

**REGULAR MEETING**

**CALL TO ORDER:** 7 p.m. by Supervisor Paterek.

**MEMBERS PRESENT:** Goetzinger, Finlay, Nikkel, Swiacki, Paterek

**MEMBERS ABSENT:** None

**MINUTES:**

Motion by Swiacki seconded by Finlay to approve November 13 meeting minutes as presented.

**Motion CARRIED**

**SET/AMEND AGENDA:** Motion by Swiacki seconded by Nikkel to approve the agenda as amended.

Under Correspondence/Information add: a) Fire Dept: Chris Obry donation, b) Richmond Township fire contract and c) Audio/Video system. Under new business add: 11-k Mike Panczyk resignation.

**Motion CARRIED**

**BILLS:** Motion by Swiacki seconded by Goetzinger to pay bills as presented.

Previously paid: \$4,822.66 – Fire \$27,783.17 - Township

Open invoices: \$7,611.17 – Fire \$16,811.70 – Township

Payroll: \$59,981.08 - Fire \$26,429.15 - Township

Tax disbursements: \$ 83,114.02

Trust & Agency: \$ 1,435.00 Open \$ 65.00

Total of \$ 228,052.95

**Ayes:** Nikkel, Goetzinger, Finlay, Swiacki, Paterek

**Motion CARRIED**

**PUBLIC COMMENTS:** Steve Nikkel, John Paterek

**CORRESPONDENCE/INFORMATION:**

**Fire Dept: Chris Obry donation:** Clerk Swiacki to thank Chris Obry for his generous donation of materials and labor for the block work around the fire department sign.

**Richmond Township:** Clerk Swiacki, Chief Krotche and Trustee Nikkel will be meeting with Richmond Township Supervisor Cindi Greenia as requested by her to discuss fire contract ending in June 2020 as they will be working on a new budget year soon.

**Audio/Video system:** Trustee Nikkel indicated that Mercury Sound has been in the hall the last two days setting up the system. He also noted that we will be able to live stream the meeting on our website soon.

**REPORTS:**

- |                              |                 |
|------------------------------|-----------------|
| • Fire Department            | Chief Krotche   |
| • Code Official              | Nick Buffa      |
| • Planning Commission        | No report       |
| • Building Department        | Christine White |
| • Macomb Agricultural P.D.R. | D J Kehrig      |
| • Parks & Recreation         | No report       |
| • Water/sewer                | Jim Goetzinger  |
| • Macomb Orchard Trail       | No report       |
| • Senior Center              | Donna Peitz     |
| • Treasurer                  | Camille Finlay  |

Motion by Swiacki seconded by Goetzinger to receive and file reports.

**Motion CARRIED**

**UNFINISHED BUSINESS:**

**Petition of Armada Twp. On permit issued to Edward P. Kerner:** Motion by Finlay seconded by Swiacki to authorize the township attorney to prepare a written complaint and file circuit court action against Mr. Kerner for violation of a site plan.

**Ayes:** Finlay, Nikkel, Paterek, Goetzinger, Swiacki

**Motion CARRIED**

**Intergovernmental Agreement for Sanitary Sewer:** No action.

**Fire Dept.: Resolution to adopt Armada Township 457(b) Deferred Compensation Plan:** Motion by Swiacki seconded by Nikkel to adopt Resolution No. 2019-40 as presented to implement the 457 Program establishing the Armada Township Deferred Compensation Plan for the participation of Eligible Employees and the township will contribute 10% of base wage for Chief Krotche any other eligible employee will be contributing their own funds.

**Ayes:** Nikkel, Goetzinger, Finlay, Swiacki, Paterek

**Motion CARRIED**

**Bordman & McPhall properties:** No action.

**Transfer site services:** Motion by Nikkel seconded by Goetzinger to prepare bid information to solicit services for the transfer site for one year.

**Ayes:** Nikkel, Paterek, Goetzinger, Finlay, Swiacki

**Motion CARRIED**

**NEW BUSINESS:**

**2020 Township Meeting Dates:** Motion by Swiacki seconded by Goetzinger to approve 2020 meeting dates as amended and to move the March Board of Review meeting dates at Armada Township from Monday and Wednesday to Tuesday and Thursday provided that is approved by Metamora Township. Meetings are held on the seconded Wednesday of the month unless otherwise noted.

