



Armada Township

Planning Commission

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

Submission Requirements Checklist

A site plan application package will not be considered as “completed” and shall not be processed for review until such time that the Township Planning & Zoning Administrator verifies that the package includes the following:

- () Sixteen (16) copies of a completed site plan application package that includes the following:
 - () A completed Site Plan Review Application.
 - () A completed Site Plan Review Checklist(s).
 - () A signed Affidavit of Receipt of Site Plan Application Materials.
 - () A letter of intent defining and describing the proposed use and operation of the use.
- () Sixteen (16) site plan prints which include the professional seal and signature. The plans must be dated and include revision dates, if any.
- () The required fees as established by resolution of the Armada Township Board.

NOTE: All submissions are due, no later than 4:00 p.m. (noon), on the second Thursday of the month.