

(Amended: 2/8/17)

CALL TO ORDER: 7 p.m. by Supervisor Paterek

PLEDGE OF ALLEGIANCE:

MEMBERS PRESENT: Finlay, Swiacki, Smith, Kanehl, Paterek

MEMBER ABSENT:

MINUTES:

Motion by Swiacki seconded by Finlay to approve regular meeting minutes of January 11, as presented.

Motion CARRIED

Motion by Swiacki seconded by Smith to approve budget-meeting minutes of January 19, as presented.

Motion CARRIED

Motion by Smith seconded by Swiacki to approve budget-meeting minutes of February 2, as presented.

Motion CARRIED

SET/AMEND AGENDA: Motion by Swiacki seconded by Finlay to approve agenda as amended: Under Correspondence & Information add: b) Armada Baseball Association, c) Single waste hauler, d) Office furniture donation, e) auditor. New business add: p) Resignation deputy treasurer, q) CDBG –Remaining project funds not allocated.

Motion CARRIED

BILLS: Motion by Swiacki seconded by Paterek to approve bills as presented:

Previously paid bills: \$ 2,842.21 Fire & \$ 6,839.47 Township

Payroll: \$ 51,905.06 Fire & \$ 17,892.92 Township

Unpaid bills: \$ 16,619.25 Fire & \$ 38,709.11 Township

Tax account: \$ 795,126.35

Trust & Agency: \$ 798.00

Total of \$ 930,732.37

Ayes: Smith, Paterek, Swiacki, Finlay, Kanehl

Motion CARRIED

PUBLIC COMMENTS – Agenda Items: None

CORRESPONDENCE/INFORMATION:

Seibert & Dloski – Appointment of Township Trustee: Trustee Kanehl was appointed in January 2017 to fill the office of township trustee (elected in November, 2016) does not serve the remainder of term ending in 2020, rather the individual serves only until the next general election in November, 2018.

Armada Baseball Association: Shawn Erb, President of ABA would like the board to invest in putting up lights for the south and north ball fields. The association has \$15,000 towards the purchase. Shawn will report back with quotes. A scoreboard has been donated to the ABA which will require electrical hook up. An electrician will donate his time for the installation. The township would need to find out if the current service would be enough to run the scoreboard.

Single waste hauler: Jim Goetzinger presented the board with surveys completed by surrounding communities indicating the usage of a single waste hauler. He indicated that people do utilize our transfer site but we may want to look into utilizing a single waste hauler as an option.

Office furniture donation: Treasurer indicated that Robin Spalding donated a desk, two-drawer file cabinet and a stand up cabinet for treasurers department.

Auditor: Finlay received a letter from auditor indicating documents be retained as set forth in the retention schedule per State of Michigan.

REPORTS:

- Fire Department (2016 Annual Report) Chief Reynolds
- Code Official No report
- Planning Commission D.J. Kehrig
- Building Department Christine White
- Macomb Agricultural P.D.R. D.J. Kehrig
- Parks & Recreation No report
- Water/Sewer Update John Paterek
- Macomb Orchard Trail Al Goetzinger
- Senior Center Jan Mueller
- Administrative Policies & Procedures No report
- Ingress & Egress M53/33 Mile Rd. No report
- Treasurer Peg Smith

Motion by Swiacki seconded by Paterek to receive and file reports as presented.

Motion CARRIED

UNFINISHED BUSINESS:

Office help: Removed.

NEW BUSINESS:

Re-zoning – Krause Veterinary: Motion by Swiacki seconded by Finlay to approve rezoning as recommended by the planning commission.

Ayes: Finlay, Smith, Kanehl, Swiacki, Paterek

Motion CARRIED

Franchise Granted to SEMCO Energy Gas Company: Motion by Swiacki seconded by Finlay to adopt The Township of Armada Franchise Granted to SEMCO Energy Gas Company Ordinance No. R2017-20 pending approval from Attorney Christine Anderson and to publish accordingly.

Ayes: Smith, Paterek, Swiacki, Kanehl, Finlay

Motion CARRIED

Truth in budgeting public hearing: Swiacki moved Smith seconded to set for March 8, 2017 at 7 pm.

Motion CARRIED

Committee for Policies & Procedures: It was discussed that the committee members will be Peg Smith, Camille Finlay and Christine White.

ZBA – Two reappointment(s): Motion by Paterek seconded by Swiacki to reappoint D.J. Kehrig to the ZBA for a three-year term from March 2017-March 2020.

