEARING NOTICE - SINGLE WASTE	59.00	
101-101-901.000	LEGAL NOTICES/PUBLICATIONS-GOV	THE RECORD	10.12.22 MTG SYNOPSIS	59.00	
101-101-901.000	LEGAL NOTICES/PUBLICATIONS-GOV	THE RECORD	10.19.22 SPECIAL MTG SUMMARY	64.35	
101-101-922.000	STREET LIGHTING - GOVT	MACOMB COUNTY DEPT. OF R	TRAFFIC SIGNAL MAINTENANCE - THRU 9/3	12.59	
101-101-930.000	HALL REPAIR ITEMS & CLEANING	GOOD & CLEAN JANITORIAL	OCTOBER 2022	120.00	
101-101-960.000	MISCELLANEOUS EXPENSE	JOHN PATEREK	150TH ANNIVERSARY - FLOAT SUPPLIES	202.64	
		Total For Dept 101 GOVERNING BODY		1,267.41	
Dept 171 SUPERVISOR					
101-171-860.000	MEMBERSHIPS/MILEAGE	JOHN PATEREK	MILEAGE WATER/SEWER STUDY/ROAD COMM/B	79.38	
		Total For Dept 171 SUPERVISOR		79.38	
Dept 191 ELECTIONS					
101-191-731.000	VOTING MATERIALS/EQUIP MAINT	ES & S	THERMAL PAPER ROLLS FOR DS200	50.41	
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	NOTICE OF NOV 8 REGISTRATION	339.30	
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	PUBLIC ACCURACY TEST - NOV 8 ELECTION	59.00	
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	ELECTION COMMISSION MTG SYNOPSIS 10.6	59.00	
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	NOTICE OF GENERAL ELECTION	351.00	
101-191-901.000	LEGAL NOTICES/PUBLICATIONS -ELE	THE RECORD	ELEC COMMISSION SYNOPSIS	59.00	
		Total For Dept 191 ELECTIONS		917.71	
Dept 209 ASSESSING					
101-209-704.000	WAGES - ASSESSING	SANILAC APPRAISERS, INC.	CONTRACT ASSESSING - OCT 15-NOV 14	3,600.00	
101-209-704.000	WAGES - ASSESSING	SANILAC APPRAISERS, INC.	NOVEMBER BASIC	100.00	
101-209-715.000	LAND DIVISION	SANILAC APPRAISERS, INC.	OCTOBER LAND DIVISIONS- GORES	75.00	
		Total For Dept 209 ASSESSING		3,775.00	
Dept 210 ATTORNEY					
101-210-815.000	MISC MATTERS - ATTORNEY	SEIBERT AND DIOSKI, PLLC	1003222-102822	870.00	
		Total For Dept 210 ATTORNEY		870.00	
Dept 253 TREASURER					
101-253-780.000	POSTAGE - TREASURER	KCI	WINTER TAX POSTAGE DUE	738.47	
		Total For Dept 253 TREASURER		738.47	
Dept 265 BUILDING & GROUNDS					
101-265-920.000	UTILITIES	VILLAGE OF ARMADA WATER	0630222-093022	136.95	
101-265-920.000	UTILITIES	VILLAGE OF ARMADA GENERA	1/2 QTRLY DOWNTOWN SPRINKLERS	504.69	
		Total For Dept 265 BUILDING & GROUNDS		641.64	
Dept 371 INSPECTIONS					
101-371-811.000	COMPUTER SUPPORT/MAINT BLDG	B S & A SOFTWARE	110122-110123 ANNUAL BUILDING FEE	1,239.00	
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	092922-101122	47.50	
101-371-860.000	MEMBERSHIPS/MILEAGE	MEL MCNUTT	101222-102622 - 86 MILES	53.75	
		Total For Dept 371 INSPECTIONS		1,340.25	
Dept 756 TOWNSHIP PARK					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 756 TOWNSHIP PARK					
101-756-930.000	MAINTENANCE - PARK	L.S. WALKER CO.	CLOSE PARK RESTROOMS	300.00	
101-756-930.000	MAINTENANCE - PARK	GOOD & CLEAN JANITORIAL	OCTOBER 2022	40.00	
		Total For Dept 756 TOWNSHIP PARK		340.00	
Dept 794 SENIOR CENTER					
101-794-771.000	BINGO/CRAFTS/EVENT TICKETS	ZEHNDER'S OF FRANKENMUTH	NOV. 29, 2022 ZEHNDERS CHRISTMAS LUNC	2,756.00	
101-794-780.000	POSTAGE - SENIORS	MARY SWIACKI	POSTAGE DUE	8.00	
101-794-920.000	UTILITIES - SENIORS	EGLE	WSSN: 2031250 - ANNUAL NON COMMUNITY	161.70	
101-794-930.000	MAINTENANCE - SENIORS	CULLIGAN WATER CONDITION	DURACUBE 40 LB	14.75	
101-794-930.000	MAINTENANCE - SENIORS	L.S. WALKER CO.	SENIORS - REPAIR MENS TOILET AND URIN	209.70	
101-794-930.000	MAINTENANCE - SENIORS	GOOD & CLEAN JANITORIAL	OCTOBER 2022	70.00	
		Total For Dept 794 SENIOR CENTER		3,220.15	
		Total For Fund 101 GENERAL FUND		13,190.01	
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-797.000	EMS EXPENSES	BOUND TREE MEDICAL, LLC	22-495	40.95	
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	EMERGENCY VEHICLES PLUS	22-499	200.85	
206-336-801.000	CONTRACTUAL SERVICES	ARBOR PROFESSIONAL SOLUT	22-493	55.00	
206-336-801.000	CONTRACTUAL SERVICES	ACCUMED GROUP	22-521	1,766.79	
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	EMERGENCY VEHICLES PLUS	22-498	227.24	
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	NATIONAL HOSE TESTING SU	22-505	510.00	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	22-492	940.48	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	APOLLO FIRE APPARATUS SA	22-503	106.50	
206-336-931.000	VEHICLE MAINT/INSPECTIONS	R & R FIRE TRUCK REPAIR	22-576	400.05	
		Total For Dept 336 FIRE OPERATING		4,247.86	
Dept 651 AMBULANCE-ALS					
206-651-720.001	UNIFORM ALLOWANCE	COOL THREADS EMBROIDERY	22-512 KENNEDY	39.00	
		Total For Dept 651 AMBULANCE-ALS		39.00	
		Total For Fund 206 FIRE FUND		4,286.86	
Fund 701 TRUST & AGENCY FUND					
Dept 000					
701-000-297.000	CUSTOMER IN/OUT	GENERAL FUND.	BOND TRANSFER BFG21072 -	75.00	
		Total For Dept 000		75.00	
		Total For Fund 701 TRUST & AGENCY FUND		75.00	

INVOICE GL DISTRIBUTION REPORT FOR ARMADA TOWNSHIP
POST DATES 10/13/2022 - 11/09/2022
UNJOURNALIZED
OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	13,190.01	
			Fund 206 FIRE FUND	4,286.86	
			Fund 701 TRUST & AGENC	75.00	
			Total For All Funds:	17,551.87	

INVOICE GL DISTRIBUTION REPORT FOR ARMADA TOWNSHIP
POST DATES 10/13/2022 - 11/09/2022
JOURNALIZED
PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.206	DUE FROM FIRE FUND	VERIZON WIRELESS - BLDG-	082322-092222	329.91	789
101-000-123.000	PREPAID EXPENSES	PITNEY BOWES BANK INC PU	POSTAGE METER REFILL	400.00	27628
101-000-758.000	SENIOR SMART MUNICIPAL CREDITS	PREFERRED CHARTER SERVIC	SEPTEMBER 9, 2022 TRIP TO CRANBROOK	1,390.00	27625
101-000-759.001	SENIOR SMART COMMUNITY CREDITS	PREFERRED CHARTER SERVIC	NOVEMBER 29, 2022 TRIP TO FRANKENMUTH	1,690.00	27625
101-000-759.001	SENIOR SMART COMMUNITY CREDITS	PREFERRED CHARTER SERVIC	JULY 21, 2022 SENIOR MYSTERY TRIP TO	1,490.00	27625
101-000-759.001	SENIOR SMART COMMUNITY CREDITS	PREFERRED CHARTER SERVIC	JUNE 27, 2022 TRIP TO ZEFS LIGHTHOUSE	1,390.00	27625
		Total For Dept 000		6,689.91	
Dept 101 GOVERNING BODY					
101-101-719.000	LIFE INSURANCE - GOVERNMENTAL	MEDMUTUAL LIFE	BAL DUE 110122-020123	243.58	27618
101-101-850.000	INTERNET/PHONE/WEBSITE	COMCAST - HALL	101522-111422	380.98	790
101-101-864.000	SIRENS/MAINTENANCE	DTE - 920015567687 -7511	082522-092322	35.12	786
101-101-864.000	SIRENS/MAINTENANCE	DTE - 920015567661 -7167	082522-092322	35.12	787
101-101-864.000	SIRENS/MAINTENANCE	DTE SIREN 80967 NORTH AV	090122-093022	35.12	792
101-101-901.000	LEGAL NOTICES/PUBLICATIONS- GOV	CITI CARDS	EMPLOYMENT AD - BLDG/PLANNING	16.24	27627
101-101-922.000	STREET LIGHTING - GOVT	DTE - STREET LIGHTS 9100	090122-09322	254.09	794
101-101-930.000	HALL REPAIR ITEMS & CLEANING	GOOD & CLEAN JANITORIAL	SEPTEMBER PARK RESTROOMS	60.00	27619
101-101-930.000	HALL REPAIR ITEMS & CLEANING	CITI CARDS	FURNACE FILTERS FROM AMAZON	143.29	27627
101-101-940.000	COPIER LEASE	APPLIED INNOVATION	101022-110922 ADDL COLOR COPIES	171.83	27622
		Total For Dept 101 GOVERNING BODY		1,375.37	
Dept 265 BUILDING & GROUNDS					
101-265-920.000	UTILITIES	SEMCO ENERGY-TWP. HALL	081622-091422	16.51	784
101-265-920.000	UTILITIES - HALL	DTE ENERGY - TWP HALL 91	090122-093022	116.56	791
		Total For Dept 265 BUILDING & GROUNDS		133.07	
Dept 371 INSPECTIONS					
101-371-850.000	TELEPHONE - BLDG	VERIZON WIRELESS - BLDG-	082322-092222	49.84	789
101-371-964.000	REFUNDS	SKILL CRAFT CONSTRUCTION	RETURN INSPECTION FEES: PROJECT CANCE	1,060.00	27621
		Total For Dept 371 INSPECTIONS		1,109.84	
Dept 400 PLANNING COMMISSION					
101-400-806.100	PLANNER SITE PLAN REVIEWS/ATTY/	MCKENNA ASSOCIATES INC.	MILLER FARMS - SITE PLAN REVIEW	725.00	27623
101-400-806.100	PLANNER SITE PLAN REVIEWS/ATTY/	MCKENNA ASSOCIATES INC.	HENSHAW PRE-DEVELOPMENT MEETING	150.00	27623
101-400-814.000	COMMUNITY PLANNER	MCKENNA ASSOCIATES INC.	SEPTEMBER PLANNING RETAINER	550.00	27623
101-400-861.000	EDUCATION/TRAINING	CITI CARDS	C. MARTIN - RIGHT TO FARM ACT MTG-MTA	40.00	27627
		Total For Dept 400 PLANNING COMMISSION		1,465.00	
Dept 756 TOWNSHIP PARK					
101-756-920.000	UTILITIES - PARK	DTE- PAVILLION 9100 047	PAVILLION 082322-092222	46.01	785
101-756-930.000	MAINTENANCE - PARK	MGM CONTAINER SERVICES C	110122-113022	106.20	27624
		Total For Dept 756 TOWNSHIP PARK		152.21	
Dept 794 SENIOR CENTER					
101-794-920.000	UTILITIES - SENIORS	SEMCO ENERGY - SENIOR CE	081622-091422	23.35	783
101-794-920.000	UTILITIES - SENIORS	DTE ENERGY - SENIOR 9100	082322-092222	89.91	788
101-794-920.000	UTILITIES - SENIORS	CITY OF RICHMOND	BACTERIA ANALYSIS FOR 3 WATER SAMPLES	60.00	27626
101-794-920.000	UTILITIES - OUTDOOR LIGHTS	DTE - SENIOR OUT	9100 090722-100622	26.81	793
		Total For Dept 794 SENIOR CENTER		200.07	
		Total For Fund 101 GENERAL FUND		11,125.47	
Fund 206 FIRE FUND					

