

**CALL TO ORDER:** 7 p.m. by Supervisor Paterek

**PLEDGE OF ALLEGIANCE:**

**MEMBERS PRESENT:** Nikkel, Goetzinger, Paterek, Finlay, Swiacki

**MEMBER ABSENT:** None

**MINUTES:**

Motion by Finlay seconded by Swiacki to approve regular meeting minutes of November 14 as presented.

**Motion CARRIED**

**SET/AMEND AGENDA:** Motion by Swiacki seconded by Finlay to approve agenda as presented.

**Ayes:** Goetzinger, Swiacki, Finlay, Nikkel, Paterek

**Motion CARRIED**

**BILLS:** Motion by Swiacki seconded by Paterek to approve bills as follows:

Previously paid bills: \$ 38,865.32                      \$ 17,328.35 Township

Payroll: \$ 59,216.16 Fire                              \$ 19,627.30 Township

Open Invoices: \$ 12,853.37 Fire                      \$ 20,151.23 Township

Tax Disbursements: \$ 13,151.52

Trust & Agency: \$ 3,000.00                      Open: \$ 0

Total of \$ 184,193.25

**Ayes:** Nikkel, Swiacki, Paterek, Nikkel, Finlay

**Motion CARRIED**

**PUBLIC COMMENTS – Agenda Items ONLY:** Markus Bednar, Monica Job, Jessie Kanehl, Sean Webber.

**CORRESPONDENCE/INFORMATION:** None

**REPORTS:**

- Fire Department                                      Chief Reynolds
- Code Official    Mike Klein
- Planning Commission                                      No report
- Building Department                                      Christine White
- Macomb Agricultural P.D.R.                                      DJ Kehrig
- Parks & Recreation                                      Gary Goedtel
- Water/Sewer Update                                      John Paterek
- Macomb Orchard Trail                                      No report
- Senior Center    Donna Peitz
- Administrative Policies & Procedures                                      No report
- Treasurer    Camille Finlay

Motion by Swiacki seconded by Finlay to receive and file reports.

**Motion CARRIED**

**UNFINISHED BUSINESS:**

**Update for Petition of Armada Township on permit issued to Edward P. Kerner:** Attorney prepared and filed fifth status report. DEQ plans to conduct site inspections on property in the spring of 2019.

**Approve Final Draft – Consent Judgement Coubard:** Motion by Paterek seconded by Finlay to approve final consent judgement as presented.

**Ayes:** Finlay, Nikkel, Swiacki, Goetzinger, Paterek

**Motion CARRIED**

**Prohibition of Marihuana Establishments Ordinance R2018-22:** Motion by Swiacki seconded by Finlay to adopt Prohibition of Marihuana Establishments Ordinance R2018-22 as presented.

**Ayes:** Goetzinger, Nikkel, Finlay, Swiacki, Paterek

**Motion CARRIED**

**Armada Township Park – Security Cameras:** Supervisor received two quotes for cameras. One from Conti for \$23,500 and one from RICCO Security, Inc. for \$13,949. A quote for Baseball Diamond Lights was also received from Conti for \$87,500. No board action at this time.

**Fire Engine –storage:** Engine is being stored in the apparatus bay at fire hall.

**NEW BUSINESS:**

**Set 2019 Township Board meeting dates:** Motion by Swiacki seconded by Nikkel to set board-meeting dates as presented.

January 9, 2019	July 10, 2019
February 13, 2019	August 14, 2019
March 14, 2019 (Thursday)	September 11, 2019
April 10, 2019	October 9, 2019
May 8, 2019	November 13, 2019
June 12, 2019	December 11, 2019

**Ayes:** Nikkel, Paterek, Goetzinger, Finlay, Swiacki

**Motion CARRIED**

**Set budget workshop dates FY19/20:** Motion by Finlay seconded by Swiacki to set budget workshop dates as presented. If necessary schedule one for Thursday, March 7 @ 7 p.m.

Thursday, January 24 @ 7 p.m.  
Thursday, February 7 @ 7 p.m.  
Thursday, February 28 @ 7 p.m.  
Thursday, March 7 @ 7 p.m. if necessary

**Motion CARRIED**

**Fire Dept.: Approve Annual Exemption Public Act 152 of 2011 – Resolution #2018-31:** Motion by Swiacki seconded by Finlay to approve Resolution #2018-31 – Annual Exemption Public Act of 2011 as presented any forward to the Department of Treasury as required.

**Ayes:** Finlay, Goetzinger, Swiacki, Nikkel, Paterek

**Motion CARRIED**

**2019 summer tax collection – Agreements:** Motion by Swiacki seconded by Nikkel to adopt all four agreements as presented for 2019 summer tax collection.

**Ayes:** Finlay, Nikkel, Paterek, Goetzinger, Swiacki

**Motion CARRIED**

**Set work session meeting date for Policy and Procedures Manual:** Motion by Goetzinger seconded by Nikkel to schedule a work session meeting for Thursday, January 17 at 7:00 p.m. to discuss updating the Administrative Policy and Procedure Manual.

