

BILLS

1.12.22

PREVIOUSLY PAID	FIRE	\$8,377.07
	GENERAL	\$8,949.72
PAYROLL	FIRE -	\$107,098.65
	GENERAL	\$29,383.41
OPEN INVOICES	FIRE -	\$6,077.65
	GENERAL	\$9,405.99
TAX DISBURSEMENTS		\$1,316,522.99
TRUST & AGENCY	Paid	\$6,245.00
	Open	\$3,705.00
TOTALS		\$1,495,765.48

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE		ACTIVITY FOR	AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	01/31/2022	NORMAL (ABNORMAL)	MONTH 01/31/2022	BALANCE	% BGD
						INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND								
Revenues								
Dept 000								
206-000-410.003	CURRENT TAX REVENUE-SAD	783,469.00		342,385.55		254,407.26	441,083.45	43.70
206-000-528.000	COVID19 OTHER FEDERAL GRANTS - REVENUE	1.00		66,164.29		0.00	(66,163.29)	6,616.42
206-000-528.001	HAZARD PAY REIMBURSEMENT	1.00		0.00		0.00	1.00	0.00
206-000-626.006	FIRE CONTRACT - RICHMOND	1.00		0.00		0.00	1.00	0.00
206-000-626.007	DONATIONS	1.00		0.00		0.00	1.00	0.00
206-000-626.008	OTHER REVENUE/COST RECOVERY	2,000.00		7,902.91		0.00	(5,902.91)	395.15
206-000-626.009	FAIR/STANDBY FEES	16,000.00		17,098.26		0.00	(1,098.26)	106.86
206-000-626.022	CPR/AED TRAINING REIMBURSEMENT	2,000.00		3,790.00		0.00	(1,790.00)	189.50
206-000-626.023	INSPECTIONS / SITE PLAN REVIEW	500.00		0.00		0.00	500.00	0.00
206-000-664.000	INTEREST REVENUE	1,500.00		266.07		0.00	1,233.93	17.74
206-000-676.000	15% HEALTH INS REIMB FULL TIME	6,500.00		7,543.14		0.00	(1,043.14)	116.05
206-000-680.000	REIMBURSEMENTS/REFUNDS	250.00		192.00		0.00	58.00	76.80
206-000-591.000	ASSET SALES	10,000.00		0.00		0.00	10,000.00	0.00
206-000-694.005	FY GRANT INCOME	381,428.00		321,428.43		0.00	59,999.57	84.27
Total Dept 000		1,203,651.00		766,770.65		254,407.26	436,880.35	63.70
Dept 651 - AMBULANCE-ALS								
206-651-410.005	ALS TAX REVENUE	524,133.00		158,026.93		117,212.07	366,106.07	30.15
206-651-626.011	ALS TRANSPORT INCOME	230,000.00		194,565.27		0.00	35,434.73	84.59
Total Dept 651 - AMBULANCE-ALS		754,133.00		352,592.20		117,212.07	401,540.80	46.75
TOTAL REVENUES		1,957,784.00		1,119,362.85		371,619.33	838,421.15	57.17
Expenditures								
Dept 336 - FIRE OPERATING								
206-336-710.000	FIRE CHIEF SALARY	72,000.00		50,123.57		0.00	21,876.43	69.62
206-336-710.001	ASST FIRE CHIEF WAGES	1.00		0.00		0.00	1.00	0.00
206-336-710.002	ADMIN WAGES	3,600.00		2,521.95		0.00	1,078.05	70.05
206-336-710.004	PART TIME WAGES	142,740.00		99,480.06		0.00	43,259.94	69.69
206-336-710.005	PAID ON CALL WAGES	30,000.00		12,320.31		0.00	17,679.69	41.07
206-336-710.009	COVID19 EXPENSES/HAZARD PAY	1.00		0.00		0.00	1.00	0.00
206-336-710.010	COVID19 EXPENSES/PERSONNEL OVERTIME	1.00		0.00		0.00	1.00	0.00
206-336-721.000	EMPLOYER'S FICA	15,645.15		9,989.28		0.00	5,655.87	63.85
206-336-722.000	EMPLOYER'S MEDICARE	3,655.89		2,336.23		0.00	1,319.66	63.90
206-336-723.000	HEALTH INSURANCE	68,083.00		52,218.00		508.43	15,865.00	76.70
206-336-724.000	RETIREMENT (FIRE CHIEF)	7,200.00		5,012.31		0.00	2,187.69	69.62
206-336-727.000	OFFICE SUPPLIES	6,300.00		3,176.75		0.00	3,123.25	50.42
206-336-733.000	FUEL	12,500.00		10,424.47		0.00	2,075.53	83.40
206-336-742.000	STATION SUPPLIES	5,200.00		2,828.44		261.86	2,371.56	54.39
206-336-743.000	VEHICLE SUPPLIES	1,350.00		541.33		0.00	808.67	40.10
206-336-751.000	COVID19 EXPENSES/SUPPLIES	1.00		0.00		0.00	1.00	0.00
206-336-780.000	POSTAGE	500.00		220.00		0.00	280.00	44.00
206-336-798.000	FIREFIGHTING EQUIP/SUPPLIES	21,000.00		2,972.95		0.00	18,027.05	14.16
206-336-799.000	PERSONAL PROTECTIVE EQUIPMENT	15,000.00		717.89		141.00	14,282.11	4.79
206-336-801.000	CONTRACTUAL SERVICES	30,745.00		20,354.34		7.99	10,390.66	66.20
206-336-803.000	AUDIT	9,925.00		9,375.00		0.00	550.00	94.46
206-336-823.000	REST AND REHAB	500.00		135.94		0.00	364.06	27.19
206-336-824.000	LIAB/WORK COMP	57,000.00		33,515.11		0.00	23,484.89	58.80
206-336-825.000	DISPATCHING/RADIO/FRMS	14,000.00		5,243.26		0.00	8,756.74	37.45
206-336-826.000	COMMUNITY OUTREACH	2,500.00		1,627.00		0.00	873.00	65.08

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	01/31/2022	01/31/2022	MONTH 01/31/2022	NORMAL	BALANCE	% BDGT USED
Fund 206 - FIRE FUND									
Expenditures									
206-336-827.000	FIRE & LIFE SAFETY DIVISION	10,950.00	9,437.21	(467.95)	1,512.79	86.18			
206-336-850.000	INTERNET/PHONE/CABLE/ETC.	6,400.00	4,466.50	0.00	1,933.50	69.79			
206-336-861.000	EDUCATION/TRAINING	36,450.00	7,473.18	0.00	28,976.82	20.50			
206-336-920.000	UTILITIES	12,100.00	8,492.66	0.00	3,607.34	70.19			
206-336-930.001	FIRE EQUIP/ REPAIRS/INSPECTIONS	10,950.00	7,121.31	57.10	3,828.69	65.03			
206-336-930.002	STATION & GROUNDS MAINT/REPAIRS	18,000.00	7,847.79	0.00	10,152.21	43.60			
206-336-930.003	EMS EQUIP/ REPAIR/INSPECTION	7,150.00	2,022.14	0.00	5,127.86	28.28			
206-336-930.013	BUILDING REMODELING/UPDATES	26,808.00	5,319.34	0.00	21,488.66	19.84			
206-336-931.000	VEHICLE MAINT/INSPECTIONS	15,900.00	17,979.12	0.00	(2,079.12)	113.08			
206-336-969.000	GRANT	381,428.00	323,166.18	0.00	58,261.82	84.73			
206-336-969.002	ENGINE - BANK LOANS	80,878.00	80,004.03	0.00	873.97	98.92			
206-336-969.006	RR INTEREST BREAKOUT	14,800.00	12,625.83	0.00	2,174.17	85.31			
206-336-970.000	CAPITAL OUTLAY	62,388.96	3,190.50	0.00	59,198.46	5.11			
Total Dept 336 - FIRE OPERATING		1,203,651.00	814,279.98	508.43	389,371.02	67.65			
Dept 651 - AMBULANCE-ALS									
206-651-710.007	FULL TIME WAGE	492,256.50	328,232.16	0.00	164,024.34	66.68			
206-651-710.008	OVERTIME	85,039.00	88,244.93	0.00	(3,205.93)	103.77			
206-651-710.011	FULL TIME FLSA WAGES O.T.	40,383.72	27,772.29	0.00	12,611.43	68.77			
206-651-710.301	HOLIDAY	28,800.00	28,800.00	0.00	0.00	100.00			
206-651-720.001	UNIFORM ALLOWANCE	13,700.00	6,734.07	0.00	6,965.93	49.15			
206-651-721.001	EMPLOYER FICA	40,257.00	28,147.59	0.00	12,109.41	69.92			
206-651-722.001	EMPLOYER MEDICARE	9,415.00	8,782.80	0.00	632.20	93.29			
206-651-724.001	RETIREMENT - MERS	31,476.86	19,667.78	0.00	11,809.08	62.48			
206-651-797.001	EMS EXPENSES	12,804.92	4,378.83	0.00	8,426.09	34.20			
Total Dept 651 - AMBULANCE-ALS		754,133.00	540,760.45	0.00	213,372.55	71.71			
TOTAL EXPENDITURES									
		1,957,784.00	1,355,040.43	508.43	602,743.57	69.21			
Fund 206 - FIRE FUND:									
TOTAL REVENUES		1,957,784.00	1,119,362.85	371,619.33	838,421.15	57.17			
TOTAL EXPENDITURES		1,957,784.00	1,355,040.43	508.43	602,743.57	69.21			
NET OF REVENUES & EXPENDITURES		0.00	(235,677.58)	371,110.90	235,677.58	100.00			

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22	YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL	01/31/2022	01/31/2022	MONTH 01/31/2022	BALANCE	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000									
101-000-410.001	TAX REVENUE	252,807.00	78,367.62	56,631.80	174,439.38	31.00			
101-000-410.002	TAX COLLECTION INCOME	5,000.00	7,949.50	0.00	(2,949.50)	158.99			
101-000-445.000	FORFEITED BONDS / REINSPECTIONS	2,000.00	460.00	0.00	1,540.00	23.00			
101-000-451.000	BUILDING PERMITS	43,000.00	45,356.00	0.00	(2,356.00)	105.48			
101-000-452.000	ELECTRICAL PERMITS	16,000.00	14,973.00	0.00	1,027.00	93.58			
101-000-453.000	MECHANICAL PERMITS	15,000.00	12,410.00	0.00	2,590.00	82.73			
101-000-454.000	PLUMBING PERMITS	8,000.00	5,355.00	0.00	2,645.00	66.94			
101-000-528.000	FEDERAL GRANTS	199,760.00	199,760.00	0.00	0.00	100.00			
101-000-573.000	LOCAL COMMUNITY SHARE/METRO ACT	3,500.00	7,343.39	0.00	(3,843.39)	209.81			
101-000-574.001	LIQUOR / STATE SHARED	1,300.00	1,005.95	0.00	294.05	77.38			
101-000-574.002	SALES / REVENUE SHARING	315,498.00	230,946.00	0.00	84,552.00	73.20			
101-000-587.001	SMART- MUNICIPAL	4,744.00	0.00	0.00	4,744.00	0.00			
101-000-587.002	SMART - COMMUNITY	18,273.50	1,550.00	0.00	16,723.50	8.48			
101-000-626.000	PROPERTY LEASE - FARMING	1,434.00	1,433.70	0.00	0.30	99.98			
101-000-626.003	REFUNDS/FOIA/DTE BERLIN	250.00	1,059.48	0.00	(809.48)	423.79			
101-000-626.004	ORDINANCE ENFORCEMENT	600.00	2,305.00	0.00	(1,705.00)	384.17			
101-000-626.023	SALE OF PROPERTY	1.00	0.00	0.00	1.00	0.00			
101-000-642.001	ZONING BOARD OF APPEALS	550.00	0.00	0.00	550.00	0.00			
101-000-642.002	ZONING SPLITS/LAND DIVISION	3,000.00	1,045.00	0.00	1,955.00	34.83			
101-000-642.004	XEROX / ZONING BOOKS	1.00	0.00	0.00	1.00	0.00			
101-000-642.005	OTHER GRANT REVENUE	1.00	0.00	0.00	1.00	0.00			
101-000-642.006	ELECTION REIMBURSEMENT	5,000.00	3,910.78	0.00	1,089.22	78.22			
101-000-651.001	SENIOR EVENT TICKETS	0.00	4,661.11	0.00	(4,661.11)	100.00			
101-000-664.000	INTEREST REVENUE	1,100.00	406.96	0.00	693.04	37.00			
101-000-665.004	SPECIAL MTGS / REVIEWS-PLANNING	25,000.00	1,430.52	0.00	23,569.48	5.72			
101-000-665.005	CEMETERY PLOTS	1.00	0.00	0.00	1.00	0.00			
101-000-671.000	PARK SUPPLIES	100.00	0.00	0.00	100.00	0.00			
101-000-698.000	BOND/INSURANCE/DIVIDENDS REFUNDS	1.00	0.00	0.00	1.00	0.00			
Total Dept 000		921,921.50	621,729.01	56,631.80	300,192.49	67.44			
TOTAL REVENUES									
		921,921.50	621,729.01	56,631.80	300,192.49	67.44			
Expenditures									
Dept 000									
101-000-758.000	SENIOR SMART MUNICIPAL CREDITS	4,744.00	2,625.00	0.00	2,119.00	55.33			
101-000-759.001	SENIOR SMART COMMUNITY CREDITS	8,161.50	5,325.00	0.00	2,836.50	65.25			
101-000-759.002	P.A.L. SMART COMMUNITY CREDITS	8,812.00	7,403.52	0.00	1,408.48	84.02			
101-000-759.003	ACEP SMART COMMUNITY CREDITS	1,300.00	800.00	0.00	500.00	61.54			
101-000-975.003	OFFICE IMPROVEMENTS	4,000.00	3,300.23	0.00	699.77	82.51			
101-000-980.008	COMPUTER - MISC	900.00	899.00	0.00	1.00	99.89			
101-000-980.013	SEWER - ENG/PERMITS	8,190.00	0.00	0.00	8,190.00	0.00			
101-000-980.014	ENGINEER - ALT	1,000.00	0.00	0.00	1,000.00	0.00			
101-000-980.136	LAND PURCHASE	1.00	0.00	0.00	1.00	0.00			

