

CALL TO ORDER: 7 p.m. by Supervisor Paterek
PLEDGE OF ALLEGIANCE:
MEMBERS PRESENT: Kanehl, Finlay, Paterek, Swiacki
MEMBER ABSENT:

MINUTES:

Motion by Finlay seconded by Swiacki to approve regular meeting minutes of November 8 as presented. **Motion CARRIED**

Motion by Swiacki seconded by Finlay to approve special meeting minutes of November 21, as presented. **Motion CARRIED**

SET/AMEND AGENDA: Motion by Swiacki seconded by Kanehl to approve agenda as amended: Unfinished Business: Add f) Fire Advisory Committee. New Business: Add 11 j) Fire Dept.: Tube heater repair, 11 k) 2018 summer tax collection and 11 l) Water & Sewer Bids **Motion CARRIED**

BILLS: Motion by Swiacki seconded by Kanehl to approve bills as presented:

Previously paid bills: \$ 2,554.08 Fire & \$ 7,684.62 Township
Payroll: \$46,191.46 Fire & \$ 18,589.80 Township
Open Invoices: \$ 12,642.78 Fire & \$ Township \$27,659.50
Tax Disbursements: \$ 45,867.55
Trust & Agency: \$ 850.00
Total of \$ 162,039.79

Ayes: Kanehl, Swiacki, Paterek, Finlay **Motion CARRIED**

PUBLIC COMMENTS – Agenda Items: ONLY – Steve Nikkel Jr.

CORRESPONDENCE/INFORMATION: None

REPORTS:

- Fire Department Chief Reynolds
- Code Official Mike Klein
- Planning Commission No report
- Building Department Christine White
- Macomb Agricultural P.D.R. No report
- Parks & Recreation No report
- Water/Sewer Update No report
- Macomb Orchard Trail No report
- Senior Center Jan Mueller
- Administrative Policies & Procedures No report
- Ingress & Egress M53/33 Mile Rd. John Paterek
- Treasurer No report
- Fire Dept.: Advisory Committee No report

Motion by Swiacki seconded by Finlay to receive and file reports as presented. **Motion CARRIED**

UNFINISHED BUSINESS:

Resolution Granting Powers Regarding Financial Accounts at Lakestone Bank & Trust R2017-28: Motion by Swiacki seconded by Kanehl to approve Resolution #2017-28 as presented.

Ayes: Swiacki, Kanehl, Paterek, Finlay **Motion CARRIED**

Plant Moran invoices w/budget amendment: Motion by Swiacki seconded by Paterek to approve budget amendment as follows: From line item# 101.441.980.138 WWTP move \$5,225 to line item #101.101.804.000 bookkeeping to approve payment for Plante Moran invoices totaling \$5,225.

Ayes: Kanehl, Finlay, Swiacki, Paterek **Motion CARRIED**

Transfer site applicant: No action. Supervisor stated he opens up the site and closes it at day end. He and Jim are working on revising the way the site is set up for better traffic flow.

Deputy Supervisor: Treasurer Finlay indicated that the deputy supervisor was specifically put in place to do the bank reconciliations, which have now been turned over to the treasurer. Treasurer Finlay questioned the parameters of the Deputy Supervisor. Supervisor stated she would be in charge of the time clock and anything that may need to go in the personnel files. Supervisor wants time clock hooked up to keep track of personnel days, sick days and make sure they are getting the time they deserve.

Petition of Armada Township on permit issued to Edward P. Kerner: No action. Just to keep the public up to date that the DEQ is working with the Township to resolve the matter.

Fire Advisory Committee: Motion by Paterek seconded by Swiacki to appoint Dan Yohe, Darren Krause, Dan Duncan, Mike Musary and Sue Nieman to the committee. **Motion CARRIED**

NEW BUSINESS:

2018-Township board meeting dates: Motion by Swiacki seconded by Finlay to approve 2018 meeting dates as presented:

January 10, 2018	July 11, 2018
February 14, 2018	August 8, 2018
March 15, 2017 (Thursday)	September 12, 2018
April 11, 2018	October 10, 2018
May 9, 2018	November 14, 2018
June 13, 2018	December 12, 2018

Motion CARRIED

C.D.B.G. Public Hearing: C.D.B.G. Public hearing is set for January 10, 2017 at our regular board meeting at 7 p.m.