**Motion CARRIED**

**Water and sewer project: Two-person committee/advisory panel:** Motion by Finlay seconded by Swiacki to disband the utility committee formed on June 6, 2017 due to changes in board members.

**Ayes:** Finlay, Goetzinger, Nikkel, Paterek, Swiacki

Motion by Finlay seconded by Swiacki to appoint Trustee Goetzinger and Trustee Nikkel as utility liaisons for the township board further directing the two trustees to work in unison with all township professionals as needed and together generating continuous reports to the board to further water and sewer progress for the township.

**Ayes:** Finlay, Nikkel, Swiacki, Goetzinger      **Nays:** Paterek

**Motion CARRIED**

**Appoint Township Liaison to Planning Commission:** Motion by Paterek seconded by Swiacki to appoint Steve Nikkel as planning commission liaison.

**Ayes:** Goetzinger, Swiacki, Finlay, Paterek      **Abstain:** Nikkel

**Motion CARRIED**

**Set public hearing for adoption of Recreation Master Plan for January 9:** Motion by Swiacki seconded by Paterek to set public hearing for adoption of the Recreation Master Plan for January 9, 2018 at 7 p.m.

**Ayes:** Finlay, Swiacki, Goetzinger, Paterek, Nikkel

**Motion CARRIED**

**Advertise for three-year auditing firm contract:** Motion by Swiacki seconded by Finlay to publish public notice seeking proposals for three-year auditing contract.

**Ayes:** Goetzinger, Finlay, Nikkel, Swiacki, Paterek

**Motion CARRIED**

**Re-appointment of Board of Review Member:** Motion by Paterek seconded by Nikkel to re appoint Wayne Lobeck to the board of review for a two-year term beginning January 1, 2019-December 31, 2021.

**Ayes:** Goetzinger, Swiacki, Finlay, Nikkel, Paterek

**Motion CARRIED**

**Michigan Inter-governmental Trade Network (MITN):** Motion by Goetzinger seconded by Nikkel to authorize the Clerk, on behalf of Armada Township to setup a MITN account.

**Ayes:** Finlay, Goetzinger, Swiacki, Nikkel, Paterek

**Motion CARRIED**

**Local Government Approval – Blake Farms Hard Apple Cider, LLC – Small Distiller License (17985 Armada Center):**

Motion by Nikkel seconded by Swiacki to table and find out from planner if this does or does not meet the special land use.

**Ayes:** Finlay, Goetzinger, Nikkel, Paterek, Swiacki

**Motion CARRIED**

**Local Government Approval – Blake Farms Hard Apple Cider, LLC – Microbrewery, Small Wine and Small Distiller**

**Licenses (71485 North Avenue):** Motion by Finlay seconded by Nikkel to table and send to the Planning Commission to get it done the proper way.

**Ayes:** Paterek, Nikkel, Goetzinger, Finlay, Swiacki

**Motion CARRIED**

**FY18/19 General budget amendment(s):** Motion by Swiacki seconded by Nikkel to approve budget amendments as presented:

Line item #101.191.780.000 Elections: Postage move \$10 to line item #101.191.901.000 Elections: Printing/publishing

Line item #101.191.780.000 Elections: Postage move \$50 to line item #101.191.957.000 Elections: Meals

Line item #101.756.821.000 Park improvements move \$250 to line item #101.756.920.000 Park utilities

Line item #101.794.930.000 Maintenance seniors move \$1,500 to line item #101.756.930.000 Maintenance Park

**Ayes:** Nikkel, Finlay, Goetzinger, Swiacki, Paterek

**Motion CARRIED**

**Deputy Supervisor:** Treasurer Finlay requested agenda item to reassess the position and the value to the township. Robin Spalding requested a closed session. Attorney indicated a closed session could only occur for an employee complaint, discipline, discharge or periodic personnel evaluation and must be at the request of the employee.

Motion by Paterek seconded by Swiacki to go into closed session at 9:07 p.m. to discuss complaint on job performance of Deputy Supervisor.

**Motion CARRIED**

Motion by Finlay seconded by Paterek to reconvene at 9:46 p.m.

**Motion CARRIED**

Motion by Finlay seconded by Nikkel to amend the budget line item \$101.171.705.000 Deputy Supervisor to \$0 and to remove all duties set forth by the board on November 8, 2017, December 13, 2017 and February 5, 2018. Motion by Finlay Seconded by Nikkel to amend and to eliminate her wage line item.

**Ayes:** Finlay, Nikkel, Swiacki      **Nays:** Goetzinger, Paterek

**Motion CARRIED**

**PUBLIC COMMENT:** Sara Murray, Monica Job, Caroline Sweeney, Samantha Wilson, Markus Bednar, Lynn Richards, DJ Kehrig, Kevin Grand, Robin Spalding.

**ADJOURNMENT:** Motion by Paterek seconded by Swiacki to adjourn the meeting at 10:20 p.m.

**Motion CARRIED**

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Mary K. Swiacki, CMMC  
Armada Township Clerk

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John W. Paterek  
Supervisor

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