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE		ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET		01/31/2022	(ABNORMAL)	MONTH 01/31/2022	INCREASE (DECREASE)		
Fund 101 - GENERAL FUND									
Expenditures									
101-101-780.000	POSTAGE - GOVT	2,000.00		886.86		0.00		1,113.14	44.34
101-101-803.000	AUDIT	18,000.00		17,188.33		0.00		811.67	95.49
101-101-835.000	LIABILITY/WORK COMP INSURANCE	10,000.00		8,726.59		0.00		1,273.41	87.27
101-101-850.000	INTERNET/PHONE/WEBSITE	5,500.00		3,631.63		0.00		1,868.37	66.03
101-101-860.000	MTA MEMBERSHIP/MILEAGE	7,000.00		6,229.65		0.00		770.35	89.00
101-101-861.000	EDUCATION/TRAINING - GOVT	2,910.00		2,910.00		0.00		0.00	100.00
101-101-864.000	SIRENS/MAINTENANCE	2,800.00		3,210.83		0.00		(410.83)	114.67
101-101-901.000	PRINTING/PUBLISHING - GOVT	2,000.00		1,856.24		0.00		143.76	92.81
101-101-922.000	STREET LIGHTING - GOVT	3,000.00		2,773.97		258.02		226.03	92.47
101-101-923.000	IT SUPPORT-SERVICE CONTRACT	5,500.00		200.00		0.00		5,300.00	3.64
101-101-930.000	MAINTENANCE - HALL	5,000.00		1,228.70		0.00		3,771.30	24.57
101-101-940.000	COPIER LEASE	2,800.00		769.42		0.00		2,030.58	27.48
101-101-955.000	PROPERTY EXPENSES/TAXES	1.00		0.00		0.00		1.00	0.00
101-101-960.000	MISCELLANEOUS EXPENSE	500.00		0.00		0.00		500.00	0.00
101-101-961.000	FLAGS, BANNERS, SIGNS	550.00		299.52		0.00		250.48	54.46
101-101-964.000	REFUNDS	200.00		182.57		0.00		17.43	91.29
101-101-965.000	SERVICE CHARGES	100.00		70.70		0.00		29.30	70.70
Total Dept 101 - GOVERNMENTAL		82,538.82		60,390.96		258.02		22,147.86	73.17
Dept 171 - SUPERVISOR									
101-171-704.000	WAGES - SUPERVISOR	27,682.80		20,838.04		0.00		6,844.76	75.27
101-171-705.000	DEPUTY WAGES - SUPERVISOR	2,500.00		53.63		0.00		2,446.37	2.15
101-171-721.000	EMPLOYER'S FICA	1,977.00		1,491.31		0.00		485.69	75.43
101-171-722.000	EMPLOYER'S MEDICARE	511.00		348.77		0.00		162.23	68.25
101-171-723.000	HEALTH INSURANCE	4,200.00		3,161.36		0.00		1,038.64	75.27
101-171-860.000	MEMBERSHIPS/MILEAGE	625.00		394.32		0.00		230.68	63.09
101-171-861.000	EDUCATION/TRAINING	625.00		0.00		0.00		625.00	0.00
Total Dept 171 - SUPERVISOR		38,120.80		26,287.43		0.00		11,833.37	68.96
Dept 191 - ELECTIONS									
101-191-704.000	WAGES - ELECTIONS	5,000.00		992.50		0.00		4,007.50	19.85
101-191-727.000	OFFICE SUPPLIES - ELECTIONS	500.00		0.00		0.00		500.00	0.00
101-191-731.000	VOTING MATERIALS/EQUIPMENT	9,500.00		5,586.34		0.00		3,913.66	58.80
101-191-780.000	POSTAGE - ELECTIONS	1,500.00		329.00		0.00		1,171.00	21.93
101-191-860.000	MEMBERSHIPS/MILEAGE	500.00		376.88		0.00		123.12	75.38
101-191-861.000	EDUCATION/TRAINING	650.00		461.20		0.00		188.80	70.95
101-191-901.000	PRINTING/PUBLISHING -ELECTIONS	1,200.00		533.35		0.00		666.65	44.45
101-191-957.000	MEALS	500.00		136.22		0.00		363.78	27.24
Total Dept 191 - ELECTIONS		19,350.00		8,415.49		0.00		10,934.51	43.49
Dept 209 - ASSESSING									
101-209-704.000	WAGES - ASSESSING	41,352.00		30,838.00		0.00		10,514.00	74.57
101-209-715.000	LAND DIVISION	1,500.00		475.00		0.00		1,025.00	31.67
101-209-727.000	OFFICE SUPPLIES	50.00		0.00		0.00		50.00	0.00
101-209-780.000	POSTAGE - ASSESSING	2,000.00		20.08		0.00		1,979.92	1.00
101-209-811.000	COMPUTER SUPPORT/MAINT ASSESSING	1,282.00		1,282.00		0.00		0.00	100.00
101-209-811.001	APEX SOFTWARE/SUPPORT FEE	235.00		235.00		0.00		0.00	100.00
101-209-860.000	MEMBERSHIPS/MILEAGE	250.00		0.00		0.00		250.00	0.00
101-209-861.000	EDUCATION/TRAINING	800.00		0.00		0.00		800.00	0.00

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 265 - BUILDING & GROUNDS		80,748.00	89,587.43	0.00	(8,839.43)	110.95
Dept 276 - TOWNSHIP CEMETERY						
101-276-930.000	MAINTENANCE - CEMETERY	3,500.00	2,902.00	0.00	598.00	82.91
Total Dept 276 - TOWNSHIP CEMETERY		3,500.00	2,902.00	0.00	598.00	82.91
Dept 301 - ORDINANCE ENFORCEMENT						
101-301-704.000	WAGES - CODE OFFICIAL	3,600.00	0.00	0.00	3,600.00	0.00
101-301-711.000	LIQUOR INSPECTIONS	1,300.00	912.96	0.00	387.04	70.23
101-301-721.000	EMPLOYER'S FICA	305.00	56.60	0.00	248.40	18.56
101-301-722.000	EMPLOYER'S MEDICARE	71.00	13.23	0.00	57.77	18.63
101-301-860.000	MEMBERSHIPS/MILEAGE	200.00	0.00	0.00	200.00	0.00
101-301-960.000	TELEPHONE - CODE OFFICIAL	1,000.00	725.65	0.00	274.35	72.57
Total Dept 301 - ORDINANCE ENFORCEMENT		6,476.00	1,708.44	0.00	4,767.56	26.38
Dept 371 - INSPECTIONS						
101-371-704.000	WAGES - INSPECTIONS	35,450.00	26,752.00	0.00	8,698.00	75.46
101-371-706.000	ELECTRICAL WAGES	7,500.00	6,410.70	0.00	1,089.30	85.48
101-371-707.000	MECHANICAL WAGES	6,000.00	5,071.17	0.00	928.83	84.52
101-371-708.000	PLUMBING WAGES	5,000.00	2,865.90	0.00	2,134.10	57.32
101-371-709.000	SECRETARY WAGES	32,085.93	24,152.50	0.00	7,933.43	75.27
101-371-709.001	VACATION - SECY	2,467.20	1,966.38	0.00	500.82	79.70
101-371-721.000	EMPLOYER'S FICA	5,748.00	4,357.32	0.00	1,390.68	75.81
101-371-722.000	EMPLOYER'S MEDICARE	1,484.00	1,019.18	0.00	464.82	68.68
101-371-723.000	HEALTH INSURANCE	4,200.00	3,161.36	0.00	1,038.64	75.27
101-371-724.000	RETIREMENT	1,944.40	1,380.60	0.00	563.80	71.00
101-371-727.000	OFFICE SUPPLIES - INSPECTIONS	250.00	247.00	0.00	3.00	98.80
101-371-780.000	POSTAGE - BUILDING	200.00	61.00	0.00	139.00	30.50
101-371-811.000	COMPUTER SUPPORT/MAINT BLDG	1,200.00	1,199.00	0.00	1.00	99.92
101-371-850.000	TELEPHONE - BLDG	1,000.00	1,067.39	0.00	(67.39)	106.74
101-371-860.000	MEMBERSHIPS/MILEAGE	1,300.00	634.48	0.00	665.52	48.81
101-371-964.000	REFUNDS	200.00	120.00	0.00	80.00	60.00
Total Dept 371 - INSPECTIONS		106,029.53	80,465.98	0.00	25,563.55	75.89
Dept 400 - PLANNING COMMISSION						
101-400-704.000	WAGES - PLANNING	6,228.00	3,086.10	0.00	3,141.90	49.55
101-400-714.000	MEETING PER DEIM	900.00	450.00	0.00	450.00	50.00
101-400-721.000	EMPLOYER'S FICA	442.00	219.23	0.00	222.77	49.60
101-400-722.000	EMPLOYER'S MEDICARE	104.00	51.31	0.00	52.69	49.34
101-400-780.000	POSTAGE - PLANNING	300.00	59.98	0.00	240.02	19.99
101-400-806.100	PLANNER SITE PLAN REVIEWS/ATTY/ENG/FIRE	18,000.00	(185.00)	0.00	18,185.00	(1.03)
101-400-814.000	COMMUNITY PLANNER	6,600.00	4,400.00	0.00	2,200.00	66.67
101-400-822.000	P.D.R. COMMITTEE	750.00	250.00	0.00	500.00	33.33
101-400-861.000	EDUCATION/TRAINING	1,000.00	646.00	0.00	354.00	64.60
101-400-901.000	PRINTING/PUBLISHING - PLANNING	750.00	516.55	0.00	233.45	68.87
101-400-960.000	LAND DIVISION SPLITS	1,500.00	420.00	0.00	1,080.00	28.00
Total Dept 400 - PLANNING COMMISSION		36,574.00	9,914.17	0.00	26,659.83	27.11

REVENUE AND EXPENDITURE REPORT FOR ARMADA TOWNSHIP
PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2022 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDT USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 412 - ZONING BOARD OF APPEAL						
101-412-704.000	WAGES - Z.B.A.					
101-412-709.000	SECRETARY WAGES	1,060.00	0.00	0.00	1,060.00	0.00
101-412-721.000	EMPLOYER'S FICA	300.00	0.00	0.00	300.00	0.00
101-412-722.000	EMPLOYER'S MEDICARE	85.00	0.00	0.00	85.00	0.00
101-412-780.000	POSTAGE - ZBA	20.00	0.00	0.00	20.00	0.00
101-412-901.000	PRINTING/PUBLISHING - Z.B.A.	100.00	0.00	0.00	100.00	0.00
		200.00	0.00	0.00	200.00	0.00
Total Dept 412 - ZONING BOARD OF APPEAL						
		1,765.00	0.00	0.00	1,765.00	0.00
Dept 446 - ROADS						
101-446-930.001	MAINTENANCE/CHLORIDE - ROADS	21,980.00	0.00	0.00	21,980.00	0.00
101-446-930.011	DRAIN MAINTENANCE	4,000.00	0.00	0.00	4,000.00	0.00
101-446-930.012	LIMESTONE	24,585.00	24,585.00	0.00	0.00	100.00
Total Dept 446 - ROADS						
		50,565.00	24,585.00	0.00	25,980.00	48.62
Dept 447 - ENGINEERS						
101-447-819.000	SPALDING, DEDECKER & ASSOCIATES	5,000.00	3,175.00	0.00	1,825.00	63.50
Total Dept 447 - ENGINEERS						
		5,000.00	3,175.00	0.00	1,825.00	63.50
Dept 528 - TRANSFER SITE						
101-528-704.000	WAGES - TRANSFER SITE	1,510.00	0.00	0.00	1,510.00	0.00
101-528-721.000	EMPLOYER'S FICA	100.00	29.07	0.00	70.93	29.07
101-528-722.000	EMPLOYER'S MEDICARE	24.00	6.80	0.00	17.20	28.33
101-528-809.000	TRANSFER SITE MONTHLY EXP	67,380.00	50,535.00	0.00	16,845.00	75.00
101-528-930.000	MAINTENANCE -TRANSFER SITE	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 528 - TRANSFER SITE						
		70,514.00	50,570.87	0.00	19,943.13	71.72
Dept 756 - TOWNSHIP PARK						
101-756-704.000	WAGES - PARK	3,672.00	2,754.00	0.00	918.00	75.00
101-756-721.000	EMPLOYER'S FICA	228.00	170.75	0.00	57.25	74.89
101-756-722.000	EMPLOYER'S MEDICARE	59.00	39.93	0.00	19.07	67.68
101-756-807.000	MACOMB ORCHARD TRAIL	7,000.00	0.00	0.00	7,000.00	0.00
101-756-821.000	PARK IMPROVEMENTS - NORTH AVE.	25,000.00	11,996.00	0.00	13,004.00	47.98
101-756-821.001	PARK WALKING PATH	2,000.00	1,182.50	0.00	817.50	59.13
101-756-860.000	MEMBERSHIPS/MILEAGE	120.00	118.72	0.00	1.28	98.93
101-756-920.000	UTILITIES - PARK	500.00	342.57	0.00	157.43	68.51
101-756-930.000	MAINTENANCE - PARK	15,000.00	9,838.12	0.00	5,161.88	65.59
Total Dept 756 - TOWNSHIP PARK						
		53,579.00	26,442.59	0.00	27,136.41	49.35
Dept 794 - SENIOR CENTER						
101-794-704.000	WAGES - SENIOR CENTER	15,000.00	8,489.05	0.00	6,510.95	56.59
101-794-721.000	EMPLOYER'S FICA	930.00	526.32	0.00	403.68	56.59
101-794-722.000	EMPLOYER'S MEDICARE	218.00	123.09	0.00	94.91	56.46
101-794-727.000	OFFICE SUPPLIES	1,500.00	36.22	0.00	1,463.78	2.41
101-794-771.000	BINGO/CRAFTS/EVENT TICKETS	3,000.00	5,461.67	0.00	(2,461.67)	182.06
101-794-780.000	POSTAGE - SENIORS	1,150.00	347.00	0.00	803.00	30.17