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund 206 FIRE FUND						
Dept 336 FIRE OPERATING	HEALTH INSURANCE	ALLIANCE HEALTH & LIFE	22-515	110122-113022	5,228.95	638
206-336-723.000	HEALTH INSURANCE	HUMANA	22-502	NOVEMBER 2022	558.68	639
206-336-723.000	OFFICE SUPPLIES	CARD SERVICE CENTER	22-433	AMAZON: NEW COMPUTER - PFEIFL	579.99	17695
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	22-469	AMAZON: NEW COMPUTER	579.99	17695
206-336-727.000	OFFICE SUPPLIES	CARD SERVICE CENTER	22-489	AMAZON: PHONE CHARGER	29.07	17695
206-336-727.000	OFFICE SUPPLIES	RICOH USA, INC.	22-514	110722-120622	75.94	17697
206-336-733.000	FUEL	CARD SERVICE CENTER	22-447	AMAZON: DIESEL EXHAUST FLUID	88.00	17695
206-336-733.000	FUEL	FOSTER BLUE WATER OIL CO	22-517		1,540.98	17696
206-336-742.000	STATION SUPPLIES	CARD SERVICE CENTER	22-506	MENARDS: CLEANING SUPPLIES	150.03	17695
206-336-743.000	VEHICLE SUPPLIES	VINCKIER FOODS ARMADA	22-510	HARDWARE	20.59	17687
206-336-743.000	VEHICLE SUPPLIES	CARD SERVICE CENTER	22-444	AMAZON: WHELEN EMERGENCY RED D	44.95	17695
206-336-797.000	EMS EXPENSES	LINDE GAS & EQUIPMENT IN	22-494		204.35	17684
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	CARD SERVICE CENTER	22-470	AMAZON: CAUTION TAPE	197.80	17695
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	CARD SERVICE CENTER	22-490	AMAZON: ABSORBENT	20.95	17695
206-336-826.000	COMMUNITY OUTREACH	CITI CARDS	22-485	COSTCO: OPEN HOUSE SUPPLIES	257.49	17692
206-336-826.000	COMMUNITY OUTREACH	CARD SERVICE CENTER	22-475	NFPA: OPEN HOUSE MATERIALS	288.25	17695
206-336-826.000	COMMUNITY OUTREACH	CARD SERVICE CENTER	22-510	NFPA: OPEN HOUSE	69.00	17695
206-336-826.000	COMMUNITY OUTREACH	CARD SERVICE CENTER	22-511	NFPA: OPEN HOUSE	48.00	17695
206-336-826.000	COMMUNITY OUTREACH	CARD SERVICE CENTER	22-471	GORDON FOOD - OPEN HOUSE	202.65	17695
206-336-826.000	COMMUNITY OUTREACH	CARD SERVICE CENTER	22-486	VINKIER - OPEN HOUSE	100.13	17695
206-336-827.000	FIRE & LIFE SAFETY DIVISION	CARD SERVICE CENTER	22-504	AMAZON: SD CARDS/CAMERA FIRE	42.98	17695
206-336-850.000	INTERNET/PHONE	SPRINT	22-500	082922-092822	43.00	17686
206-336-850.000	INTERNET/PHONE	COMCAST - FIRE	22-491	101522-111422	283.25	637
206-336-850.000	UTILITIES	SEMCO ENERGY FIRE - 0344	22-463	081622-091422	108.88	633
206-336-920.000	UTILITIES	SEMCO ENERGY - FIRE 003	22-462	081622-091422	184.76	634
206-336-920.000	UTILITIES	DTE - FIRE 9100 017 03	22-481	082322-092222	451.33	635
206-336-920.000	UTILITIES	DTE - FIRE 910001701762	22-482	082322-092222	169.05	636
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	MGM CONTAINER SERVICES C	22-501	110122-113022	106.20	17685
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	VINCKIER FOODS ARMADA	22-406	WALL ANCHORS FOR SPEAKERS	53.75	17687
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	VINCKIER FOODS ARMADA	22-435	LINE TRIMER	21.99	17687
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	VINCKIER FOODS ARMADA	22-477	ELEC BOXES	11.67	17687
206-336-931.000	VEHICLE MAINT/INSPECTIONS	VINCKIER FOODS ARMADA	22-411	BOLTS	1.48	17687
Total For Dept 336 FIRE OPERATING					11,764.13	
Total For Fund 206 FIRE FUND					11,764.13	
Fund 701 TRUST & AGENCY FUND						
Dept 000	CUSTOMER IN/OUT	GENERAL FUND.		BOND TRANSFER BFG21070 24000 DAYTON	175.00	3246
701-000-297.000	CUSTOMER IN/OUT	GENERAL FUND.		BOND TRANSFER BFG20047 17134 34 MILE	50.00	3246
701-000-297.000	BFG21065 - PB210071	Skill Craft Construction		BD Bond Refund	1,000.00	3247
701-000-297.000	BFG21072 - PB210081	BMS CAT of Michigan		BD Bond Refund	425.00	3248
701-000-297.000	BFG22006 - PB220008	NANNI BLDG CO INC		BD Bond Refund	1,000.00	3249
701-000-297.000	BFG19026 - PB190028	ROMANO, PAUL & MELISSA		BD Bond Refund	250.00	3250
701-000-297.000	BFG22012 - PB220016	ORCHARD CONSTRUCTION		BD Bond Refund	250.00	3251
Total For Dept 000					3,150.00	
Total For Fund 701 TRUST & AGENCY FUND					3,150.00	

GL Number	Invoice Line Desc	Vendor	PAID	Invoice Description	Amount	Check #
Fund Totals:						
				Fund 101 GENERAL FUND	11,125.47	
				Fund 206 FIRE FUND	11,764.13	
				Fund 701 TRUST & AGENC	3,150.00	
				Total For All Funds:	26,039.60	

11/03/2022 02:44 PM
User: CLERK
DB: Armada Twp

CHECK REGISTER FOR ARMADA TOWNSHIP
CHECK DATE FROM 10/13/2022 - 11/09/2022

Page: 1/1

Check Date	Bank	Check	Vendor Name	Amount
Bank TAX TAX FUND CHECKING				
10/20/2022	TAX	3231	MAUREEN FINN	119.80
10/20/2022	TAX	3232	CORELOGIC REFUNDS DEPT	3,780.00
10/20/2022	TAX	3233	MACOMB COUNTY TREASURER	106.61
10/20/2022	TAX	3234	ARMADA AREA SCHOOLS	12,096.89
10/20/2022	TAX	3235	ROMEO COMMUNITY SCHOOLS	25,097.22
10/20/2022	TAX	3236	MACOMB COUNTY TREASURER	26,956.55
10/20/2022	TAX	3237	MACOMB COUNTY TREASURER	19,408.61
10/20/2022	TAX	3238	MACOMB INTERMEDIATE SCHOOL DISTRICT	20,394.08
10/20/2022	TAX	3239	MACOMB COMMUNITY COLLEGE	6,200.50
11/02/2022	TAX	3240	ARMADA AREA SCHOOLS	11,662.59
11/02/2022	TAX	3241	ROMEO COMMUNITY SCHOOLS	278.05
11/02/2022	TAX	3242	MACOMB COUNTY TREASURER	13,011.05
11/02/2022	TAX	3243	MACOMB INTERMEDIATE SCHOOL DISTRICT	9,843.25
11/02/2022	TAX	3244	MACOMB COMMUNITY COLLEGE	2,950.28
11/02/2022	TAX	3245	MACOMB COUNTY TREASURER	9,237.71
11/02/2022	TAX	3246	ARMADA TOWNSHIP	2,784.98
TAX TOTALS:				
Total of 16 Checks:				163,928.17
Less 0 Void Checks:				0.00
Total of 16 Disbursements:				163,928.17

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
Fund: 101	GENERAL FUND					
Department: 101-171	SUPERVISOR					
101-171-704.000	026	GEN	PATEREK, JOHN W.	2,255.08	0.00	2,255.08
101-171-723.000	026	GEN	PATEREK, JOHN W.	323.06	0.00	323.06
Totals For: 101-171				2,578.14	0.00	2,578.14
Department: 101-215	CLERK					
101-215-704.000	031	GEN	SWIACKI, MARY K	2,665.22	0.00	2,665.22
101-215-705.000	061	GEN	BOYD, DAWN M	2,169.04	0.00	2,169.04
101-215-723.000	031	GEN	SWIACKI, MARY K	323.06	0.00	323.06
Totals For: 101-215				5,157.32	0.00	5,157.32
Department: 101-253	TREASURER					
101-253-704.000	111	GEN	MURRAY, SARA L.	2,476.28	0.00	2,476.28
101-253-723.000	111	GEN	MURRAY, SARA L.	323.06	0.00	323.06
Totals For: 101-253				2,799.34	0.00	2,799.34
Department: 101-371	INSPECTIONS					
101-371-704.000	022	GEN	McNUTT, MEL A	1,520.00	0.00	1,520.00
101-371-709.000	129	GEN	CZASAK, SCOTT R	858.00	0.00	858.00
101-371-709.000	123	GEN	MARTIN, CHRISTINE	2,242.50	0.00	2,242.50
Totals For: 101-371				4,620.50	0.00	4,620.50
Totals For: 101				15,155.30	0.00	15,155.30
Fund: 206	FIRE FUND					
Department: 206-336	FIRE OPERATING					
206-336-710.000	100	FIRE	KROTCHER, CHRISTOPHER	5,615.38	0.00	5,615.38
206-336-710.002	058	FIRE	SWIACKI, MARY K.	276.92	0.00	276.92
206-336-710.004	103	FIRE	BOLING, JUSTIN W	2,400.00	1,260.00	3,660.00
206-336-710.004	124	FIRE	LESOSKY, KATIE	2,400.00	1,485.00	3,885.00
206-336-710.004	131	FIRE	LEWIS, JOSEPH	288.00	0.00	288.00
206-336-710.004	121	FIRE	MCCOLLOM, DONNA	144.00	0.00	144.00
206-336-710.004	126	FIRE	MOSS, BENJAMIN	1,440.00	0.00	1,440.00
206-336-710.004	052	FIRE	MSAL, JOHN H.	210.00	0.00	210.00
206-336-710.004	106	FIRE	OFFNER, MATTHEW	1,164.00	0.00	1,164.00
206-336-710.004	132	FIRE	TOTH, RYAN	672.00	0.00	672.00
206-336-710.004	128	FIRE	WRONSKI, JOSHUA	240.00	0.00	240.00
206-336-710.005	103	FIRE	BOLING, JUSTIN W	260.00	0.00	260.00
206-336-710.005	074	FIRE	FINKBEINER, CHAD R.	45.00	0.00	45.00
206-336-710.005	127	FIRE	FISHER, DOMINICA	45.00	0.00	45.00
206-336-710.005	124	FIRE	LESOSKY, KATIE	100.00	0.00	100.00
206-336-710.005	131	FIRE	LEWIS, JOSEPH	90.00	0.00	90.00
206-336-710.005	047	FIRE	MALBURG, JACOB	60.00	0.00	60.00
206-336-710.005	126	FIRE	MOSS, BENJAMIN	120.00	0.00	120.00
206-336-710.005	106	FIRE	OFFNER, MATTHEW	160.00	0.00	160.00
206-336-710.005	076	FIRE	SHAFER, NICHOLAS W.	60.00	0.00	60.00
206-336-710.005	132	FIRE	TOTH, RYAN	545.00	0.00	545.00
206-336-710.005	059	FIRE	WALKOWSKI, NICHOLAS	60.00	0.00	60.00
206-336-723.000	107	FIRE	HANNA, MATTHEW B	300.00	0.00	300.00

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
206-336-723.000	100	FIRE	KROTCHER, CHRISTOPHER	307.72	0.00	307.72
Totals For: 206-336				17,003.02	2,745.00	19,748.02
Department: 206-651		AMBULANCE-ALS				
206-651-710.007	110	FIRE	FRANCESCHI, ERIC M	4,060.26	0.00	4,060.26
206-651-710.007	107	FIRE	HANNA, MATTHEW B	4,585.56	0.00	4,585.56
206-651-710.007	108	FIRE	HEATH, BRANDON E	4,060.26	0.00	4,060.26
206-651-710.007	043	FIRE	KANEHL, KEVIN T.	5,111.32	0.00	5,111.32
206-651-710.007	083	FIRE	KENNEDY, KURTIS M.	3,493.76	0.00	3,493.76
206-651-710.007	045	FIRE	KUHN, THOMAS J.	5,111.32	0.00	5,111.32
206-651-710.007	072	FIRE	MYNY, COLLIN J.	4,399.00	0.00	4,399.00
206-651-710.007	109	FIRE	PELLERITO, JOSEPH R	3,712.12	0.00	3,712.12
206-651-710.007	055	FIRE	PFEIFLE, ANDREW J.	5,111.32	0.00	5,111.32
206-651-710.008	110	FIRE	FRANCESCHI, ERIC M	0.00	105.06	105.06
206-651-710.008	107	FIRE	HANNA, MATTHEW B	0.00	876.02	876.02
206-651-710.008	108	FIRE	HEATH, BRANDON E	0.00	404.79	404.79
206-651-710.008	043	FIRE	KANEHL, KEVIN T.	0.00	3,544.17	3,544.17
206-651-710.008	083	FIRE	KENNEDY, KURTIS M.	0.00	1,137.12	1,137.12
206-651-710.008	045	FIRE	KUHN, THOMAS J.	0.00	940.29	940.29
206-651-710.008	072	FIRE	MYNY, COLLIN J.	0.00	933.76	933.76
206-651-710.008	109	FIRE	PELLERITO, JOSEPH R	0.00	1,838.56	1,838.56
206-651-710.008	055	FIRE	PFEIFLE, ANDREW J.	0.00	1,952.91	1,952.91
206-651-710.011	110	FIRE	FRANCESCHI, ERIC M	0.00	361.53	361.53
206-651-710.011	107	FIRE	HANNA, MATTHEW B	0.00	389.34	389.34
206-651-710.011	108	FIRE	HEATH, BRANDON E	0.00	361.53	361.53
206-651-710.011	043	FIRE	KANEHL, KEVIN T.	0.00	433.98	433.98
206-651-710.011	083	FIRE	KENNEDY, KURTIS M.	0.00	296.64	296.64
206-651-710.011	045	FIRE	KUHN, THOMAS J.	0.00	433.98	433.98
206-651-710.011	072	FIRE	MYNY, COLLIN J.	0.00	373.50	373.50
206-651-710.011	109	FIRE	PELLERITO, JOSEPH R	0.00	315.18	315.18
206-651-710.011	055	FIRE	PFEIFLE, ANDREW J.	0.00	433.98	433.98
Totals For: 206-651				39,644.92	15,132.34	54,777.26
Totals For: 206				56,647.94	17,877.34	74,525.28
Grand Totals				71,803.24	17,877.34	89,680.58

CORRESPONDENCE & INFORMATION

8

LAW OFFICES
SEIBERT AND DLOSKI
PROFESSIONAL LIMITED LIABILITY COMPANY
19500 HALL ROAD, SUITE 101
CLINTON TOWNSHIP, MICHIGAN 48038

ROBERT J. SEIBERT
CHRISTINE D. ANDERSON

TELEPHONE:
(586) 469-3800
FACSIMILE:
(586) 469-2443

February 12, 2021

Via Email

Township of Armada Board of Trustees
c/o Mary Swiacki, Clerk
223 East Gates
Romeo, MI 48065-4405

Re: 2021 Professional Legal Services

Dear Board Members:

As you may be aware, our office has provided professional legal services to Armada Township for almost 40 years. During that time period, we have maintained an hourly rate for legal services substantially below market. We maintained an hourly rate of \$80 for over two decades until a moderate increase in January, 2018 to \$100 per hour. Beginning March 1, 2021, our hourly rate will increase to \$120. This rate continues to be well below market and the lowest rate in Macomb County for any legal service provider. All other terms and conditions pursuant to which we perform professional legal services will remain the same.

