

SEPTEMBER 14, 2011

7:00 p.m.

CALL TO ORDER: 7:00 p.m. by Supervisor Paterek

MEMBERS PRESENT: Smith, Paterek, Lobeck, Ruthenberg and Swiacki

MEMBERS ABSENT: None

MINUTES: Swiacki moved, Ruthenberg seconded to approve August 10, 2011 regular meeting minutes as presented.

Motion CARRIED

Ruthenberg moved, Lobeck seconded to approve August 23, 2011 special meeting minutes as presented.

Paterek abstain.

Motion CARRIED

SET/AMEND AGENDA: Lobeck moved, Swiacki seconded to approve agenda with the following amendments:
Under correspondence/information: Add: B. DIA Inside/Out, C. Police report. Under New Business add: I. Senior center parking lot.

Motion CARRIED

CURRENT BILLS: Ruthenberg moved, Lobeck seconded to approve previously paid bills of \$142,330.48 township checks # 21503 thru #21541, fire checks #11284 thru #11309, payroll checks of \$32,352.59: checks #9485 thru #9527 and current list of bills \$9,797.03: township check #21542 thru #21552; fire checks #11310 thru #11328 for a total of \$184,480.10 as presented.

Ayes: Smith, Lobeck, Paterek, Ruthenberg, Swiacki

Motion CARRIED

PUBLIC COMMENT- AGENDA ITEMS ONLY: None

CORRESPONDENCE/INFORMATION:

- A. Beaver dam. Paterek stated that the clean up of the East Branch of the Cook Creek River has been completed. Swiacki stated that Paterek should have kept the township board members aware of the project in selecting the contractor even though the county did not require bids.
- B. DIA Inside/Out. Paintings will be placed on buildings starting September 27 through Holly Days.
- C. Police report. Paterek met today with Bruce, Ray, Richmond townships along with Bob Seibert from Seibert & Dloski to obtain a legal opinion to establish a police authority for the consolidation of police services. More to follow.

REPORTS:

- | | |
|---------------------------|-----------------------|
| • Fire Department | Chief Steve Jerzewski |
| • Code Enforcer | John Paterek |
| • Planning Commission | Mary Swiacki |
| • Building Department | Christine White |
| • Macomb Agricultural PDR | No report |
| • Parks & Recreation | Matt Goetzinger |
| • Treasurer Report | Peggy Smith |
| • Water Main | John Paterek |

Swiacki moved, Lobeck seconded to accept and file reports as presented.

Motion CARRIED

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7:00 p.m.

UNFINISHED BUSINESS:

FRONT PORCH REPAIRS: Ruthenberg moved, Smith seconded to publish for bids in the Romeo Observer.

Motion CARRIED

NEW BUSINESS:

SET PUBLIC HEARING: Takata IFT application: Swiacki moved, Lobeck seconded to set public hearing for Takata IFT on October 12, 2011 at 7:00 p.m. and to publish accordingly.

Motion CARRIED

ADVERTISE FOR SNOW REMOVAL SERVICES CONTRACT: Swiacki read proposal for snow services from Chief Jerzewski for the Fire Department. Ruthenberg moved, Swiacki seconded to accept proposal from the Fire Department as amended and to waive the bidding process for the period November 1, 2011 through October 31, 2013, due to the fact that the fire department has presented the board with a cost cutting savings to the township by providing snow removal service for only \$1,250 per snow removal season. The fire department will abide by bid specifications as written and the township shall purchase salt as needed.

Ayes: Smith, Ruthenberg, Swiacki and Lobeck. **Nays:** Paterek

Motion CARRIED

SKATE FUND DONATION: Smith stated that from November 2008 the skate park fund accumulate \$160.00 in bank fees which were paid by the general fund. Smith moved, Paterek seconded to absorb costs and award the full amount of \$244.36 without fees to the Armada Board and Bike.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, and Swiacki

Motion CARRIED

SENIOR CENTER DIRECTOR: Paterek moved, Swiacki seconded to hire Jan Mueller at \$12.00 hour.

Ayes: Smith, Lobeck, Swiacki, Ruthenberg and Paterek

Motion CARRIED

CODE ENFORCER: Paterek stated that the code enforcer has been notified of the situation regarding fireworks applicant and will address accordingly.

Motion CARRIED

FIRE DEPT: Set interviews to replace full-time personnel: Swiacki moved, Lobeck seconded to approve interviewing applicants. Interviews will be conducted at the fire hall on Thursday, September 22, 2011 at 10 a.m. Trustee Lobeck and Clerk Swiacki will be interviewing candidates with Chief Jerzewski.

Motion CARRIED

COMPUTER: Deputy Clerk: No action required.

ESTABLISH WRITTEN JOB PROCEDURES: Building, Clerk, Treasurer and Planning & Zoning

departments: Swiacki moved, Ruthenberg seconded to have building, clerk, treasurer and planning & zoning departments develop written job duties for their respective departments by October 12, 2011 and submit to clerk's office for retention.

Motion CARRIED

SENIOR CENTER PARKING LOT: Paterek stated that he will contact someone to assess the parking lot and get back to the board.

ARMADA TOWNSHIP BOARD

23121 East Main
Armada, MI 48005

REGULAR MEETING MINUTES

SEPTEMBER 14, 2011

7:00 p.m.

PUBLIC COMMENT:

ADJOURNMENT: Paterek moved, Lobeck seconded to adjourn the meeting at 8:30 p.m.

Motion CARRIED

Mary K. Swiacki
Armada Township Clerk

John Paterek
Supervisor

Published: 9/28/2011