REVENUE AND EXPENDITURE REPORT FOR ARMADA TOWNSHIP

PERIOD ENDING 01/31/2022

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 01/31/2022 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2022 INCREASE (DECREASE)	NORMAL BALANCE (ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND						
Expenditures						
101-794-850.000	INTERNET/PHONE/CABLE/ETC.	2,400.00	1,816.74	0.00	583.26	75.70
101-794-920.000	UTILITIES - SENIORS	3,200.00	1,850.07	0.00	1,349.93	57.81
101-794-930.000	MAINTENANCE - SENIORS	5,500.00	2,212.75	0.00	3,287.25	40.23
Total Dept 794 - SENIOR CENTER						
		32,898.00	20,862.91	0.00	12,035.09	63.42
TOTAL EXPENDITURES						
		812,393.41	547,705.71	258.02	264,687.70	67.42
Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
		921,921.50	621,729.01	56,631.80	300,192.49	67.44
TOTAL EXPENDITURES						
		812,393.41	547,705.71	258.02	264,687.70	67.42
NET OF REVENUES & EXPENDITURES						
		109,528.09	74,023.30	56,373.78	35,504.79	67.58

Salaries By GL Fund-Dept Report
For Check Dates 12/01/2021 TO 12/31/2021

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
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Fund: 101	GENERAL FUND					
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Department: 101-101	GOVERNMENTAL					
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101-101-704.000	010	GEN	GOETZINGER, JAMES M.	670.72	0.00	670.72
101-101-704.000	119	GEN	GREMBI, JASON	670.72	0.00	670.72
Totals For: 101-101				1,341.44	0.00	1,341.44
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Department: 101-171	SUPERVISOR					
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101-171-704.000	026	GEN	PATEREK, JOHN W.	3,194.16	0.00	3,194.16
101-171-705.000	030	GEN	SPALDING, ROBIN L.	53.63	0.00	53.63
101-171-723.000	026	GEN	PATEREK, JOHN W.	484.59	0.00	484.59
Totals For: 101-171				3,732.38	0.00	3,732.38
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Department: 101-215	CLERK					
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101-215-704.000	031	GEN	SWIACKI, MARY K	3,775.11	0.00	3,775.11
101-215-705.000	061	GEN	BOYD, DAWN M	1,077.16	0.00	1,077.16
101-215-723.000	031	GEN	SWIACKI, MARY K	484.59	0.00	484.59
Totals For: 101-215				5,336.86	0.00	5,336.86
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Department: 101-247	BOARD OF REVIEW					
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101-247-704.000	087	GEN	ACHATZ, RACHEL A.	51.00	0.00	51.00
101-247-704.000	089	GEN	ANDREWS, DAVID R.	51.00	0.00	51.00
101-247-704.000	085	GEN	FALKENBERG, JOAN S.	51.00	0.00	51.00
Totals For: 101-247				153.00	0.00	153.00
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Department: 101-253	TREASURER					
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101-253-704.000	111	GEN	MURRAY, SARA L.	3,507.48	0.00	3,507.48
101-253-705.000	123	GEN	MARTIN, CHRISTINE	1,247.76	0.00	1,247.76
101-253-723.000	111	GEN	MURRAY, SARA L.	484.59	0.00	484.59
Totals For: 101-253				5,239.83	0.00	5,239.83
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Department: 101-301	ORDINANCE ENFORCEMENT					
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101-301-711.000	004	GEN	CUBITT, ANDREW E.	202.88	0.00	202.88
Totals For: 101-301				202.88	0.00	202.88
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Department: 101-371	INSPECTIONS					
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101-371-704.000	022	GEN	McNUTT, MEL A	2,910.00	0.00	2,910.00
101-371-706.000	006	GEN	DILLON, TIMOTHY L	906.40	0.00	906.40
101-371-707.000	027	GEN	RYAN, KARL G.	1,114.44	0.00	1,114.44
101-371-708.000	027	GEN	RYAN, KARL G.	621.04	0.00	621.04
101-371-709.000	033	GEN	WHITE, CHRISTINE L	3,702.21	0.00	3,702.21
101-371-723.000	033	GEN	WHITE, CHRISTINE L	484.59	0.00	484.59
Totals For: 101-371				9,738.68	0.00	9,738.68
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Department: 101-400	PLANNING COMMISSION					
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101-400-704.000	001	GEN	ABERCROMBIE, BETH A.	146.88	0.00	146.88
101-400-704.000	008	GEN	FINLAY, RANDALL S	146.88	0.00	146.88
101-400-704.000	117	GEN	FINN, MAUREEN	146.88	0.00	146.88
101-400-704.000	014	GEN	JABARA, JOSEPH G	146.88	0.00	146.88
101-400-704.000	015	GEN	KEHRIG, DONALD H	88.74	0.00	88.74

Salaries By GL Fund-Dept Report
For Check Dates 12/01/2021 TO 12/31/2021

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
101-400-704.000	034	GEN	WIESKE, NORMAN A.	146.88	0.00	146.88
Totals For: 101-400				823.14	0.00	823.14
Department: 101-756	TOWNSHIP PARK					
101-756-704.000	009	GEN	GOEDTEL, GARY J.	612.00	0.00	612.00
Totals For: 101-756				612.00	0.00	612.00
Department: 101-794	SENIOR CENTER					
101-794-704.000	086	GEN	PEITZ, DONNA M.	2,203.20	0.00	2,203.20
Totals For: 101-794				2,203.20	0.00	2,203.20
Totals For: 101				29,383.41	0.00	29,383.41
Fund: 206	FIRE FUND					
Department: 206-336	FIRE OPERATING					
206-336-710.000	100	FIRE	KROTCHER, CHRISTOPHER	8,307.69	0.00	8,307.69
206-336-710.002	058	FIRE	SWIACKI, MARY K.	415.38	0.00	415.38
206-336-710.004	091	FIRE	BIELAWSKI, MICHAEL T	1,980.00	0.00	1,980.00
206-336-710.004	103	FIRE	BOLING, JUSTIN W	825.00	0.00	825.00
206-336-710.004	118	FIRE	BYRNES, JAMES	1,584.00	0.00	1,584.00
206-336-710.004	122	FIRE	CALLEWAERT, SEAN	1,956.00	0.00	1,956.00
206-336-710.004	083	FIRE	KENNEDY, KURTIS M.	1,980.00	0.00	1,980.00
206-336-710.004	124	FIRE	LESOSKY, KATIE	1,807.50	0.00	1,807.50
206-336-710.004	121	FIRE	MCCOLLOM, DONNA	168.00	0.00	168.00
206-336-710.004	116	FIRE	MELTZER, BRETT	1,095.00	0.00	1,095.00
206-336-710.004	051	FIRE	MORK, NEIL E.	900.00	0.00	900.00
206-336-710.004	126	FIRE	MOSS, BENJAMIN	480.00	0.00	480.00
206-336-710.004	052	FIRE	MSAL, JOHN H.	360.00	0.00	360.00
206-336-710.004	106	FIRE	OFFNER, MATTHEW	2,016.00	0.00	2,016.00
206-336-710.005	083	FIRE	KENNEDY, KURTIS M.	190.00	0.00	190.00
206-336-710.005	124	FIRE	LESOSKY, KATIE	20.00	0.00	20.00
206-336-710.005	106	FIRE	OFFNER, MATTHEW	90.00	0.00	90.00
206-336-723.000	107	FIRE	HANNA, MATTHEW B	450.00	0.00	450.00
206-336-723.000	100	FIRE	KROTCHER, CHRISTOPHER	461.58	0.00	461.58
206-336-723.000	078	FIRE	MURRAY, DEVIN P.	138.45	0.00	138.45
Totals For: 206-336				25,224.60	0.00	25,224.60
Department: 206-651	AMBULANCE-ALS					
206-651-710.007	110	FIRE	FRANCESCHI, ERIC M	5,406.00	0.00	5,406.00
206-651-710.007	107	FIRE	HANNA, MATTHEW B	6,678.00	0.00	6,678.00
206-651-710.007	108	FIRE	HEATH, BRANDON E	5,406.00	0.00	5,406.00
206-651-710.007	043	FIRE	KANEHL, KEVIN T.	7,155.00	0.00	7,155.00
206-651-710.007	045	FIRE	KUHN, THOMAS J.	7,781.40	0.00	7,781.40
206-651-710.007	078	FIRE	MURRAY, DEVIN P.	6,042.00	0.00	6,042.00
206-651-710.007	072	FIRE	MYNY, COLLIN J.	6,042.00	0.00	6,042.00
206-651-710.007	109	FIRE	PELLERITO, JOSEPH R	5,512.00	0.00	5,512.00
206-651-710.007	055	FIRE	PFEIFLE, ANDREW J.	7,664.90	0.00	7,664.90
206-651-710.008	110	FIRE	FRANCESCHI, ERIC M	0.00	777.75	777.75
206-651-710.008	107	FIRE	HANNA, MATTHEW B	0.00	1,039.50	1,039.50
206-651-710.008	108	FIRE	HEATH, BRANDON E	0.00	51.00	51.00
206-651-710.008	043	FIRE	KANEHL, KEVIN T.	0.00	2,160.00	2,160.00
206-651-710.008	045	FIRE	KUHN, THOMAS J.	0.00	5,197.50	5,197.50

Salaries By GL Fund-Dept Report
For Check Dates 12/01/2021 TO 12/31/2021

GL Number	Employee ID	Home Dept	Name	Reg Amount	OT Amount	Total Amount
206-651-710.008	078	FIRE	MURRAY, DEVIN P.	0.00	2,679.00	2,679.00
206-651-710.008	072	FIRE	MYNY, COLLIN J.	0.00	2,123.25	2,123.25
206-651-710.008	109	FIRE	PELLERITO, JOSEPH R	0.00	2,893.50	2,893.50
206-651-710.008	055	FIRE	PFEIFLE, ANDREW J.	0.00	2,463.75	2,463.75
206-651-710.011	110	FIRE	FRANCESCHI, ERIC M	0.00	459.00	459.00
206-651-710.011	107	FIRE	HANNA, MATTHEW B	0.00	567.00	567.00
206-651-710.011	108	FIRE	HEATH, BRANDON E	0.00	459.00	459.00
206-651-710.011	043	FIRE	KANEHL, KEVIN T.	0.00	607.50	607.50
206-651-710.011	045	FIRE	KUHN, THOMAS J.	0.00	607.50	607.50
206-651-710.011	078	FIRE	MURRAY, DEVIN P.	0.00	513.00	513.00
206-651-710.011	072	FIRE	MYNY, COLLIN J.	0.00	513.00	513.00
206-651-710.011	109	FIRE	PELLERITO, JOSEPH R	0.00	468.00	468.00
206-651-710.011	055	FIRE	PFEIFLE, ANDREW J.	0.00	607.50	607.50
Totals For: 206-651				57,687.30	24,186.75	81,874.05
Totals For: 206				82,911.90	24,186.75	107,098.65
Grand Totals				112,295.31	24,186.75	136,482.06

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL FUND Dept 000 101-000-758.000	PREFERRED CHARTER SERVICE, LLC	SEPT. 2, 2021 SENIORS MYSTERY LUNCH TRIP	30677	12/22/21	825.00
		Total For Dept 000			825.00
Dept 101 GOVERNMENTAL 101-101-850.000 101-101-850.000 101-101-864.000 101-101-864.000 101-101-864.000 101-101-864.000 101-101-901.000 101-101-901.000 101-101-922.000 101-101-930.000 101-101-940.000	COMCAST - HALL CENTARIS DTE - 920015567661 -71671 N. AVE. DTE - 920015567687 -75111 ROMEO PLA DTE SIREN 80967 NORTH AVE. -BERLIN THE RECORD DTE - STREET LIGHTS 910040486490 GOOD & CLEAN JANITORIAL INC APPLIED IMAGING	121521-011422 ANNUAL NEC PHONE SOFTWARE FEE 102321-112321 102321-112321 110221-120221 10.26.21 MTG SYNOPSIS 11.10.21 MTG SYNOPSIS 110121-113021 NOVEMBER CLEANING 121021-010922	122221 043083 121521 121521 122721 21464 21485 010322 1091 1865093	12/27/21 12/29/21 12/16/21 12/16/21 12/28/21 12/14/21 12/14/21 01/04/22 12/08/21 12/22/21	317.47 299.00 34.59 34.59 34.59 59.00 73.56 258.02 120.00 40.42
		Total For Dept 101 GOVERNMENTAL			1,271.24
Dept 191 ELECTIONS 101-191-731.000 101-191-957.000	ARMADA AREA SCHOOLS VINCKIER FOODS ARMADA	USE OF ENBERG GYM: CUSTODIAL FEE NOV 2 ELECTION MEALS	12-11-19 2160	12/14/21 12/14/21	352.72 10.28
		Total For Dept 191 ELECTIONS			363.00
Dept 265 BUILDING & GROUNDS 101-265-741.000 101-265-920.000 101-265-920.000	WIEGAND HEATING & COOLING SEMCO ENERGY-TWP. HALL DTE ENERGY - TWP HALL 9100 01701630	FURNACE BALANCE 101321-111221 110221-120221	6041 120921 122721	12/22/21 12/09/21 12/28/21	3,077.00 219.66 126.51
		Total For Dept 265 BUILDING & GROUNDS			3,423.17
Dept 301 ORDINANCE ENFORCEMENT 101-301-960.000	VERIZON WIRELESS - BLDG-CODE	1026321-112221	9893434359	12/21/21	80.18
		Total For Dept 301 ORDINANCE ENFORCEMENT			80.18
Dept 371 INSPECTIONS 101-371-727.000 101-371-850.000	ROMEO PRINTING CO., INC. VERIZON WIRELESS - BLDG-CODE	INSPECTION CHECK LIST AND LABELS 1026321-112221	28303 9893434359	12/14/21 12/21/21	247.00 90.75
		Total For Dept 371 INSPECTIONS			337.75
Dept 400 PLANNING COMMISSION 101-400-806.100 101-400-814.000 101-400-901.000 101-400-960.000	MCKENNA MCKENNA THE RECORD MCKENNA	PRE-DEVELOPMENT MTG 11.8.21 NOVEMBER RETAINER ORDINANCE 114-36/ORDINANCE 114-37/ORDINANC LAND DIVISION: GORES	20-028-15 20-028-15 21485 20-028-15	12/29/21 12/29/21 12/14/21 12/29/21	375.00 550.00 294.25 120.00
		Total For Dept 400 PLANNING COMMISSION			1,339.25
Dept 756 TOWNSHIP PARK 101-756-920.000 101-756-930.000 101-756-930.000	DTE- PAVILLION 9100 047 3258 2 MGM CONTAINER SERVICES CO. FLAGPOLES ETC.	102221-112221 010122-013122 RESTRING PARK FLAG	121521 1CF00036 E8559	12/16/21 12/14/21 12/22/21	43.73 90.00 380.00
		Total For Dept 756 TOWNSHIP PARK			513.73
Dept 794 SENIOR CENTER 101-794-771.000 101-794-780.000 101-794-850.000 101-794-920.000	VINCKIER FOODS ARMADA POSTMASTER-US POSTAL SERVICE COMCAST - SENIOR CENTER SEMCO ENERGY - SENIOR CENTER	THANKSGIVING 200 STAMPS SENIOR NEWSLETTER 112221-122121 101321-111221	2160 122921 120921 120921	12/14/21 12/29/21 12/13/21 12/09/21	94.11 116.00 201.72 175.50