Very truly yours,

SEIBERT AND DLOSKI
Professional Limited Liability Company



Robert J. Seibert
RJS/laf



Christine D. Anderson
CDA/laf

- ☒ Paterek
- ☒ Goetzinger
- ☒ Swiacki
- ☒ Einlay
- ☒ Murray

☒ File

Copies to:
☒ Paterek
☒ Goetzinger
☒ Swiacki
☒ Grembi
☒ Murray



PROFESSIONAL AUDITING SERVICES

Rehmann

April 13, 2021

Ms. Mary K. Swiacki, CMMC
Armada Township Clerk
Armada Township
23121 E Main, P.O. Box 578
Armada, MI 48005

Dear Mary,

We have appreciated the opportunity to serve as auditors of Armada Township over the past three years and are hopeful to continue the relationship for the years ending June 30, 2022 through 2024.

Our mission is to bring energy, focus and integrity to every interaction — relentlessly pursuing expertise to accelerate your goals. This means that the Township will:

- have the audits managed and performed by full-time governmental professionals who know your operations
- work with a team known for excellence and efficiency in government financial reporting
- continue to have access to customized training and value-added services
- benefit from Rehmann's extensive and unique use of technology
- understand and appreciate our approach of budgeting *better hours* rather than *more hours*

Rehmann understands your unique challenges, we know what to expect and we will share best practices. Our experience and understanding of the Township allows us to serve you with minimal disruption while maintaining a high level of engagement effectiveness.

We look forward to hearing from you regarding your decision. In the meantime, please contact me with any questions you may have. This proposal is a firm, irrevocable offer for 90 days to provide independent auditing services at the prices quoted herein.

Thank you for choosing Rehmann.

Sincerely,

Rehmann Robson LLC

Daniel B. Clark, CPA
Principal

FEES

Based on our discussions, the estimated fees are as follows:

SERVICE	2022	2023	2024
Financial statement audit	\$16,500	\$17,100	\$17,750
Preparation of Form F65	750	775	800
Preparation of Form 5572	500	525	550
Capital asset schedule	500	525	550
TOTAL	\$ 18,250	\$ 18,925	\$ 19,650

This proposal is based on professional standards in effect as of the date of our proposal. Our fees are based on the assumption that the Township will provide a reasonably adjusted trial balance at the beginning of our audit and that current standards remain applicable. Should the Township require assistance in obtaining a reasonably adjusted trial balance or professional standards significantly change making our estimate unreasonable, we will work with the Township in arriving at a new fee that is commensurate with the additional work and hours required prior to performing such services.

In addition, fees for out-of-pocket expenses and travel related costs such as mileage will be billed separately, at actual cost and not to exceed \$500.

HOURLY RATES

If the Township wishes to extend or request additional services, we will discuss the work in advance to ensure agreement on scope and fees, which will be determined based on the amount of professional time and the level of personnel required to complete the project. Our hourly rates are as follows:

LEVEL	RATE
Principal	\$490
Senior Manager	\$365
Manager	\$310
Senior	\$250
Staff	\$190-225

NEXT STEPS

Thank you for the opportunity to propose services to the Township. We are confident Rehmann will meet and exceed your expectations. Please contact us with any questions you may have.

Daniel Clark, CPA | 313.202.7400 | daniel.clark@rehmann.com



HOURLY FEE SCHEDULE

Effective January 1, 2022

PROFESSIONAL SERVICES:

GENERAL CONDITIONS – SPALDING DEDECKER ASSOCIATES, INC.

1. For classifications indicated with "+", overtime work will be charged at a rate 1.3 times the indicated rate, for time worked in excess of 8 hours per day.
2. If a Retainer is paid to initialize the Project, the retainer will be credited toward the final payment due for the Project.
3. Fees are due and payable monthly, within 30 days after the date of the invoice. All fees not paid within 30 days of the invoice date will be subject to an additional late-payment charge of 1% (of the invoiced amount) per month, beginning from said thirtieth day. SDA reserves the right to suspend or terminate its work upon failure of the Client to pay invoices as due.
4. All drawings and other documents produced under the terms of this Agreement are instruments of service belonging to SDA, and they cannot be used for any reason other than for this Project.
5. The Client agrees to limit SDA's liability to the Client, due to SDA's negligent acts, errors, or omissions, such that the total aggregate liability of SDA shall not exceed \$10,000 or SDA's total fee for the service rendered on this Project, whichever is greater.
6. In consideration of substantial costs incurred by SDA to stop and restart work on a project once it has begun, should SDA's work be halted by the Client at any time, a project restart fee of \$500 will be due and payable immediately.
7. The Client affirms that it has secured legal rights to work on the property upon which the Project will be built or that such rights will be secured within a reasonable time period. The Client further acknowledges that non-payment of fees owed under this agreement may result in a mechanics lien being placed on the property upon which the work is being done.
8. All fees and hourly rates shown on this Hourly Fee Schedule may be increased by annually

REIMBURSABLE EXPENSES

The following items are reimbursable to the extent of 110% of actual expenses (including subcontracting expense) accrued for the project:

1. Special materials and equipment unique to the project.
2. Printing and reproductions.
3. Geotechnical Engineering and/or other Subcontracted Services.
4. Shipping and handling.



HOURLY FEE SCHEDULE

Effective January 1, 2022

PROFESSIONAL SERVICES

Where it is agreed that fees for our services will be based upon the time worked on the project, such fees will be computed at the following Hourly Rates, for each of the following classified services.

Classification	Hourly Rate
Project Executive	\$208.00
Senior Project Manager	\$187.00
Project Manager	\$171.00
Senior Planner	\$155.00
Senior Project Engineer 2 / Assistant Project Manager +	\$149.00
Senior Project Engineer +	\$139.00
Project Engineer +	\$127.00
Engineer +	\$116.00
Graduate Engineer +	\$106.00
Senior Designer +	\$127.00
Designer +	\$109.00
Senior Mapping Specialist +	\$125.00
Mapping Specialist +	\$113.00
Senior CAD Technician	\$103.00
CAD Technician 2 +	\$93.00
CAD Technician 1 +	\$85.00
Engineering Technician +	\$87.00
Sr. Project Surveyor +	\$150.00
Project Surveyor +	\$125.00
Senior Survey Technician	\$125.00
Survey Technician +	\$115.00
Senior Survey Assistant +	\$75.00
Survey Assistant +	\$65.00
One (1) Person Survey Crew (W/ Robotic Equipment) +	\$130.00
Two (2) Person Survey Crew +	\$185.00
Contract Administrator / Resident Project Representative +	\$125.00
Construction Technician 3 +	\$102.00
Construction Technician 2 +	\$94.00
Construction Technician 1 +	\$82.00
Confined Space Specialist +	\$132.00
2 Person O & M Crew +	\$291.00
Office Technician +	\$110.00
Soil Erosion Inspector +	\$87.00
Professional Traffic Engineer	\$156.00
Graduate Traffic Engineer +	\$114.00

**AGREEMENT FOR PROFESSIONAL AND
TECHNICAL PLANNING ADVISORY SERVICES**

THIS AGREEMENT, entered into this 19 day of ^{August}~~July~~, 2020, by and between the ARMADA TOWNSHIP, MACOMB COUNTY, State of Michigan, referred to as "Township" and McKENNA ASSOCIATES, INC., a Michigan corporation of Northville, Michigan, referred to as "Consultant."

WITNESS:

SECTION 1 - AGREEMENT

For and in consideration of the faithful and workmanlike performance of the services described, the Township hereby hires the Consultant and shall pay the Consultant as described in Section 8. This agreement shall continue in effect from the date of execution until such time as there is a ninety (90) day notice of termination by either the Township or the Consultant.

SECTION 2 - RETAINER SERVICES

The Consultant for its part, hereby agrees to provide the following technical and planning advisory services:

- A. The Consultant shall attend up to eight (8) regularly-scheduled Planning Commission, Zoning Board of Appeals, and Board meetings per twelve (12) month period. At the regular meetings, the professional planner shall:
 - 1. Confer with the Chairperson and/or Township Supervisor regarding the agenda prior to the meeting.
 - 2. During the meeting provide guidance and assistance regarding local and State legislation, procedures, regulations and planning, zoning and design principles.
- B. On a day-to-day basis the Consultant shall provide telephone advice, assistance and coordination with Township officials, especially the Township Supervisor and Planning Commission Chair, and others doing business with the Township in all matters pertaining to administrative, advisory and legislative responsibilities, as applied to zoning, subdivision, commercial/industrial/multiple-family and other developmental issues, as requested by the Township.
- C. Telephone conference or review with any developer regarding proposed projects in the Township.
- D. The Consultant shall make available its professional library of planning, design, development, housing, zoning and census information.
- E. The Consultant shall review potential land development proposals as to advisability and feasibility pursuant to the Township's land regulations and plans.
- F. Coordination of Township planning activities with other local, county, state, and regional agencies and authorities with jurisdiction, including but not limited to the Macomb County, Michigan Department of Natural Resources, and Michigan Department of Transportation, the Michigan State Housing Development Authority, when requested by the Township.
- G. The Consultant shall make the Township officials generally aware of the availability of sources of various funds and economic development mechanisms.

SECTION 3 - HOURLY RATED SERVICES

For services rendered pursuant to Section 3, the Township shall pay the Consultant at the hourly rate specified in Section 8.B., only upon request by the Township and a prior estimate from the Consultant:

- A. Provision of assistance on the Community Development Block Grant (CDBG) and Neighborhood Stabilization (NSP) programs and assistance on other similar Federal, State and local programs which may be applicable.

- B. Preparation for and attendance at other meetings of a planning or coordinating nature, with other agencies, developers, or groups, as requested by authorized Township officials beyond those identified above in Section 2.
- C. Professional planning and related work in the maintenance of the Master Plan and interpretation and revision of the plan as required.
- D. Provision of verbal and/or written reports, reviews and recommendations or other services (e.g., extensive revisions of zoning ordinance, map and text) to the Township as specifically requested by authorized Township officials.
- E. Review of proposed developments which require extensive economic development assistance, environmental assessments, extensive traffic studies or environmental impact statements beyond usual site plan review.
- F. Provision of other technical services related to planning, land use and spatial concerns, as may be requested by authorized Township officials.
- G. Preparation of grant applications for submission to federal, state, county or other agencies.
- H. Provision of on-site planning and zoning services as requested by authorized Township officials.
- I. Provision of other professional, technical and design services as may be requested by authorized Township officials.

SECTION 4 - REVIEW SERVICES

The Consultant shall provide written technical recommendations on site plans, special approvals, rezonings, variances, and lot splits (land divisions), in accordance with the Township Zoning Ordinance. All such work shall be paid by the Township in accordance with the schedule of fees included in Section 8.C., herein.

For each review, the Consultant shall undertake the following activities:

- A. Initially review the site using aerial photos.
- B. Discuss the case by telephone, email or in person with the applicant and Township officials regarding review issues.
- C. Review all relevant planning issues (not including specific technical engineering issues).
- D. Prior to scheduled review by the Township (in time for inclusion with agenda packages), submission of a written review and recommendation to the Township.

SECTION 5 - COOPERATION

The Consultant shall have the cooperation of Township officials, including the Township Supervisor, Clerk/Treasurer, Attorney, Engineer, and other staff and consultants in the collection of data and other information for the agreed upon services.

SECTION 6 - CONSULTANT PROVISIONS

The Consultant agrees to furnish all materials and services including salaries of employees engaged by the Consultant and other overhead expenses necessary to undertake the above services for the Township and to assume all cost, except as otherwise provided in this agreement.

SECTION 7 - TOWNSHIP PROVISIONS

If requested by the Consultant and if available, the Township shall furnish the following in digital format, or paper format if no digital version is available, without charge to the Consultant:

- A. Up-to-date copies of Township code of ordinances, including zoning and land division ordinances, forms, guidelines and policies.

- B. Copies of previously prepared studies, plans, census and other available data.
- C. Aerial photographs with property lines as available from Macomb County; reproducible GIS or CAD maps of the Township, as available.
- D. Copies of the agenda and minutes for each Planning Commission meeting, and copies of site plans, documents, applications and related information for items on each Planning Commission agenda.

SECTION 8 - COMPENSATION

For and in consideration of the faithful and professional performance and delivery of the above services as set forth herein, the Township shall pay the Consultant monthly for services pursuant to this agreement within a period of thirty (30) days after receipt from the Consultant of an itemized voucher describing services performed, and when applicable, the time spent in rendering such services at the agreed upon hourly rate, per the schedule below:

A. **Retainer under Section 2**

For services rendered pursuant to Section 2, the Township shall pay the Consultant a retainer of Five Hundred Fifty Dollars (\$550.00) per month).

B. **Hourly Rated Services under Section 3**

For services rendered pursuant to Section 3 above, the Township shall pay the Consultant at the hourly rate specified in the following schedule, including travel time to Township offices, only upon request by the Township:

Professional Classification	Rate Per Hour*	
President	\$150	* Rates include the following overhead: Accounting, Advertising and Promotion, Books, Publications and Maps, Business Entertainment, Charitable Contributions, Computers, Furniture and Fixtures, Graphics Supplies and General Insurance, Interest, Legal, Licenses, Meals, Memberships and Subscriptions, Office Equipment, Office Space and Parking, Office Supplies, Postage (Except Overnight), Professional Dues, Software, Taxes and Telephone
Executive or Senior Vice President	\$140	
Vice President	\$135	
Director	\$125	
Senior Principal or Manager	\$120	
Principal	\$110	
Senior	\$95	
Associate	\$85	
Assistant	\$75	
Building Official	\$85	
Building Code Inspector	\$80	These rates do not include photography, outside reproduction, document or materials purchases, which are invoiced additionally. Rates also do not include reimbursable costs for travel, courier, overnight mail, etc. Mileage will be invoiced at the Federal mileage rate.
Intern	\$50	
Administrative Assistant	\$42	
Consultation, preparation for, and sitting as expert witness in legal matters.	\$200	These hourly rates are valid through December 31, 2021, after which they may change per classification by a percentage equal to the increase in the Consumer Price Index for the prior 12 months per U.S. Department of Labor, Bureau of Labor Statistics

C

Compensation For Services Under Section 4

For the following reviews, fees shall be paid by the Township to the Consultant for services rendered per Section 4 of this Agreement, in accordance with the following schedule. Payment of the following fees shall not be contingent upon Township's receipt of payment from the applicants.

