

Date Received: _____
Application No. _____
Review Fee: _____

**APPLICATION FOR SIGN REVIEW
ARMADA TOWNSHIP**

APPLICANT'S NAME: _____

SITE ADDRESS: _____

CONTACT PERSON: _____ **PHONE:** _____

DRAWING PREPARED BY: _____

ADDRESS: _____

CITY: _____ **ZIP:** _____

CONTACT PERSON: _____ **PHONE:** _____

Sign Information

_____ Type	_____ Style
_____ New	_____ Wall
_____ Resurface Existing	_____ Pole/Freestanding
_____ Other	_____ Ground/Monument

Colors:

Background: _____ **Letters:** _____

Dimensions:

Sign Area: _____ **Height:** _____

Letter Size: _____

Setback from Road Centerline: _____

The undersigned authorizes the members of the Planning Commission and any employees of the Building department to enter upon the described premises to visually inspect the proposed site before and after any hearings scheduled for this application. Written notification of any inspection shall be given to the applicant by the Township prior to any inspection. Any additional costs, incurred by the Township, above and beyond the original review fee, shall be paid by the applicant. All additional fees shall be paid prior to the issuance of any building permit.

ACTION:

Approved: _____

Denied: _____

Date: _____

Applicant's Signature Date

Legal Owner's Signature (if not applicant)

ARMADA TOWNSHIP
SIGN APPROVAL PROCEDURES

1. All applications for sign review shall be accompanied by a sign drawing and site plan illustrating the location of the sign on the site. The following information shall be provided:
 - a. A scaled plan showing the location of the sign.
 - b. A scaled drawing of the proposed sign, specifying the height of the sign above the ground, the surface area and material of the sign, the lettering as it will appear on the sign, method of illumination, and any other information as the Building Inspector deems necessary to the understanding of the application.

ARMADA TOWNSHIP FEE SCHEDULE

The following fee schedule has been adopted by resolution by the Armada Township Board of Trustees at their regular meeting held October 8, 2014, and will be effective immediately upon the day following publication.

	PLANNER	SDA - ENGINEER	FIRE DEPT	PUBLICATION	ADMINISTRATION	TOTAL
Rezoning	\$650 +\$3 per acre(>20)			\$250	\$150	\$1,050 + \$3 per acre(>20)
Special Land Use	\$250 + site plan fee	\$170 + 10 per acre		\$175	\$150	varies
Draft SLU Permit	**				\$50	varies
Sign Review – Offsite	\$175 for 1 st + \$125 ea. Additional			\$175	\$150	\$500 min
Sign Review	\$175 for 1 st + \$125 ea. additional				\$50	\$225 min
Site Condo:						
Preliminary Plan	\$500 + \$3 per unit	\$300 + \$10 per unit	\$150*		\$300	\$1000 + \$16 per unit
Final Plan (Including Eng Plan Review)	\$500 + \$3 per unit	Hourly Basis 1 ½% construction \$400 minimum				\$900 + \$3 per unit + site dependent
Site Plan:						
Multi-Family Dev.	\$450 + \$1 per unit	\$200 + \$15 per acre	\$150 *		\$300	\$1,150 + \$15 per acre + \$1 per unit
Mobile Home Dev.	\$500 + \$2 per unit	\$200 + \$15 per acre	\$150 *		\$300	\$1,200 + \$15 per acre + \$2 per unit
Commercial / Ind.	\$450+\$7/1,000 sf ft GFA	\$200 + \$15 per acre	\$150 *		\$300	\$1,150 + \$15 per acre +\$7/1,000 sf ft GFA
Simple Split Dev.	\$300 + \$6 per split	\$200 + \$15 per acre	\$150 *		\$300	\$1,000 + \$15 per acre + \$6 per split
Wetland	\$300 + \$50 per acre	\$200 + \$15 per acre			\$300	\$850 + \$ 65 per acre
Engineering Plan		Hourly basis with deposit based upon 1 ½% Construction				
Subdivision's Platted:						
Sketch Plan	\$100				\$200	\$300
Tentative Prelim. Plat	\$500 + \$3 per lot	\$300 + \$10 per unit	\$150 *		\$300	\$1,350 + \$15 per unit + \$3 per lot
Final Prelim. Plat (including Eng. Plan Review)	\$300 + \$1 per lot	Hourly basis w/deposit based upon 1 ½% construction			\$300	\$1,000 + \$1 per lot + site dependent
Final Plat	\$300 + \$1 per lot	\$450 + \$10 per lot			\$300	\$1,200 + \$16 per lot
Zoning Board of Appeals	**			\$210	\$340	\$550
Lot Splits	**				\$125 per new split	\$125 per new split
Mining Permit Application	**				\$1000	\$1000
Compost Permit Application	**				\$2000	\$2000

** Hourly rate of Planner applies if requested to review.

Pre-Application Meeting with Planner: \$375 at Township Offices or \$300 at office of Planner.

Re-Review of a plan, plat or other application within 6 months of original submittal: 75% of original fee.

Review of Traffic Study by Planner's Traffic Consultant: \$950 if <500 trips. Hourly if 500+ trips.

Stamping set (review of minor changes to plan following Planning Commission conditional approval) \$150.

ALL ADDITIONAL PLANNER, ENGINEER, LEGAL, PROFESSIONAL OR ADMINISTRATIVE FEES WILL BE BILLED AS INCURRED. These are realistic fees so that tax dollars do not pay for individual gains. Additionally, a deposit in the amount of 6% of the total construction for all underground utilities and paving a minimum of \$900 shall be made with the Township for inspection. Fees for inspections will be billed against this deposit on an hourly basis.

Engineering Hourly Rates:

Project Manager: \$120.00

Project Engineer: \$110.00

Graduate Engineer: \$100.00

*FIRE DEPARTMENT: THERE WILL BE A \$50 SITE INSPECTION FEE WHEN REQUIRED BY CODE. RE-INSPECTION FEE IF NECESSARY IS \$40.