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL FUND					
Dept 794 SENIOR CENTER					
101-794-920.000	DTE ENERGY - SENIOR 9100 017 01499	102221-112221	121521	12/16/21	110.65
101-794-920.000	DTE - SENIOR OUT 9100 017 0356 0	110521-120721	122921	12/30/21	28.42
101-794-930.000	GOOD & CLEAN JANITORIAL INC	NOVEMBER CLEANING	1092	12/08/21	70.00
	Total For Dept 794 SENIOR CENTER				796.40
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-723.000	ALLIANCE HEALTH & LIFE	21-646 JANUARY 2022 HEALTH	100007525051	12/30/21	4,528.90
206-336-723.000	HUMANA	21-645 JANUARY 2022 DENTAL	576746904	01/03/22	508.43
206-336-727.000	RICOH USA, INC.	21-673 120721-010622	105713423	12/29/21	79.74
206-336-742.000	VINCKIER FOODS ARMADA	21-640 PAPER TOWELS	111921	12/22/21	9.29
206-336-801.000	FRONTLINE MEDICAL	21-647 ANNUAL AMBULANCE COT MAINTENANCE	5118	12/22/21	582.00
206-336-826.000	ROMEO PARTY RENTAL	21-651 BOUNCE HOUSE FOR OPEN HOUSE	1-5.3994	12/22/21	225.00
206-336-827.000	CARD SERVICE CENTER	21-612 AMAZON: PAPER TOWELS	5574635	01/03/22	100.86
206-336-827.000	CARD SERVICE CENTER	21-671 AMAZON: PRIME FEE	112421	01/03/22	119.00
206-336-827.000	CARD SERVICE CENTER	21-612 AMAZON: BATTERIES FOR SCBA PACKS	5377869	01/03/22	57.10
206-336-827.000	CARD SERVICE CENTER	21-630 BADGE & WALLET	419513	01/03/22	141.00
206-336-827.000	CARD SERVICE CENTER	21-622 PURIFIED WATER TO GO	005348	01/03/22	42.00
206-336-850.000	COMCAST - FIRE	21-642 ADVERTISEMENT TO SELL TANKER	MT0032718	01/03/22	7.99
206-336-861.000	TRI HOSPITAL EMS	21-650 121521-011422	122221	12/27/21	283.25
206-336-920.000	SEMCO ENERGY - FIRE 0030967.500	21-649 CPR CARDS	13151	12/22/21	171.00
206-336-920.000	SEMCO ENERGY FIRE - 0344640.500	21-614 101321111221	120921	12/09/21	223.10
206-336-920.000	DTE - FIRE 9100 017 0369 3	21-615 101321-111221	120921	12/09/21	187.70
206-336-920.000	DTE - FIRE 910001701762	21-628 102221-112221	121521	12/16/21	480.54
206-336-930.002	MGM CONTAINER SERVICES CO.	21-621 102221-112221	121521	12/16/21	229.92
206-336-930.002	VINCKIER FOODS ARMADA	21-644 010122-013122	1CF00035	12/22/21	90.00
		21-639 PROPANE	111521	12/22/21	56.49
	Total For Dept 336 FIRE OPERATING				8,123.31
Dept 651 AMBULANCE-ALS					
206-651-797.001	MICHIGAN DEPT OF HEALTH & HUMAN SER	21-648 AMBULANCE ASSESSMENT	491-401386	12/22/21	253.76
	Total For Dept 651 AMBULANCE-ALS				253.76
Fund 701 TRUST & AGENCY FUND					
Dept 000					
701-000-297.000	Cesare Anthony Group	BD Bond Refund	BFG21033	12/15/21	250.00
701-000-297.000	COREY, CHADWICK & JENNIFER	BD Bond Refund	BFG21005	12/15/21	1,000.00
701-000-297.000	WALTERS, JACOB & LAUREN CLOUD	BD Bond Refund	BFG21059	12/15/21	250.00
701-000-297.000	ABLAHAD, DELON SABAH	BD Bond Refund	BFG21049	12/23/21	375.00
701-000-297.000	BALLACH, CHRISTOPHER & ALEXIS	BD Bond Refund	BFG21051	12/23/21	250.00
701-000-297.000	ORCHARD CONSTRUCTION	BD Bond Refund	BFG21064	12/23/21	250.00
701-000-297.000	MIDDLETON, JAMES & DONNA	BD Bond Refund	BFG21021	01/05/22	250.00
701-000-297.000	Ron VanHuyse Construction Co.	BD Bond Refund	BFG20027	01/05/22	500.00
701-000-297.000	STEINBRINK, NICHOLAS	BD Bond Refund	BFG20040	01/05/22	250.00
701-000-297.000	BARTON MALOW COMPANY	BD Bond Refund	BFG10032	01/12/22	1,500.00
701-000-297.000	OWNER OF PROPERTY	BD Bond Refund	BFG11019	01/12/22	1,370.00
	Total For Dept 000				6,245.00
	Total For Fund 701 TRUST & AGENCY FUND				6,245.00

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
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GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund Totals:		Fund 101 GENERAL FUND			8,949.72
		Fund 206 FIRE FUND			8,377.07
		Fund 701 TRUST & AGENCY FUND			6,245.00
Total For All Funds:					23,571.79

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 101 GENERAL FUND					
Dept 101 GOVERNMENTAL					
101-101-719.000	MEMMUTUAL LIFE	010222-050122	028168740-0	01/12/22	538.20
101-101-727.000	OFFICE DEPOT	PAPER CLIPS	215565173001	01/12/22	2.99
101-101-727.000	OFFICE DEPOT	COPY PAPER/BINDERS/ENVELOPES	215552511001	01/12/22	227.81
101-101-727.000	STAPLES ADVANTAGE	INDEX/3X3 POST ITS	8064636935	01/12/22	33.16
101-101-850.000	PRO TECH SECURITY SYSTEMS	ANNUAL FIRE & SECURITY MONITORING	8226	01/12/22	240.00
101-101-901.000	THE RECORD	12.8.21 MTG SYNOPSIS	21522	01/12/22	64.35
101-101-901.000	THE RECORD	2022 MTG DATES/BUDGET WORKSHOPS	21522	01/12/22	111.15
		Total For Dept 101 GOVERNMENTAL			1,217.66
Dept 210 ATTORNEY					
101-210-815.000	SEIBERT & DLOSKI - MISC MATTERS	120621-122221	11939	01/12/22	810.00
		Total For Dept 210 ATTORNEY			810.00
Dept 265 BUILDING & GROUNDS					
101-265-741.000	DALIA'S, INC.	120621-122921	12 0004125	01/12/22	615.00
		Total For Dept 265 BUILDING & GROUNDS			615.00
Dept 371 INSPECTIONS					
101-371-727.000	OFFICE DEPOT	BINDERS	215552511001	01/12/22	27.69
101-371-727.000	STAPLES ADVANTAGE	FILE JACKETS	8064636935	01/12/22	28.70
101-371-860.000	MEL MCNUTT	120121-120921	MILEAGE	01/12/22	24.08
101-371-860.000	MEL MCNUTT	3 SEMBOIA MEETINGS	SEMBOIA	01/12/22	157.92
101-371-860.000	MEL MCNUTT	122021-122921	MILEAGE	01/12/22	29.94
101-371-964.000	CONSUMERS ENERGY	PM200071 CANCELLED PERMIT PARTIAL REFUND	010422	01/12/22	80.00
		Total For Dept 371 INSPECTIONS			348.33
Dept 528 TRANSFER SITE					
101-528-809.000	GFL ENVIRONMENTAL USA INC	010122-013122	0053361946	01/12/22	5,615.00
		Total For Dept 528 TRANSFER SITE			5,615.00
Dept 794 SENIOR CENTER					
101-794-920.000	DONNA PEITZ	WATER TEST SAMPLES	121721	01/12/22	40.00
101-794-930.000	DALIA'S, INC.	120821-122921	12 1141214	01/12/22	760.00
		Total For Dept 794 SENIOR CENTER			800.00
Fund 206 FIRE FUND					
Dept 336 FIRE OPERATING					
206-336-799.000	PHOENIX SAFETY OUTFITTERS, LLC	21-660 FIRE BOOT	SI-120811	01/12/22	340.00
206-336-801.000	HENRY FORD HEALTH SYSTEM	21-669 MNY	PB450540750	01/12/22	141.00
206-336-801.000	HENRY FORD HEALTH SYSTEM	21-668 MNY	PB451043430	01/12/22	88.00
206-336-801.000	HENRY FORD HEALTH SYSTEM	21-661 MOSS	63711-121021	01/12/22	90.00
206-336-825.000	HANGAR 14 SOLUTIONS, LLC	21-662 ANNUAL SUBSCRIPTION STREETWISE TAB	4331	01/12/22	1,836.00
206-336-861.000	TRI HOSPITAL EMS	21-670 EDUC SUPPLIES	13182	01/12/22	90.00
206-336-930.001	PREMIER SAFETY	21-667 HYDROTEST FOR 2 SCBA FILL STATION	35003103	01/12/22	250.00
206-336-970.000	ROSENBAUER SOUTH DAKOTA, LLC	21-656 CHANGE ORDER #5/FINAL INSPECTION	95512	01/12/22	2,042.00
		Total For Dept 336 FIRE OPERATING			4,877.00
Dept 651 AMBULANCE-ALS					
206-651-797.001	BOUND TREE MEDICAL, LLC	21-655	84324457	12/22/21	34.20
206-651-797.001	BOUND TREE MEDICAL, LLC	21-654	84320493	12/22/21	942.35
206-651-797.001	BOUND TREE MEDICAL, LLC	21-653	84322335	12/22/21	100.68
206-651-797.001	BOUND TREE MEDICAL, LLC	21-652	84322336	12/22/21	52.05

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund 206 FIRE FUND					
Dept 651 AMBULANCE-ALS					
206-651-797.001	BOUND TREE MEDICAL, LLC	21-663	84329651	01/12/22	71.37
		Total For Dept 651 AMBULANCE-ALS			1,200.65
		Total For Fund 206 FIRE FUND			6,077.65
Fund 701 TRUST & AGENCY FUND					
Dept 000					
701-000-297.000	GENERAL FUND.	REINSPECTION FEE FOR 72695 OLD FARM TRAIL	BFG21049	01/12/22	125.00
701-000-297.000	GENERAL FUND.	REINSPECTION FEES CONSUMERS ENERGY	BFG11019	01/12/22	130.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND	BFG11021	01/13/22	250.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND	BFG11014	01/13/22	1,500.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND -	BFG12038	01/13/22	250.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND	BFG13021	01/13/22	250.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND	BFG16031	01/13/22	100.00
701-000-297.000	GENERAL FUND.	FOREFEITED BONL	BFG140.3	01/13/22	100.00
701-000-297.000	GENERAL FUND.	FOREFEITED BOND	BFG15028	01/13/22	1,000.00
		Total For Dept 000			3,705.00
		Total For Fund 701 TRUST & AGENCY FUND			3,705.00

GL Number	Vendor	Invoice Desc.	Invoice	Due Date	Amount
Fund Totals:		Fund 101 GENERAL FUND			9,405.99
		Fund 206 FIRE FUND			6,077.65
		Fund 701 TRUST & AGENCY FUND			3,705.00
Total For All Funds:					19,188.64

01/06/2022 12:32 PM
User: CLERK
DB: Armada Twp

CHECK REGISTER FOR ARMADA TOWNSHIP
CHECK DATE FROM 12/09/2021 - 01/12/2022

Page: 1/1

Check Date	Bank	Check	Vendor Name	Amount
Bank TAX TAX FUND CHECKING				
12/14/2021	TAX	3117	MACOMB COUNTY TREASURER	104.11
12/14/2021	TAX	3118	ARMADA TOWNSHIP FIRE DEPARTMENT*	11.95
12/14/2021	TAX	3119	ARMADA FREE PUBLIC LIBRARY.	8.42
12/14/2021	TAX	3120	TOWNSHIP OF ARMADA	16.11
12/15/2021	TAX	3121	ROMEO COMMUNITY SCHOOLS	599.43
12/15/2021	TAX	3122	MACOMB INTERMEDIATE SCHOOL DISTRICT	1,209.97
12/15/2021	TAX	3123	MACOMB COMMUNITY COLLEGE	366.62
12/15/2021	TAX	3124	ARMADA AREA SCHOOLS	124,489.94
12/15/2021	TAX	3125	MACOMB COUNTY TREASURER	42,811.04
12/15/2021	TAX	3126	MACOMB COUNTY TREASURER	1,590.95
12/15/2021	TAX	3127	ARMADA FREE LIBRARY	28,692.81
12/15/2021	TAX	3128	ARMADA TOWNSHIP	19,691.79
12/15/2021	TAX	3129	ARMADA FIRE DEPARTMENT	128,670.50
12/15/2021	TAX	3130	ARMADA VILLAGE DDA FUND	418.64
01/03/2022	TAX	3131	ARMADA FIRE DEPARTMENT	371,619.33
01/03/2022	TAX	3132	ARMADA TOWNSHIP	56,631.80
01/03/2022	TAX	3133	ARMADA FREE LIBRARY	82,648.63
01/03/2022	TAX	3134	MACOMB COUNTY TREASURER	5,494.41
01/03/2022	TAX	3135	MACOMB COUNTY TREASURER	123,919.07
01/03/2022	TAX	3136	ARMADA AREA SCHOOLS	322,161.18
01/03/2022	TAX	3137	MACOMB COMMUNITY COLLEGE	1,241.57
01/03/2022	TAX	3138	MACOMB INTERMEDIATE SCHOOL DISTRICT	4,124.72

TAX TOTALS:

Total of 22 Checks:

1,316,522.99

Less 0 Void Checks:

0.00

Total of 22 Disbursements:



1,316,522.99

CORRESPONDENCE & INFORMATION

Armada 2022 7

Site Selections

2022

Site	LOCATION	NOTES	WM/FS
	1. Township Hall	 Jean-Joseph Taillasson "Berenice Reproaching Ptolemy"	WM
	2. Chiropractor	 Gari Melchers "The Communicant"	WM
	3. Armada in Michigan	 Robert S. Duncanson "Ellen's Isle, Loch Katrine"	WM

	<p>4. Library</p>	<p>Parking lot wall</p>  <p>Carolus-Duran "Merrymakers"</p>	<p>WM</p>
	<p>5. April Millsap Memorial Garden</p>	<p>Macomb Orchard Trail Mini Library</p>  <p>Rachel Ruysch "Flowers in a Glass Vase"</p>	<p>FS</p>
	<p>6. Township Park</p>	 <p>Unknown Artist, English "Sir William Brereton, 1579"</p>	<p>FS</p>

	<p>7. Blake's Orchard and Cider Mill</p>	<p>Near Orchard Café</p>  <p>Jules Adolphe Aime Louis Breton "Fire in a Haystack"</p>	<p>FS</p>
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Armada Township Fire Department

Armada, MI

This report was generated on 1/4/2022 1:54:22 PM



Incident Statistics

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		62	
FIRE		9	
TOTAL		71	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		1	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
12		16.9	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:06:09	0:09:50	
AVERAGE FOR ALL CALLS		0:06:06	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:32	0:02:15	
AVERAGE FOR ALL CALLS		0:01:30	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Armada Township Fire Department		19:49	

Approved

Armada Twp Fire Chief

Date 1/4/22

Signature

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



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Doc Id: 1645
Page # 1 of 1

Armada Township Fire Department

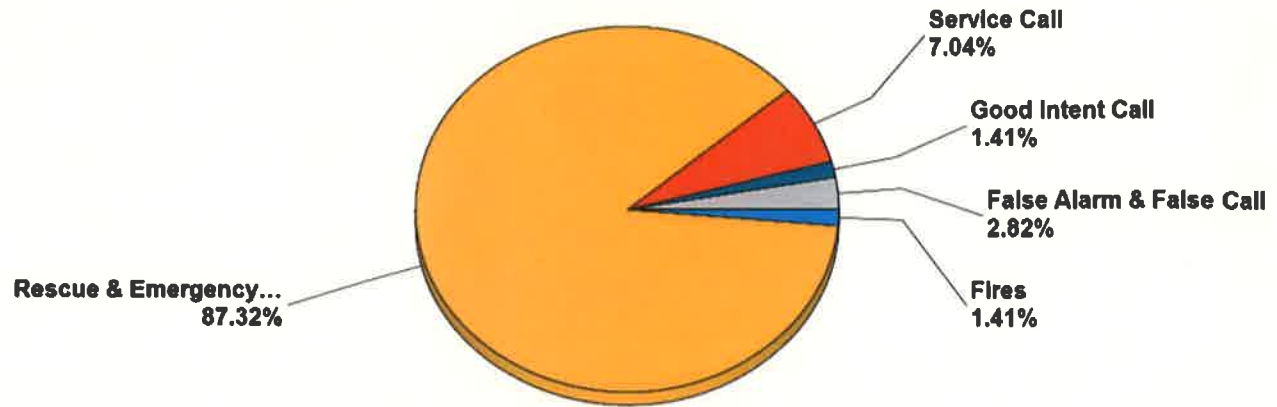
Armada, MI

This report was generated on 1/4/2022 1:55:36 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	1.41%
Rescue & Emergency Medical Service	62	87.32%
Service Call	5	7.04%
Good Intent Call	1	1.41%
False Alarm & False Call	2	2.82%
TOTAL	71	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Doc Id: 553

Page # 1 of 2

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	1.41%
321 - EMS call, excluding vehicle accident with injury	56	78.87%
322 - Motor vehicle accident with injuries	2	2.82%
324 - Motor vehicle accident with no injuries.	4	5.63%
500 - Service Call, other	3	4.23%
550 - Public service assistance, other	2	2.82%
600 - Good intent call, other	1	1.41%
734 - Heat detector activation due to malfunction	1	1.41%
735 - Alarm system sounded due to malfunction	1	1.41%
TOTAL INCIDENTS:	71	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Armada Township Fire Department

Armada, MI

This report was generated on 1/4/2022 1:56:48 PM



Average Response Time for Zone for Date Range

Zone: All Zones | Start Date: 12/01/2021 | End Date: 12/31/2021

ZONE TITLE	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
MA - Mutual/Auto Aid	12.00
SW - Southwest	9.89
NW - Northwest	7.90
SE - Southeast	6.53
NE - Northeast	3.98
AV - Village of Armada	3.74

Only REVIEWED incidents included This report shows the time in decimal format. Excludes "Cancelled" apparatus.



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Doc Id: 38
Page # 1 of 1

REPORTS

Armada Township Fire Department

Armada, MI

This report was generated on 1/4/2022 1:54:45 PM

2021



Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021

Annual Report

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		947	
FIRE		210	
TOTAL		1157	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
TOTAL			
PRE-INCIDENT VALUE		LOSSES	
\$1,624,500.00		\$79,600.00	
CO CHECKS			
424 - Carbon monoxide incident		1	
736 - CO detector activation due to malfunction		4	
TOTAL		5	
MUTUAL AID			
Aid Type		Total	
Aid Given		29	
Aid Received		14	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
288		24.89	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Station 1	0:05:55	0:07:34	
AVERAGE FOR ALL CALLS		0:05:56	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Station 1	0:01:41	0:01:41	
AVERAGE FOR ALL CALLS		0:01:37	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Armada Township Fire Department		35:54	

Approved

Armada Twp Fire Chief

Date 1/4/22

Signature

Only Reviewed Incidents included. EMS for Incident counts includes only 300 to 399 Incident Types. All other incident types are counted as FIRE. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.



emergencyreporting.com
Doc Id: 1645
Page # 1 of 1

Armada Township Fire Department

Armada, MI

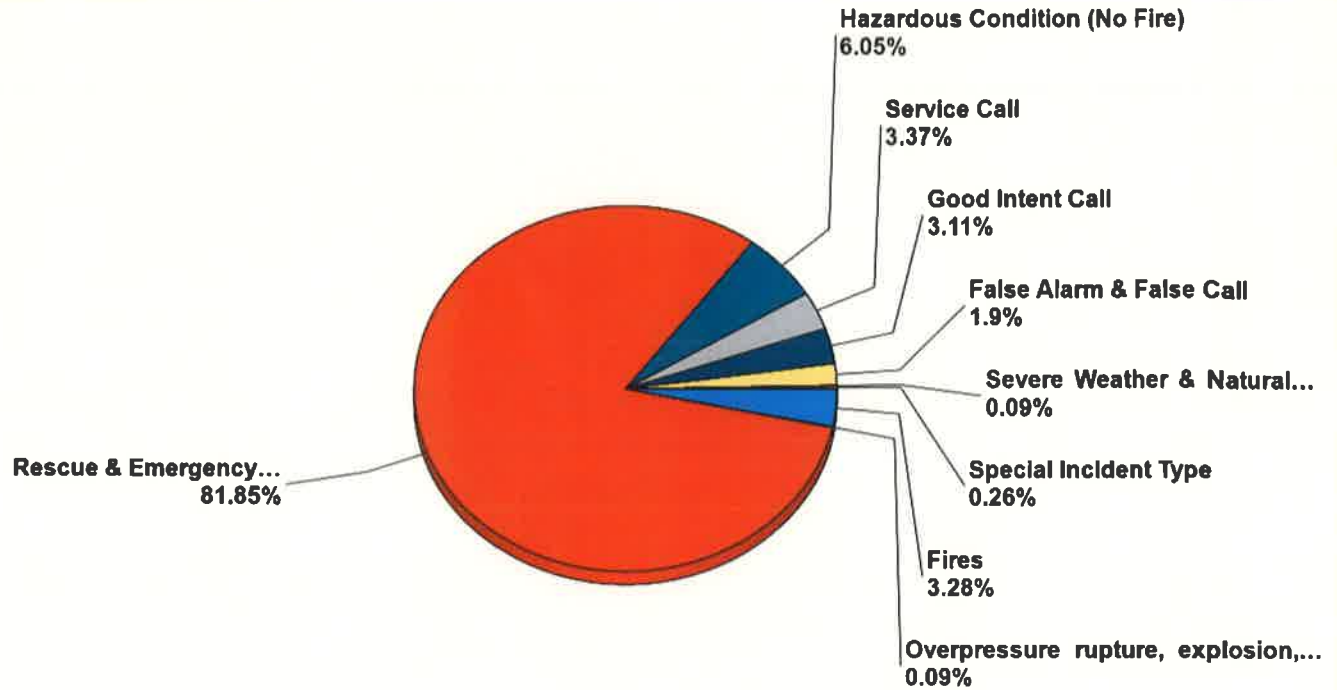
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2021



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	38	3.28%
Overpressure rupture, explosion, overheat - no fire	1	0.09%
Rescue & Emergency Medical Service	947	81.85%
Hazardous Condition (No Fire)	70	6.05%
Service Call	39	3.37%
Good Intent Call	36	3.11%
False Alarm & False Call	22	1.9%
Severe Weather & Natural Disaster	1	0.09%
Special Incident Type	3	0.26%
TOTAL	1157	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.09%
111 - Building fire	24	2.07%
122 - Fire in motor home, camper, recreational vehicle	1	0.09%
132 - Road freight or transport vehicle fire	1	0.09%
141 - Forest, woods or wildland fire	1	0.09%
142 - Brush or brush-and-grass mixture fire	1	0.09%
143 - Grass fire	7	0.6%
150 - Outside rubbish fire, other	1	0.09%
162 - Outside equipment fire	1	0.09%
231 - Chemical reaction rupture of process vessel	1	0.09%
300 - Rescue, EMS incident, other	3	0.26%
311 - Medical assist, assist EMS crew	2	0.17%
320 - Emergency medical service, other	3	0.26%
321 - EMS call, excluding vehicle accident with injury	854	73.81%
322 - Motor vehicle accident with injuries	31	2.68%
324 - Motor vehicle accident with no injuries.	30	2.59%
341 - Search for person on land	2	0.17%
353 - Removal of victim(s) from stalled elevator	1	0.09%
372 - Trapped by power lines	1	0.09%
381 - Rescue or EMS standby	20	1.73%
400 - Hazardous condition, other	35	3.03%
412 - Gas leak (natural gas or LPG)	10	0.86%
413 - Oil or other combustible liquid spill	1	0.09%
424 - Carbon monoxide incident	1	0.09%
440 - Electrical wiring/equipment problem, other	2	0.17%
444 - Power line down	11	0.95%
445 - Arcing, shorted electrical equipment	6	0.52%
451 - Biological hazard, confirmed or suspected	1	0.09%
460 - Accident, potential accident, other	1	0.09%
471 - Explosive, bomb removal (for bomb scare, use 721)	2	0.17%
500 - Service Call, other	15	1.3%
550 - Public service assistance, other	4	0.35%
551 - Assist police or other governmental agency	1	0.09%
553 - Public service	2	0.17%
561 - Unauthorized burning	1	0.09%
571 - Cover assignment, standby, moveup	16	1.38%
600 - Good intent call, other	3	0.26%
611 - Dispatched & cancelled en route	14	1.21%
622 - No incident found on arrival at dispatch address	9	0.78%
631 - Authorized controlled burning	7	0.6%
651 - Smoke scare, odor of smoke	2	0.17%
672 - Biological hazard investigation, none found	1	0.09%
700 - False alarm or false call, other	6	0.52%
733 - Smoke detector activation due to malfunction	2	0.17%
734 - Heat detector activation due to malfunction	2	0.17%
735 - Alarm system sounded due to malfunction	4	0.35%
736 - CO detector activation due to malfunction	4	0.35%
743 - Smoke detector activation, no fire - unintentional	3	0.26%
744 - Detector activation, no fire - unintentional	1	0.09%
815 - Severe weather or natural disaster standby	1	0.09%
900 - Special type of incident, other	3	0.26%
TOTAL INCIDENTS:	1157	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Armada Township Fire Department

Armada, MI

This report was generated on 1/4/2022 1:57:08 PM

2021



Average Response Time for Zone for Date Range

Zone: All Zones | Start Date: 01/01/2021 | End Date: 12/31/2021

ZONE TITLE	AVERAGE RESPONSE TIME IN MINUTES (DISPATCH TO ARRIVED)
MA - Mutual/Auto Aid	13.19
Other - Other	10.67
SW - Southwest	9.18
NW - Northwest	7.35
SE - Southeast	5.53
AV - Village of Armada	3.68
NE - Northeast	3.16

Only REVIEWED incidents included This report shows the time in decimal format. Excludes "Cancelled" apparatus.



emergencyreporting.com
Doc Id: 38
Page # 1 of 1



Armada Township

Monthly Code Enforcement Report
 Board Meeting January 12, 2022
 23121 East Main Street, Armada, MI 48005

PROPERTY ADDRESS	COMPLAINT	12-6-21	1-6-22
77955 Capac Rd	Outside Storage Building Materials Shipping Containers	The board received the court order from the attorney. A site visit and pictures will be taken this week as outlined in the order.	Site visit had limited access. Large items block driveway. Some building materials moved. Appears most items still on property. Contacted attorney to schedule next site visit and plan next action for possibly having items removed by the township.
75700 North Ave	Possible fence ordinance violation	Site plan revision and update under Administrative Review.	Property owner is obtaining multiple copies of site plan revision as required for full review.

Report submitted by John W. Paterek
 Armada Township Supervisor
 1-6-22

Monthly Building Report

Month: December
Year: 2021

Permits Issued:

	<i>Decks</i>
	<i>Demolitions</i>
	<i>Ponds</i>
	<i>Pole Barns</i>
	<i>Garages</i>
1	<i>Additions/Misc.</i>
3	<i>Homes</i>
	<i>Zoning</i>
	<i>Commercial</i>
	<i>Pools</i>
	<i>Porch</i>
	<i>Sunrooms</i>
4	<i>Electrical</i>
7	<i>Mechanical</i>
2	<i>Plumbing</i>

Total Permits Issued: 17

Building Inspections: 39

Comments: There were a total of 39 inspections done between all the inspectors. 19 Building inspections, 14 Plumbing and Mechanical inspections, and 6 Electrical inspections.

