

**DRAFT**

**CALL TO ORDER:** 7 p.m. by Supervisor Paterek

**PLEDGE OF ALLEGIANCE:**

**MEMBERS PRESENT:** Goetzinger, LeMieux, Smith, Swiacki, Paterek

**MEMBER ABSENT:**

**MINUTES:**

Motion by Swiacki seconded by Goetzinger to approve regular meeting minutes of March 10 as amended.

**Motion CARRIED**

Motion by Swiacki seconded by Smith to approve election commission minutes of April 6 as presented.

**Abstain:** Paterek

**Motion CARRIED**

**SET/AMEND AGENDA:** Motion by Swiacki seconded by Smith to approve agenda as amended: Under New Business add: t) Fire Dept.: Certificate of Deposit u) Fire Dept.: FEMA Fire Prevention and Safety Grant. Under Reports: Remove c) Planning Commission

**Motion CARRIED**

**BILLS:** Motion by Swiacki seconded by Smith to approve bills as presented:

Previously paid bills: \$54,908.78

March payroll: \$105,908.78

Current list of unpaid bills: \$15,130.07

Tax account: \$2,721,790.51

Trust & Agency: \$770.00

Total of \$ 2,898,592.90

**Ayes:** LeMieux, Goetzinger, Smith, Swiacki, Paterek

**Motion CARRIED**

**PUBLIC COMMENTS – Agenda Items:** None

**CORRESPONDENCE/INFORMATION:**

**Large item disposal day:** Saturday, May 14 at the transfer site from 9 a.m. to 1 p.m.

**Macomb County Dept. of Roads:** Brine Program for 2016 applications: First application – May 2016, Second application Mid – June 2016.

**REPORTS:**

- |  |                 |
|--|-----------------|
| ◦ Fire Department                      | Chief Reynolds  |
| ◦ Code Official                        | No report       |
| ◦ Planning Commission                  | No report       |
| ◦ Building Department                  | Christine White |
| ◦ Macomb Agricultural P.D.R.           | No report       |
| ◦ Parks & Recreation                   | Gary Goedtel    |
| ◦ Water/Sewer Update                   | John Paterek    |
| ◦ Macomb Orchard Trail                 | Al Goetzinger   |
| ◦ Senior Center                        | No report       |
| ◦ Administrative Policies & Procedures | No report       |

Motion by Swiacki seconded by Smith to receive and file reports as presented.

**Motion CARRIED**

**UNFINISHED BUSINESS:**

**Office help:** Supervisor will set up interviews with the applications received.

**NEW BUSINESS:**

**Fire Dept. – Resignation:** Motion by Swiacki seconded Paterek by to accept Adam LeCluyse's resignation with regrets effective April 2, 2016. **Motion CARRIED**

**Fire Dept. – Fulltime Firefighter/Paramedic:** Motion by Swiacki seconded LeMieux by to hire Scott Loveday fulltime backdated to April 2, 2016 created by the vacancy of a fulltime firefighter/paramedic.  
**Ayes:** Smith, Swiacki, Goetzinger, Paterek, LeMieux, **Motion CARRIED**

**Fire Dept. - SAFER Grant position:** Motion by Paterek seconded by Swiacki to hire John Msal as a Firefighter/Paramedic in the SAFER Grant position; pay and benefits per the SAFER Grant. Date of hire to be April 14, 2016 in accordance with SAFER Grant and Employment contract presented.  
**Ayes:** Goetzinger, Paterek, Smith, Swiacki, LeMieux **Motion CARRIED**

**Fire Dept. – Promotion to Lieutenant:** Motion by LeMieux seconded by Swiacki to approve the promotion of Andrew Pfeifle to the position of Fire Lieutenant; pay and benefits according to the CBA between the Township and Local 5053. Promotion backdated to the date of vacancy created by previous Lieutenants resignation on April 2, 2016.  
**Ayes:** Paterek, Smith, LeMieux, Swiacki, Goetzinger **Motion CARRIED**

**Fire Dept. – New hire – Part-time firefighter/EMT:** Motion by Swiacki seconded by LeMieux to approve the hiring of Patrick Knight to the position of Paid on Call and Part-Time firefighter/EMT; wages per current pay schedule of \$10 per hour effective April 14.  
**Ayes:** Swiacki, Goetzinger, Smith, LeMieux, Paterek **Motion CARRIED**

Assistant Fire Chief Nick Walkowski administered the Firefighter Oath to John Msal and Patrick Knight. Assistant Chief formally promoted Firefighter/Paramedic Andrew Pfeifle to the position of Fire Lieutenant III.

**Fire Dept. – Hiring restrictions and parameters for Paid on Call and Part-Time Firefighters:** Motion by Paterek seconded by Swiacki to formally dissolve any and all previous hiring restrictions and parameters for Paid on Call and Part Time firefighters, and allow the Armada Township Fire Chief to present applicants, whom are qualified are able to meet the operational needs of the Armada Township Fire Department, to the board for appointment to the position of Paid on Call and/or Part-time firefighters.  
**Ayes:** Goetzinger, Swiacki, LeMieux, Smith, Paterek **Motion CARRIED**

**Fire Dept. – Code of Ethics:** Motion by Paterek seconded by Smith to receive and file the Armada Township Fire Department Code of Ethics as presented. **Motion CARRIED**

