

AUGUST 10, 2011

7:00 p.m.

CALL TO ORDER: 7:00 p.m. by Supervisor Paterek

MEMBERS PRESENT: Smith, Paterek, Lobeck, Ruthenberg and Swiacki

MEMBERS ABSENT: None

MINUTES: Ruthenberg moved, Lobeck seconded to approve July 13, 2011 regular meeting minutes as presented.

Motion CARRIED

SET/AMEND AGENDA: Swiacki moved, Lobeck seconded to approve agenda with the following amendments: Under correspondence/information: Add: C. Large item pickup: October 8, 2011, D. DIA Inside/Out. Under New Business: Add: G. Senior director retirement. H. General Fund: Amendment, I. FY2012 SMART Funds, J. State Police.

Motion CARRIED

CURRENT BILLS: Ruthenberg moved, Swiacki seconded to approve previously paid bills of \$14,461.76 township checks # 21454 thru #21487, fire checks #11245 thru #11267, payroll checks of \$52,816.90: checks #9400 thru #9484 and current list of bills \$116,344.28: township check #21488 thru #21502; fire checks #11268 thru #11282 for a total of \$183,622.94 as presented.

Ayes: Smith, Lobeck, Paterek, Ruthenberg, Swiacki

Motion CARRIED

PUBLIC COMMENT- AGENDA ITEMS ONLY: None.

CORRESPONDENCE/INFORMATION:

- A. Eligibility for status as Charter Township: No action.
- B. Hansen: Matter dismissed.
- C. Large item pickup: October 8, 2011
- D. DIA Inside/Out: Supervisor stated that locations for pictures have been finalized.

REPORTS:

- Fire Department Chief Steve Jerzewski
- Code Enforcer John Paterek
- Planning Commission Mary Swiacki
- Building Department Christine White
- Macomb Agricultural PDR No report
- Parks & Recreation Matt Goetzinger
- Treasurer Report Peggy Smith
- Water Main John Paterek

Swiacki moved, Ruthenberg seconded to accept and file reports as presented.

Motion CARRIED

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UNFINISHED BUSINESS:

GUIDELINES: Commercial agricultural production: Swiacki moved, Lobeck seconded to approve list of documentation required as presented by building department that can be used as qualifications to meet the farm definition of commercial agriculture.

Motion CARRIED

FRONT PORCH REPAIRS: One bid was received by Ransom Carpentry LLC. No action.

NEW BUSINESS:

REMODEL CLERK/TREASURER OFFICES: Paterek moved, Lobeck seconded to have building inspector Mel McNutt develop specs for work to be completed and to advertise in two news papers of circulation.

Motion CARRIED

SANILAC APPRAISERS, INC: Swiacki moved, Paterek seconded to approve 1.7% salary increase for assessor from \$2,807.00 per month to \$2,855 per month, effective October 15, 2011.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

FIRE DEPT: New Hire: Volunteer E.M.T./Firefighter: Ruthenberg moved, Swiacki seconded to hire Sarah Sutton.

Motion CARRIED

FIRE DEPT: Fire Chief retirement fund: Swiacki moved, Paterek seconded to approve chief retirement distribution in the amount of \$1,918.84 to American Funds.

Motion CARRIED

Ayes: Paterek, Smith, Lobeck, Ruthenberg, Swiacki

FIRE DEPT: Garage doors and window bids: Paterek moved, Swiacki seconded to approve bid of \$1,587.00 from Gallery of Doors for three new windows and bid of \$6,285.00 from Gallery of Doors for three new garage doors.

Ayes: Paterek, Smith, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

POLICE REPORT: The board discussed moving forward to possibly add language to the November 2012 ballot for police services and to have ballot wording developed by attorney closer to election time.

SENIOR CENTER DIRECTOR: Paterek moved, Lobeck seconded to accept letter of retirement from Cathy Wylin after 21 years of service with regrets.

Motion CARRIED

Paterek moved, Lobeck seconded to advertise in a newspaper of record for Ray, Richmond and Armada for the senior center director in conjunction with Ray and Richmond.

Motion CARRIED

Supervisor stated that Cathy will be sitting in on the interviews with Supervisors Paterek, Fuerstenau and Bohm. Swiacki will be contacting clerks from Richmond and Ray Townships to further discuss matter of publication.

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7:00 p.m.

BUDGET AMENDMENT: GENERAL FUND: Ruthenberg moved, Swiacki seconded to approve general fund budget amendment as amended:

<u>Line item</u>	<u>Description</u>	<u>Previous Amt.</u>	<u>Adjustment</u>	<u>New Amt.</u>
400-780	Planning: postage	400.00	-160.00	240.00
400-901	Plan: Print/Publish	150.00	160.00	310.00

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

FY2011 SMART Funds: (Suburban Mobile Authority for Regional Transportation): Ruthenberg moved, Swiacki seconded to approve Smart Fund allocations as presented by Deputy Clerk, Sam Boelke:

Municipal Credits

Transfer direct to Richmond/Lenox EMS	\$ 750.00
Armada Township Seniors	<u>\$2,822.00</u>
Total Municipal Credits	<u>\$3,572.00</u>

Community Credits

P.A.L.	\$2,352.00
A.C.E.P.	\$1,383.00
Armada Township Seniors	<u>\$3,183.00</u>
Total Community Credits	<u>\$6,918.00</u>

Municipal and Community Credits are public transportation funds and the service is open to the general public.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

STATE POLICE: Swiacki moved, Lobeck seconded to send a letter of support from the board to the State Police to utilize office space at the fire hall should circumstances change in the future.

Motion CARRIED

PUBLIC COMMENT: None

ADJOURNMENT: Paterek moved, Lobeck seconded to adjourn the meeting at 7:45 p.m.

Motion CARRIED

Mary K. Swiacki
Armada Township Clerk

John Paterek
Supervisor

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