

**CALL TO ORDER:** 7 p.m. by Supervisor Paterek

**PLEDGE OF ALLEGIANCE:**

**MEMBERS PRESENT:** Kanehl, Finlay, Paterek, Bednar, Swiacki

**MEMBER ABSENT:**

**MINUTES:**

Motion by Swiacki seconded by Bednar to approve regular meeting minutes of January 10 as presented. **Motion CARRIED**

Motion by Swiacki seconded by Kanehl to approve budget-meeting minutes of January 25, as presented. **Motion CARRIED**

Motion by Swiacki seconded by Bednar to approve special meeting minutes of February 5, 2018 as presented. **Motion CARRIED**

Motion by Swiacki seconded by Bednar to approve budget-meeting minutes of February 8, 2018 as presented. **Motion CARRIED**

**SET/AMEND AGENDA:** Motion by Swiacki seconded by Kanehl to approve agenda as amended: Under New Business add: k) Friends of Armada – Resolution for Charitable Gaming Licenses, l) Financial Advisor – Bond Rating, m) Grant County Fire District 5 – Offer to purchase 2001 Spence Freightliner, n) Giffels-Webster – Agreement. **Motion CARRIED**

**BILLS:** Motion by Swiacki seconded by Kanehl to approve bills as presented:

Previously paid bills: \$ 129,420.59 Fire & \$ 19,511.18 Township

Payroll: \$ 50,197.48 Fire & \$ 15,176.98 Township

Open Invoices: \$ 25,847.08 Fire & Township \$ 30,411.29

Tax Disbursements: \$ 833,439.08

Trust & Agency: \$ 0

Total of \$ 1,104,003.68

**Ayes:** Kanehl, Bednar, Swiacki, Paterek, Finlay

**Motion CARRIED**

**PUBLIC COMMENTS – Agenda Items: ONLY – None**

**CORRESPONDENCE/INFORMATION:**

**May 8, 2018 Special Election:** Clerk Swiacki stated that Macomb Community College is having an operating millage proposal on the May 8, 2018 election. The proposal increases the amount levied from 1.40340 mills to 1.464 mills an increase of 0.0568.

**REPORTS:**

- Fire Department Chief Reynolds  
Chief Reynolds administered the Fire Fighter Oath to Heather Pawlowski – She is our first female full-time firefighter in the history of Armada Township!
- Code Official Mike Klein
- Planning Commission No report
- Building Department Christine White
- Macomb Agricultural P.D.R. No report
- Parks & Recreation No report
- Water/Sewer Update John Paterek
- Macomb Orchard Trail No report
- Senior Center Jan Mueller
- Administrative Policies & Procedures No report
- Treasurer Camille Finlay
- Fire Dept.: Advisory Committee Chief Reynolds

**UNFINISHED BUSINESS:**

**Petition of Armada Township on permit issued to Edward P. Kerner:** Notice of Intent to Consolidate petitions received from attorney on January 23. Petitions filed will combine the one filed by the township and include petition filed by David and Carol Marcath and Maria Gibson (Petitioners). Treasurer Finlay will contact Attorney Christine Anderson and Engineer Dave Richmond for a follow-up on as-built request.

**Parks & Recreation Plan – Scope of Services:** Motion by Swiacki seconded by Bednar to approve proposal for \$4,800 from Giffels-Webster as presented and to have supervisor sign agreement for services.

**Ayes:** Finlay, Bednar, Swiacki, Kanehl, Paterek

**Motion CARRIED**

**FY18 CDBG - Project Funding Allocation:** \$7,500 CDBG funds not previously allocated at the January meeting for project funding will be discussed under new business to replace/repair senior center doors.

**NEW BUSINESS:**

**Set public hearing:** Truth in Budgeting: Set for Thursday, March 15, 2018 at 7 p.m. at our regular board meeting.

**Fire Department:** Full time hire: Motion by Paterek seconded by Swiacki to hire Heather Pawlowski to full time to fulfill a contractual vacancy – Local 5053 effective February 1, 2018.

**Ayes:** Finlay, Bednar, Swiacki, Kanehl, Paterek

**Motion CARRIED**

**Fire Department:** Resignations:

Motion by Paterek seconded by Swiacki to accept Robert Huck's resignation with regrets.

**Motion CARRIED**

Motion by Paterek seconded by Swiacki to accept Danielle Doering/s resignation with regrets.

**Motion CARRIED**

Motion by Paterek seconded by Swiacki to accept Justin Jerzewski's resignation with regrets.

**Motion CARRIED**

**Fire Department:** Phone system: Motion by Bednar seconded by Swiacki to approve the purchase and installation of a new phone/communications system from The Phone Guy, at a cost not to exceed \$3,000.

**Ayes:** Swiacki, Finlay, Kanehl, Bednar, Paterek

**Motion CARRIED**

**Fire Department:** Chief – Record Management System Training: Motion by Paterek seconded by Swiacki to approve fire chief to attend a Fire Record Management System training course March 13 thru March 15, 2018 not to exceed the contractual allowance of \$2,000.