01/03/2022 03:26 PM
User: TREASURER 1
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank T&A (T&A FUND)
FROM 12/01/2021 TO 12/31/2021
Reconciliation Record ID: 499

Page 1/1 9-0

GL Number	Description	Beginning Balance
701-000-001.701	CASH	50,266.03

Beginning GL Balance:	50,266.03
Add: Cash Receipts	3,500.00
Less: Cash Disbursements	(3,375.00)
Ending GL Balance:	50,391.03

GL Number	Description	Ending Balance
701-000-001.701	CASH	50,391.03

Ending GL Balance:	50,391.03
Ending Bank Balance:	52,266.03
Add: Deposits in Transit	0.00
Less: 6 AP Outstanding Checks	1,875.00
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance	50,391.03
Unreconciled Difference:	0.00

REVIEWED BY: SM ms DATE: 1-6-22

GL Number	Description	Beginning Balance
206-000-001.072	FIRE FUND	55,728.32
206-000-003.000	CERTIFICATES OF DEPOSIT	

Beginning GL Balance:	55,728.32
Add: Cash Receipts	458,752.96
Less: Cash Disbursements	(350,866.21)
Less: Payroll Disbursements	(115,550.20)
Add: Journal Entries/Other	67,221.66
Ending GL Balance:	115,286.53

GL Number	Description	Ending Balance
206-000-001.072	FIRE FUND	115,286.53
206-000-003.000	CERTIFICATES OF DEPOSIT	

Ending GL Balance:	115,286.53
--------------------	------------

Ending Bank Balance:	110,665.39
Add: Miscellaneous Transactions	7,098.26
Add: Deposits in Transit	0.00
Less: 6 AP Outstanding Checks	2,477.12
Less: 0 PR Outstanding Checks	

Adjusted Bank Balance	115,286.53
Unreconciled Difference:	0.00

REVIEWED BY: SM ms DATE: 1-6-22

01/06/2022 11:45 AM
User: TREASURER 1
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank GEN (GENERAL FUND)
FROM 12/01/2021 TO 12/31/2021
Reconciliation Record ID: 502

Page 1/1

GL Number	Description	Beginning Balance
101-000-001.072	PAYROLL ACCOUNT	9,784.63
101-000-001.080	GENERAL FUND	705,357.38

Beginning GL Balance: 715,142.01
Add: Cash Receipts 101,286.25
Less: Cash Disbursements (39,176.62)
Less: Payroll Disbursements (31,191.21)
Add: Journal Entries/Other 21.81
Ending GL Balance: 746,082.24

GL Number	Description	Ending Balance
101-000-001.072	PAYROLL ACCOUNT	4,571.56
101-000-001.080	GENERAL FUND	741,510.68

Ending GL Balance: 746,082.24

Ending Bank Balance: 757,988.63
Add: Miscellaneous Transactions 189.00
Add: Deposits in Transit 0.00
Less: Outstanding Checks

AP Checks

Check Date	Check Number	Name	Amount
12/08/2021	27259	SARA MURRAY	20.73
12/08/2021	27260	SEIBERT & DLOSKI - MISC MATTERS	3,570.00
12/08/2021	27263	WEST SHORE SERVICES INC.	1,700.00
12/22/2021	27276	ARMADA AREA SCHOOLS	352.72
12/22/2021	27277	PREFERRED CHARTER SERVICE, LLC	825.00
12/22/2021	27279	WIEGAND HEATING & COOLING	3,077.00
12/29/2021	27280	POSTMASTER-US POSTAL SERVICE	116.00
12/29/2021	27281	CENTARIS	299.00
12/29/2021	27282	MCKENNA	1,045.00

Payroll Checks

Check Date	Check Number	Name	Amount
12/31/2021	15889	WHITE, CHRISTINE	1,089.94

Total - 10 Outstanding Checks: 12,095.39
Adjusted Bank Balance 746,082.24
Unreconciled Difference: 0.00

REVIEWED BY: SM MS DATE: 1-6-22

01/06/2022 12:28 PM
User: TREASURER 1
DB: Armada Twp

BANK RECONCILIATION FOR ARMADA TOWNSHIP
Bank ACCUM (ACCUMED)
FROM 12/01/2021 TO 12/31/2021
Reconciliation Record ID: 503

GL Number	Description	Beginning Balance
206-000-001.366	ACCUMED - 366	121,308.43
Beginning GL Balance:		121,308.43
Less: Journal Entries/Other		(27,735.88)
Ending GL Balance:		93,572.55

GL Number	Description	Ending Balance
206-000-001.366	ACCUMED - 366	93,572.55
Ending GL Balance:		93,572.55
Ending Bank Balance:		92,936.09
Add: Deposits in Transit		
11/15/2021 Deposit ID: 946		636.46
		636.46
Less: Outstanding Checks		

Total - 0 Outstanding Checks:
Adjusted Bank Balance 93,572.55
Unreconciled Difference: 0.00

REVIEWED BY: SM MS DATE: 1-6-22



P.O. BOX 451
RICHMOND, MI 48062
586-727-6691
jeff@supreme-electric.net
www.supreme-electric.net

Quotation

Date	Estimate #
12/9/2021	820

Customer Name
Armada Township Park

Project
Park flag pole lighting

Terms	P.O. No.
-------	----------

Description	Cost	Qty	Total
Replace 2 existing lights at base of flag pole with Cooper Lumark Night Falcon Series spot lights, 20 watt LED Labor and material	665.00	1	665.00
Total			\$665.00

NEW BUSINESS



Armada Township Fire Department

23175 Armada Center Road
Armada Township, MI 48005

www.armadatwp.org/fire-department

Phone: (586) 784-9464
Fax: (586) 784-8586

Date: January 4, 2022

To: Armada Township Board members

From: Fire Chief Christopher Krotche

Subject: 1997 Water-1 sale

The Fire Department is requesting approval for the sale of our 1997 Water-1 fire apparatus. A solicitation of bid was placed in the Macomb Daily and advertised for 10 days. We received a few calls inquiring on the vehicle.

One bid was turned into the Clerks office by the due date of December 27, 2021. T-Line EV LLC made a bid of \$15,000 and provided a 10% deposit. Based on research past auction sites, this is a more than fair offer based on the age and limitations of the apparatus. The sales transaction will be completed relative to the delivery of the new Tanker.

ATFD is requesting approval of the sale of the 1997 International/Five Guys tanker to "T-Line EV LLC" for the amount \$15,000. The income will be placed in line item "Asset Sales" 206-000-691.000.



Armada Township Fire Department

23175 Armada Center Road
Armada Township, MI 48005

www.armadatwp.org/fire-department

Phone: (586) 784-9464
Fax: (586) 784-8586

Date: January 4, 2022

To: Armada Township Board members

From: Fire Chief Christopher Krotche

Subject: Carryover of Vacation-time

The Contract for the Fire Chief stipulates that unused vacation time will be paid out at the end of the calendar year. 2021 was a challenging year and unfortunately, I was unable to use all of my vacation bank.

With several family milestones and events scheduled in 2022, I am requesting approval to carry-over one week's vacation to my 2022 bank in lieu of payment. I appreciate your consideration in the matter.

**TOWNSHIP OF ARMADA
MACOMB COUNTY, MICHIGAN**

ORDINANCE NO. R2022-01

WASTE COLLECTION AND DISPOSAL ORDINANCE

TITLE

AN ORDINANCE securing the public health, safety and general welfare of the residents and property owners of Armada Township through the establishment and implementation of a program for refuse collection and disposal by a single waste hauler for all single-family generation sites; to provide for the selection of a waste hauler; to provide for services to be rendered by the waste hauler; to establish collection schedules and procedures; to authorize special collections; to prohibit the unlawful transportation of refuse; to provide penalties for the violation thereof and to repeal any ordinances and/or resolutions in conflict therewith.

**THE TOWNSHIP BOARD OF THE TOWNSHIP OF ARMADA, MACOMB
COUNTY, MICHIGAN, ORDAINS:**

SECTION 1. SHORT TITLE

This Ordinance shall be known and cited as the "Armada Township Waste Collection and Disposal Ordinance."

SECTION 2. FINDINGS AND PURPOSE

The Township Board has determined that a single hauler waste collection and disposal program for single family dwellings will protect the public health and be in the best interest of the Township. In order to facilitate the single hauler waste collection and disposal program, the Township shall select a waste hauler on a sealed competitive bid basis and award the selected waste hauler the exclusive designation of "Township of Armada Waste Hauler" for the single hauler waste collection and disposal program. The

waste hauler shall have the demonstrated ability and capacity to provide a high level of quality service to single family dwellings within the Township.

SECTION 3. ENABLING AUTHORITY

This Ordinance is adopted in accordance with and pursuant to Act 451, Public Acts of 1994, as amended.

SECTION 4. DEFINITIONS

For the purpose of construction and application of this Ordinance, the following definitions shall apply:

A. "Container" means a vermin proof, watertight, wooden, metallic, plastic or masonry receptable for the storage and placement of solid waste.

B. "Curbside" means a location as near as possible to the main-traveled portion of the roadway used for the collection of solid waste, recyclable materials or yard clippings.

C. "Designated waste hauler" means any person awarded a contract by the Township to engage in the business of collecting solid waste and recyclable materials from single-family generation sites within the Township and hauling, transporting or disposing of such materials.

D. "Enforcement Officer" means any officer of the Township who has the responsibility to enforce ordinances of the Township.

E. "Garbage" means rejected food wastes, including waste accumulation of animal, fruit or vegetable matter used or intended for food or that attends the preparation, use, cooking, dealing in or storing of meat, fish, fowl, fruits or vegetables.

F. "Generators of solid waste" means any person who has acquired or stored any solid waste garbage and recyclable materials at a site of generation.

G. "Hazardous waste" means waste or a combination of waste and other discarded material, including solid, liquid, semisolid or contained gaseous material, that because of its quantity, quality, concentration or physical, chemical or infectious characteristics may cause or significantly contribute to an increase in mortality or an increase in serious irreversible illness or serious incapacitating but reversible illness, or may pose a substantial present or potential hazard to human health or the environment if improperly treated, stored, transported, disposed of or otherwise managed. Hazardous waste does not include material that is solid or dissolved material in domestic sewage discharge, solid or dissolved material in an irrigation return flow discharge, industrial discharge that is a point source subject to permits under section 402 of title IV of the Federal Waste Pollution Control Act, chapter 758, 86 Stat. 880, 33 USC 1342, or is a source, special nuclear or byproduct material as defined by the Atomic Energy Act of 1954, chapter 1073, 68 Stat. 919.

H. "Owner/Occupant" shall mean, unless the Township is notified in writing to the contrary, the person whose name appears on the most recent tax assessment roll of the Township.

I. "Person" shall mean any individual, firm, owner, occupant, tenant, corporation, partnership, limited liability company, association or joint venture responsible for the premises.

J. "Premises" means any area of land used for residential, commercial, industrial or governmental purposes, separately or in combination, to which a separate street address, postal address or box number, tax roll description, or other similar identification has been assigned or is in use by a person having control of such area.

K. "Recyclable materials" means source-separated materials, site-separated materials, high-grade paper, glass, metal, plastic, aluminum, newspaper, corrugated paper, yard clippings and other material deemed to be recyclable materials by duly adopted resolution of the Township Board.

L. "Rubbish" means nonputrescible solid waste, excluding ashes, consisting of both combustible and noncombustible waste, including paper, cardboard, metal containers, wood, glass, bedding, crockery, demolished building materials, or litter of any kind that may be a detriment to the public health and safety.

M. "Single-family generation site" means a single-family dwelling unit which generates garbage, recyclable materials, rubbish, and solid waste that is not attached to any other dwelling unit by any means, excluding dwelling units in mobile home parks. Two-family dwellings, commonly referred to as duplexes, shall be included in this definition.

N. "Solid waste" means solid waste as the term is defined in Act 451, MCL 324.11506.

O. "Special collection" shall mean any collection of refuse at a time other than the regularly scheduled once per week collection, or of a volume or quantity of refuse exceeding the limitations of this Ordinance whether requested by an owner or occupant or done by the Township to eliminate a violation of Township Ordinances.

P. "Supervisor" shall mean the Supervisor of the Township of Armada or his/her duly appointed agent or representative.

Q. "Township" shall mean the Township of Armada.

SECTION 5. PROHIBITED CONDUCT

5.1 It shall be unlawful for any person to dispose of, store, collect, haul or transport solid waste or recyclable materials in the Township except as expressly authorized by this Ordinance.

5.2 All solid waste and recyclable materials shall become the property of the designated waste hauler at the time the material is placed at curbside or other designated collection location. It shall be unlawful for any person other than a designated waste hauler or the generator of the solid waste or recyclable materials to collect or cause to be collected any such waste after it has been placed at curbside or other designed collection location.

5.3 It shall be unlawful for any person to place or cause to be placed waste which requires payment of a specific charge for disposal upon the premises of another person or with the waste of another person placed at curbside.

SECTION 6. STORAGE REGULATIONS

All solid waste at any single-family generation site shall be stored in the following manner:

- (1) *Solid waste.* All solid waste shall:
 - a. Be gathered, stored and placed in a closed container or containers sufficient in number and size to store such waste;
 - b. Be shielded from public view upon the site of generation; and
 - c. Not be commingled with yard clippings.
- (2) *Recyclable materials.* All recyclable materials not commingled with solid waste shall be:
 - a. Site-separated from other waste and stored and placed in a recycling collection container suitable for such purpose; or if newspapers or other recyclable paper products are included, they shall be stored and placed in recycling collection containers, paper bags or tied into bundles weighing not more than 50 pounds; and

- b. Rinsed and cleaned before storage if metal, glass or plastic.

SECTION 7. DISPOSAL REGULATIONS

All solid waste at any single-family generation site shall be disposed of in the following manner:

- (1) *Solid waste.* All solid waste shall be removed from single-family generation sites at least weekly by a designated waste hauler.
- (2) *Recyclable materials.* All recyclable materials not commingled with solid waste shall be removed from single-family generation sites at least weekly by a designated waste hauler.
- (3) *Other waste.* All other waste at any single-family generation site shall be disposed of in accordance with Act 451.
- (4) *Curbside placement.*
 - a. No solid waste or recyclable materials shall be placed at curbside for collection by a designated waste hauler prior to 5:30 p.m. on the day immediately preceding a scheduled collection. All containers and other storage devices and waste not removed by the designated waste hauler shall be removed from curbside by 8:00 p.m. of the day the solid waste or recyclable materials are collected by the waste hauler.
 - b. It shall be presumed that the owner, lessee or occupant in physical possession of a single-family generation site abutting a curbside where solid waste or recyclable materials are located is the person who placed such solid waste or recyclable materials at the curbside; and
 - c. The presumption of placement may be rebutted by competent evidence.
- (5) *Collection refusal by designated waste hauler.* A designated waste hauler may refuse to collect solid waste and recyclable materials from any single-family generation site if such solid waste or recyclable materials are not prepared for disposal in accordance with the provisions of this Ordinance.