Subdivision (plat) Review (for conventional, manufactured home, commercial or industrial subdivision)		
a Pre-application review	Lump sum	\$300.00
b Preliminary plat review Tentative approval Final approval	Fixed base fee + cost per lot	\$700.00 plus \$20.00 per lot
c Final plat review	Fixed base fee + cost per lot	\$300.00 plus \$10.00 per lot, \$350.00 minimum charge
Site Plan Reviews		
a Detached single family condominium (site condos), multiple family or mobile home park developments	Fixed base fee + cost per dwelling unit lot	\$600.00 plus \$10.00 per unit / lot
b Cluster housing / open space development	Fixed base fee + cost per dwelling unit	\$650.00 plus \$10.00 per unit / lot
c Commercial or office development	Fixed base fee + cost per acre or fraction of acre	\$650.00 plus \$75.00 per acre
d Industrial development	Fixed base fee + cost per acre or fraction of acre	\$650.00 plus \$75.00 per acre
e Public or semipublic uses	Fixed base fee + cost per acre or fraction of acre	\$600.00 plus \$50.00 per acre
f Planning unit development or mixed-use projects	Hourly billing rate	Per Professional Fee Schedule
Special Approval / Conditional Use	Hourly billing rate	Per Professional Fee Schedule
Rezone Application Review	Hourly billing rate	Per Professional Fee Schedule
Lot Split	Hourly billing rate	Per Professional Fee Schedule
Historic District / Architectural Comm. Review	Hourly billing rate	Per Professional Fee Schedule
Dimensional (Nonuse) Variance Review • Commercial • Residential	Hourly billing rate	Per Professional Fee Schedule
Use Variance Review	Hourly billing rate	Per Professional Fee Schedule
Street and Alley Vacation	Hourly billing rate	Per Professional Fee Schedule
Amended Site Plan	Hourly billing rate	Per Professional Fee Schedule
Review of Woodlands / Wetland Plans (includes Field Inspection)	Hourly billing rate	Per Professional Fee Schedule
Site Traffic Impact Study	Hourly billing rate	Per Professional Fee Schedule
Master Deed Review	Hourly billing rate	Per Professional Fee Schedule

U.S. SPECIALTY INSURANCE COMPANY

RENEWAL CERTIFICATE



**TOKIO MARINE
HCC**

Michigan Township Participating Plan



Master Policy No. HMTTP-0110000
Certificate No. **HMTTP-341157RW**
Renewal of HMTTP-331157RW

NAMED INSURED AND ADDRESS:

ARMADA TOWNSHIP
P.O. BOX 578
23121 E. MAIN STREET
ARMADA, MI 48005
MACOMB COUNTY

AGENT NAME AND ADDRESS:

DECKER AGENCY, LLC
9848 Portage Road
Suite 101
PORTAGE, MI 49002

AGENT NO. 99900

POLICY PERIOD: From: **03/09/2022** To: **03/09/2023**
at 12:01 a.m. Standard Time at your mailing address shown above.

PAYMENT PLAN: QUARTERLY

BUSINESS DESCRIPTION: GOVERNMENTAL SUBDIVISION

In return for the payment of the premium, and subject to all terms of this policy, we agree with you to provide the insurance as stated in the policy.

This policy consists of the following coverage parts for which a premium is indicated. This premium may be subject to adjustment. Please note that the various coverage parts are afforded by different risk carriers.

The following COVERAGE PARTS are provided by U.S. SPECIALTY INSURANCE COMPANY ("USSIC"):

	PREMIUM
Commercial Property Coverage Part	\$ INCLUDED
Equipment Breakdown Coverage Part	\$ INCLUDED
Commercial Inland Marine Coverage Part	\$ INCLUDED
Commercial Crime Coverage Part	\$ INCLUDED
Commercial General Liability Coverage Part	\$ INCLUDED
Employee Benefits Liability Coverage Part	\$ INCLUDED
Law Enforcement Liability Coverage Part	\$ EXCLUDED
Public Officials Liability Coverage Part	\$ INCLUDED
Commercial Auto Coverage Part	\$ INCLUDED
Commercial EDP Coverage Part	\$ INCLUDED
TRIA Coverage	\$ EXCLUDED
TOTAL ANNUAL USSIC PREMIUM	\$ 19,272

This policy is exempt from the filing requirements of section 2236 of the insurance code of 1956, 1956 PA 218, MCL 500.2236.

The following COVERAGE PARTS are provided by the MICHIGAN TOWNSHIP PARTICIPATING PLAN ("MTPP"):

MTPP Cyber Liability Coverage Part	\$ INCLUDED
TOTAL ANNUAL MTPP PREMIUM:	\$ 672

The MTPP cyber coverage part is written pursuant to MCL section 124.5 et al.

FORMS APPLICABLE TO ALL COVERAGE PARTS:

- ☐ No changes from previous Policy Period.
- ☒ Changes on the attached endorsements shown below are effective as of the inception date of the Policy period specified above.

Refer to PKGILH0002 2020

Schedule of Forms and Endorsements

COUNTERSIGNED

3/17/2022

BY

DATE

AUTHORIZED REPRESENTATIVE



DKRagency.com

Invoice

Name of Client

ARMADA TOWNSHIP
C/O MARY SWIACKI, CLERK
23121 E MAIN STREET
ARMADA, MI 48005-0578

INVOICE NO. 4059**Date** 01/27/2022**Due Date** 02/26/2022**Service Representative**

Dustin Drabek

Effective Date	Description	Amount
03/09/2022	Public Entity Insurance Package Policy Period is One Year Includes: Michigan Township Participating Plan - Property and Liability Public Official Position Bonds Risk Control Services Payment Plan Breakdown: 1st Quarterly payment due now \$ 5,255.25 2nd Quarterly payment due 06/01/2022 \$ 4,896.25 3rd Quarterly payment due 09/01/2022 \$ 4,896.25 4th Quarterly payment due 12/01/2022 \$ 4,896.25	19,944.00

BALANCE DUE**\$19,944.00**

Please make checks payable to: Decker Agency

Phone: 800.678.4100 • Fax: 269.327.8578 • Email: info@dkragency.com

9848 Portage Road, Suite 101, Portage MI 49002



DECKER
AGENCY

DKRagency.com

Invoice

Name of Client

ARMADA TOWNSHIP
C/O MARY SWIACKI, CLERK
23121 E. MAIN STREET
ARMADA, MI 48005-0578

INVOICE NO. 4129

Date 03/01/2022

Due Date 03/31/2022

Service Representative

Dustin Drabek

EFFECTIVE DATE

DESCRIPTION

03/09/2022

Public Entity Insurance Package
Policy Period is One Year

2,665.00

Includes:

Provident Accident Policy

BALANCE DUE

\$2,665.00

Please make checks payable to: Decker Agency

Phone: 800.678.4100 • Fax: 269.327.8578 • Email: info@dkragency.com

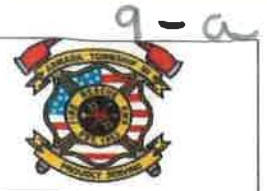
9848 Portage Road, Suite 101, Portage MI 49002

REPORTS

Armada Township Fire Department

Armada, MI

This report was generated on 11/3/2022 8:53:55 AM



Incident Statistics

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		95	
FIRE		20	
TOTAL		115	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		3	
Aid Received		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
59		51.3	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:08	0:10:23	
AVERAGE FOR ALL CALLS		0:05:19	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:24	0:02:33	
AVERAGE FOR ALL CALLS		0:01:27	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Armada Township Fire Department		67:18	

Approved

Armada Twp Fire Chief

Date 11-2-22

Signature

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Doc Id: 1645
Page # 1 of 1

Armada Township Fire Department

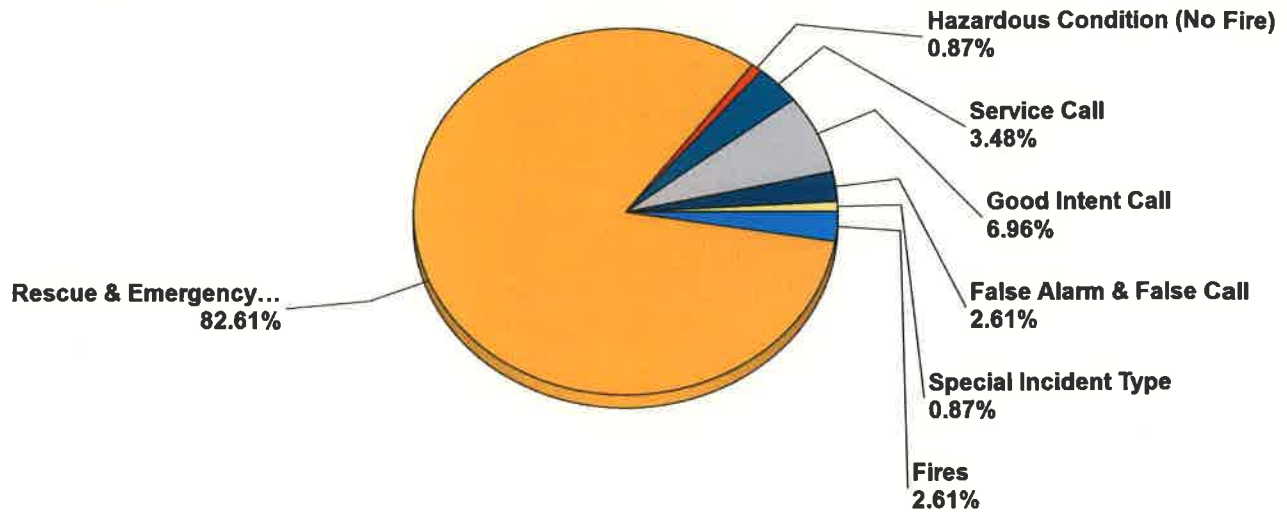
Armada, MI

This report was generated on 11/3/2022 8:54:34 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	2.61%
Rescue & Emergency Medical Service	95	82.61%
Hazardous Condition (No Fire)	1	0.87%
Service Call	4	3.48%
Good Intent Call	8	6.96%
False Alarm & False Call	3	2.61%
Special Incident Type	1	0.87%
TOTAL	115	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.74%
140 - Natural vegetation fire, other	1	0.87%
300 - Rescue, EMS incident, other	1	0.87%
321 - EMS call, excluding vehicle accident with injury	64	55.65%
322 - Motor vehicle accident with injuries	4	3.48%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.87%
324 - Motor vehicle accident with no injuries.	3	2.61%
381 - Rescue or EMS standby	22	19.13%
412 - Gas leak (natural gas or LPG)	1	0.87%
540 - Animal problem, other	1	0.87%
551 - Assist police or other governmental agency	2	1.74%
553 - Public service	1	0.87%
611 - Dispatched & cancelled en route	5	4.35%
622 - No incident found on arrival at dispatch address	2	1.74%
631 - Authorized controlled burning	1	0.87%
700 - False alarm or false call, other	1	0.87%
711 - Municipal alarm system, malicious false alarm	1	0.87%
735 - Alarm system sounded due to malfunction	1	0.87%
911 - Citizen complaint	1	0.87%
TOTAL INCIDENTS:	115	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Armada Township Fire Department

Armada, MI

This report was generated on 11/3/2022 8:54:54 AM



Average Response Time for Zone for Date Range

Zone: All Zones | Start Date: 10/01/2022 | End Date: 10/31/2022

ZONE TITLE	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
MA - Mutual/Auto Aid	13.68
SW - Southwest	9.50
NE - Northeast	5.15
NW - Northwest	4.21
AV - Village of Armada	4.21
SE - Southeast	2.92

Only REVIEWED incidents included This report shows the time in decimal format. Excludes "Cancelled" apparatus.



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Doc Id: 38
Page # 1 of 1

Planning Commission Report
November 2, 2022

Members Present: All except Beth Abercrombie & Norm Wieske

Also Present: Planning & Zoning Admin Cris Martin and Planner Laura Haw

Reports & Correspondence consisted of 1) Trillium Farms, who was in attendance, to outline what's been done in the last couple years, what steps she's taken to find out what else she needs to do, and if there's an easier way to accomplish her goals. General discussion with Jodie (Trillium Farms) and the commission as to ways to help her accomplish those goals, as well as commending her for her desire to move forward with her plans according to Township Ordinances and guidelines. 2) Henshaw going to ZBA, 3) my report on the MTA class that I attended last week with Cris Martin & John Paterek regarding the "Nuances of the Right to Farm Act". Commission members asked for a copy of the report and data received from the class, and I will be forwarding that to all commission members via email. 4) Cris's Project Status Report, which is a nice addition to the meeting.

Under New Business, we discussed the site plan review for Larry's Towing, and under Unfinished Business, we had another discussion on looking at portions of the Master Plan again.

Going into the Master Plan WOULD be an expense that is not covered under the retainer.

I brought up the master plan a few months ago, in light of the annexation of some of our industrial corridor and how we need to address those changes somehow. More discussion followed on that, including the possibility of extending the water line currently on Powell Rd, and direction of that, working on a waste water treatment solution, either ourselves (costly) or with surrounding communities to share cost, needing to ask the Board of Trustees if they would support the Commission opening up that discussion, as well as finding out what the expense of that might be. I did share with the Commission that we have talked with surrounding communities about a shared waste water plant, as well as previously working with the county.

We talked briefly about the Ordinance Updates that are ready to go for public hearing, which are: Shipping Containers, Small Scale Entertainment, Garage Size Limitations, and Zoning Districts – Table of Permitted Uses. The other 2 items on the list are awaiting draft language from the attorney, and the discussion about the Administrative Review process. That Admin Review process still needs to follow OMA, and have a public open meeting, review the particular item on the Admin Review list, get board approval. We will continue to discuss this at the December meeting, however, I think it's getting closer to a resolution as to how to proceed.

