

CALL TO ORDER: 7 p.m. by Supervisor Paterek

PLEDGE OF ALLEGIANCE:

MEMBERS PRESENT: Kanehl, Finlay, Paterek, Swiacki, Smith

MEMBER ABSENT: None

MINUTES:

Motion by Swiacki seconded by Finlay to approve regular meeting minutes of October 11 as presented.

Motion CARRIED

Motion by Paterek seconded by Smith to approve election commission meeting minutes of October 26, as presented.

Motion CARRIED

SET/AMEND AGENDA: Motion by Swiacki seconded by Paterek to approve agenda as amended: Under correspondence/information add: State Treasury Report.

Motion CARRIED

BILLS: Motion by Swiacki seconded by Paterek to approve bills as amended by pulling out three invoices received from Plante Moran.

Previously paid bills: \$ 8,862.20 Fire & \$ 10,307.87 Township

Payroll: \$49,224.48 Fire & \$ 19,724.03 Township

Open Invoices: \$ 14,155.56 Fire & \$ Township \$36,812.64

Tax Disbursements: \$ 188,783.43

Trust & Agency: \$ 1,175.00

Total of \$ 329,045.21

Ayes: Smith, Kanehl, Swiacki, Paterek, Finlay

Motion CARRIED

PUBLIC COMMENTS – Agenda Items: ONLY – Monica Job

CORRESPONDENCE/INFORMATION:

DEQ meeting update: Trustee's Finlay and Kanehl went to the meeting on October 30. Trustee Finlay read the Status Report indicating that the Water Resource Division will be working on this issue with us. Meeting went very well.

Solvaris Internet Service: Trustee Kanehl talked with Matt from Solvaris Internet, they provide service to Blake's by an antenna that attached to Ron Gaier Farms silo. Trustee Kanehl indicated she would talk to the Village of Armada to see if they would allow an antenna on the water tower. Her quest is to continue working on obtaining better internet service for the township.

State Treasury Report: Trustee Finlay read a portion of the letter received from the State of Michigan Department of Treasury indicating there were deficiencies within the audit report. Bank reconciliations are one of the deficiencies and our reply indicated that the bank reconciliations are now being done in a timely matter when they are not. Trustee Finlay stated that the problem needs to be fixed and move forward.

REPORTS:

- | | |
|--|-----------------|
| ◦ Fire Department | Chief Reynolds |
| ◦ Code Official | Mike Klein |
| ◦ Planning Commission | No report |
| ◦ Building Department | Christine White |
| ◦ Macomb Agricultural P.D.R. | DJ Kehrig |
| ◦ Parks & Recreation | Gary Goedel |
| ◦ Water/Sewer Update | John Paterek |
| ◦ Macomb Orchard Trail | No report |
| ◦ Senior Center | Jan Mueller |
| ◦ Administrative Policies & Procedures | No report |
| ◦ Ingress & Egress M53/33 Mile Rd. | John Paterek |
| ◦ Treasurer | Peg Smith |

Motion by Swiacki seconded by Finlay to receive and file reports as presented.

Motion CARRIED

UNFINISHED BUSINESS:

Armada Ridge (lease for farming): Clerk will advertise for a five-year land lease.

NEW BUSINESS:

DTE Street Lighting – Armada Area Schools: Motion by Swiacki seconded by Finlay to approve installing a new crosswalk light at a cost of \$1,927.49 as proposed by DTE's Master Agreement for Municipal Lighting and to have the school district pay \$146.52 monthly lighting bill for the life of the light using line item #101.101.922.000 street lighting.

Ayes: Smith, Finlay, Kanehl, Swiacki, Paterek

Motion CARRIED

Postmark – Tax payment envelopes: Treasurer Smith indicated that she will not be accepting the postmark date.

Deputy Supervisor wage/bank reconciliations: Motion by Paterek to set deputy supervisor starting wage at \$15/hr. the wage that she was making when she left as deputy treasurer, for the purpose of straightening out the reconciliations and maintain them.

Treasurer said she would not turn the entire responsibility over to Robin, only wants her to catch them up and to have her explain why it has been such an ordeal to do these reconciliations. Supervisor indicated that Robin would be going to training to learn the bank reconciliations tomorrow. Trustee Kanehl asked by Treasurer does not go to the training and Treasurer Smith said she knows how to do the bank reconciliations, but not to correct errors.

FAILED FOR LACK OF SUPPORT

Motion by Kanehl seconded by Paterek to have Robin Spalding come in here and to take over what Plante Moran is doing right now and get all of these reconciliations caught up to date at \$15 per hour until reconciliation's are caught up and someone is trained to keep this caught up, no later than December 31, 2017.

Ayes: Smith, Paterek, Kanehl **Nays:** Finlay, Swiacki

Motion CARRIED

General Fund budget amendment(s): Motion by Swiacki seconded by Paterek to approve budget amendment(s) as presented: From Line item #101.701.705.00 Wages – Deputy Supervisor move \$4,000 to line item #101.215.705.000 Wages – Deputy Clerk

Ayes: Smith, Finlay, Kanehl, Swiacki, Paterek

Resolution – Granting Powers Regarding Financial Accounts at Lakestone Bank & Trust: Motion by Swiacki seconded by Paterek to postpone until next month's meeting.

Ayes: Smith, Finlay, Kanehl, Swiacki, Paterek

Motion CARRIED

PUBLIC COMMENT: Jim Goetzing, Monica Job

ADJOURNMENT: Motion by Paterek seconded by Swiacki to adjourn the meeting at 8:34 p.m.

Motion CARRIED

Mary K. Swiacki, CMMC
Armada Township Clerk

John W. Paterek
Supervisor

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