SECTION 8. LARGE BULK ITEMS

An owner/occupant of a single-family generation site unit who has large bulky items for disposal, such as washing machines, dryers, water heaters and similar refuse, may have such items picked up in accordance with special arrangements being made in advance with the designated waste hauler, which arrangements shall include the time and place of pick-up. It shall be the responsibility of the owner/occupant to have the refuse at the location designated by the waste hauler prior to the time of collection. Waste haulers shall not enter buildings or structures for collection of large bulky items or related refuse. Collection of large bulky items may be subject to additional charges. Such charges shall be the responsibility of the owner/occupant and billed in accordance with procedures as established by resolution of the Township Board.

SECTION 9. HAZARDOUS WASTE

Hazardous waste shall not be collected by the designated waste hauler on the normal, regular weekly pick-up. Lawful and proper disposal of hazardous waste shall be the responsibility of the owner/occupant of the single-family generation site.

SECTION 10. COLLECTION SCHEDULE

Every single-family generation site within the Township shall have its refuse collected according to the district in which they are located and in accordance with collection schedule established by the Township Board. Such schedule may be modified by resolution of the Township Board. In event the Township or the designated waste hauler has a legal holiday within any calendar week, the refuse will be collected the following day excluding holidays and Sundays, unless published to the contrary.

SECTION 11. RATES; BILLING FOR COLLECTION

The owner/occupant of a single-family generation site shall be charged at a rate per quarter for collection and disposal as established by resolution of the Township Board from time to time.

A. Rates - The designated waste hauler shall charge fees for collection and disposal of refuse placed for collection as established and set forth in the contract between the waste hauler and the Township. Rates for collection and disposal of refuse shall be set forth in a resolution adopted by the Township Board of Trustees and published in a newspaper of general circulation throughout the Township and on the Township website.

B. Billing - The designated waste hauler shall send a quarterly invoice, in advance to each single-family generation site for which services are provided in the Township. The invoice shall represent charges for services to be rendered in the following quarter. Unless otherwise specified by the Township, the invoice shall be delivered by regular mail at least two (2) weeks prior to the beginning of the quarter for which charges are imposed. The due date for payment shall be the last day of the month prior to the beginning of the quarter for which the charges are imposed. If the last day falls on a Saturday, Sunday or legal holiday, the due date shall be the next business day. Payment for the charges to the single-family generation site shall be made to the designated waste hauler directly by the owner/occupant.

C. Delinquent Accounts - If the owner/occupant of a single-family generation site within the Township does not remit payment upon receipt of the charges for refuse collection and disposal prior to or on the due date as stated on the bill, an additional five (5%) percent charge shall be added to the amount due.

It shall be the duty of any owner/occupant to notify the waste hauler if the premises is being vacated between billing periods and to pay for all services rendered based upon the number of collections and to pay for all charges for any other type of collection within a portion of a month being billed for the entire month. It shall be the duty of any owner/occupant entering into any premises within the Township to contact the waste hauler immediately in order that the new name of the person to be billed will be immediately registered and to avoid delays in collection. No charge shall be levied on any owner/occupant for a calendar month in which the premises are vacated for the entire month.

SECTION 12. SELECTION OF DESIGNATED WASTE HAULER

A sealed competitive bid procedure shall be utilized for the selection of a designated waste hauler. The Township Board shall develop and approve the bid specifications. The Board may include in the bid specifications those requirements, conditions and specifications determined by the Board to be reasonably related to:

- (a) promoting and protecting the public health, safety and welfare;
- (b) providing appropriate services to single-family generation sites within the Township;
- (c) the collection and disposal of solid waste and recyclable material from all single-family generation sites;
- (d) a household hazardous waste collection and disposal program;
- (e) the rates and charges for the services of the designated waste hauler for single-family generation sites within the Township;
- (f) procedures for the collection of rates and charges for services rendered or to be rendered to each single-family generation site by the designated waste hauler;
- (g) a contractual obligation to provide collection and disposal service to single-family generation sites as requested at the rates and charges specified;

- (h) the submission of reports describing the volume of solid waste and recyclable materials generated in the Township and the location of sites of generation, as well as other reports required by the Board to determine the efficiency and effectiveness of the proposed waste hauler collection and disposal program;
- (i) provisions for the termination by the Township of the waste hauler in the event of the failure of the performance of the waste hauler;
- (j) the rights of the Township in the event of a breach of contract by the waste hauler;
- (k) operational specifications for collection trucks and equipment, number of employees, maintenance facilities, container handling, schedules and routes, and citizens' complaints;
- (l) the right of the Township to inspect the operations of the waste hauler;
- (m) a requirement that the waste hauler comply with applicable federal and state laws, ordinances, as well as rules and regulations related thereto;
- (n) a requirement that the waste hauler secure and maintain in good standing all permits and licenses required by federal and state law, local ordinance, as well as rules and regulations related thereto;
- (o) other miscellaneous requirements and provisions as may be specified by the Township Board, including but not limited to, dumpster service at municipal buildings and facilities, a recyclable material drop-off center and spring clean-up assistance.

SECTION 13. ENFORCEMENT

This Ordinance shall be enforced by the Armada Township Ordinance Enforcement Officer or other individual duly appointed by resolution of the Township Board.

SECTION 14. VIOLATION; PENALTY

Any person, firm or corporation who violates any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be subject to a penalty

of not to exceed Five Hundred and 00/100 (\$500.00) Dollars, or imprisonment in the Macomb County Jail for a period not to exceed ninety (90) days, or by both such fine and imprisonment.

SECTION 15. REPEAL OF CONFLICTING PROVISIONS

All resolutions, ordinances or parts thereof in conflict with the provisions of this Ordinance are to the extent of such conflict hereby repealed.

SECTION 16. SEVERABILITY

If any section, paragraph, clause or provision of this Ordinance is for any reason held to be invalid or unconstitutional, the invalidity or unconstitutionality of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance.

SECTION 17. PUBLICATION

A true copy of this Ordinance and a summary thereof shall be published in full in a newspaper of general circulation in the Township of Armada, thirty (30) days after its adoption.

SECTION 18. EFFECTIVE DATE

This Ordinance shall take effect thirty (30) days from and after publication of a true copy or summary thereof in a newspaper circulated within the Township of Armada, as provided by Section 21.

CERTIFICATE OF TOWNSHIP CLERK

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance duly adopted by the Township Board of the Township of Armada, Macomb County, Michigan, at a meeting held on the ____ day of _____, 2021.

I hereby further certify that the following Township Board Members were present at the meeting: _____

and the following Township Board members were absent: _____

I further certify that Member _____ moved for the adoption of the Ordinance, and that motion was supported by Member _____.

I further certify that the following Township Board Members voted for the adoption of the Ordinance:

_____ and
that the following Township Board Members voted against adoption of the Ordinance:

Mary K. Swiacki, CMMC, MiPMC
Armada Township Clerk

CERTIFICATE OF PUBLICATION

I, the undersigned Township Clerk of the Township of Armada, do hereby certify that on _____, 2021, a true copy or summary of the foregoing Ordinance was duly published in a newspaper having general circulation within Armada Township.

Mary Swiacki,
Armada Township Clerk

REQUEST FOR PROPOSAL (RFP)

RFP: February 15, 2022

ITEM: Managed IT Services

DEADLINE: Monday, April 11, 2022 at 10:30 a.m

Bid Opening: 11:00 A.M : Monday, April 11, 2022

23121 East Main Street, Armada Township, MI 48005

The Township of Armada is requesting bids for Managed IT Services.

1. SUBMISSION AND RECEIPT OF PROPOSAL

Proposals to receive consideration shall be received prior to the specified time of opening as designated on the bid form. **NO LATE PROPOSALS WILL BE ACCEPTED.**

The Township of Armada reserves the right to postpone the opening for its own convenience.

Bidders shall use the proposal documents furnished as none other may be accepted. Proposals are considered received when in the possession of the Armada Township Clerk. **All proposals shall be labeled with the RFP number, item, as well as the aforementioned deadline date/time and the vendor name and address on the outside of the envelope. Proposals shall be sealed when submitted.** Separate proposals shall be submitted on each proposal number and shall be typewritten or written in ink and legibly prepared. Proposals having any erasures or corrections thereon may be rejected unless explained or initialed by the bidder. If you are submitting a "No Bid," do not follow the above directions but send a letter to the Township Clerk's Office indicating a "No Bid." **Proposals shall be mailed or delivered to the Township of Armada, Clerk's Office, 23121 East Main Street, Armada Township, MI 48005 before the stated deadline.**

2. RESPONSIVE PROPOSALS

All pages and the information requested herein shall be furnished completely in compliance with instructions. The manner and format of submission is essential to permit prompt evaluation of all proposals on a fair and uniform basis. Unless otherwise specified, the Township of Armada reserves the right to accept any item in the proposal. Bidders may submit proposals on any item or group of items, provided however, that the unit prices are shown as required. According, the Township of Armada reserves the right to declare as non-responsive, and reject any incomplete proposal if material information requested is not furnished, or where indirect or incomplete answers or information is provided. Alterations to the written requirements will negate any response. The Township of Armada promotes "green" technologies and the reduction of waste. When possible, your response should be double-sided to reduce paper usage. Other factors including source of supply may be used in award recommendations.

3. OFFICIAL DOCUMENTS

The Township of Armada shall accept NO CHANGES to the proposal document made by the vendor unless those changes are set out in the "Exceptions" provision of the Authorized Version of the proposal document. It is Vendor's responsibility to acquire knowledge of any change, modifications or additions to the Authorized Version of the proposal document. Any Vendor who submits a proposal and later claims it had no knowledge of any change, modifications or additions made by the Township of Armada to the Authorized Version of the proposal document, shall be bound by the proposal, including any changes, modifications or additions to the Authorized Version. If a proposal is awarded to a Vendor who claims it had no knowledge of changes, modifications or additions made by the Township of Armada to the Authorized Version of the proposal, and that Vendor fails to accept the award, the Township of Armada may pursue costs and expenses to re-bid the item from that Vendor. The Authorized Version of the bid document shall be that document appearing on the BIDNET with amendments and updates.

The Township of Armada officially distributes bid documents through the Michigan Intergovernmental Trade Network BIDNET. **Copies of documents obtained from any other source are not considered official copies.** Only those vendors who obtain documents from the MITN system are guaranteed access to receive addendum information, if such information is issued. If you obtained this document from a source other than BIDNET, it is recommended that you register on the BIDNET www.bidnetdirect.com, and obtain an official copy and any addenda.

4. INTERPRETATION OF PROPOSAL AND/OR CONTRACT DOCUMENTS

Any interpretation to a bidder regarding the Proposal and/or Contract Documents or any part thereof, is valid only if given by the Township of Armada Fire Chief. Any information given by departmental contacts is unofficial. Interpretations may or may not be given orally (may be written) dependent upon the nature of the inquiry. Interpretations that could affect other bidders will be in writing and issued by the Fire Department. All inquiries shall be made within reasonable time prior to the stated deadline in order that a written response in the form of an addendum, if required, can be processed before bids are opened. Inquiries received that are not made in a timely fashion may or may not be considered.

5. CHANGES AND ADDENDA TO PROPOSAL DOCUMENTS

Each change or addendum issued in relation to this proposal will be placed on BIDNET. It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all bidders shall be bound by such changes or addenda

6. SPECIFICATIONS

Unless otherwise stated by bidder, the proposal will be considered as being in strict accordance with the Township's applicable standard specifications, and any special specifications outlines in the document. Reference to a particular trade name, manufacturer's catalog or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the Township, and should not be construed as excluding bids on other types of materials, equipment and supplies unless otherwise stated. However, the bidder, if awarded the contract,

will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the proposal. The Township reserves the right to determine if equipment/product or service being bid is equal to the specified equipment/product or service requested.

7. ALTERNATES

Bidders are cautioned that any alternate proposal, unless requested by the Fire Dept. or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements of this proposal, may be considered non-responsive, and at the opinion of the Township, may result in rejection of the proposal.

8. PRICING

Prices shall be stated in units of quantity specified in the document. In case of a discrepancy in computing the amount of the bid, the unit price will govern.

9. TAXES, TERMS AND CONDITIONS

The Township is exempt from Federal Excise and State Sales Tax. The township's tax exemption number is 38-1967848. General payment terms are 30 days upon receipt of goods (unless otherwise stated below).

10. QUANTITIES

All quantities stated, unless indicated otherwise, are estimates and the Township reserves the right to increase or decrease the quantity at the unit price bid as best fits its needs.

11. AWARD

The bid will be awarded to that responsible, responsive bidder whose proposal, conforming to this solicitation, will be most advantageous to the Township, price and factors considered. The Township reserves the right to accept or reject any or all proposal, in part or whole and to waive informalities and minor irregularities in bids received. Unless otherwise specified in the document, the Township reserves the right to accept any item in the proposal on an individual basis. Bidders may submit proposals on any item or group of items provided unit prices are clearly shown and a notation is made on the document clearly indicating Bidder's intent.

12. WITHDRAWAL OF PROPOSAL

Proposals may be withdrawn in person by a bidder, or authorized representative, provided their identity is made known and a receipt is signed for the proposal, but only if the withdrawal is made prior to the stated proposal deadline. No proposal may be withdrawn for at least 90 days after the proposal opening except the successful company whose prices shall remain firm for the entire contract period. In case of error by the bidder in making up a proposal, the Fire Chief and/or Township Board may, by discretion, reject such a proposal upon presentation of a letter by the Bidder which sets forth the error, the cause thereof, and sufficient evidence to substantiate the claim.

13. DEFAULT CONDITIONS

In case of default by the contractor, the Township of Armada may procure the articles or services from other sources and hold the bidder responsible for any excess cost occasioned

thereby. In case of error by the bidder relating to a contract, the Fire Chief and/or Township Board may, by discretion, upon presentation of a written explanation by the bidder substantiating the error, reject the contract and award to the next qualified bidder; such error may be subject to default conditions.

