

CALL TO ORDER: 7 p.m. by Supervisor Paterek

PLEDGE OF ALLEGIANCE:

MEMBERS PRESENT: Goetzinger, Swiacki, Smith, LeMieux, Paterek

MEMBER ABSENT: None

MINUTES:

Motion by Swiacki seconded by Goetzinger to approve regular meeting minutes of October 12, as presented.

Motion CARRIED

Motion by Swiacki seconded by Paterek to approve election meeting minutes of October 13, as presented.

Motion CARRIED

Motion by Swiacki seconded by Smith to approve election meeting minutes of October 25, as presented.

Motion CARRIED

SET/AMEND AGENDA: Motion by Swiacki seconded by LeMieux to approve agenda as amended under Correspondence & Information add: a) Aflac b) Fire Dept. fuel tank

Motion CARRIED

BILLS: Motion by Swiacki seconded by Paterek to approve bills as presented:

Previously paid bills: \$ 13,058.20 Fire & \$ 17,287.02 Township

Payroll: \$ 53,791.45 Fire & \$ 20,449.35 Township

Unpaid bills: \$ 3,620.33 Fire & \$ 14,533.80 Township

Tax account: \$ 5,165,978.00

Trust & Agency: \$ 3,100.00

Total of \$ 5,291,818.15

Ayes: LeMieux, Goetzinger, Swiacki, Smith, Paterek

Motion CARRIED

PUBLIC COMMENTS – Agenda Items: None

CORRESPONDENCE/INFORMATION:

Aflac: November 14 is the last day for employees to sign up for Aflac benefit options.

Fire Department: Fuel tank: Supervisor authorized installation of a new gas tank for Alpha #2 - ambulance. Blue Water/Foster Oil will need to service the current tank.

REPORTS:

- Fire Department Chief Reynolds
- Code Official Shannon Murray
- Planning Commission Dennis LeMieux
- Building Department Christine White
- Macomb Agricultural P.D.R. No report
- Parks & Recreation No report
- Water/Sewer Update John Paterek
- Macomb Orchard Trail No report
- Senior Center No report
- Administrative Policies & Procedures No report
- Ingress & Egress M53/33 Mile Rd. No report

Motion by Swiacki seconded by Paterek to receive and file reports as presented.

Motion CARRIED

UNFINISHED BUSINESS:

Office help: No action

Lighting: Motion by Paterek seconded by Swiacki to purchase 22 – 2’x4’ LED-ceiling fixtures from Ray Electric not to exceed \$2,000.

Ayes: Smith, Paterek, LeMieux, Goetzinger, Swiacki

Motion CARRIED

Fire/security alarm: Motion by Swiacki seconded by LeMieux to postpone until the next month to receive additional quote(s). **Motion CARRIED**

Computer & electrical issues/circuit breakers/surge protectors, phone lines. Supervisor will attend take care of these issues.

NEW BUSINESS:

Set public hearing for Korten Quality Systems, Ltd. –IFT Tax Exemption Certificate: Public hearing is set for December 14 at 7 p.m. **Motion CARRIED**

BS&A Financial Management Suite: Motion by Paterek seconded by Swiacki to approve expenditure not to exceed \$40,000 for the Financial Accounting software from BS&A as presented. **Motion CARRIED**
Ayes: Smith, Paterek, Swiacki, LeMieux, Goetzinger

Senior Center flooring/painting: No action. Additional bids need to be obtained.

Fire Fund – 2016/2017 Budget Amendment(s): Motion by Swiacki seconded by Smith to approve budget amendments as presented:
Line item # 336.808 Dispatching/radio/FRMS move \$1,500 to line # 336.727 office supplies
Line item # 336.808 Dispatching/radio/FRMS move \$250 to line # 336.806 Community Outreach
Line item # 336.808 Dispatching/radio/FRMS move \$14,150 to line # 336.810 Liab/Work comp/EMS licenses
Line item # 336.736 Vehicle maint/inspections move \$ 1,200 to line #336.805 Station grounds/maint repairs
Ayes: Paterek, Smith, Swiacki, LeMieux, Paterek **Motion CARRIED**

General Fund – 2016/2017 Budget Amendment(s): Motion by Swiacki seconded by LeMieux to approve budget amendments as presented:
Line item # 101.963 Public Safety move \$1,800 to line # 759-001 Senior Smart
Line item # 101.963 Public Safety move \$ 100 to line # 101.705 Wages: special inspections
Line item # 101.963 Public Safety move \$ 100 to line # 794.727 Senior: office supplies
Line item # 101.963 Public Safety move \$ 100 to line # 794.780 Senior: Postage
Line item # 101.963 Public Safety move \$3,300 to line # 101.800 Website/internet/phone
Add new line item # 215.730 BS&A maintenance & support clerk dept. \$ 26,250 (Funds used from current capital improvement fund).
Ayes: LeMieux, Swiacki, Paterek, Smith, Goetzinger **Motion CARRIED**

Fire Department: Sale of Engine #2: Motion by Paterek seconded by Swiacki to a) Allow Fire Chief Reynolds to sign the Listing and Marketing Commission Agreement with Brindlee Mountain Fire Apparatus of Union Grove, Alabama for a non-specified period of time, or until such time as the matter is brought back before the board for further consideration. In addition b) to pre-approve, the sales commission payment to Brindlee Mountain Fire Apparatus of Union Grove, Alabama and authorize payment within 10 days of final sale of Engine #2. The commission amount determined by final sales price according to the Listing and Marketing Commission Agreement. **Motion CARRIED**
Ayes: Goetzinger, LeMieux, Smith, Swiacki, Paterek

PUBLIC COMMENT: Jim Goetzinger, Jessie Kanehl, Monica Job, D.J. Kehrig, Randy Finlay.

ADJOURNMENT: Motion by Paterek seconded by Goetzinger to adjourn the meeting at 7:53 p.m. **Motion CARRIED**

Mary K. Swiacki, CMMC
Armada Township Clerk

John W. Paterek
Supervisor