**Ayes:** Swiacki, Paterek, Finlay, Kanehl

**Motion CARRIED**

**Budget amendment(s) Fire FY17/18:** Motion by Swiacki seconded by Finlay to approve budget amendments as presented:

From line item #206.336.803.000 Audit move \$ 1,961.54 to line item #206.336.710.001 Asst. Fire Chief - Wages  
From line item #206.336.710.400 Emergency Call Back move \$ 11,558.68 to line item #206.336.170.200 Overtime  
From line item #206.336.799.000 Protective personal equipment move \$500 to line item #206.336.720.000 Uniform allowance  
From line item #206.336.799.000 Protective personal equipment move \$ 700 to line item #206.336.798.000 FF equipment/supplies  
From line item #206.336.710.000 Fire chief wages move \$4,560 to line item #206.336.724.000 Retirement (chief)  
From line item #206.336803.000 Audit move \$307 to line item #206.336.710.000 Fire Chief Wages (COLA adj.)

**Ayes:** Bednar, Paterek, Finlay, Swiacki, Kanehl

**Motion CARRIED**

**Budget amendment(s) General FY17/18:** Motion by Swiacki seconded by Bednar to approve budget amendments as presented:

From line item #101.191.811.000 Computer support/maint Clerk move \$1,800 to line item #101.191.731.000 Voting materials/equip  
From line item #101.441.980.138 WWTP move \$2,000 to line item #101.215.705.000 Wages – deputy clerk  
From line item #101.441.980.138 WWTP move \$2,000 to line item #101.253.705.000 Wages – deputy treasurer  
From line item #101.441.980.138 WWTP move \$200 to line item #101.301.860.000 – Code official mileage  
From line item # 101.441.980.138 WWTP move \$600 to line item #101.301.960.000 – Code official telephone  
From line item #101.441.980.138 WWTP move \$5,000 to line item #101.210.815.000 – Attorney

**Ayes:** Finlay, Bednar, Paterek, Kanehl, Swiacki

**Motion CARRIED**

**Election inspectors hourly pay rate:** Motion by Finlay seconded by Swiacki to increase election inspector hourly wage to \$9.25 to meet 2018 minimum wage requirements.

**Ayes:** Kanehl, Swiacki, Finlay, Bednar, Paterek

**Motion CARRIED**

**Board of Review:** Re appointment for alternate member: Motion by Paterek seconded by Swiacki to re appoint Jim Goetzinger for a two-year term thru April 2018 thru April 2020.

**Ayes:** Paterek, Bednar, Kanehl, Finlay, Swiacki

**Motion CARRIED**

**Senior Center doors - repairs:** Motion by Swiacki seconded by Paterek to approve bid from Metro Door & Hardware Inc. not to exceed \$1,600 to replace/repairs senior center doors utilizing CDBG Project Funds.

**Ayes:** Bednar, Paterek, Kanehl, Finlay Swiacki

**Motion CARRIED**

Motion by Swiacki seconded by Paterek to approve \$5,900 CDBG funds for Macomb County Project Program.

**Ayes:** Bednar, Finlay, Kanehl, Paterek, Swiacki

**Motion CARRIED**

**Friends of Armada:** Resolution for Charitable Gaming Licenses: Motion by Paterek seconded by Swiacki for Friends of Armada to apply for Charitable Gaming Licenses.

**Ayes:** Swiacki, Finlay, Kanehl, Bednar, Paterek

**Motion CARRIED**

**Financial Advisor:** Bond Rating: Motion by Swiacki seconded by Paterek to hire Bobby Bendzinski of Bendzinski & Co. to help us put the proper financial information together and give us a bond rating to supply to Miller, Canfield, Paddock and Stone so they can prepare and sell the bond. Fee quoted from Patrick McGow of Miller, Canfield, Paddock and Stone as legal bond counsel is \$13,500.

**Ayes:** Finlay, Kanehl, Swiacki, Bednar, Paterek

**Motion CARRIED**

**Grant County Fire District 5 – Offer to purchase 2001 Spencer Freightliner:** Motion by Paterek seconded by Swiacki to accept offer of \$30,000 to sell 2001 Spencer Freightliner.

**Ayes:** Bednar, Swiacki, Kanehl, Finlay, Paterek

**Motion CARRIED**

**Giffels-Webster: Agreement –** Motion by Swiacki seconded by Bednar to approve planning service agreement with Giffels-Webster as presented.

**Ayes:** Kanehl, Bednar, Finlay, Swiacki, Paterek

**Motion CARRIED**

**PUBLIC COMMENT:** Christine Martin, Dave Marcath, Carol Marcath, Monica Job.

**ADJOURNMENT:** Motion by Paterek seconded by Swiacki to adjourn the meeting at 8:34 p.m.

**Motion CARRIED**

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Mary K. Swiacki, CMMC  
Armada Township Clerk

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John W. Paterek  
Supervisor

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