In December, Laura Haw will have a draft of the annual planning report. Updated maps for re-zoning as well as reflection of the annexed property.

Meeting adjourned at 9:15 pm.

Monthly Building Report

Month: October
Year: 2022

Permits Issued:

	<i>Decks</i>
	<i>Demolitions</i>
	<i>Ponds</i>
4	<i>Pole Barns</i>
1	<i>Garages</i>
	<i>Additions/Misc.</i>
	<i>Homes</i>
	<i>Zoning</i>
	<i>Commercial</i>
	<i>Pools</i>
	<i>Porch</i>
	<i>Sunrooms</i>
11	<i>Electrical</i>
13	<i>Mechanical</i>
4	<i>Plumbing</i>

Total Permits Issued: 33

Building Inspections: 37

Electrical Inspections: 19

Mechanical Inspections: 20

Plumbing Inspections: 5

Total Inspections: 81

ELECTRICAL

Permit #	Owner	Address	Parcel Number	Fee Total	Amount Paid	Construction Value
PE220060	J&A FARMS LLC	22424 IRWIN RD	13-02-14-200-022	\$178.00	\$178.00	\$0.00
PE220061	ELSE FAMILY TRUST	21160 BORDMAN RD	13-02-03-100-004	\$200.00	\$200.00	\$0.00
PE220062	RINKE, DAVID & LINDA	21501 34 MILE RD	13-02-22-400-006	\$160.00	\$160.00	\$0.00
PE220063	AYERS, JOHN & SHELLY	80977 HOLMES RD	13-02-05-200-046	\$120.00	\$120.00	\$0.00
PE220051	ROMANO, PAUL & MELISSA	21401 ARMADA RIDGE RD	13-02-27-200-026	\$175.00	\$175.00	\$0.00
PE220064	ANHALT, MARK	79201 NORTH AVE	13-02-01-300-026	\$115.00	\$115.00	\$0.00
PE220065	RESE, JOHN & CHERYL	23505 ARMADA CENTER RD	13-02-13-300-007	\$142.00	\$142.00	\$0.00
PE220066	TORRES, JOSEPH	19501 ARMADA RIDGE RD	13-02-33-126-016	\$343.00	\$343.00	\$0.00
PE220067	HANSEN, GARRETT & THOMA	80601 C.APAC RD	13-02-05-200-037	\$200.00	\$150.00	\$0.00
PE220068	ENGLISH, ESTHER	23955 MAIN ST	13-02-24-126-039	\$112.00	\$112.00	\$0.00
PE220069	HELLNER, RICHARD & DONN	24400 BORDMAN RD	13-02-01-200-017	\$115.00	\$115.00	\$0.00

Total Permits For Type:

11

Total Fees For Type:

\$1,860.00

\$0.00

MECHANICAL

Permit #	Owner	Address	Parcel Number	Fee Total	Amount Paid	Construction Value
PM220067	ELSE FAMILY TRUST	21160 BORDMAN RD	13-02-03-100-004	\$240.00	\$240.00	\$0.00
PM220068	RINKE, DAVID & LINDA	21501 34 MILE RD	13-02-22-400-006	\$180.00	\$180.00	\$0.00
PM220069	AYERS, JOHN & SHELLY	80977 HOLMES RD	13-02-05-200-046	\$170.00	\$170.00	\$0.00
PM220070	GAIER, MICHAEL	19660 IRWIN RD	13-02-16-100-003	\$255.00	\$255.00	\$0.00
PM220071	GAIER, MICHAEL	19660 IRWIN RD	13-02-16-100-003	\$295.00	\$295.00	\$0.00
PM220072	BLAKE'S FARM, INC	17985 ARMADA CENTER RD	13-02-17-400-003	\$190.00	\$190.00	\$0.00
PM220074	GAIER, MICHAEL	19660 IRWIN RD	13-02-16-100-003	\$180.00	\$180.00	\$0.00
PM220073	MOEGLE, JACOB & BLAKE, ELI	75969 MCFADDEN RD	13-02-18-300-026	\$200.00	\$200.00	\$0.00
PM220077	BOLJO-DREWS, ROBERTA	17300 BORDMAN RD	13-02-05-100-014	\$250.00	\$250.00	\$0.00

PM220075	RESE, JOHN & CHERYL	23505 ARMADA CENTER RD	13-02-13-300-007	\$195.00	\$195.00	\$0.00
PM220078	ENGLISH, ESTHER	23955 MAIN ST	13-02-24-126-039	\$135.00	\$135.00	\$0.00
PM220079	HELLNER, RICHARD & DONN	24400 BORDMAN RD	13-02-01-200-017	\$135.00	\$135.00	\$0.00
PM220076	BOUCHER, CHRISTOPHER & JE	73404 CASTLE CT	13-02-20-400-016	\$205.00	\$205.00	\$0.00

Total Permits For Type: 13 Total Fees For Type: \$2,630.00 \$0.00

PLUMBING

Permit #	Owner	Address	Parcel Number	Fee Total	Amount Paid	Construction Value
PP220022	GAIER, MICHAEL	19660 IRWIN RD	13-02-16-100-003	\$385.00	\$385.00	\$0.00
PP220023	JENUWINE, GARY & MARY	24421 FLORENCE DR	13-02-12-400-011	\$233.00	\$233.00	\$0.00
PP220024	HANSEN, GARRETT & THOMAS	80601 CAPAC RD	13-02-05-200-037	\$196.00	\$196.00	\$0.00
PP220025	BOUCHER, CHRISTOPHER & JE	73404 CASTLE CT	13-02-20-400-016	\$402.00	\$402.00	\$0.00

Total Permits For Type: 4 Total Fees For Type: \$1,216.00 \$0.00

POLE BARN

Permit #	Owner	Address	Parcel Number	Fee Total	Amount Paid	Construction Value
PB220045	GEKIERE, KARLA & CHRISTOP	77385 CAPAC RD	13-02-08-400-011	\$510.00	\$510.00	\$49,000.00
PB220048	VANDERHAGEN, KRISTEN	21600 34 MILE RD	13-02-27-200-023	\$390.00	\$390.00	\$23,500.00
PB220043	KUROSKI, NICHOLAS & LINDS	72613 OLD FARM TRL	13-02-29-200-020	\$390.00	\$390.00	\$43,000.00
PB220049	FALK, TIMOTHY & DAWN	73600 ROMEO PLANK RD	13-02-20-300-014	\$465.00	\$465.00	\$60,000.00

Total Permits For Type: 4 Total Fees For Type: \$1,755.00 \$175,500.00

RES, GARAGE

Permit #	Owner	Address	Parcel Number	Fee Total	Amount Paid	Construction Value
PB220051	RYDAHL, CRAIG & ATHINA	73496 CASTLE CT	13-02-20-400-015	\$390.00	\$390.00	\$38,000.00

Total Permits For Type: 1 Total Fees For Type: \$390.00 \$38,000.00

Report Summary

Total Permits: 33

Grand Total Fees: \$7,851.00

Total Construction Value: \$213,500.00

Population: All Records

Permit.DateIssued Between 10/1/2022
12:00:00 AM AND 10/31/2022 11:59:59 PM

Inspection List

11/01/22

Inspector	Inspection Type	Address	Parcel Number	Date Completed	Result
George Ryan	Final	77695 OMIO RD	13-02-12-400-014	10/05/2022	Approved
George Ryan	Underground	19660 IRWTN RD	13-02-16-100-003	10/12/2022	Approved
George Ryan	Rough	24421 FLORENCE DR	13-02-12-400-011	10/18/2022	Approved
George Ryan	Final	80076 CAPAC RD	13-02-05-200-033	10/19/2022	Approved
George Ryan	Rough	80601 CAPAC RD	13-02-05-200-037	10/19/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	80720 CAPAC RD	13-02-04-100-024	10/01/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	77695 OMIO RD	13-02-12-400-014	10/05/2022	Approved
GEORGE RYAN (MECH. & PLMB	GAS PIPE TEST	69717 WOLCOTT RD	13-02-32-426-012	10/04/2022	Approved
GEORGE RYAN (MECH. & PLMB	Gas Line Underground	76200 TRUE RD	13-02-14-100-007	10/01/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	15500 BORDMAN RD	13-02-06-100-014	10/01/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	23510 BORDMAN RD	13-02-01-100-036	10/11/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	77655 COON CREEK RD	13-02-10-300-004	10/11/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	80198 HOLMES RD	13-02-05-200-025	10/12/2022	Approved
GEORGE RYAN (MECH. & PLMB	Rough	76200 TRUE RD	13-02-14-100-007	10/12/2022	Approved
GEORGE RYAN (MECH. & PLMB	PRESSURE TEST	76200 TRUE RD	13-02-14-100-007	10/12/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	21501 34 MILE RD	13-02-22-400-006	10/18/2022	Approved
GEORGE RYAN (MECH. & PLMB	Rough/fireplace	19660 IRWTN RD	13-02-16-100-003	10/18/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	80076 CAPAC RD	13-02-05-200-033	10/18/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	16900 34 MILE RD	13-02-29-100-035	10/19/2022	Approved
GEORGE RYAN (MECH. & PLMB	Final	21160 BORDMAN RD	13-02-03-100-004	10/19/2022	Approved

Inspection List

11/01/22

Inspector	Inspection Type	Address	Parcel Number	Date Completed	Result
GEORGE RYAN (MECH. & PLUMB	Final	79201 NORTH AVE	13-02-01-300-026	10/25/2022	Approved
GEORGE RYAN (MECH. & PLUMB	Final	19660 IRWIN RD	13-02-16-100-003	10/25/2022	Approved
GEORGE RYAN (MECH. & PLUMB	Final	80198 HOLMES RD	13-02-05-200-025	10/26/2022	Approved
GEORGE RYAN (MECH. & PLUMB	Final	23505 ARMADA CENTER RD	13-02-13-300-007	10/26/2022	Approved
GEORGE RYAN (MECH. & PLUMB	Final	17985 ARMADA CENTER RD	13-02-17-400-003	10/26/2022	Approved
MEL MCNUITT	FINAL	17134 34 MILE RD	13-02-29-100-037	10/01/2022	Approved
MEL MCNUITT	PLAN REVIEW	21600 34 MILE RD	13-02-27-200-023	10/05/2022	Approved
MEL MCNUITT	PLAN REVIEW	71800 ROMEO PLANK RD	13-02-29-300-022	10/03/2022	Approved
MEL MCNUITT	POST HOLE	24690 PRATT RD	13-02-01-400-027	10/01/2022	Approved
MEL MCNUITT	BACKFILL	23800 DAYTON RD	13-02-13-300-027	10/01/2022	Disapproved
MEL MCNUITT	BACKFILL	23800 DAYTON RD	13-02-13-300-027	10/03/2022	Approved
MEL MCNUITT	FINAL	71850 COON CREEK RD	13-02-28-403-008	10/01/2022	Approved
MEL MCNUITT	FOOTING	73404 CASTLE CT	13-02-20-400-016	10/03/2022	Approved
MEL MCNUITT	ROUGH BEFORE METAL	17820 34 MILE RD	13-02-29-200-001	10/01/2022	Approved
MEL MCNUITT	ROUGH	72890 NORTH AVE	13-02-25-100-007	10/01/2022	Approved
MEL MCNUITT	FINAL	72890 NORTH AVE	13-02-25-100-007	10/01/2022	Approved
MEL MCNUITT	FINAL	73600 ROMEO PLANK RD	13-02-20-300-014	10/05/2022	Approved
MEL MCNUITT	FINAL	17820 34 MILE RD	13-02-29-200-001	10/05/2022	Approved
MEL MCNUITT	FINAL	24000 DAYTON RD	13-02-13-400-034	10/01/2022	Partially Approved
MEL MCNUITT	FINAL	24000 DAYTON RD	13-02-13-400-034	10/11/2022	Approved

Inspection List

11/01/22

Inspector	Inspection Type	Address	Parcel Number	Date Completed	Result
MEL MCNUITT	FOOTING	73153 CASTLE CT	13-02-20-400-013	10/11/2022	Approved
MEL MCNUITT	FOOTING	73153 CASTLE CT	13-02-20-400-013	10/11/2022	Approved
MEL MCNUITT	ROUGH BEFORE DECK BOAR	75975 ROMEO PLANK RD	13-02-18-400-008	10/11/2022	Approved
MEL MCNUITT	PLAN REVIEW	69717 WOLCOTT RD	13-02-32-426-012	10/24/2022	Approved
MEL MCNUITT	SAND COMP (GAR)	21401 ARMADA RIDGE RD	13-02-27-200-026	10/19/2022	Approved
MEL MCNUITT	FINAL	21401 ARMADA RIDGE RD	13-02-27-200-026	10/19/2022	Approved
MEL MCNUITT	FINAL	77695 OMO RD	13-02-12-400-014	10/12/2022	Disapproved
MEL MCNUITT	FINAL	77695 OMO RD	13-02-12-400-014	10/19/2022	Approved
MEL MCNUITT	BASEMENT PANEL RE-ROD	70367 HICKS RD	13-02-33-200-041	10/19/2022	Approved
MEL MCNUITT	BASEMENT GRADE	15400 BORDMAN RD	13-02-06-100-005	10/12/2022	Approved
MEL MCNUITT	GARAGE GRADE	15400 BORDMAN RD	13-02-06-100-005	10/12/2022	Approved
MEL MCNUITT	GARAGE GRADE	24690 PRATT RD	13-02-01-400-027	10/12/2022	Approved
MEL MCNUITT	BASEMENT GRADE	19660 IRWIN RD	13-02-16-100-003	10/19/2022	Approved
MEL MCNUITT	GARAGE GRADE	19660 IRWIN RD	13-02-16-100-003	10/19/2022	Approved
MEL MCNUITT	GARAGE GRADE	19501 ARMADA RIDGE RD	13-02-33-126-016	10/19/2022	Approved
MEL MCNUITT	FINAL	80076 CAPAC RD	13-02-05-200-033	10/21/2022	Approved
MEL MCNUITT	POST HOLE	21600 34 MILE RD	13-02-27-200-023	10/26/2022	Approved
MEL MCNUITT	FINAL	24690 PRATT RD	13-02-01-400-027	10/25/2022	Approved
MEL MCNUITT	ROUGH	80601 CAPAC RD	13-02-05-200-037	10/24/2022	Approved
MEL MCNUITT	INSULATION	80601 CAPAC RD	13-02-05-200-037	10/24/2022	Approved