14. INFRINGEMENTS AND INDEMNIFICATIONS

The bidder, if awarded a contract, agrees to protect, defend and save the Township, its officials, employees, departments and agents harmless against, any demand for payment for the use of any patented material, process, or device that may enter into the manufacture, construction, or from a part of the work covered by either order or contract; and from suits of a charge of every nature and description brought against it for, or on account of, any injuries or damages received or sustained by the parties by or from any of the facts of the contractor, the contractor's employees, or agents, from all liability claims, demands, judgments and expenses to persons or property occasioned, wholly, or in part, by the acts or omissions of the bidder, contractor, agents or employee.

15. PATENTS, COPYRIGHTS, ETC.

The Contractor shall release, indemnify and hold the Buyer, its officers, agents and employees harmless from liability of any kind or nature, including the Contractor's use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of this contract.

16. NON-COLLUSION

By signing the proposal, the bidder certifies that the proposal submitted has been arrived at independently and has been submitted without collusion with, and without any agreement, understanding or planned common course of action with any other vendor of materials, supplies, equipment or services described in the Request for Proposal, designed to limit independent bidding or competition.

17. CANCELLATION

Unless otherwise stated in the additional terms and conditions listed in the RFP, any contract entered into as a result of this bid may be cancelled without cause by either party upon 30 days' notice, in writing, prior to the effective date of the cancellation. Cancellation may be in whole or in part. Any cancellation under this provision shall not affect the rights and obligations attending orders outstanding at the time of cancellation, including any right of any purchasing entity to indemnification by the contractor, rights of payment for goods/services delivered and accepted, and rights attending any warranty or default in performance in association with any order. Cancellation of the contract due to contractor default may be immediate.

18. DEFAULT AND REMEDIES

Any of the following events shall constitute cause for the Township of Armada to declare Contractor in default of the contract: A. Nonperformance of contractual requirements, or B. A material breach of any term or condition of this contract. Please note: The Township of Armada

shall issue a written notice of default providing a period in which Contractor will have an opportunity to remedy. Time allowed for remedy shall not diminish or eliminate Contractor's liability for liquidated or other damages. If the default remains after Contractor has been provided the opportunity to remedy, the Township of Armada may do one or more of the following: A. Exercise any remedy provided by law; B. Terminate this contract and any related contracts or portions thereof; C. Impose liquidated damages, or D. Suspend contractor from further proposal solicitations.

19. LAWS AND REGULATIONS

Any and all supplies, services and equipment offered and furnished shall comply fully with all applicable Federal and State laws and regulations.

20. GOVERNING LAW

This procurement and the resulting agreement shall be governed by and construed in accordance with the laws of the State of Michigan. The construction and effect of any Participating Addendum or order against the contract(s) shall be governed by and construed in accordance with the laws of the participating entity's State. Venue for any claim, dispute or action concerning an order placed against the contract(s) or the effect of a Participating Addendum shall be in the participating entity's state.

21. ASSIGNMENTS/SUBCONTRACT

Contractor shall not assign, sell, transfer, subcontract or sublet rights or delegate responsibilities under this contract, in whole or in part, without the prior written approval of the Township of Armada.

22. NON-DISCRIMINATION

The bidder agrees to abide by the provisions of Title VII of the Civil Rights Act of 1964 (42 USC 2000e) which prohibits discrimination against any employee or applicant for employment, or any applicant or recipient of services, on the basis of race, religion, color, or national origin; and further agrees to abide by Executive Order No. 11246, as amended, which prohibits discrimination on the basis of sex; 45 CFR 90 which prohibits discrimination on the basis of age, and Section 504 of the Rehabilitation Act of 1973, or the Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disabilities. The bidder further agrees to furnish information and reports to requesting agencies, upon request, for the purpose of determining compliance with these statutes. The bidder agrees to comply with the Township of Armada's certification requirements, if any, as stated in the additional terms and conditions listed in the solicitation. This contract may be cancelled if the bidder fails to comply with the provisions of these laws and regulations. The bidder must include this provision in every subcontract relating to purchases by the agencies to insure that subcontractors and vendors are bound by this provision.

23. SEVERABILITY

If any provision of this contract is declared by a court to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected; and the rights and obligations of the parties shall be construed and enforced as if the contract did not contain the particular provision held to be invalid.

24. FORCE MAJEURE

Neither party to this contract shall be held responsible for delay or default caused by fire, riot, Acts of God and/or war which is beyond that party's reasonable control. The Township of Armada may terminate this contract after determining such delay or default will reasonably prevent successful performance of the contract.

25. PROPOSAL PREPARATION COSTS

The Township of Armada is not liable for any costs incurred by the bidder in proposal preparation.

26. CONFLICT OF INTEREST

The contractor certifies that it has not offered or given any gift or compensation prohibited by the state laws of any agency participant or to any employee of the participating agencies to secure favorable treatment with respect to being awarded this contract.

27. INDEPENDENT CONTRACTOR

The contractor shall be an independent contractor, and as such shall have no authorization, express or implied to bind the Township of Armada to any agreements, settlements, liability or understanding whatsoever, and agrees not to perform any acts as agent for the Township of Armada except as expressly set forth herein.

28. NON-IRAN LINKED BUSINESSES

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not a "Iran-linked business," as that term is defined in Section 2€ of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) that I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the city in this regard.

29. INSURANCE (REQUIRED FOR WORK ON OR WITHIN CITY PROPERTY/FACILITIES)

The contractor, and any and all of their subcontractors, shall not commence work for the Township of Armada until they have obtained the insurance required under this paragraph. All coverage shall be with the insurance carriers acceptable to the Township of Armada. The Township reserves the right to verify insurance carrier standing.

A. Workers' Compensation Insurance: The contractor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employers' Liability Coverage with limits of no less than \$500,000.

- B. General Liability:** The contractor shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits no less than \$1,000,000.00 per occurrence and aggregate project. Coverage shall include the following extensions (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractor Coverage; (D) Broad Form General Liability Extensions or equivalent, and, if not already included: Deletion of all Explosion, Collapse and Underground (XCU) Exclusions (if applicable).
- C. Motor Vehicle Liability:** The contractor shall procure and maintain during the life of the contract Motor Vehicle Liability Insurance, including Michigan's No-Fault Coverage, with limits of liability not less than \$1,000,000.00 per occurrence combined single limit for Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
- D. Additional Insured:** All insurance as described above shall include an endorsement stating the following shall be ADDITIONAL INSUREDS: The Township of Armada, all elected and appointed officials, all employees and volunteers, all boards & commissions and/or authorities and board members including employees and volunteers thereof. It is understood and agreed by naming the Township of Armada as additional insured, coverage afforded is considered primary and any other insurance the city may have in effect shall be considered secondary and/or excess.
- E. Cancellation Notice:** All Insurance listed above shall be endorsed "Thirty days advanced written notice of cancellation/reduction material change will be provided."
- F. Proof of Insurance Coverage:** An ACORD form outlining insurance coverage is required prior to commencement of work. All documents will be forwarded to the Township of Armada Clerks office. 23121 East Main St, Armada Township, MI 48005.

30. PROCESS

- A. Submit Proposal:** Include one (1) original and four (4) copies of your **signed** proposal. Ensure ALL Scope, Purpose, and Classification documents are clearly followed and answered.
- B. Response Deadline/Opening:** The Proposal will be submitted at the stated deadline above and the names of the companies that have submitted responses will be read aloud.
- C. Evaluation and Qualification:** The Township of Armada will review the proposals to ensure all required information was included.
- D. Award:** will be made to the company whose qualified proposal is viewed as being in the best interest of the Township of Armada.

BID OPENING TO BE HELD AT THE TOWNSHIP HALL

_____ Have you included the original copy of your bid and four (4) copies in a sealed box/envelope?

_____ Are all required forms signed by an authorized company representative?

_____ Did you check the BIDNET website for any addendums which may have been posted? Addendums may be posted at any time.

SCOPE, SERVICES AND SPECIFICATIONS

SCOPE

Armada Township is a local community of 3,600+ residents in District 33 in the state of Michigan. The Township government consists of 10 full-time and several part-time employees situated between two buildings. Network connections between the buildings are through internet. Document storage is local with remote backups and the email system is through a web-based portal. On site servers remain to support local application database and backup.

Information Technology is currently managed through an existing provider and due to advanced cyber threats, Armada Township is seeking to increase cyber defense as well as strengthen current IT coverage and support. The successful service vendor will be able to provide the managed IT services listed in the Scope of Services section below. It is possible that all stated services will NOT be covered but each response will be evaluated and weighted accordingly. Each potential provider will be interviewed by the Township's Cyber subcommittee for clarification and Q/A. Please include a brief list of any omitted services as an addendum to the bid.

SCOPE OF SERVICES

The purpose of this section is to provide the IT provider with a set of specifications and test parameters that will meet the criteria of Armada Township. Current Inventory consists of:

Device	Number
Servers (Windows 2019 Standard Build)	1
Workstations (Win 7 Win 8)	13
Laptops (Win 8)	3
Access Point Router	2

The Township is looking for support in with the following services:

- Configuring Email Client Security Features
- Antivirus, AntiSpam & Antispyware Protection
- Authentication Mechanisms of Mobile Devices
- General IT Support

SPECIFICATIONS:

1. Configuring Email Client Security Features

- 1.1. Display a notification when an outside email (those not from the same domain) appear shall be implemented. An example of this would be a notation "[External]".
- 1.2. Disable automatic opening of messages shall be implemented.
- 1.3. Disable automatic loading of pictures in messages shall be implemented.
- 1.4. Disable downloading and processing of active content shall be implemented. Examples include ActiveX controls, Java applets, and JavaScript.
- 1.5. Anti-spam and anti-phishing features shall be enabled.
- 1.6. Enable ransomware features.
- 1.7. Use TLS to address is the actual communication between the mail client and mail server. For example, all network communication with the default configurations of SMTP, POP, and IMAP occurs unencrypted. This makes usernames, passwords, and message content subject to interception and alteration by malicious entities. To increase client to server security, this communication can be encrypted using SSL/TLS.
- 1.8. Email shall be configured with Record Retention Policies.
- 1.9. All email shall be on file according to the Business Record Retention Policy
- 1.10. All email shall have the ability to select a record retention category in accordance to Business Record Retention Policy
- 1.11. All email shall be on Business backup systems
- 1.12. Access web-based mail shall be disabled

2. Back Up Data

- 2.1. The provider must execute a nightly backup plan for the critical servers, including a regularly-tested recovery process. Copies of backup data shall be stored and encrypted at multiple locations and maintained per industry standards and best practices.

3. Email Ancillary Services

- 3.1. The ability to assign email address as Spam and add those email addresses to a filter list
- 3.2. The ability to automatically report phishing scams to our IT provider and would expect our IT provider to block those emails from the entire domain
- 3.3. Provide reports on number:
 - spam emails
 - phishing emails
 - amount of traffic the server receives

4. Email Backup Mail Servers

- 4.1. All email to the Township domain shall be covered by the backup policy
- 4.2. All email shall be backed-up and retained according to the requirements from the legal, business, and organization's perspective.
- 4.3. All email messages shall follow strict policies for ensuring that data is properly destroyed or archived when no longer required.
- 4.4. The procedures for preserving information for Freedom of Information Act (FOIA) requests, legal investigations, and other such requests shall be followed.
- 4.5. The responsibilities of those involved in data retention, protection, and destruction activities shall be clearly defined.
- 4.6. The retention period for each type of information shall be logged.

4.7. The specific duties of the central/organizational data backup team shall be documented.

5. Portable Mail Clients, such as those on cell phones

5.1. All devices shall require a password or a PIN to gain access.

5.2. Locally stored data, including messages and downloaded file attachments shall be stored using industry standard encryption.

5.3. All default passwords including Bluetooth discovery PIN numbers on devices shall be changed to prevent unauthorized access

6. Device Requirements

6.1. Provided shall keep mobile operating systems and apps updated. This would be accomplished by implementing a Patch-Management-Policy.

6.2. Provider shall create and store configuration template for Workstations, servers, and routers.

6.3. Vulnerability scans or penetration testing shall be implemented on a Quarterly routine.

6.4. Checking for upgrades and patches shall be implemented on a Weekly routine (minimum).

7. Protect in the way of Threats to the Use of Mobile Devices

7.1. Locked screen logins shall be implemented for all mobile devices

7.2. Remote ability to erase a mobile devices data shall be implemented

7.3. VPN with IP restrictions shall be implemented via Firewall management

7.4. IP Restriction shall be implemented to provide protection by limiting the locations from which a user can access the system remotely.

7.5. Managed Security Awareness Training shall be implemented for all users.

7.6. Any Wi-Fi network that the township stands up, shall be assessed for security risks and its configuration hardened at least quarterly.

7.7. Deploy Enterprise Grade Antivirus Software – NexGen AV as a class provide superior protection for threats and should be considered over older AV products. Web-Root is an example. This product also provides a SAT platform as an option.

7.8. Password/passcode and/or other authentication mechanism (e.g., token-based authentication, network-based device authentication, domain authentication, digital certificate) shall be presented before accessing the organization's resources. This includes basic parameters for password strength and a limit on the number of retries permitted without negative consequences (e.g., locking out the account, wiping the device)

7.9. Have the device automatically lock itself after it is idle for a period of time (e.g., 45 seconds, minutes).

7.10. Wipe the device after a certain number of incorrect authentication attempts
Strongly encrypt stored data on both built-in storage and removable media storage.

8. Domain and Security maintenance – The provider will ensure the Township's domain name registration, DNS entries, and SSL Certificates are active and maintained.

9. Software Licensing Control – Oversight of automatic renewal of software applications and maintenance of appropriate documentation.

10. Printers, Copiers and Scanners -The provider must be able to support existing printers, copiers, and scanner related network-printing issues.

11. Lifecycle Management of Hardware Devices – The provider should have a defined processes for end-of-life devices, replacement, and asset decommissioning/disposal.
12. IT Policy Review and Development – The provider should be able to assist in the development of customized policies related to the use of technology.
13. The provider shall offer 24x7x365 Help Desk support from Priority One (P1) to ancillary services utilizing industry best practice processes and procedures.

DEFINITIONS:

The following definitions shall apply with regards to these specifications.

- DEVICE: laptop, server, printer, cell phone, desktop.