



Armada Township

PLANNING COMMISSION

23121 E. Main Street, P.O. Box 578

Armada, Michigan 48005

Telephone: (586) 784-5200 Facsimile: (586)784-5211

MINUTES

February 5, 2014 7:00 p.m.

Regular Meeting

Call to order

1. Pledge of Allegiance
2. Roll Call
3. Approve/Amend Agenda
4. Approval of minutes: **Regular Meeting December 4, 2013**
5. Public Comments
6. Public Hearing
7. Reports and Correspondence
8. Unfinished Business
9. New Business: **a.) Budget 2014/2015**
10. PC Projects: **a.) Review of Master Plan: Goals & Objectives, Land Use Map**
b.) Artisan/Cultural Events/Museums/Other (Non-residential uses in a residential district)
11. Public Comments
12. Adjournment

Next Scheduled Regular Meeting: March 5, 2014

Call to order: Chair Kehrig called the meeting to order at 7:00 p.m.

Pledge of Allegiance: Chair Kehrig led the group in the Pledge of Allegiance.

Roll Call: Present: Finlay, Jabara, Finn, DeCock, Kehrig, Abercrombie. Absent: LeMieux
Also present: Christine White, Recording Secretary.

Approve/Amend Agenda: Motion made by DeCock, seconded by Finlay, to add under New Business b.) Annual Report, and to approve the agenda as amended. All ayes; Motion Carried.

Approval of Minutes: Regular Meeting, December 4, 2013. Motion made by Abercrombie, seconded by Jabara, to approve minutes as presented. All ayes; Motion Carried.

Public Comments: None.

Public Hearing: None.

Reports and Correspondence: Chair Kehrig noted Planning and Zoning News for the months of November 2013 and December 2013. A letter from Community Planning and Management in regards

to ending planning services. **Motion made by Finlay, seconded by Abercrombie, to receive and file as presented. All ayes; Motion Carried.**

Unfinished Business: None.

New Business:

- a.) **Budget 2014/2015:** The commission discussed the upcoming budget and would like to increase the following line items: 400-780 – Postage, the cost of postage just increased nationally so they would like to have additional funds for mailings. Currently the amount is \$350.00, they would like to see an increase to \$400.00. 400-861- Seminars/Training, members discussed their interest in obtaining their citizen planner certificates, and attending educational seminars. Currently the amount is \$1,000.00, they would like to see an increase to \$2,000.00. They will be looking into scholarships, and if the township insurance company will provide any assistance. The commission discussed a five year plan, and reviewed the Park and Recreation Master Plan, that was adopted in 2013. The consensus was that they would like to see funds set aside for a play scape, and funds for an approach into the new park on Armada Ridge Rd. for access to the Macomb Orchard Trail. They also would like to have funds allocated into a specific line item each year for grant matching funds. Commissioners Finn and Jabara discussed that when applying for grants, this is needed because typically a percentage of funds is given. For example, ninety percent is given if you have ten percent set aside to match. **Motion made by DeCock, seconded by Jabara, to present the Township Board with the proposed budget changes. All ayes; Motion Carried.**
- b.) **Annual Report:** The commission received and reviewed the annual report. **Motion made by DeCock, seconded by Jabara to approve the 2013 annual report as presented. All ayes; Motion Carried.**

PC Projects:

- a.) **Review of Master Plan: Goals and Objectives, Land Use Map:** The planner, Patrick Meagher will be forwarding an updated copy of the land use map for next meeting. **Motion made by DeCock, seconded by Jabara, to table the review of the Master Plan. All ayes; Motion Carried.**
- b.) **Artisan/Cultural Events/Museums/Other (Non-residential uses in a residential district):** A sample copy of a special event ordinance was provided to the commissioners for their review. The planning commission discussed if they wanted to allow limited commercial use in a residential area. Weddings in barns, in different areas and how they operate was discussed. Big farms that already have parking and facilities, such as restrooms in place versus old barns that would need portable potties and various other scenarios were discussed. All agreed more time and research is needed before making any kind of decision. **Motion made by DeCock, seconded by Jabara to table until a planner is in place. All ayes; Motion Carried.**

Public Comments: None.

Adjournment: Motion made by DeCock, seconded by Finn to adjourn at 8:45 p.m. All ayes; Motion Carried.

Respectfully submitted:

Christine White
Recording Secretary

Approved:

DJ Kehrig,
Chairperson

Date _____