

CALL TO ORDER: 7 p.m. by Supervisor Paterek.

MEMBERS PRESENT: Smith, Goetzinger, Swiacki, LeMieux, Paterek

MEMBERS ABSENT: None

GUEST: Attorney Christine Anderson

MINUTES:

Swiacki moved Smith seconded to approve regular meeting minutes of April 8, 2015 as presented.

Abstain: LeMieux

Motion CARRIED

SET/AMEND AGENDA: Swiacki moved Goetzinger seconded to approve agenda as presented. Treasurer would like to remove under Unfinished Business 1) Auditor proposals (3-year contract). LeMieux moved Swiacki seconded to approve agenda as amended.

Motion CARRIED

CURRENT BILLS: Swiacki moved LeMieux seconded, to approve the previously paid bills of \$104,568.92 – township check #23797 thru #23866, fire check #13127 thru #13170, the payroll checks of \$29,405.96 – check #13418, thru #13454 and the current list of bills of \$15,742.53, township check #23867 thru #23876 and fire check #13171 thru #13184 for a total of \$ 149,717.41 as presented.

Ayes: Smith, LeMieux, Goetzinger, Swiacki, Paterek

Motion CARRIED

PUBLIC COMMENTS – Agenda Items: None

CORRESPONDENCE/INFORMATION:

Fire Department Unionization: Paterek stated that all full-time Fire Fighters/Paramedics of Armada Township are ratified in the International Association of Fire Fighters as of May 12, 2015.

REPORTS:

- | | |
|------------------------------|-----------------|
| ◦ Fire Department | Steve Jerzewski |
| ◦ Code Official | Shannon Murray |
| ◦ Planning Commission | Dennis LeMieux |
| ◦ Building Department | Christine White |
| ◦ Macomb Agricultural P.D.R. | D.J. Kehrig |
| ◦ Parks & Recreation | Gary Goedel |
| ◦ Water/Sewer Update | John Paterek |
| ◦ Macomb Orchard Trail | Al Goetzinger |
| ◦ Senior Center | Jan Mueller |

Swiacki moved Smith seconded to receive and file reports as presented.

Motion CARRIED

UNFINISHED BUSINESS:

King & King – special audit report: Paterek read report from King & King dated April 22, 2015.

NEW BUSINESS:

Veteran Flags: Swiacki moved Goetzinger seconded to purchase veteran flags from Stars & Stripes not to exceed \$300.

Ayes: Smith, Swiacki, Goetzinger, LeMieux, Paterek

Motion CARRIED

FOIA Policy & Procedures: Swiacki moved LeMieux seconded to adopt FOIA Procedures and Guidelines and approve all other forms: Summary of FOIA Procedures and Guidelines; FOIA Request for Public Records Form; Notice to Extend Response Time; Notice of Denial; FOIA Appeal form-denial; FOIA Appeal form-fees; Detailed cost itemization; Fee Schedule as amended; Estimated Cost and Statement of Cost forms as presented and to post accordingly on township website for compliance; effective July 1, 2015.

Ayes: Swiacki, LeMieux, Goetzinger, Smith, Paterek

Motion CARRIED

Workstation by copier: Swiacki moved Smith seconded to obtain quotes for workstation.

Ayes: Swiacki, Smith, Goetzinger, LeMieux, Paterek

MCDR Dust Control Program: Swiacki moved Paterek seconded to have supervisor sign and return agreement as presented.

Motion CARRIED

Fire Chief – Benefits: LeMieux moved, Goetzinger seconded to approve past expenditure of \$4,267.01 for Fire Chief. (See attorney correspondence 11-e)

Ayes: LeMieux, Goetzinger, Swiacki

Nays: Smith, Paterek

Motion CARRIED

Fire Department – 2012 ambulance repayment: LeMieux moved Swiacki seconded to table until next month's meeting.

Motion CARRIED

Fire Department – AXA Advisors, LLC: Swiacki moved Smith seconded to allow fire department to utilize AXA Advisors, LLC for setting up a retirement contribution plan at no cost to the township and have supervisor sign agreement.

Swiacki, Smith, Goetzinger, LeMieux, Paterek

Fire Department – Set up separate payroll account in fire fund: Paterek moved Goetzinger seconded to allow Clerk to meet with auditors to set up a separate payroll accounts in the fire fund for ALS and Fire as recommended by auditors.

Smith, Swiacki, LeMieux, Goetzinger, Paterek

Policy and Procedure for Public Inspection and Copying of Public Records for Assessing & Tax Records.

Swiacki moved Paterek seconded to adopt policy as presented.

Swiacki, LeMieux, Goetzinger, Smith, Paterek

PUBLIC COMMENT: Camille Finlay, Monica Job.

ADJOURNMENT: Paterek moved Smith seconded to adjourn the meeting at 8:45 p.m.

Motion CARRIED

Mary K. Swiacki
Armada Township Clerk

John Paterek
Supervisor

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