Ayes: Smith, Swiacki, Finlay, Kanehl, Paterek

Motion CARRIED

Motion by Paterek seconded by Swiacki to reappoint Diane Xagoraris to the ZBA for a three-year term from March 2017-March 2020.

Ayes: Swiacki, Finlay, Smith, Kanehl, Paterek

Motion CARRIED

Planning Commission – Three reappointment(s) – 1 appointment:

Motion by Paterek seconded by Swiacki to reappoint Joe Jabara to the Planning Commission for a three-year term from March 2017-March 2020.

Ayes: Finlay, Smith, Kanehl, Swiacki, Paterek

Motion CARRIED

Motion by Paterek seconded by Swiacki to reappoint Randy Finlay to the Planning Commission for a three-year term from March 2017-March 2020.

Ayes: Finlay, Kanehl, Smith, Swiacki, Paterek

Motion CARRIED

Motion by Paterek seconded by Swiacki to reappoint Beth Abercrombie to the Planning Commission for a three-year term from April 2017-April 2020.

Ayes: Finlay, Smith, Swiacki, Kanehl, Paterek

Motion CARRIED

Motion by Paterek seconded by Smith to appoint Jessie Kanehl as Planning Commission Liaison.

Ayes: Finlay, Smith, Kanehl, Swiacki, Paterek

Motion CARRIED

Michigan Citizen Planner Program - Attendee(s): Motion by Swiacki seconded by Paterek to send Norm Weiske and Jessie Kanehl to the Michigan Citizen Planner Program at a cost of \$295 per person. One attendee's expense will be reimbursed by our insurance once a certificate of completion is received. D.J. Kehrig indicated that the County has a program that will also reimburse the expense. D.J. will forward information to the clerk

Ayes: Finlay, Kanehl, Swiacki, Smith, Paterek

Motion CARRIED

Radio batteries: Motion by Swiacki seconded by Kanehl to approve purchase of radio batteries from Macomb County Technical Services as presented.

Ayes: Swiacki, Smith, Finlay, Kanehl, Paterek

Motion CARRIED

BS&A Miscellaneous Receivables Application: Motion by Swiacki seconded by Paterek to postpone pending further information.

Motion CARRIED

Advertise – Lawn Maintenance: Motion by Swiacki seconded by Paterek to advertise for a two-year lawn maintenance company.

Deputy Treasurer – Wage: Motion by Smith seconded by Swiacki to set deputy treasurer Deborah Hansen's wage at \$14/hr. and \$1 wage increase after 90 day probationary period.

Ayes: Paterek, Smith, Swiacki, Finlay, Kanehl

Motion CARRIED

Accountant: No action.

General Fund – 2016/2017 Budget Amendment(s): Motion by Swiacki seconded by Smith to approve budget amendments as presented:

Line item # 101.900 Land purchase/expenses move \$5,500 to line # 101-730 Copier lease

Line item # 101-967 Public safety move \$300 to line # 101.901 Printing/publishing

Line item # 191-731 Voting materials/equipment move \$5,000 to line # 265-741 Maintenance & supplies

Ayes: Finlay, Paterek, Smith, Kanehl, Swiacki

Motion CARRIED

Board of Review – one reappointment:

Motion by Paterek seconded by Smith to reappoint Wayne Lobeck to the Board of Review for a two-year term from January 2017-January 2019.

Ayes: Finlay, Smith, Kanehl, Swiacki, Paterek

Motion CARRIED

P.D.R. Committee – one reappointment:

Motion by Paterek seconded by Swiacki to reappoint D.J. Kehrig to the P.D.R. for a three-year term from March 2017-March 2020.

Ayes: Finlay, Smith, Swiacki, Kanehl, Paterek

Motion CARRIED

Resignation – Deputy Treasurer: Motion by Paterek seconded by Swiacki to accept Robin Spalding's resignation as of January 30 with regrets.

Motion CARRIED

C.D.B.G. – Project funding allocation: Motion by Swiacki seconded by Smith to allocate \$5,000 C.D.B.G. project funds to the Senior Chore Program.

Ayes: Smith, Swiacki, Finlay, Paterek, Kanehl

Motion CARRIED

Armada Township Board
23121 East Main
Armada, MI 48005

Regular Board Meeting Minutes

February 8, 2017

7:00 p.m.

PUBLIC COMMENT: Shawn Erb, Randy Finlay.

ADJOURNMENT: Motion by Paterek seconded Swiacki by to adjourn the meeting at 8:32 p.m.

Motion CARRIED

Mary K. Swiacki, CMMC
Armada Township Clerk

John W. Paterek
Supervisor

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