**Fire Dept. – Re-establish position of Sergeant:** Motion by Paterek seconded by Swiacki to re-establish the position of Sergeant within the ranks of the Armada Township Fire Department; the Sergeant shall be a Paid on Call/Part-time Officer position only. The Sergeant shall have authority and responsibility according to the adopted job description. Appointment to and/or demotion from assignment as a Sergeant, shall be at the discretion of the Armada Township Fire Chief. There shall be no more than five (5) Sergeant positions.  
**Ayes:** Smith, Swiacki, Goetzinger, LeMieux, Paterek **Motion CARRIED**

**Fire Dept. – Job Description: Paid on Call/Part-time Fire Sergeant:** Motion by Paterek seconded by Swiacki to approve the Job Description for the position of Paid on Call/Part-time Fire Sergeant as presented.  
**Ayes:** Goetzinger, LeMieux, Swiacki, Smith, Paterek **Motion CARRIED**

**Fire Dept. - Alpha 2:** Chief Reynolds indicated to the board that the ambulance had a mechanical breakdown. Squad 1 does not drive and is at the end of its life. Chief will report to the board next month with a more defined plan of action for vehicles.

**Restroom cleaning at park:** Motion by Swiacki seconded by Smith to approve weekly cleaning of the Armada Township Park Bathrooms for \$30 per occurrence as needed.

**Ayes:** Smith, Goetzinger, Swiacki, LeMieux, Paterek

**Motion CARRIED**

**Memorial Day Flags:** Motion by Paterek seconded by Swiacki to purchase two gross of memorial flags for marking of Veteran gravesites, from Stars and Stripes not to exceed \$350.

**Ayes:** Smith, LeMieux, Swiacki, Goetzinger, Paterek

**Motion CARRIED**

**Limestone applications:** Supervisor Paterek stated that the Department of Roads is again offering the township limestone for three miles within the township. The townships portion is \$22,800 a 10% cost share. Paterek moved Swiacki seconded to apply the limestone on 34 Mile Road from Romeo Plank Road to the bridge going west. The balance of limestone to be applied on Irwin Road starting at Capac Road going east until the material runs out.

**Ayes:** Smith, Swiacki, Paterek, Goetzinger, Paterek

**Motion CARRIED**

**Office renovation:** Building Inspector Mel McNutt will be contacted to discuss plans for remodeling.

**Ballfield:** Limestone & timbers in new field dugouts: Motion by Swiacki seconded by Goetzinger to approve estimate from Schramm's Artistic Landscaping Inc. for \$2,200 as presented for limestone in dugouts, walkway across swale, treated timbers around perimeter of dugouts for the new ballfield.

**Ayes:** Swiacki, Smith, Paterek, LeMieux, Goetzinger

**Motion CARRIED**

**ITC Grant:** Motion by Swiacki seconded by Paterek to approve estimate from Greenline Turf Services, Inc. for \$5,000 for the installation of 20 shade trees, installed with mulch and a one-year warranty as presented utilizing funds received from the ITC Grant.

**Ayes:** Goetzinger, Smith, Paterek, Swiacki, LeMieux

**Computer cabling:** It was discussed to get three electrical quotes for next month's meeting.

**Fire Dept. – Parking lot bids:** Motion by Paterek seconded by Swiacki to approve bid from Cross Brothers Excavating Inc. for \$16,200. Supervisor will contact the Department of Roads for a Soil and Erosion Permit. Supervisor stated that the parking lot would be completed prior to the May 3 Special Election.

**Ayes:** Paterek, Smith, Swiacki, Goetzinger, LeMieux

**Motion CARRIED**

**Renewal of Telecommunications R.O.W. Permit:** Macomb Educational Telecommunications Consortium comprised of Macomb Intermediate School District. Motion by Swiacki seconded by Paterek to approve the application for a period of 10 years conditioned upon the following modifications to the proposed permit:

1. Sec. 4.6 indicating no new construction will occur and no new construction is authorized by the permit, or in the alternative specifying the scope of the construction that is to occur.
2. A posting of a performance bond in the amount of \$50,000.

**Ayes:** Swiacki, LeMieux, Smith, Goetzinger, Paterek

**Motion CARRIED**

**Fire Dept. – Certificate of Deposit:** Motion by Smith seconded by Swiacki to amend the Fire Department Michigan Schools and Government CD 0001 from a Specific Use CD, for the future purchase of a new fire hall to a General Use CD without the commitment of an additional \$5,000 being deposited to this account yearly.

**Ayes:** Paterek, Goetzinger, Smith, LeMieux, Swiacki

**Motion CARRIED**

**Fire Dept. – FEMA Fire Prevention and Safety Grant:** Lt. Kanehl addressed the board regarding the grant to purchase two rugged laptops and software. Federal Grant is for \$10,477 our share would be \$525.

Motion by LeMieux seconded by Swiacki to allow the fire department to apply for the grant seeking approximately \$11,000 of funding for hardware and software related to fire inspection. The Townships cost share is \$523.

**Ayes:** Swiacki, Goetzinger, Smith, LeMieux, Paterek

**Motion CARRIED**

Armada Township Board  
23121 East Main  
Armada, MI 48005

Regular Board Meeting Minutes

April 13, 2016

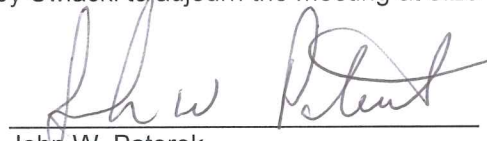
7:00 p.m.

**PUBLIC COMMENT:** None

**ADJOURNMENT:** Motion by Paterek seconded by Swiacki to adjourn the meeting at 8:20 p.m.

**Motion CARRIED**

  
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Mary K. Swiacki  
Armada Township Clerk

  
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John W. Paterek  
Supervisor

Published: 4/27/16