Inspection List

11/01/22

Inspector	Inspection Type	Address	Parcel Number	Date Completed	Result
MEL MCNUTT	PLAN REVIEW	73600 ROMEO PLANK RD	13-02-20-300-014	10/19/2022	Approved
MEL MCNUTT	PLAN REVIEW	73496 CASTLE CT	13-02-20-400-015	10/26/2022	Approved
TIM DILLON (ELEC.)	Bonding	77455 COON CREEK RD	13-02-10-300-031	10/13/2022	Approved
TIM DILLON (ELEC.)	FINAL	24000 DAYTON RD	13-02-13-400-034	10/06/2022	Approved
TIM DILLON (ELEC.)	FINAL	77695 OMO RD	13-02-12-400-014	10/06/2022	Locked Out
TIM DILLON (ELEC.)	SERVICE	73404 CASTLE CT	13-02-20-400-016	10/06/2022	Approved
TIM DILLON (ELEC.)	FINAL	23510 BORDMAN RD	13-02-01-100-036	10/11/2022	Approved
TIM DILLON (ELEC.)	FINAL	77655 COON CREEK RD	13-02-10-300-004	10/11/2022	Approved
TIM DILLON (ELEC.)	FINAL	21401 ARMADA RIDGE RD	13-02-27-200-026	10/11/2022	Approved
TIM DILLON (ELEC.)	FINAL	77695 OMO RD	13-02-12-400-014	10/11/2022	Approved
TIM DILLON (ELEC.)	FINAL	16900 34 MILE RD	13-02-29-100-035	10/18/2022	Approved
TIM DILLON (ELEC.)	FINAL	17300 BORDMAN RD	13-02-05-100-014	10/18/2022	Approved
TIM DILLON (ELEC.)	FINAL	80076 CAPAC RD	13-02-05-200-033	10/18/2022	Approved
TIM DILLON (ELEC.)	FINAL	21501 34 MILE RD	13-02-22-400-006	10/18/2022	Approved
TIM DILLON (ELEC.)	ROUGH	19660 IRWIN RD	13-02-16-100-003	10/18/2022	Approved
TIM DILLON (ELEC.)	FINAL	21160 BORDMAN RD	13-02-03-100-004	10/20/2022	Approved
TIM DILLON (ELEC.)	ROUGH	80601 CAPAC RD	13-02-05-200-037	10/20/2022	Approved
TIM DILLON (ELEC.)	SERVICE	19501 ARMADA RIDGE RD	13-02-33-126-016	10/20/2022	Approved
TIM DILLON (ELEC.)	FINAL	79201 NORTH AVE	13-02-01-300-026	10/25/2022	Approved
TIM DILLON (ELEC.)	FINAL	17985 ARMADA CENTER RD	13-02-17-400-003	10/25/2022	Approved

Inspection List

11/01/22

Inspector	Inspection Type	Address	Parcel Number	Date Completed	Result
TIM DILLON (ELEC.)	FINAL	23505 ARMADA CENTER RD	13-02-13-300-007	10/25/2022	Approved

Inspections: 81

Population: All Records

Inspection.Status = Completed AND

Inspection.DateTmcCompleted Between 10/1/2022 12:00:00 AM AND 10/31/2022 11:59:59 PM

October 2022 Park Report

11/3/22

October events:

1 Birthday party

1 Softball Tournament

Update on field lighting from MHM Construction: Poles and fixtures due for delivery mid to late December, underground work to be completed prior to delivery of equipment.

Restrooms Winterized 10-31-22.

Last report until Spring

Thanks,

Gary Goedtel,

Armada Township Park Director

OCTOBER REPORT 2022

We had a busy and enjoyable October!

Exercise every Monday has increased to a steady 10.

Tai Chi every Wednesday has increased to a steady 10.

Bingo twice this month-20 attended.

The newly organized Knitters and Crocheters Club twice a month on Thursday's, attendance is picking up.

I had a Thank you lunch for my Seniors. I prepared, set and cleaned in appreciation of my Seniors. Achatz donated 4 pies and Vickners donated chicken. We Thanked them for their donations. 38 attended.

We had two Local lunches this Month, one in Romeo, one in Chesterfield. 22 attended.

Stahl's Auto Museum was a lot of fun! 14 attended.

The DIA VANGOGH Exhibit was FABULOUS! Everyone enjoyed themselves! 20 attended.

We had 12 of us at the Allenton Potluck, food was good, and we all enjoyed each other's company.

Halloween Potluck with some Seniors in costume! We had a Costume contest, lots of pictures, good lunch and lots of laughs. 35 attended.

It was a really good month and I Love My Job! Thank you

Anna Peitz

9-j

TREASURER'S REPORT SUMMARY			Through October 31, 2022			Updated: 11/3/2022		
Fund	Bank	Account	Terms	Start Balance	Interest	End Balance	Interest Rate	Purpose
General Fund	Choice One	8080	Liquid	\$1,022,078.17	\$279.38	\$983,001.06	0.350%	General Fund
	Choice One	8072	Liquid	\$5,268.78	\$0.85	\$12,552.34	0.200%	Payroll
	Fifth Third Bank	768	CD	\$91,369.28	\$204.78	\$0.00	0.300%	General Fund Investment
	Closed	271	Liquid	\$91,459.88	\$169.14	\$91,629.02	1.700%	General Fund Investment
Opened 8/10/22 - Statement 9/15	Robinson Capital	912	Liquid	\$140,559.69	\$202.11	\$140,822.32	1.770%	General Fund Investment
	Flagstar Savings	4869	Liquid	\$77,952.50	\$145.65	\$78,098.15	1.770%	Water & Sewer
	Flagstar Savings		Liquid	\$234,340.09	\$141.07	\$234,481.16	0.736%	Building Fund
	MSGCU Money Market		Liquid	\$5,957.85	\$1.50	\$5,959.35	0.100%	General Fund Investment
Quarterly statements	MSGCU Savings			\$1,668,986.24	\$1,144.48	\$1,546,543.40		
Fire Fund	Choice One	8098		\$160,805.44	\$42.63	\$276,915.78	0.350%	ALS & SAD
	Choice One	2366	Liquid	\$57,158.81	\$0.49	\$63,948.40	0.010%	Accummed
	Choice One	9098	Liquid	\$253,964.98	\$85.33	\$351,359.42	0.400%	Accummed New
	State Bank	6604		\$201,544.22	\$132.56	(\$0.00)	0.100%	Fire Fund Investment
Acct closed 10/25, funds WT to Fire Fund				\$673,473.45	\$261.01	\$692,223.60		
Tax Fund	Choice One	8106		\$328,977.43		\$37,086.07		
Trust & Agency	Choice One	8064		\$86,123.03		\$79,073.03		

11/03/2022 04:11 PM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank GEN (GENERAL FUND)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 601

Page 1/1

GL Number	Description	Beginning Balance
101-000-001.072	PAYROLL ACCOUNT	(179.04)
101-000-001.080	GENERAL FUND	1,026,277.19
Beginning GL Balance:		1,026,098.15
Add: Cash Receipts		10,692.35
Less: Cash Disbursements		(29,157.61)
Less: Payroll Disbursements		(17,018.18)
Add: Journal Entries/Other		280.23
Ending GL Balance:		990,894.94

GL Number	Description	Ending Balance
101-000-001.072	PAYROLL ACCOUNT	7,104.52
101-000-001.080	GENERAL FUND	983,790.42
Ending GL Balance:		990,894.94
Ending Bank Balance:		995,553.40
Add: Deposits in Transit		
11/01/2022 *Deposit ID: 1236		2,274.00
Less: Outstanding Checks		2,274.00

AP Checks			
Check Date	Check Number	Name	Amount
10/12/2022	27597	DONNA PEITZ	20.00
10/12/2022	27608	PRINTING SYSTEMS, INC.	492.46
10/20/2022	27625	PREFERRED CHARTER SERVICE, LLC	5,960.00
10/26/2022	27626	CITY OF RICHMOND	60.00
10/26/2022	27628	PITNEY BOWES BANK INC PURCHASE POWE	400.00
Total - 5 Outstanding Checks:			6,932.46
Adjusted Bank Balance			990,894.94
Unreconciled Difference:			0.00

REVIEWED BY:

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DATE:

11/3/22

11/03/2022 03:12 PM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank FIRE (FIRE FUND)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 602

Page 1/1

GL Number	Description	Beginning Balance
206-000-001.072	FIRE FUND	159,713.44
206-000-003.000	CERTIFICATES OF DEPOSIT	
Beginning GL Balance:		159,713.44
Add: Cash Receipts		14,733.16
Less: Cash Disbursements		(15,951.84)
Less: Payroll Disbursements		(85,158.07)
Add: Journal Entries/Other		201,699.41
Ending GL Balance:		275,036.10

GL Number	Description	Ending Balance
206-000-001.072	FIRE FUND	275,036.10
206-000-003.000	CERTIFICATES OF DEPOSIT	
Ending GL Balance:		275,036.10
Ending Bank Balance:		276,915.78
Add: Deposits in Transit		
11/01/2022 *Deposit ID: 1235		15.00
		15.00
Less: 3 AP Outstanding Checks		1,646.48
Less: 1 PR Outstanding Checks		248.20
Adjusted Bank Balance		275,036.10
Unreconciled Difference:		0.00

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DATE:

11/3/22

11/03/2022 02:00 PM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank AC998 (ACCUMED NEW)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 606

Page 1/1

Beginning GL Balance:	253,932.71
Add: Cash Receipts	25,151.67
Less: Journal Entries/Other	(372.96)

Ending GL Balance:	278,711.42
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Ending Bank Balance:	351,359.42
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Add: Deposits in Transit	
STATE OF MICH EFT'D WRONG ACCOUNT	(72,648.00)
	(72,648.00)

Less: Outstanding Checks

Total - 0 Outstanding Checks:

Adjusted Bank Balance

278,711.42

Unreconciled Difference:

0.00

REVIEWED BY:

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DATE:

11/3/22

11/03/2022 02:04 PM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank ACCUM (ACCUMED)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 605

Page 1/1

GL Number	Description	Beginning Balance
206-000-001.366	ACCUMED - 366	57,904.03
Beginning GL Balance:		57,904.03
Add: Cash Receipts		4,294.87
Add: Journal Entries/Other		458.78
Ending GL Balance:		62,657.68

GL Number	Description	Ending Balance
206-000-001.366	ACCUMED - 366	62,657.68
Ending GL Balance:		62,657.68
Ending Bank Balance:		63,948.40
Add: Deposits in Transit		
DEPOSIT ON STATEMENT, NOT ON VENDOR SUMMARY		(1,290.72)
		(1,290.72)
Less: Outstanding Checks		

Total - 0 Outstanding Checks:
Adjusted Bank Balance
Unreconciled Difference:

62,657.68
0.00

REVIEWED BY:

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DATE:

11/3/22

11/03/2022 10:04 AM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank TAX (TAX FUND CHECKING)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 604

Page 1/1

GL Number	Description	Beginning Balance
703-000-001.703	TAX CHECKING - 106	185,502.23
703-000-002.703	TAX SAVINGS - 610	
Beginning GL Balance:		185,502.23
Add: Cash Receipts		141,543.51
Add: Tax Receipts		17,702.08
Less: Cash Disbursements		(276,341.16)
Less: Journal Entries/Other		(30.00)
Ending GL Balance:		68,376.66
GL Number	Description	Ending Balance
703-000-001.703	TAX CHECKING - 106	68,376.66
703-000-002.703	TAX SAVINGS - 610	
Ending GL Balance:		68,376.66
Ending Bank Balance:		37,086.07
Add: Deposits in Transit		
11/01/2022 *Deposit ID: 1233		46,033.36
11/01/2022 *Deposit ID: 1237		270.00
REVERSAL AND CORRECTION CROSS MONTHS		2.59
REFUND PROCESSED BUT TAX REVERSAL IN NOV		(1,339.53)
		44,966.42
Less: 5 AP Outstanding Checks		13,675.83
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		68,376.66
Unreconciled Difference:		0.00

REVIEWED BY:

CM

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DATE:

11/3/22

11/03/2022 09:38 AM
User: DEPUTY TREASU
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank T&A (T&A FUND)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 603

Page 1/1

GL Number	Description	Beginning Balance
701-000-001.701	T&A CASH	79,823.03
Beginning GL Balance:		79,823.03
Add: Cash Receipts		1,250.00
Less: Cash Disbursements		(5,700.00)
Ending GL Balance:		75,373.03

GL Number	Description	Ending Balance
701-000-001.701	T&A CASH	75,373.03
Ending GL Balance:		75,373.03
Ending Bank Balance:		79,073.03
Add: Deposits in Transit		
	11/01/2022 *Deposit ID: 1234	250.00
		0.00
		250.00
Less: 10 AP Outstanding Checks		3,950.00
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		75,373.03
Unreconciled Difference:		0.00

REVIEWED BY:

CM

ms

DATE:

11/3/22

11/03/2022 11:47 AM

User: TREASURER 1

DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP

Bank ICS-A (INVESTMENT)

FROM 10/01/2022 TO 10/31/2022

Reconciliation Record ID: 607

Page 1/1

Beginning GL Balance:

201,544.22

Less: Journal Entries/Other

(201,544.22)

Ending GL Balance:

0.00

Ending Bank Balance:

0.00

Add: Deposits in Transit

0.00

Less: Outstanding Checks

Total - 0 Outstanding Checks:

Adjusted Bank Balance

Unreconciled Difference:

0.00

REVIEWED BY:

SM

MS

DATE:

11-3-22

11/03/2022 12:55 PM
User: TREASURER 1
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank F0912 (FLAGSTAR #0912)
FROM 10/01/2022 TO 10/31/2022
Reconciliation Record ID: 609