January 8, 2020	July 8, 2020
February 12, 2020	August 12, 2020
March 11, 2020	September 9, 2020
April 8, 2020	October 14, 2020
May 13, 2020	November 12, 2020 (Thursday)
June 10, 2020	December 9, 2020

**Ayes:** Nikkel, Finlay, Goetzinger, Swiacki, Paterek

**Motion CARRIED**

**Budget workshop dates FY20/21:** Motion by Swiacki seconded by Nikkel to set meeting dates as presented:

Tuesday, January 14 @ 7 p.m. – Fire  
Tuesday, January 21 @ 7 p.m. – Fire/General  
Tuesday, February 4 @ 7 p.m. – Fire/General  
Tuesday, February 11 @ 7 p.m. – Fire/General  
Tuesday, March 3 @ 7 p.m. – if necessary

**Motion CARRIED**

**Senior Center new computer:** Motion by Swiacki seconded by Paterek to purchase a new laptop for the senior center from I.T. Right at a cost of \$1,096.30, which includes: Transfer of current files, Office Home & Business 2019, Word, Excel, PowerPoint, OneNote and Outlook programs.

**Ayes:** Goetzinger, Finlay, Nikkel, Swiacki, Paterek

**Motion CARRIED**

**Fire Dept: Approve Annual Exemption Public Act 152 of 2011 – Resolution #2019-41:** Motion by Swiacki seconded by Goetzinger to approve Resolution #2019-41 as presented.

**Ayes:** Nikkel, Finlay, Goetzinger, Swiacki, Paterek

**Motion CARRIED**

**Set C.D.B.G. Public Hearing for February 12:** Motion by Swiacki seconded by Goetzinger set public hearing for February 12, 2019 at 7 p.m.

**Motion CARRIED**

December 11, 2019 7:00 p.m.

**Playscape – Budget Amendment:** Motion by Swiacki seconded by Nikkel to amend budget to include Line item #101.000.980.141 F.O.A. Playscape match for 30,000.

**Ayes:** Goetzinger, Finlay, Nikkel, Swiacki, Paterek

**Motion CARRIED**

**Policy & Procedures Acknowledgement of Receipt:** Motion by Swiacki seconded by Goetzinger to have all employees who have not turned in the form to do so by the end of business day December 23, 2019.

**Ayes:** Finlay, Nikkel, Goetzinger, Swiacki **Nays:** Paterek

**Motion CARRIED**

**FY 19/20 General Fund Budget Amendment(s):** Motion by Swiacki seconded by Paterek to approve budget amendments as presented:

Line item #101.371.704.000 Wages – Building Inspector from \$25,000 to \$35,450

Line item #101.400.806.100 Planning: Site plan reviews/planner/engineering from \$27,000 to \$37,000

**Ayes:** Finlay, Nikkel, Goetzinger, Swiacki, Paterek

**Motion CARRIED**

**Attorney – Utilities:** Motion by Nikkel seconded by Finlay to sign an engagement letter with Foster, Swift, Collins & Smith to utilize their professional services on an as-needed basis for all items related to the development of public utilities within Armada Township, Trustee Nikkel amended motion that only the water and sewer committee myself and Jim be the only contacts to report back to the board.

**Ayes:** Nikkel, Finlay, Goetzinger, Swiacki **Nays:** Paterek

**Motion CARRIED**

**Fire Department – 2019 Assistance to Firefighter Grants:** Chief Krotche is requesting permission to apply for four grants in the 2019 cycle. If awarded, FEMA would cover 95% of the cost and AFD would be required to contribute 5% of the cost. Projects are for a new water truck, new ambulance power cots, health and wellness grant and fire safety trailer for public education.

Motion by Swiacki seconded by Finlay to allow Chief to apply for grants as presented for a new water truck, new ambulance power cots, health and wellness grant and fire safety trailer for public education.

**Ayes:** Finlay, Nikkel, Goetzinger, Swiacki, Paterek

**Fire Dept:** Mike Panczyk resignation: Motion by Paterek seconded by Swiacki to accept Mike Panczyk's resignation with sincere regrets.

**Motion CARRIED**

**BOARD COMMENTS:** Trustee Goetzinger, Trustee Nikkel, Treasurer Finlay, Clerk Swiacki, Supervisor Paterek.

**CLOSED SESSION:** None

**ADJOURNMENT:** Motion by Paterek seconded by Swiacki to adjourn at 8:25 p.m.

**Motion CARRIED**

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Mary K. Swiacki, CMMC  
Armada Township Clerk

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John Paterek  
Supervisor

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