

NOVEMBER 14, 2012

7:00 p.m.

CALL TO ORDER: 7 p.m. by Supervisor Paterek.

MEMBERS PRESENT: Smith, Paterek, Lobeck, Ruthenberg and Swiacki

MEMBERS ABSENT: None

MINUTES: Swiacki moved Lobeck seconded to approve regular meeting minutes of October 10, 2012 as presented.

Motion CARRIED

Swiacki moved Smith seconded to approve special meeting minutes of October 24, 2012 as presented.

Motion CARRIED

Ruthenberg moved Lobeck seconded to approve special meeting minutes of November 7, 2012 as presented.

Motion CARRIED

SET/AMEND AGENDA: Swiacki moved Ruthenberg seconded to amend agenda: Move 8 a) Heart of America Memorial to New Business under k). Add under New Business: l) General Fund: Budget amendments, m) Fire Department: Dale Rottman – Retirement and n) Fire Department: Nick Walkowski – Asst. Fire Chief.

Motion CARRIED

CURRENT BILLS: Swiacki moved Ruthenberg seconded, to approve the previously paid bills of \$36,627.80 – township checks #22297 thru #22368, fire checks #11922 thru #11962, the payroll checks of \$50,163.57 – check #10598, thru #10687 and the current list of bills of \$6,456.82, township checks #22369 thru #22372 and fire checks #11963 thru 11974 for a total of \$93,248.19 as presented. Paterek asked a question about the \$1250 paid to the Fire Department for snow removal. He does not remember that being a two-year contract and or the board approving it for this year. Swiacki stated it is a two-year contract and it is in the minutes. Paterek stated provided that is in the minutes take roll.

Ayes: Smith, Ruthenberg, Lobeck, Swiacki, Paterek

Motion CARRIED

PUBLIC COMMENTS – AGENDA ITEMS:

CORRESPONDENCE/INFORMATION:

a) Letter from Alyane Waterstrat; Oakland University Student: Plan to begin the beautification of the East Branch of the Coon Creek River. She will be working with Gary Goedtel and Matt Goetzinger on this project.

REPORTS:

- | | |
|------------------------------|-----------------|
| ◦ Fire Department | Steve Jerzewski |
| ◦ Code Enforcer | John Paterek |
| ◦ Planning Commission | Mary Swiacki |
| ◦ Building Department | Christine White |
| ◦ Macomb Agricultural P.D.R. | No report |
| ◦ Parks & Recreation | Gary Goedtel |
| ◦ Water Main Update | John Paterek |

Lobeck moved Smith seconded to accept and file reports as presented.

Motion CARRIED

NOVEMBER 14, 2012

7:00 p.m.

UNFINISHED BUSINESS:

Return check fee – Resolution: Swiacki moved Smith seconded to approve Resolution #R2012-26 as presented.

Ayes: Paterek, Smith, Ruthenberg, Swiacki, Lobeck

Motion CARRIED

NEW BUSINESS:

Hi-Tech: Swiacki moved Ruthenberg seconded to approve 25-hour time block from Hi-Tech at a cost of \$2500 as presented.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

Fire Department: Annual contribution to retirement funds: S. Jerzewski, K. Kanehl and T. Bobcean: Swiacki stated that based on Chief Jerzewski's salary the 4% distribution amount is \$1990.84 and Tom and Kevin's is \$1098.77 at 3% each based on salary.

Swiacki moved Ruthenberg seconded to approve expenditure of \$1990.84 to ING for Steve Jerzewski's retirement fund.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

Swiacki moved Paterek seconded to approve expenditure of \$1098.77 to Oppenheimer Funds for Kevin Kanehl's retirement fund.

Ayes: Smith, Ruthenberg, Lobeck, Paterek, Swiacki

Motion CARRIED

Swiacki moved Paterek seconded to approve expenditure of \$1098.77 to Oppenheimer Funds for Tom Bobcean's retirement fund.

Ayes: Smith, Paterek, Ruthenberg, Lobeck, Swiacki

Motion CARRIED

Transfer site contract: Paterek moved Swiacki seconded to advertise for a three (3) year contract.

Motion CARRIED

Farmland rental: Supervisor Paterek read a letter from Ron Gaier. Paterek moved Ruthenberg seconded to advertise for a five (5) year farmland rental contract.

Motion CARRIED

Policies & Procedures – Section 7.2: Swiacki moved Lobeck seconded to change current petty cash from \$25 to \$100.

Ayes: Paterek, Smith, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

Paterek moved Lobeck seconded to approve changes as presented for Section 7.2 Accounts Receivable D. Return Check Fee Policy.

Motion CARRIED

Deputy Treasurer – wage: Swiacki moved Paterek seconded to set Deputy Treasurer Jessie Kanehl's starting wage at \$12/hr and at the end of 90 days a wage increase of .75 cents.

Ayes: Smith, Paterek, Lobeck, Ruthenberg, Swiacki

Motion CARRIED

Resolution: Public Act 152: Swiacki moved Smith seconded to approve Resolution #R2012-27 as presented.

Ayes: Smith, Paterek, Lobeck, Swiacki, Ruthenberg

Motion CARRIED

ARMADA TOWNSHIP BOARD

REGULAR MEETING MINUTES

23121 East Main
Armada, MI 48005

NOVEMBER 14, 2012

7:00 p.m.

Fire Department: Budget amendments: Swiacki moved Lobeck seconded to approve fire budget amendments as amended.

Line Item: 336-977 – Building improvements move \$2000 to line item 336-733 fuel.

Line item: 336-977 – Building improvements move \$2000 to line item 336-861 training.

Ayes: Smith, Paterek, Ruthenberg, Lobeck, Swiacki

Motion CARRIED

Assessor: Process & mail assessments: Ruthenberg moved Lobeck seconded to allow Assessor Tom Schlichting to use KCI to mail out assessments.

Ayes: Smith, Lobeck, Ruthenberg, Swiacki **Nays:** Paterek

Motion CARRIED

Fire Department: Re-hire: Dan Koss: Paterek moved Swiacki seconded to re-hire Dan Koss as a part-time firefighter/paramedic.

Motion CARRIED

Heart of American Memorial: Paterek moved Ruthenberg seconded to spend \$250 to allow Armada Township to purchase a tile to be a part of the memorial in downtown Mt. Clemens.

Ayes: Smith, Paterek, Ruthenberg, Lobeck, Swiacki

Motion CARRIED

General Fund: Budget amendments: Paterek moved Lobeck seconded to approve budget amendments as presented.

Line Item: 446-750 – Chloride move \$5000 to line item 980-007 Senior Center Improvements

Line Item: 446-750 – Chloride move \$1000 to line Item 756-806 Township Park Maintenance

Ayes: Smith, Paterek, Ruthenberg, Lobeck, Swiacki

Motion CARRIED

Fire Department: Dale Rottman – Retirement: Paterek moved Swiacki seconded to accept Dale Rottman's letter of retirement with regrets.

Motion CARRIED

Fire Department: Nick Walkowski – Assistant Fire Chief: Paterek moved Ruthenberg seconded to appoint Nick Walkowski as Assistant Fire Chief.

Motion CARRIED

PUBLIC COMMENT: Heard from the floor: Sandy Hoxie.

ADJOURNMENT: Paterek moved Lobeck seconded to adjourn the meeting at 7:50 p.m.

Motion CARRIED

Mary K. Swiacki
Armada Township Clerk

John Paterek
Supervisor

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