Budget workshop dates FY18/19: Meeting dates as follows:

Thursday, January 25 @ 7 p.m.
Thursday, February 8 @ 7 p.m.
Thursday, February 22 @ 7 p.m.
Thursday, March 8 @ 7 p.m. (if needed)

Bids: Farmland rental: Motion by Swiacki seconded by Paterek to accept bid from Ronald Gaier Farms, LLC for \$90/per acre as presented.

Ayes: Swiacki, Finlay, Kanehl, Paterek

Motion CARRIED

Fire Dept.: Thermal Imaging cameras: Motion by Swiacki seconded by Paterek to approve purchase of 12 individual Thermal Imaging cameras from Paul Conway Fire in the amount not to exceed \$7,500 funded from line item #206.336.798.00 fire equipment and supplies.

Ayes: Swiacki, Paterek, Finlay, Kanehl

Motion CARRIED

Budget amendment(s) Fire FY17/18: Motion by Swiacki seconded by Finlay to approve budget amendments as presented:

From line item #206.336.861.000 Education/training move \$10,000 to line item #206.336.710.200 Overtime-shift work
From line item #206.336.861.000 Education/training move \$600 to line item #206.336.826.000 Community Outreach
From line item #206.336.861.000 Education/training move \$400 to line item #206.336.827.000 Fire prevention
Line item #206.336.798.000 Fire equipment & supplies – Amend budget to PROJECTED year-end amounts. The fund balance will be made and the adjustment at the end of the year adding the \$2,000. Adjustment from \$8,750 to \$10,750 at end of year.

Ayes: Paterek, Finlay, Swiacki, Kanehl

Motion CARRIED

Budget amendment(s) General FY17/18: Motion by Swiacki seconded by Paterek to approve budget amendments as follows:

From line item #101.191.805.000 Elections: Machine settings/repairs move \$400 to line item #101.191.860.000 Elections: Membership/mileage
From line item #101.441.980.138 WWTP move \$50,000 to line item #101.000.980.103 Sewer/Engineering/Permits/Easements
From line item #101.441.980.138 WWTP move \$1,930 to line item #101.101.922.000 Street lighting
From line item #101.441.980.138 WWTP move \$5,000 to line item #101.265.741.000 Buildings/Grounds
From line item #101.441.980.138 WWTP move \$907 to line item #101.371.724 Building/Retirement
From line item #101.191.780.000 Elections: Postage move \$100 to line item #101.191.957.000 Elections: Meals

Ayes: Finlay, Paterek, Kanehl, Swiacki

Motion CARRIED

Trustee – Vacant advertise: Motion by Swiacki seconded by Finlay to post Trustee position on the township website with a deadline of December 20 for applications and a special meeting set for December 21 at 7p.m. **Motion CARRIED**

Fire Dept.: Annual Exemption Public Act 152 of 2011: Motion by Swiacki seconded by Paterek to approve Resolution #2017-27 as presented for 2018.

Ayes: Paterek, Kanehl, Finlay, Swiacki

Motion CARRIED

Fire Dept.: Tube heater repair: Motion by Swiacki seconded by Kanehl approve repair of overhead apparatus/bay heater for a cost not to exceed \$1,900, work performed by Classic Heating & Cooling, funding from line item #206.336.930.002 station maintenance.

Ayes: Swiacki, Kanehl, Paterek, Finlay

Motion CARRIED

2018-summer tax collection: Motion by Finlay seconded by Swiacki to approve that the Armada Township Board of Trustees exercise its option to collect the 2018 school district summer taxes pursuant to the terms of Section 1611 of Public Act 333 of 1982 for compensation to be negotiated at a \$1.75 per parcel.

Ayes: Swiacki, Finlay, Kanehl, Paterek

Motion CARRIED

Water & Sewer Bids: Supervisor would like each board member to call references for the top three bidders. A special meeting is set for Thursday, December 21 at 7 p.m. to award project; the agenda will also include appointment of a new Trustee.

PUBLIC COMMENT: Steve Nikkel Jr., Carol Mar cath

ADJOURNMENT: Motion by Paterek seconded by Swiacki to adjourn the meeting at 8:30 p.m.

Motion CARRIED

Mary K. Swiacki, CMMC
Armada Township Clerk

John W. Paterek
Supervisor

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