

JANUARY 12, 2011

7:00 p.m.

CALL TO ORDER: 7:00 p.m. by Supervisor Paterek

MEMBERS PRESENT: Paterek, Lobeck, Ruthenberg, Swiacki
MEMBERS ABSENT: Sheldon

MINUTES: Ruthenberg moved, Swiacki seconded to approve the regular meeting minutes of December 8, 2010 as presented.

Motion CARRIED

SET/AMEND AGENDA: Swiacki moved, Paterek seconded, to approve the agenda with the following amendments: Under Unfinished Business: Add – C. Treasurer. Under New Business: Add – C. Fire Dept: Kevin Kanehl to replace Dennis Lemieux as Lieutenant IV, D. Fire Dept: Retirement – Marvin Smith, E. Fire Dept: Budget Amendments.

Motion CARRIED

CURRENT BILLS: Ruthenberg questioned the expense for electrical to light up the flag. Swiacki stated that she will contact Matt Goetzinger to remove the flag and turn the electrical off. Lobeck and Ruthenberg questioned the expense for jackets purchased by fire department for retirees. Chief Jerzewski stated four jackets were purchased for retirees for anyone serving over 12 years. Ruthenberg questioned the \$5,200.00 for pagers. Chief stated that this is a grant and fire will be reimbursed through the county.

Swiacki moved Lobeck seconded, to approve the previously paid bills of \$39,771.72 – township check #20956 thru #21000, fire check #10843 thru #10898, the payroll checks of \$33,157.51 – check #8853 thru #8916 and the current list of bills of \$4,481.62, township check #21001 thru #21013 and fire check #10899 thru #10910 for a total of \$77,410.85 as presented.

Ayes: Paterek, Ruthenberg, Swiacki, Lobeck

Motion CARRIED

PUBLIC COMMENTS – AGENDA ITEMS:

CORRESPONDENCE/INFORMATION:

REPORTS:

- | | |
|------------------------------|-----------------|
| ◦ Fire Department | Steve Jerzewski |
| ◦ Code Enforcer | John Paterek |
| ◦ Planning Commission | Mary Swiacki |
| ◦ Building Department | Christine White |
| ◦ Macomb Agricultural P.D.R. | No report |
| ◦ Parks & Recreation | No report |
| ◦ Treasurer Report | No report |
| ◦ Water Main Update | John Paterek |

Swiacki moved, Lobeck seconded to accept and file reports as presented.

Motion CARRIED

JANUARY 12, 2011

7:00 p.m.

UNFINISHED BUSINESS:

EMERGENCY AMBULANCE SERVICE FEE ORDINANCE: Swiacki moved, Ruthenberg seconded, to postpone until next meeting. **Motion CARRIED**

ZONING COMPLIANCE PERMITS: Paterek moved, Swiacki seconded to remove the declaration of zoning compliance forms, for any accessory buildings in Armada Township. **Motion CARRIED**

TREASURER: Swiacki had concerns with the bank reconciliations not being done again. Swiacki stated that funds need to be transferred into the fire fund for checks written. Swiacki had to contact the bank to check on the balance in the fire fund a couple of times. Swiacki stated that January 5th has come and gone, and a distribution has not been made and January 15th is coming up and doesn't know how these are going to be taken care of. Swiacki wanted to know what we are going to do to get tax distributions out. (Swiacki handed out a list of distribution dates for the board). Trustee Lobeck and Deputy Treasurer Wrubel will work on this Thursday.

NEW BUSINESS:

SET DATE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): Swiacki moved, Ruthenberg seconded to set the public hearing for February 9, 2011 at 7:00 p.m. and to publish accordingly. **Motion CARRIED**

WEBSITE MAINTENANCE – IN HOUSE: Sam Boelke, Planning & Zoning Secretary handed out a power point presentation. Sam stated that the township can save money and have a much nicer website utilizing a company called I.T.right.com that specializes in municipalities. Sam stated that there is a \$250.00 one time set up fee also a \$500.00 annual fee; includes up to 70-email accounts. It is all in house maintenance unlike what we have now. Classes are free to learn. We are averaging \$1,100.00 per year so it is cost savings as well. We can create whatever pages we want. Paterek moved, Lobeck seconded to allow Sam to switch our website over.

Ayes: Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

FIRE DEPT: Kevin Kanehl to replace Dennis LeMieux as Lieutenant IV:

Chief Jerzewski stated that he would like board approval to move Nick Walkowski – Fire Fighter/EMT to Lieutenant I and Kevin Kanehl to Lieutenant IV to take over inspections.

Paterek moved, Lobeck seconded to move Nick Walkowski, Lieutenant IV to Lieutenant I.

Paterek moved, Swiacki seconded to bring Kevin Kanehl into Lieutenant IV.

Motion CARRIED

FIRE DEPT: Retirement – Marvin Smith: Paterek moved, Swiacki seconded to accept letter of resignation from Marvin Smith with regrets.

Motion CARRIED

ARMADA TOWNSHIP BOARD
23121 East Main
Armada, MI 48005

REGULAR MEETING MINUTES

JANUARY 12, 2011

7:00 p.m.

FIRE DEPT: Budget Amendments: Swiacki moved, Ruthenberg seconded, to approve fire amendments as presented: From line item #336-810 Insurance/Licenses move \$1,000.00 to line item #336-923 Uniform Allowance. From line item #336-810 Insurance/Licenses move \$1,000.00 to line item #336-930 Equipment.
Ayes: Lobeck, Paterek, Ruthenberg, Swiacki **Motion CARRIED**

PUBLIC COMMENT:

ADJOURNMENT: Paterek moved, Ruthenberg seconded to adjourn the meeting at 7:50 p.m. **Motion CARRIED**

Mary K. Swiacki
Armada Township Clerk

John Paterek
Supervisor

Published: January 26, 2011