Page 1/1

GL Number	Description	Beginning Balance
101-000-002.912	FLAGSTAR #0912	140,559.69
Beginning GL Balance:		140,559.69
Add: Journal Entries/Other		262.63
Ending GL Balance:		140,822.32
Ending Bank Balance:		140,822.32
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		140,822.32
Unreconciled Difference:		0.00

REVIEWED BY:



ms

DATE:

11-3-22

GL Number	Description	Beginning Balance
101-000-002.910	FLAGSTAR #4869 - WATER /SEWER	77,952.50
Beginning GL Balance:		77,952.50
Add: Journal Entries/Other		145.65
Ending GL Balance:		78,098.15
Ending Bank Balance:		78,098.15
Add: Deposits in Transit		0.00
Less: 0 AP Outstanding Checks		
Less: 0 PR Outstanding Checks		
Adjusted Bank Balance		78,098.15
Unreconciled Difference:		0.00

REVIEWED BY: SM MS DATE: 11-3-22

11/03/2022 01:28 PM
User: TREASURER 1
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank PNC71 (ROBINSON INVESTMENT GEN)
FROM 09/01/2022 TO 10/31/2022
Reconciliation Record ID: 610

Page 1/1

Beginning GL Balance:
Add: Journal Entries/Other

91,459.88
169.14

Ending GL Balance:

91,629.02

Ending Bank Balance:

91,629.02

Add: Deposits in Transit

0.00

Less: Outstanding Checks

Total - 0 Outstanding Checks:

Adjusted Bank Balance

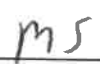
91,629.02

Unreconciled Difference:

0.00

REVIEWED BY:





DATE:



NEW BUSINESS



Armada Township Fire Department

23175 Armada Center Road
Armada Township, MI 48005

www.armadatwp.org/fire-department

Phone: (586) 784-9464
Fax: (586) 784-8586

To: Armada Township Board
From: Fire Chief Christopher Krotche
Date: October 1, 2022
RE: Full-time positions

In December of 2021, ATFD applied to FEMA for a Staffing for Adequate Fire and Emergency Response (SAFER) grant. This is a highly competitive grant process and is released annually. Our goal of this program was to increase our daily staffing by one Firefighter/Paramedic to take us to 5 personnel on duty 24/7/365 to improve safety and operations.

We were advised on August 26th that we were successfully awarded a grant in the amount of \$832,248. ATFD was 17th in the nation and the first in Michigan to receive a 2021 award. The funding provides all payroll and benefit costs. Attached is a worksheet that provides the details and data. There are costs that we will have to absorb. Pre-hire physicals, uniforms and PPE is not covered under the grant award. This cost will be paid for within the current budget.

We posted the job advertisement on a Professional Firefighter job posting site. We also advertised in the Macomb Daily. Due to the multitude of departments hiring, we had very limited application. We currently have two excellent candidates and are actively in the search for a third.

On October 26th, Supervisor Paterek, Treasurer Murray and Captain Kuhn conducted interviews of the two candidates. With their approval, conditional offers of employment were extended. Both employees had pre-employment physicals and a background was performed by the Armada Village Police Department.

Katie Lesosky has been employed as a Part-time position with ATFD over the past years. She has years of experience as a Paramedic and in her time with us, she has been very dependable, professional and exhibits the quality employee ATFD seeks. We are requesting approval to hire Katie with a start date of 11/13/22

Joseph Felton has 25 years' experience as a Firefighter/Paramedic and retired from a large suburban Fire Department with the rank of Fire Marshal. He has extensive experience and several certificates/licenses. He will not only be a benefit on shift, but his Fire Prevention experience will greatly benefit our current program. We are requesting approval to hire Joseph with a starting date of 11/14/22.



Armada Township Fire Department

23175 Armada Center Road
Armada Township, MI 48005

www.armadatwp.org/fire-department

Phone: (586) 784-9464
Fax: (586) 784-8586

11-6

To: Armada Township Board
From: Fire Chief Christopher Krotche
Date: October 31, 2022
RE: Fire Gear Purchase

ATFD is requesting approval to purchase Firefighter Turnout gear for new hired Full-time employees. Fire gear has a 10-year usability life per national standards.

We are requesting to purchase Firefighter PPE based on the attached quote. The price is based on the national consortium group "Sourcewell" as well as NPP.GOV. This is a nationally bulk quoted price and assures both the lowest price and compliance with our purchasing policy.

We have purchased gear through Phoenix fire the past two cycles. The company is a full-service provider. Not only are they a distributor, but also repair and provide short term rental equipment. We have had a good working relationship with the company and are requesting approval for purchase.

ATFD is requesting approval for a blanket purchase order for up to three sets gear with Phoenix Safety outfitters in the amount of \$3,377 for each set (Total \$10,131). Purchase will be under line item 206-336.799 "Personal Protective Equipment Capital".



PHOENIX SAFETY OUTFITTERS 19 S. Fostoria Ave., Springfield, OH 45505, 800.257.1875

November 2, 2022

Armada Twp. FD
Attn: Chief Chris Krotche
23175 Armada Center Rd.
Armada, MI 48005

I have provided pricing for turnout gear that matches your most recent Lion V-Force Bi-Swing Coat and the V-Force Lumbar Pant Spec. Please review the attached copy of detailed spec.

Immediately below, is summary pricing for your convenience. Please note this pricing meets the NPPGOV buying Consortium. This pricing is good until 12-31-2022.

DESCRIPTION	MSRP	PRICE PER SET
JANESVILLE V-FORCE COAT w/BI-SWING PER ATTACHED SPECIFICATION (PBI MAX OUTER SHELL) DLRQ2488	\$ 3,962.00	\$ 2,029.00
JANESVILLE V-FORCE PANT PER ATTACHED SPECIFICATION (PBI MAX OUTER SHELL)DLRQ2488	\$ 2,633.00	\$ 1,348.00
COAT AND PANT TOTAL SET	\$ 6,595.00	\$ 3,377.00

TERMS:

- No oversize charges
- PHOENIX will size your personnel using sizing sets
- Net 20 Day Payment Term
- 140-160 Day Delivery

PHOENIX Safety Outfitters has been serving Fire departments for more twenty years. We hope we have that continued opportunity to serve you. If you have any questions, please do not hesitate contacting me at 419-386-6355 or e-Mail jshimel@phoenixoutfitters.com

Regards,

Jeff Shimel
PHOENIX Safety Outfitters
www.pheonixoutfitters.com
jshimel@phoenixoutfitters.com
(P) 419-386-6355
(F) 614-474-1472

Effective 10/2/2022
Valid Thru 12/31/2022



PHOENIX
SAFETY OUTFITTERS

Item	MSRP	NPP.GOV Min Discount	NPP.GOV Price	Sourcewell Min Discount	Sourcewell Price	ARMADA Discount	ARMADA Price
Turnout Gear DLRQ2488: CVBM/F - Coat DLRQ2488 PVFM/F - Pant DLRQ2488 Set							
	\$3,962.00	35%	\$2,575.30	35%	\$2,575.30	51.22%	\$2,029.00
	\$2,633.00	35%	\$1,711.45	35%	\$1,711.45	51.22%	\$1,348.00
	\$6,595.00		\$ 4,286.75		\$ 4,286.75		\$3,377.00

BID

Department:

Armada Twp FD

Armada Twp, MI

Dealer Hdqtrs.

Phoenix Safety Outfitters
Jeff Shimel
1619 Commerce Road
Springfield, Ohio 45504
United States

Reference

DLRQ2488

Acct Mgr.

Robin Breth

Sales Rep

Administrator

Prepared By

Administrator

Prep Date

11/02/22

Start

11/3/2021

Expiration

Document Name

Armada Twp MI DLRQ2488

Inco Terms

FOB: Origin

Payment Terms

2% 20 Net 30

Freight Terms

Delivery within 48 contiguous states prepaid

Delivery ARO

STD - Confirm when placing order

Ship Via

FedEx Ground

Special Pricing

Replaces DLRQ2410

Updated to October 2022 pricing

Pricing Page: 1

Ln #	Qty	Description	MFGR Part #	Unit Price	Ext. Price
1	1	Custom Turnout Coat - 2022 October		\$3,962.00	\$3,962.00
2		Coat Model / Design	V-Force® Bi-Swing Coat		
3		LION® Turnout V-Force® Bi-Swing Coat			
3		Coat Model / Design	CVBM-32		
3		32" Male V-Force® Bi-Swing Coat			
4					
5		Coat Liner & Moisture Barrier	K7 - Traditional		
5		Traditional Liner, Glide Ice™ face cloth quilted to DWR treated 2.3 oz NOMEX®/Kevlar® spunlace & DWR treated 1.5 oz AraFlo®, CROSSTECH® BLACK (Type 2F) PTFE/Nomex® Pajama Check laminated membrane			
6		Coat Inner Yoke Reinforcement	LYR233		
6		(Std) Semper Dri® front and back yokes sewn to coat thermal liners. (RM1377-059) - V-Force Bi-Swing			
7		Coat Water Well	CLW227		
7		(Std) Chambray DWR 2-Layer AraFlo E89 Quilt with Chambray face cloth//Pajama Check CROSSTECH with 1" elastic wrist shield. Waterwell with 3/4" loop, male snap, sewn to coat liner sleeves. - V-Fit			
8		Coat Wristlets	CLW753		
8		(Std) 8" isodri® over the hand- KEVLAR® / NOMEX® / Spandex® construction			

Ln #	Qty	Description	MFGR Part #	Unit Price	Ext. Price
9		Coat Outer Shell Material	7oz PBI® Max Natural		
		PBI® Max, 7.0 oz., Natural Color			
10		Reflective Trim	CT504PTY		
		3" Viz-a-V™ Yellow Ventilated Triple Trim for V-Force			
11		Drag Rescue Device	BHS020		
		(Std) DRD: Firefighter Recovery Harness with 2" welt and 5.25x2.25" flap with rounded corners. 1 piece 1x2" loop for harness storage. 2 pieces 1x2" loop on shell flap closure, 2 pieces 1x2" hook on flap. 1 piece 1.5x2" hook on harness. 1 piece 2x2" loop underneath chest trim for harness storage, 1 pair 1x3.5" self-fabric straps with 1x2" hook and loop. The loop handle shall have a silver retro-reflective LION logo patch.			
12		Coat Shell Attachment	CSA709		
		(Std) 1x2" Self Fabric strap w/ 1 end sewn to coat shell & opposite end loose w/ 1 female non-logo snap, 1 male snap on liner centered at bottom rear panel to align w/ the female snap. (Cannot be used on coat where liner is 3" from shell). (Standard on V-Force)			
13		Coat Collar	CR236		
		(Std) 3" split self fabric collar with CROSSTECH® PJ lined. 2 pieces 1x3" hook on each end inside and two pieces 1" hook set 1/2" from center along top edge for liner attachment. 1.5x4" hook&loop for front closure. V-Fit			
14		Collar Flashing	CLF221		
		(Std) 3" Self fabric, PJ CROSSTECH lined split collar with 2 pieces 1x3" loop on moisture barrier, 2 pieces 1" loop set 1/2" from center along top edge for attachment to shell. Use with CR236 & CR237			
15		Liner Inspection System	CLO208		
		(Std) Coat liner inspection system located at center right front of liner, with 1x4" loop. V-Fit coats			
16		MISC. Fasteners	MF020		
		(Std) 1.5x3" hook sewn to right front shell for the Coat Liner Inspection System - V-Fit			
17		Coat Cuff Reinforcement	CC710		
		(Std.) Self-Fabric Cuff Reinforcements - V-Fit			
18		Coat Elbow Reinforcement	EB519		
		Contoured Self-Fabric elbow patch w/ 1 layer Lite-N-Dri padding. V-Force Bi-Swing			
19		Coat Shoulder Reinforcement	SC711		
		Self fabric shoulder caps w/ GIC E-88 foam padding			
20		Coat Closure System	SF244		
		2.5" Stormflap (square corners) w/ 2 layers self fabric & 1 layer Gore RT7100 PTFE, thermal plastic zipper in (bottom 3" of zipper on left side is angled out), 1.5" hook & loop out (zipper in, loop on coat front, ****hook on stormflap****) w/ PCA tab for V-Fit Bi-Swing coat			
21		Coat Pockets			

Ln #	Qty	Description	MFGR Part #	Unit Price	Ext. Price
22		Turn-Out Pockets	HP603		
		(2) 9x7x2" semi bellow & handwarmer comb. pkt w/6" opening on blw side, KEVLAR® twill backer, handwarmer lined w/ fleece. 2pcs 1.5x3" lp on pkt & 2pcs 1.5x3" hk on flp, 2 layers lite-n-dri insd flp corner & PCA tab out.			
23		Front bottom-Left & Right			
24		Turn-Out Pockets	RP511		
		3.5x9x2" Radio pocket with polycotton fully lined all 3 sides inside pocket, 1pc. 1x2" loop on pocket & 1pc. 1x3.5" hook on flap set 1.25" from serged end of flap. Antenna notch on flap.			
25		Item Location for Above			
		Chest Right			
26		Flashlight Strap	FLS554		
		1x8.5" self fabric flashlite strap with 1 piece 1x2" loop on one end & 1 piece 1x2" hook on other end, 1x2 self fabric with 703 fastener bartacked 5" above strap.			
27		Item Location for Above			
		Left Chest			
28		Sewn On Lettering	LTSL3YIS		
		Sewn On 3" Lime/Yellow 3M™ Scotchlite™ Letters (each line) max 5 Alpha Numeric ID Characters			
29		Lettering			
		Lettering shall be ATFD			
30		Location for Lettering			
		Across yoke			
31		Lettering Patches	LP34		
		5x18" contoured 2 layer self fabric one line letter patch to be attached to hem of coat.			
32		Lettering Patch Attachment	LPV13		
		(For LP34): There shall be 1.5x18" hook sewn to top edge of 5x18" patch and 1.5x18" loop sewn with while thread through the trim to coat back inside at hem.			
33		Lettering Patch Attachment	LPS6		
		(Snaps Only): 1 male snap at top corners of letter patch & 2 female logo snaps on inside of shell to align with the male snaps = 2 male & 2 female nonlogo snaps.			
34		Sewn On Lettering	LTSL3YNS		
		Sewn On 3" Lime/Yellow 3M™ Scotchlite™ Letters (each line) 6 - 12 Alpha Numeric Name Characters			
35		Lettering			
		Lettering shall be FF Last Name (see sizing sheet)			
36		Location for Lettering			
		On above patch			

Ln #	Qty	Description	MFG Part #	Unit Price	Ext. Price
37		Mic Tab	MT503		
		1x3" triple layer self fabric mic tab bartacked each end.			
38		Item Location for Above			
		Right Chest above Radio Pocket			
39		Hanger Loop	HL02		
		(Std) 5/8" x 5 1/2" Self fabric hangerloop.			
40					
41	1	Custom Turnout Pants - 2022 October		\$2,633.00	\$2,633.00
42		Pant Model / Design	PVLM/F		
		LION® Turnout V-Force® Lumbar Pant			
43					
44		Pant Liner & Moisture Barrier	K7 - Traditional		
		Traditional Liner, Glide Ice™ face cloth quilted to DWR treated 2.3 oz NOMEX®/Kevlar® spunlace & DWR treated 1.5 oz AraFlo®, CROSSTECH® BLACK (Type 2F) PTFE/Nomex® Pajama Check laminated membrane			
45		Liner Inspection System	PLO200		
		(Std) Pant liner inspection system with 1x3" loop located at right side of liner waist.			
46		MISC. Fasteners	MF018		
		(Std) 1.5x3" hook sewn to right shell front for the pant liner inspection system.			
47		Pant Outer Shell Material	7oz PBI® Max Natural		
		PBI® Max, 7.0 oz., Natural Color			
48		Pant Fly Closure	FLY228		
		(Std) Sewn on pant FLY with PJ CROSSTECH®, closure thermo plastic zipper inside with 1.5" hook & loop, 3/4" hook underneath PJ CROSSTECH for liner attachment. - V-Fit Lumbar Pant			
49		Take Up Straps	TUP704		
		1 pair 1x10" self fabric postman take-up straps, 2 bartacks, 5/8" postman slides.			
50		Leg Tabs	LGT000-GLD		
		(Std) 2 Gold Leather leg tabs per leg with non-logo female snaps.			
51		Pant Knee Reinforcement	KP213-GLD		
		Gold Leather contoured knees w/ Lite-N-Dri padding. V-Fit			

Ln #	Qty	Description	MFGR Part #	Unit Price	Ext. Price
52		Pant Cuff Reinforcement (Std) Gold Leather Pant Cuffs and 3x3.5" kick shield	PC000-GLD		
53		Belts and Harnesses (Std) Lumbar support system with 7x10" KEVLAR® twill reinforcement and lumbar warranty hangtag.	BHS009		
54		Suspenders 42" (Regular) EZH H-Back Quick Adjust Non-Stretch Suspenders w/ wire clip, Black	SB342=01		
55		Pant Pockets			
56		Turn-Out Pockets 10x10x2" Full bellow pocket w/ KEVLAR® twill fully lined 3 sides inside pocket & 3" up on shell, 1 pc. 1.5" x 8" loop on pocket & 2 pcs. 1.5" x 2.75" hook on flap.	FBP603		
57		Turn-Out Pockets 10x10x2" Split bellow pocket with KEVLAR® twill fully lined 3 sides inside pocket & 3" up on shell 1pc. 1.5x8" loop on pocket & 2 pcs. 1.5x2.75" hook on flap.	BDP560		
58		Item Location for Above Thigh Left - BDP Thigh Right - FBP			
59		Boot Cut "Boot cut" pant legs.	PMO542		
60		Reflective Trim 3" Lime/Yellow Ventilated Triple Trim Reflective trim around leg bottoms-4 rows lockstitch. TWO ROWS OF TRIM	PTC4PT3Y		
61		Reflective Trim 3" Lime/Yellow Ventilated Triple Trim Reflective trim around leg bottoms-4 rows lockstitch. TWO ROWS OF TRIM	PTC4PT3Y		

SubTotal	\$6,595.00
Sales Tax	\$0.00
Shipping	\$0.00
Total	\$6,595.00

Lion Apparel hereby gives notice of its objection to any different or additional terms or conditions except for any such terms and conditions as may be expressly accepted by Lion Apparel in writing. Unless different or additional terms and conditions are accepted in writing, the terms and conditions stated above shall apply, and such terms and conditions supersede any prior or contemporaneous agreement or correspondence between the parties.

TOWNSHIP OF ARMADA

MACOMB, MICHIGAN

ORDINANCE NO. R2022-02

AMENDMENT TO WASTE COLLECTION AND DISPOSAL ORDINANCE

TITLE

An Ordinance repealing the Township of Armada Waste Collection and Disposal Ordinance, being Ordinance No. R2022-01, and repealing any and all ordinances and/or resolutions in conflict therewith.

THE TOWNSHIP BOARD OF THE TOWNSHIP OF ARMADA, MACOMB, MICHIGAN ORDAINS:

SECTION 1. REPEAL

The Township of Armada Waste Collection and Disposal Ordinance, being Ordinance No. R2022-01 of the Township of Armada Ordinances, as amended, is hereby repealed in its entirety.

SECTION 2. REPEAL OF CONFLICTING PROVISIONS

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 3. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the validity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 4. PUBLICATION

A true copy of this Ordinance or a summary thereof shall be published in full in a newspaper of general circulation in the Township of Armada, thirty (30) days after its adoption.

SECTION 5. EFFECTIVE DATE

This Ordinance Amendment shall take effect the day following the date of publication of a true copy or summary thereof in a newspaper circulated in the Township of Armada.

**Waste Service Extension Agreement Between the
Township of Armada and GFL**

This Agreement made and effective February 1, 2022, by and between the Township of Armada, a Michigan municipal corporation, whose offices are located at 23121 East Main St., Armada Township, Michigan 48005 hereinafter referred to as "Township" and GFL Environmental USA Inc., ("GFL") whose offices are located at 26999 Central Park Blvd., Suite 200, Southfield, MI 48076-4145 hereinafter referred to as "Contractor".

RECITALS

WHEREAS, the Township in 2020, solicited a Request for Proposal for Waste Service ("RFP") seeking proposals from experienced and qualified businesses to provide bids for the Township transfer site waste haul service contract (terms of the RFP are incorporated herein);

WHEREAS, GFL submitted a Proposal with a one year term with the option to extend for one (1) additional year term. GFL's proposal to provide Armada Township all the services outlined in the RFP - Waste Service bid document on a monthly basis starting February 1, 2021. GFL provided all the equipment and staffing to assure a smooth, safe and efficient drop-off program for Armada residents on the 2nd and 4th Saturday of every month, including all the disposal and processing of material collected. GFL invoiced the Township upon the completion of the second event each month. Payments due 30 days after the invoice. The proposal was accepted and the Contract expires on February 1, 2022. (GFL's response is incorporated herein.)

WHEREAS, on December 8, 2021 the Armada Township Board of Trustees voted to extend the Contract until January 31, 2023 with the following conditions:

1. Monthly service will continue for \$5,615.00 per month. Year 2 monthly service will be \$5,755.38 per month (if Armada Township exercises the option for a second year). Year 3 monthly service will be \$5,899.26 per month (if Armada Township exercises the option for a third year).
2. Armada Township may opt out of this Contract at any time after July 31, 2022 by providing 30 day notice to GFL if, and only if, Armada Township has issued a request for proposals and sought a single waste hauler provider.

NOW THEREFORE, for and in consideration of the mutual undertakings of the parties hereto, as hereinafter set forth, the receipt of which is hereby acknowledged by both parties, it is agreed by and between the parties that all of the terms and conditions contained in the 2020 RFP and GFL's 2020 response shall apply along with pricing as follows for twice monthly drop off of mixed waste and its disposal:

In the Presence of:

[Signature]
[Signature]

TOWNSHIP OF ARMADA

By:

[Signature]
John W. Paterek, Supervisor

By:

[Signature]
Mary K. Sviacki, Clerk

In the Presence of:

[Signature]

GFL ENVIRONMENTAL USA INC.

By:

[Signature]
Lou Berardicuiti, Regional Vice President

Township Of Armada:

November 2, 2022

I have enjoyed many years of being a part of this community.

I was appointed to the planning commission many years ago and have been a part of our growing Community for many years.

In an effort to accommodate what I believe to be a positive solution for the future growth of the Township and gaining younger generational members to the planning commission, I resign my position on the Planning Commission.

I hope that an adequate replacement may be found to help the Township move forward to the betterment future of the citizens of Armada Township.

We need to be proactive and I thank all Residents of the Township for allowing me to serve Armada Township.

Thank You

Norman Wieske

Clerk@armadatwp.org

From: Sara Murray <treasurer@armadatwp.org>
Sent: Thursday, November 3, 2022 9:59 AM
To: clerk@armadatwp.org
Cc: supervisor@armadatwp.org
Subject: November 9 board meeting

Good morning Mary,

I'd like to add the transfer site to next week's agenda please.

Thanks,

Sara Murray
Armada Township
Treasurer



Memorandum

TO: Board of Trustees, Armada Township
FROM: Laura Haw
SUBJECT: Scope of Work for the Township's Master Plan Update
DATE: November 3, 2022

As requested, we have prepared the following work plan to update the Master Plan in an implementation-focused manner. This will create a document that allows the Township to move forward with its ongoing policy of rural preservation and growth management, while adjusting the future development pattern based on the recent annexation of Armada's industrial land.

We have included creating a public input survey and working with the Planning Commission as the primary public engagement options. Additional public input options can be provided, if requested.

SCOPE OF WORK

The Master Plan process will include the following steps:

- **Task 1 - Community Profile and Census Update:** Now is a great time to update demographics! The US Census decennial headcount of 2010 has been updated with the recent Census headcount of 2020. We propose to compile up-to-date demographic information for the Master Plan to form a new basis for planning decisions and growth management actions.
- **Task 2 - Existing Land Use:** McKenna will review aerial photography of the Township and coordinate with Township Officials to create a revised, Existing Land Use Map and the accompanying text in the Master Plan. The new map will reflect the existing character of Armada.
- **Task 3 - Goals and Objectives:** McKenna will work with the Planning Commission to refine the Goals and Objectives to guide the Plan and Township decision making going forward.
- **Task 4 - Future Land Use Plan:** Our team will update the Future Land Use Plan; this will be key tool in deciding where land should be rezoned to the Commercial or Industrial Districts (or any other zoning category) in the next several years.
- **Task 5 - Implementation/Action Plan:** McKenna will update the implementation section, creating a "roadmap" to help the Township accomplish the priorities in the Master Plan. The purpose of the implementation section is to provide a concise list of projects that the Township should pursue over the life of the plan. The implementation strategy will also update the Zoning Plan, which outlines recommended specific policies for the permanent Zoning Ordinance in order to bring the Master Plan into reality.



- **Task 6 - Mapping:** The update Master Plan will include the following revised maps:
 - Existing Land Use Map
 - Preliminary Sewer District Map
 - School Districts Map
 - Natural Features Map
 - Circulation System (Existing and Future) – Includes the Thoroughfare Plan Map and Traffic Counts Map
 - Future Land Use Map
- **Task 7 - Format Update:** McKenna will update the formatting of the chapters and maps of the Master Plan to a modern, easy-to-read design, with larger text, more color, and additional photos and graphics.
- **Task 8 – Adoption:** McKenna will assist the Township with the adoption process under the Michigan Planning Enabling Act (PA 33 of 2008):
 - **Distribution of Draft Plan.** After the final draft is completed, the Planning Commission must approve it to be distributed to the surrounding jurisdictions, Macomb County, and other entities for comment as required by State law. The draft plan must also be available for public review for 63 days prior to adoption.
 - **Final Revisions.** Upon conclusion of the state-mandated review and comment periods for the noticed entities, McKenna will review all comments submitted to it by the Township and, if deemed necessary by the Planning Commission, make one set of modifications to the draft Plan.
 - **Final Review, Public Hearing, and Adoption.** McKenna will attend the required public hearing with the Planning Commission, explain the Plan to the public, and assist with adoption by the Township Board.
 - **Final Document.** After adoption, McKenna will provide one electronic copy of the final document via email and one bound original copy for the Township. The digital version of the Plan, including all text, images and graphics will be provided in PDF and .Word format suitable for placement on the Township's website. Additional printed and bound copies of the final document will be provided upon request, at McKenna's quoted costs.
- **Option #1 Online Survey and Tax Mailer Questionnaire (Additional Fee \$2,000):** Public surveys provide a way to gauge the results of an event against a larger sample of public opinion. The McKenna team will draft questions that can be provided both an online and hard-copy format. The Township will be responsible for printing and mailing the survey. McKenna will assist in tabulating up-to 500 hard-copy responses (after which we will invoice at a rate of \$75 per hour). The McKenna team will work with the Township to design a survey that best fits the project and provide meaningful and actionable summary of both online and mailer responses.



PLANNING COMMISSION AND BOARD MEETINGS AND THE SCHEDULE

We anticipate that the Master Plan will be discussed at regularly scheduled Planning Commission meetings, which will be covered under our retainer. Additional public meetings can be provided (\$700 per meeting).

It is anticipated that the total process (from start to finish) will take approximately six to eight months, including the required notice period prior to adoption.

AFEE ESTIMATE AND INVOICING

Master Plan Update: \$12,500 (includes drafting of the document, creation of maps, charts, cover, etc.). An optional public survey for a fee of \$2,000 is provided for Township consideration and may be authorized now, or at anytime during the project process.

Additional services, not outlined in this scope can be completed with written authorization according to McKenna's Professional Fee Schedule, per our existing contract with the Township.

We look forward to continuing our relationship with Armada Township. Our team is available to start immediately upon receiving your permission to commence work on the specified tasks. If you are satisfied with the Scope of Work described, then please return one signed copy of this letter for our files. Your signature will authorize McKenna to proceed with this project. Thank you.

AUTHORIZATION TO PROCEED

ARMADA TOWNSHIP, MICHIGAN

Signature

Title

Date

Name (printed)

Option #1: Online Survey – additional fee of \$2,000

Yes/No

Initials